



Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	1 st	September	2021	To	31 st	August	2022

Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Appointee (if any)
Charlotte Vallins	Chair	Appointed 3 rd November 2022	
Keith McKinley		Appointed 3 rd November 2022	
Leander Bearton		Appointed 3 rd November 2022	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

Children were accepted by the new CIO from the Autumn term 2021. Funds were received from the charity Buttercups Community Pre-School (registration number 1027856) on 7 December 2021 when that organisation ceased.

The charity is recognised by HMRC for Gift Aid.

Registered with Ofsted (Office For Standards in Education).

Objectives and activities

Summary of the objects of the charity set out in its governing document

The development and education of children and young people in particular by: (1) Promoting their care & safety; (2) Promoting their education and promoting parental involvement; (3) Promoting their health & wellbeing; (4) Providing services to support them & their families & carers; (5) Providing services to individuals holding membership of the CIO; AND (6) furthering the aims of the Pre-school Learning Alliance.

Summary of the main activities in relation to these objects

We are a small community pre-school based in the village of Balsham in Cambridgeshire. We operate from a mobile building located in the grounds of the Meadow Community Primary School. We provide care and education for pre-school children from the age of two up to four, when they start school.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grant making
- Policy programme related investment
- Contribution made by Volunteers

Achievements and performance

Achievements and performance

Summary of the main achievements of the charity during the year

The 2021-22 year saw a return towards normality for the preschool after the disruption caused by the Covid pandemic.

We had 42 children registered with us during the year, 22 left us at the end of the year to continue their educational adventure at School settings. We had 6 children eligible for funded two funding and we had 7 children eligible for Early Years Pupil Premium. We also had 14 children eligible for extended entitlement funding.

The autumn term progressed as normal, and we provided several additional activities and fundraising events for children and their families who attended our pre-school including:

- A Christmas party with children's entertainer at the local Scout Hut.
- A Pre-school decorated Christmas tree at the Balsham Church Christmas tree festival
- Wednesday morning dance classes in the setting for the children.

After successfully applying to become a Charitable Incorporated Organisation in June 2021, we were then required to re-register with Ofsted under our new registered charity number. An inspection of the setting took place on 28th October and we received our certificate of registration on 3rd November. This enabled us to begin operating as a CIO at which point we officially dissolved the old charity.

The Spring term saw the successful application for a grant from the Wadlow Windfarm Community Fund and we received £2000 in May 2022 to be used to purchase new resources for the children. These included:

- Sensory whiteboards
- Sensory mood light table
- Corner playhouse
- Giant bricks
- Glitter mosaic shapes
- Potion kit

The children were also able to experience ducks hatching in the setting with great excitement!

The highlight of the summer term was our leavers' 'superhero' themed graduation party held in the Balsham Church Institute – the children enjoyed dancing around the hall and all received a gift to remind them of their time at Buttercups as they move on to the next stage of their education.

Financial review

Brief statement of the charity's policy on reserves

The charity aims to hold sufficient funds to continue its work, even if there are some delays in receipt of the Nursery Education Funding Grant, which forms the bulk of the charity's income.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Keith McKinley	
Full name(s)	KEITH MCKINLEY	

Position (eg secretary, chair, etc)	Trustee	

Date 16/08/23



Section A

Independent Examiner's Report

Report to the trustees

Buttercups Community Pre-school

On accounts for the year
ended

31 August 2022

Charity no
(if any)

1194906

Set out on pages

7 and 8

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Mrs Stephanie L Taylor

Date:

23-08-2023

Name:

Mrs Stephanie L Taylor

Relevant professional
qualification(s) or body:

Associate Member of the Association of Charity Independent Examiners

Address:

Brookside Cottage, 19 Dash End Lane

Kedington, Haverhill

Suffolk, CB9 7QS

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Buttercups Community Pre-school

1194906

Receipts and payments accounts

CC16a

For the period
from

01/09/2021

To

31/08/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Nursery Education Funding Grant	100,053	-	-	100,053	69,745
Pre-school fees and snack	18,185	-	-	18,185	24,215
Grants		2,000	-	2,000	2,279
Fundraising activities and events	1,032	-	-	1,032	4,204
Donations	508	500	-	1,008	812
Milk grant	376	-	-	376	248
Recharges of telephone, training and cleaning costs	-	-	-	-	263
Bank interest	7	-	-	7	2
Other Charitable activities	2,201	-	-	2,201	-
Sub total (Gross income for AR)	122,362	2,500	-	124,862	101,768
Total receipts	122,362	2,500	-	124,862	101,768
A3 Payments					
Wages and national insurance	75,652	-	-	75,652	88,086
Staff training and uniform	1,380	-	-	1,380	967
Equipment and toys	4,362	2,500	-	6,862	2,774
Building & utilities (2021 incl. cleaning)	7,481	-	-	7,481	8,704
Insurances (2021 incl memberships)	651	-	-	651	1,121
Telephone	149	-	-	149	375
Memberships	433	-	-	433	-
Fundraising expenditure, parties and events	877	-	-	877	926
Photocopying & printing supplies	329	-	-	329	1,184
Snacks (2022 incl milk)	1,000	-	-	1,000	789
Milk for pre-schoolers	-	-	-	-	235
Staff outing	635	-	-	635	-
PPE & cleaning	725	-	-	725	-
Donations made	10	-	-	10	-
Miscellaneous and gifts	157	-	-	157	721
Refunds	-	-	-	-	5
Sub total	93,841	2,500	-	96,341	105,887
A4 Asset and investment purchases, (see table)					
Electronic tablets, cameras	-	-	-	-	3,509
Sub total	-	-	-	-	3,509
Total payments	93,841	2,500	-	96,341	109,396
Net of receipts/(payments)	28,521	-	-	28,521	7,628
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	28,158	-	-	28,158	35,786
Cash funds this year end	56,679	-	-	56,679	28,158

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	35,920	-	-
	Reserve account	20,759	-	-
		-	-	-
	Total cash funds	56,679	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Furniture including tables and chairs	unrestricted	-	-
	Storage cupboards	unrestricted	-	-
	Electrical equipment including computers, printers and cameras	unrestricted	-	-
	Children's indoor toys and equipment	unrestricted	-	-
	Children's bikes, scooters and cars	unrestricted	-	-
	Outside canopy and mud kitchen	unrestricted	-	-
	Fridge and kitchen equipment	unrestricted	-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
Signed by one or two trustees on behalf of all the trustees				
Signature		Print Name	Date of approval	
Keith McKinley		KEITH MCKINLEY	23/08/23	