



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01-01-2022      Period start date To 31-12-2022      Period end date

Charity name: Woodchurch Memorial Hall Trust

Charity registration number: 1194883

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Provision and Maintenance Woodchurch Memorial Hall complex for the use of the Inhabitants of Woodchurch</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts	Para 1.17 and 1.19	<b>Hall available for use by any club or Society present in the village as well as private hire by village inhabitants</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Trustees ensure all guidance issued by the Charity Commission is completely followed and adhered to.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A No grants given</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A No Social investment programs</b>
Contribution made by volunteers	Para 1.38	<b>The hall is entirely run by its volunteer operating committee, including most general maintenance We have two paid part time Cleaners and a paid part time Caretaker</b>

Other		CIO only founded in June 2021 taking over activities of existing memorial hall charity reg no 302892
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The hall offers its facilities to the village including a vibrant Theatre club, Film Club, Badminton club, Woman's Institute, Art Society and various other clubs and activities. It also provides a valuable asset for private village activities including birthday parties and weddings and a multitude of other village activities for the village and outlying areas.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>The Trustees remain optimistic about the hall's income stream now the Pandemic appears to be over</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>Fundraising remains difficult and lettings still below pre pandemic levels but are increasing slowly</b>
Investment performance against objectives	Para 1.41	<b>No investments currently apart from some funds on deposit at bank</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Trustees remain satisfied with Charity's financial position</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves held mainly for any emergency expenses i.e maintenance issues</b>
Amount of reserves held	Para 1.22	<b>£11000 approx</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>We still need to improve lettings although the trustees are happy with progress that is being made post Pandemic</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Lettings to Clubs ,Societies and private functions.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>None</b>
A description of the principal risks facing the charity	Para 1.46	<b>Number of lettings restricting our ability to modernise hall facilities as much as we would like</b>
Other		



## Structure, Governance and Management

Description of charity's <i>trustee</i>		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more <i>trustees</i>	Para 1.25	Invited Trustees are selected by whole Committee

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new trustees have copies of CIO constitution, plus mentorship by existing trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Four Trustees and a operating committee of normally minimum 10 people who meet monthly for a fully minuted meeting.
Relationship with any related parties	Para 1.51	N/A
Other		

## Reference and Administrative details

Charity name	Woodchurch Memorial Hall Trust
Other name the charity uses	None
Registered charity number	1194883

Charity's principal address	Woodchurch Memorial Hall The Green Woodchurch TN26 3PF

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Wade Nash	Chairman	1/1/22-31/12/22	
2	Leslie Fenton		1/1/22-31/12/22	
3	Nicola Davey		1/1/22-16/5/22	
4	Nicholas Jones		1/1/22-31/12/22	
5	Sylvia Rubie		16/5/22-31/12/22	
6	Peter Wood		16/5/22-31/12/22	
7	Colin Woolger		16/5/22-31/12/22	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
N/A		

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Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

## Additional information (optional)

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

CIO only active from 16/05/22 which is date funds etc were authorised to be transferred from old memorial hall charity Reg No 302892
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

WADE NASH

Position (eg  
Secretary, Chair, etc)

CHAIR

Date

23-8-2023



## Receipts and payments accounts

CC16a

For the period  
from

01/01/2022

To

31/12/2022

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Letting Fees	5,441	-	-	5,441	-
Fundraising Activities	885	-	-	885	-
Electricity	897	-	-	897	-
Table Cloth Hire	-	-	-	-	-
Book sales	-	-	-	-	-
Grants	-	-	-	-	-
Donations	37,343	-	-	37,343	-
Compensation - NatWest	-	-	-	-	-
Deposits	650	-	-	650	-
Bank Interest	21	-	-	21	-
<b>Sub total (Gross income for AR)</b>	<b>45,237</b>	<b>-</b>	<b>-</b>	<b>45,237</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>45,237</b>	<b>-</b>	<b>-</b>	<b>45,237</b>	<b>-</b>
<b>A3 Payments</b>					
Deposits Returned	809	-	-	809	-
Electricity	609	-	-	609	-
Premises Repairs and Renewals	1,556	-	-	1,556	-
Equipment Repairs and Renewals	-	-	-	-	-
Cleaning	2,650	-	-	2,650	-
Insurance	691	-	-	691	-
Inspections	183	-	-	183	-
Postage and Stationary	-	-	-	-	-
Water Rates	393	-	-	393	-
Subscriptions and Licences	-	-	-	-	-
Secretarial costs	632	-	-	632	-
Sundry Expenses	516	-	-	516	-
<b>Sub total</b>	<b>8,039</b>	<b>-</b>	<b>-</b>	<b>8,039</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>8,039</b>	<b>-</b>	<b>-</b>	<b>8,039</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>37,198</b>	<b>-</b>	<b>-</b>	<b>37,198</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>37,198</b>	<b>-</b>	<b>-</b>	<b>37,198</b>	<b>-</b>



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NatWest Current Account	25,982	-	-
	NatWest Business Reserve	11,176	-	-
	Cash	40	-	-
	<b>Total cash funds</b> (agree balances with receipts and payments account(s))	<b>37,198</b>	<b>-</b>	<b>-</b>
		OK	OK	OK

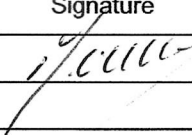
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees  
on behalf of all the trustees

Signature	Print Name	Date of approval
	Nick Jones - Hon Treasurer	9/4/23





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Woodchurch Memorial Hall Trust

**On accounts for the year  
ended**

31 December 2022

**Charity no  
(if any)**

1194883

**Set out on pages**

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

08/04/2023

**Name:**

Sara Mills FCCA

**Relevant professional  
qualification(s) or body  
(if any):**

Chartered Certified Accountant

**Address:**

7 Millfield, High Halden, Ashford, Kent TN26 3LX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





## Receipts and payments accounts

For the period  
from

01/01/2022

To

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<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>37,198</b>	<b>-</b>	<b>-</b>	<b>37,198</b>	<b>-</b>



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		OK	OK	OK

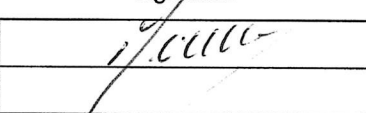
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees  
on behalf of all the trustees

Signature	Print Name	Date of approval
	Nick Jones - Hon Treasurer	9/4/23