



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 21-06-2021

Period start date To 31-12-2021

Period end date

Charity name: Woodchurch Memorial Hall Trust

Charity registration number: 1194883

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision and Maintenance Woodchurch Memorial Hall complex for the use of the Inhabitants of Woodchurch
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the	Para 1.17 and 1.19	Hall available for use by any club or Society present in the village as well as private hire by village inhabitants
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public	Para 1.18	Trustees ensure all guidance issued by the Charity Commission is completely followed and adhered to.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A No grants given
Policy on social investment including program related investment	Para 1.38	N/A No Social investment programs
Contribution made by volunteers	Para 1.38	The hall is entirely run by its volunteer operating committee, including most general maintenance We have two paid part time Cleaners and a paid part time Caretaker

Other		CIO only founded in June 2021 taking over activities of existing memorial hall charity reg no 302892
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The hall offers its facilities to the village including a vibrant Theatre club, Film Club, Badminton club, Woman's Institute, Art Society and various other clubs and activities. It also provides a valuable asset for private village activities including birthday parties and weddings and a multitude of other village activities for the village and outlying areas.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Generally the halls Trustees and operating Committee are trying always to achieve maximum usage for the hall, but clearly last two years have been difficult
Performance of fundraising activities against objectives set	Para 1.41	Fundraising even straight after/during covid has been difficult but we have managed to keep our finances in order
Investment performance against objectives	Para 1.41	No investments currently apart from some funds on deposit at bank
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Trustees remain satisfied with Charity's financial position
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves held mainly for any emergency expenses i.e maintenance issues
Amount of reserves held	Para 1.22	£11000 approx
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	WE need to improve lettings post pandemic.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Lettings to Clubs ,Societies and private functions.
Investment policy and objectives including any social investment policy adopted	Para 1.46	None
A description of the principal risks facing the charity	Para 1.46	Lack of Lettings
Other		

Structure, Governance and Management

Description of charity's		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more	Para 1.25	Invited Trustees are selected by whole Committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new trustees have copies of CIO constitution, plus mentorship by existing trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Four Trustees and a operating committee of normally minimum 10 people who meet monthly for a fully minuted meeting.
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	Woodchurch Memorial Hall Trust
Other name the charity uses	None
Registered charity number	1194883
Charity's principal address	Woodchurch Memorial Hall The Green Woodchurch TN26 3PF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
1	Wade Nash	Chairman	21/6/21-31/12/21	
2	Leslie Fenton		21/6/21-31/12/21	
3	Nicola Davey		21/6/21-31/12/21	
4	Nicholas Jones		04/1021-31/12/21	
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Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	21-8-2023
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Full name(s)

WADE NASH

Position (eg
Secretary, Chair, etc)

CHAIR

Date

21-8-2023
