

# WOODCHURCH MEMORIAL HALL TRUST

England & Wales · Charity number 1194883

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2021-06-21

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Woodchurch Memorial Hall  
The Green  
Woodchurch  
Ashford  
Kent  
TN26 3PF

**Phone** 07502220653

**Email** [wade@nashweb.net](mailto:wade@nashweb.net)

**Website** <https://woodchurchhalls.uk>

## Activities

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**Objects:** THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF WOODCHURCH, SURROUNDING VILLAGES AND OTHER VISITORS WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR:(A) MEETINGS, LECTURES AND CLASSES AND, (B) OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS.

**Activities:** The WMHT run a community building, providing the facilitates for a wide range of events and activities for the benefit and to improve the lives of local residents of all ages, without discrimination. WMHT holds classes; meetings & talks; events & shows; social gatherings; parties; private hire - all types.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- Kent

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£22,429	£20,267	-	-
2023-12-31	£21,919	£26,434	-	-
2022-12-31	£45,237	£8,039	-	-
2021-12-31	£0	£0	-	-

## Trustees

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Name	Role	Appointed
<b>Wade James Nash</b>	Chair	2021-06-21
Leslie Fenton		2021-07-21
Peter Wood		2022-05-16
SYLVIA JOY RUBIE		2022-05-16

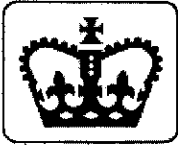
**WOODCHURCH MEMORIAL HALL TRUST**

England & Wales - Charity number 1194883

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# Accounts

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**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Woodchurch Memorial Hall Trust

**On accounts for the year  
ended**

31 December 2024

**Charity no  
(if any)**

1194883

**Set out on pages**

1 to 2

**Responsibilities and  
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent  
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

28/03/2025

**Name:**

Sara Mills FCCA

**Relevant professional  
qualification(s) or body  
(if any):**

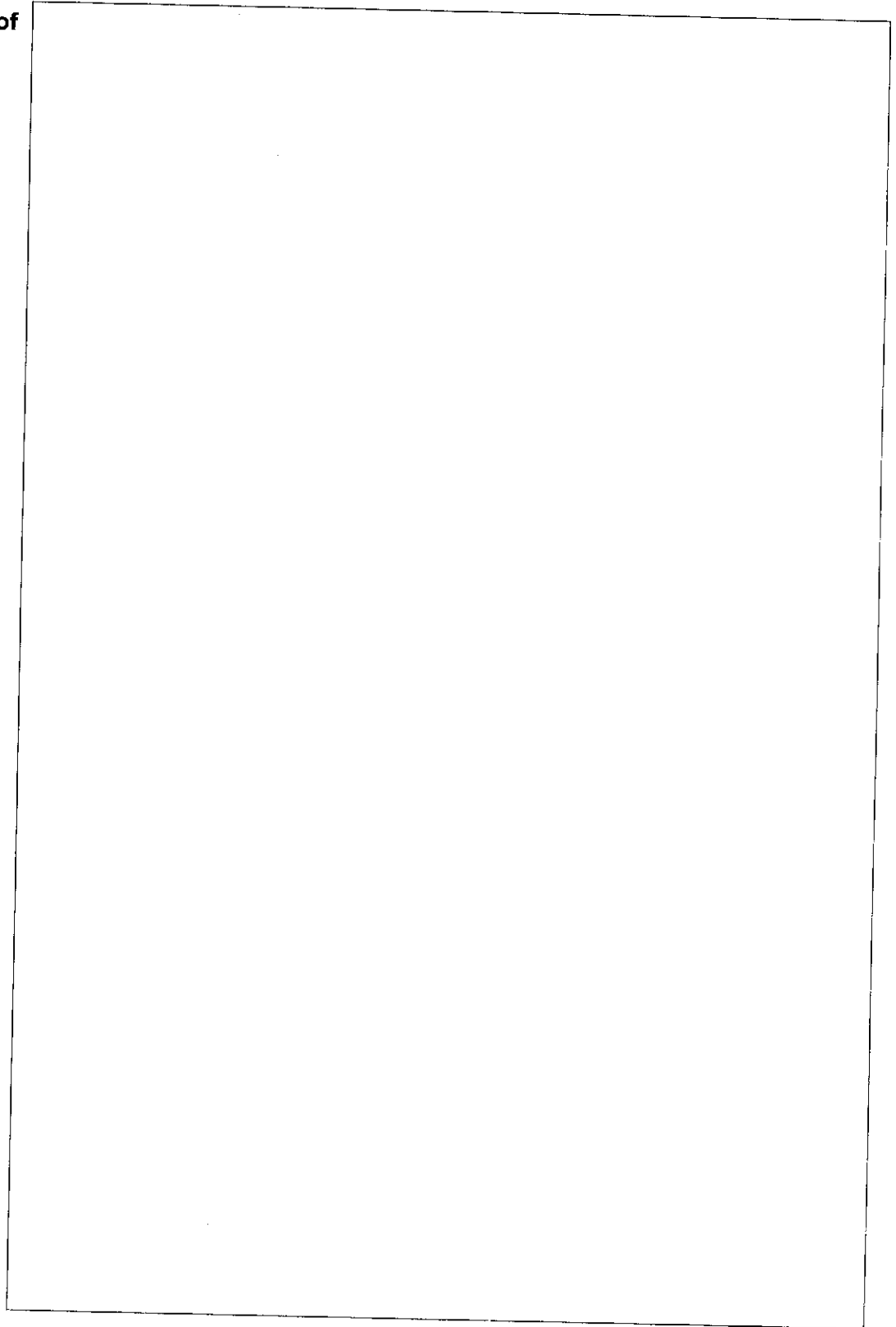
Chartered Certified Accountant

**Address:**

7 Millfield, High Halden, Ashford, Kent TN26 3LX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**





**Receipts and payments accounts**

CC16a

For the period from	01/01/2024	To	31/12/2024
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	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Letting Fees	14,422	-	-	14,422	12,671
Fundraising Activities	2,190	-	-	2,190	3,130
Electricity	2,914	-	-	2,914	2,537
Table Cloth Hire	-	-	-	-	-
Book sales	-	-	-	-	-
Grants	-	-	-	-	-
Donations	339	-	-	339	146
Compensation - NatWest	-	-	-	-	-
Deposits	2,400	-	-	2,400	3,300
Bank Interest	164	-	-	164	135
<b>Sub total (Gross income for AR)</b>	<b>22,429</b>	<b>-</b>	<b>-</b>	<b>22,429</b>	<b>21,919</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>22,429</b>	<b>-</b>	<b>-</b>	<b>22,429</b>	<b>21,919</b>
<b>A3 Payments</b>					
Deposits Returned	3,228	-	-	3,228	2,671
Electricity	3,400	-	-	3,400	2,830
Premises Repairs and Renewals	1,708	-	-	1,708	8,037
Equipment Repairs and Renewals	-	-	-	-	-
Cleaning	5,900	-	-	5,900	5,600
Insurance	1,919	-	-	1,919	1,874
Inspections	138	-	-	138	138
Postage and Stationary	-	-	-	-	130
Water Rates	576	-	-	576	740
Subscriptions and Licences	489	-	-	489	454
Secretarial costs	1,708	-	-	1,708	1,875
Sundry Expenses	1,201	-	-	1,201	2,085
<b>Sub total</b>	<b>20,267</b>	<b>-</b>	<b>-</b>	<b>20,267</b>	<b>26,434</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>20,267</b>	<b>-</b>	<b>-</b>	<b>20,267</b>	<b>26,434</b>
<b>Net of receipts/(payments)</b>	<b>2,162</b>	<b>-</b>	<b>-</b>	<b>2,162</b>	<b>- 4,515</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>32,683</b>	<b>-</b>	<b>-</b>	<b>32,683</b>	<b>37,198</b>
<b>Cash funds this year end</b>	<b>34,845</b>	<b>-</b>	<b>-</b>	<b>34,845</b>	<b>32,683</b>



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NatWest Current Account	23,330	-	-
	NatWest Business Reserve	11,475	-	-
	Cash	40	-	-
	<b>Total cash funds</b>	<b>34,845</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK Unrestricted funds OK Restricted funds OK Endowment funds

B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-

B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Nick Jones - Hon Treasurer	15. 4. 25

Woodchurch Memorial Hall Trust - Charity No 1194883

Balance Sheet

As at 31 December 2024

		2024		2023
			£	£
Bank	Business Reserve a/c	11,475		11,311
	Current a/c (New)	23,330		21,332
	Petty cash	40		40
		<u>34,845</u>		<u>32,683</u>
			34,845	32,683
Net assets			<u>34,845</u>	<u>32,683</u>
			£	£
Capital account	Brought forward	32,683		37,198
	Net profit/(loss)	<u>2,162</u>		<u>(4,515)</u>
			34,845	32,683
Total funds			<u>34,845</u>	<u>32,683</u>



**Trustees' Annual Report for the period**

**From 01.01.2024      Period start date    To 31.12.2024      Period end date**

**Charity name: Woodchurch Memorial Hall Trust**

**Charity registration number: 1194883**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Provision and Maintenance of Woodchurch Memorial Hall Complex for the use of the inhabitants of Woodchurch</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Hall available for use by any club or society present in the village as well as private hire by village inhabitants</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Trustee's ensure all guidance issued by the charity commission is completely followed and adhered to.</b>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A No grants given</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A No Social investment programs</b>
Contribution made by volunteers	Para 1.38	<b>The hall is entirely run by its volunteer operating committee, including most general maintenance. We have two paid contract Cleaners and a part time caretaker.</b>
Other		<b>Still awaiting the land and property details to be transferred over from charity 302892</b>

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The hall offers its facilities to the village including the local drama group, WI, Art Society, a number of fitness groups and other clubs and activities. It also provides a valuable asset for private village activities including birthday parties and weddings and a multitude of other village activities for the village and outlying areas.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>Booking of the hall this year are back on track after covid. We have had several new regular hall hire's. We only see this improving in the coming months.</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>Fund raising still remains very difficult as all organisations in the village are trying to capture every spare penny anyone has!</b>
Investment performance against objectives	Para 1.41	<b>No Investments currently planned.</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Trustee's set out the last year to coming on a surplus and this was achieved.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves held mainly for any emergency expenses e.g. Maintenance issues</b>
Amount of reserves held	Para 1.22	<b>£11,400</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Lettings to clubs, societies and private functions.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>None</b>
A description of the principal risks facing the charity	Para 1.46	<b>If the lettings income dropped as we would still have the same outgoings. Plus prices of outgoing are always on the increase!</b>
Other		<b>N/A</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	<b>Trust Deed</b>
How is the charity constituted?	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Invited Trustees are selected by whole committee</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>All new trustees have copies of CIO constitution, plus mentorship be existing trustees.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>Five Trustees and an operating committee of normally 8 people who meet monthly for a full minuted meeting.</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		

## Reference and Administrative details

Charity name	Woodchurch Memorial Hall Trust
Other name the charity uses	None
Registered charity number	1194883
Charity's principal address	Woodchurch memorial Hall The Green Woodchurch Ashford Kent, TN26 3PF



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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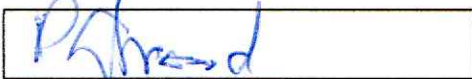
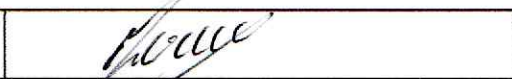
### Other optional information

N/A
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# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Peter Wood	Nicholas Jones
Position (eg Secretary, Chair, etc)	Joint Chair	JOINT CHAIR.
Date	18.04.2025	

## WOODCHURCH MEMORIAL HALL TRUST

### CHAIRMANS REPORT 2025

The past year has seen an increasing level of bookings for the Memorial Hall and Annexe . Village societies have continued to support us with using the halls and there have also been many private bookings.

During the course of the last year the Committee has remained rather stable with only two resignations Colin Woolger who has moved away from the village and Audrey Faux who after many many years decided to stand down, both go with our best wishes and thanks for all that they have done for the committee over the past years.

The committee has carried out some further general updating of hall facilities during the year including:- Installing a dedicated microphone for the audio loop in Main hall, Purchased blue tooth microphone for use in and around the hall. It is planned to upgrade the Wifi to allow better access.

David Harmer continues with his duties as caretaker and he and our cleaning team of Sarah Williamson and Amy Brockman all do a great job in keeping the halls in excellent condition. We also thank the Woodchurch in Bloom members for their work on the grounds which receive such positive comments from our Hirers.

As usual we continue to seek more bookings and Mary's excellent work on both the Hallmaster booking system and our website seems to be helping this process.

As required by law the annual PAT testing of 240 volt electrical devices has been completed. The annual check of the functionality of the emergency exits signs identified that 3 of the main hall signs failed to light when the mains supply was lost, these are planned to be replaced in April.

The process of transforming the hall management structure to the new CIO is all complete with the exception of the transfer of the actual hall property, Wade Nash (Chairman of the Memorial Hall Trustees) is dealing with this and the indications from the charity commission is that this process will be completed in the near future.

We learnt that the Borough Council no longer collect waste bins from none domestic properties so we now have an agreement with a contractor to supply a large general waste collection bin for the halls.

The Treasurer learnt that the supplier of 'heating cards' was no longer able to provide that service. The committee researched the market and found that there were no cost effective alternatives available. The solution that was agreed was to increase the hall hire rates such that it covered the heating costs. The work to remove the existing meters and implement the hall hire adjustment will be completed by the end of May.

The committee has actively started to stage events to raise more funds including quiz nights and the Saturday coffee mornings, more such events are planned for the rest of 2025  
Funds and Reserves remain stable as long as expenditure remains low.

Nick Jones



Peter wood

**WOODCHURCH MEMORIAL HALL TRUST**

England & Wales - Charity number 1194883

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# Accounts

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**Trustees' Annual Report for the period**

**From 01-01-2023                      Period start date    To 31-12-2023                      Period end date**

**Charity name: Woodchurch Memorial Hall Trust**

**Charity registration number:1194883**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Provision and Maintenance Woodchurch Memorial Hall complex for the use of the Inhabitants of Woodchurch</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts	Para 1.17 and 1.19	<b>Hall available for use by any club or Society present in the village as well as private hire by village inhabitants</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Trustees ensure all guidance issued by the Charity Commission is completely followed and adhered to.</b>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A No grants given</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A No Social investment programs</b>
Contribution made by volunteers	Para 1.38	<b>The hall is entirely run by its volunteer operating committee, including most general maintenance We have two paid part time Cleaners and a paid part time Caretaker</b>

Other		CIO founded in June 2021 taking over activities of existing memorial hall charity reg no 302892
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The hall offers its facilities to the village including a vibrant Theatre club, Film Club, Badminton club, Woman's Institute, Art Society and various other clubs and activities. It also provides a valuable asset for private village activities including birthday parties and weddings and a multitude of other village activities for the village and outlying areas.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>Bookings are steadily improving now we are moving away from the Pandemic era. The committee remain optimistic that the hall complex is covering its costs which was our main objective post Covid.</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>Fund raising remains difficult but we are actively pursuing new ideas to improve situation further</b>
Investment performance against objectives	Para 1.41	<b>No investments currently apart from some funds on deposit at bank</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Trustees remain satisfied with Charity's financial position</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves held mainly for any emergency expenses i.e maintenance issues</b>
Amount of reserves held	Para 1.22	<b>£11000 approx</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>We still need to improve lettings although the trustees are happy with progress that is being made post Pandemic</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Lettings to Clubs ,Societies and private functions.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>None</b>
A description of the principal risks facing the charity	Para 1.46	<b>Number of lettings restricting our ability to modernise hall facilities as much as we would like</b>
Other		

## Structure, Governance and Management

Description of charity's trustee:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Trust Deed</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Invited Trustees are selected by whole Committee</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>All new trustees have copies of CIO constitution, plus mentorship by existing trustees.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>Four Trustees and a operating committee of normally minimum 10 people who meet monthly for a fully minuted meeting.</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		

### Reference and Administrative details

Charity name	<b>Woodchurch Memorial Hall Trust</b>
Other name the charity uses	<b>None</b>
Registered charity number	<b>1194883</b>

Charity's principal address	<b>Woodchurch Memorial Hall The Green Woodchurch TN26 3PF</b>

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	<b>Wade Nash</b>		<b>1/1/22-31/12/22</b>	
2	<b>Leslie Fenton</b>		<b>1/1/22-31/12/22</b>	
3	<b>Nicola Davey</b>		<b>1/1/22-16/5/22</b>	
4	<b>Nicholas Jones</b>		<b>1/1/22-31/12/22</b>	
5	<b>Sylvia Rubie</b>		<b>16/5/22-31/12/22</b>	
6	<b>Peter Wood</b>		<b>16/5/22-31/12/22</b>	
7	<b>Colin Woolger</b>		<b>16/5/22-31/12/22</b>	
8				
9				
10				
11				
12				
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14				
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20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

CIO only active from 16/05/22 which is date funds etc were authorised to be transferred from old memorial hall charity Reg No 302892
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**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<i>None</i>		

# Declarations

The trustees declare that they have approved the trustees' report above.

Signature(s) 

	
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Full name(s) 

PETER WOOD	COLIN WOOD
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Position (eg Secretary, Chair, etc) 

SOLOIST CHAIR	SOLOIST CHAIR
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Date 

29-7-2024
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## WOODCHURCH MEMORIAL HALL TRUST

### CHAIRMANS REPORT 2024

The past year has seen a continuing increase in the level of bookings for the Memorial Hall and Annexe . Village societies have returned to regular use of the halls and there have also been many private bookings .

During the course of the last year the Committee has remained stable with no changes .New members are always being sought to strengthen both the number and skill set available.

The committee has carried out some further general updating of hall facilities during the year including:- New exterior lighting, new hot water tank in the kitchen, redecoration of the linking passage between halls and completion of the disabled ramp to the kitchen door.

In addition to above there has been a lot of tidying of the hall grounds and internal areas including cutting down the rotting and dangerous cherry tree in the front garden and replacing it with a new large sapling.

David Harmer has done a great job as our caretaker and this is much appreciated by all the Committee. David is the main contact for any practical queries concerning the hall use, issuing of keys etc and first contact for any problems concerning the halls but is not involved with the booking process which remains with Mary.

As is required by law all PAT testing of 240 volt equipment has been carried out as usual .

The process of transforming the hall management structure to the new CIO is essentially complete and all financial reporting is now on the basis of the hall operating as a CIO The issue of the transfer of the actual hall property is still ongoing and is being coordinated by Wade Nash alongside the various other CIO that are now formed , for example the Village Green CIO, committee remains optimistic that we should complete this process in the near future..

The committee has staged a number of successful events in the year including quiz, film nights with a supper and coffee mornings to raise more funds

Funds and Reserves remain rather stable as long as expenditure remains low.

However we do need to raise some funding for proposed large future spending on Kitchen refurbishment and other large projects to ensure long term viability of this important village asset. To this end we are looking into various government and regional grant funds and hope to move forward with some solid applications this coming year -this is certainly an area where we would appreciate some assistance from anyone with a good knowledge of grant applications?

As always we should like to thank our wonderful cleaners for the work they do to keep the halls and kitchens looking their best. We also thank the Woodchurch in Bloom members for their work on the grounds which receive such positive comments from our Hirers.

Special thanks again this year to Tony Warne for all his work on the lighting and general maintenance plus the refurbishment off the passage between the halls.

As usual we continue to seek more bookings and thanks are also due for Mary's excellent work on maintaining the booking system and our website.

Nick Jones

Peter wood

Colin Woolger



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Woodchurch Memorial Hall Trust

**On accounts for the year  
ended**

31 December 2023

**Charity no  
(if any)**

1194883

**Set out on pages**

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

25/03/2024

**Name:**

Sara Mills FCCA

**Relevant professional  
qualification(s) or body  
(if any):**

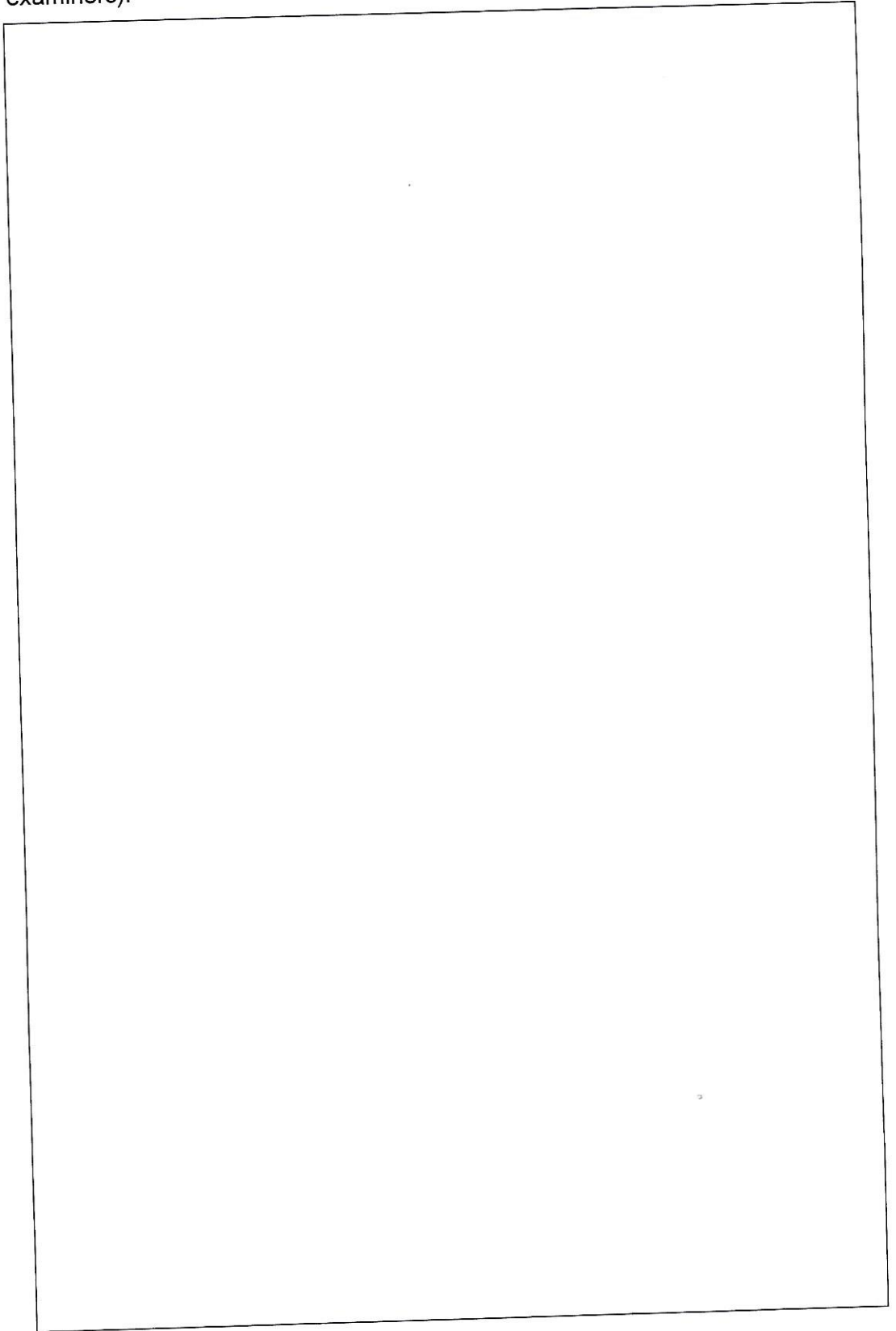
Chartered Certified Accountant

**Address:**

7 Millfield, High Halden, Ashford, Kent TN26 3LX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**





**Receipts and payments accounts**

For the period from	01/01/2023	To	31/12/2023
---------------------	------------	----	------------



	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Letting Fees	12,671	-	-	12,671	11,637
Fundraising Activities	3,130	-	-	3,130	915
Electricity	2,537	-	-	2,537	1,622
Table Cloth Hire	-	-	-	-	-
Book sales	-	-	-	-	-
Grants	-	-	-	-	2,667
Donations	146	-	-	146	455
Compensation - NatWest	-	-	-	-	-
Deposits	3,300	-	-	3,300	1,370
Bank Interest	135	-	-	135	24
<b>Sub total (Gross income for AR)</b>	<b>21,919</b>	<b>-</b>	<b>-</b>	<b>21,919</b>	<b>18,690</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>21,919</b>	<b>-</b>	<b>-</b>	<b>21,919</b>	<b>18,690</b>
<b>A3 Payments</b>					
Deposits Returned	2,671	-	-	2,671	1,254
Electricity	2,830	-	-	2,830	2,571
Premises Repairs and Renewals	8,037	-	-	8,037	8,082
Equipment Repairs and Renewals	-	-	-	-	-
Cleaning	5,600	-	-	5,600	5,050
Insurance	1,874	-	-	1,874	1,643
Inspections	138	-	-	138	183
Postage and Stationary	130	-	-	130	-
Water Rates	740	-	-	740	744
Subscriptions and Licences	454	-	-	454	462
Secretarial costs	1,875	-	-	1,875	1,563
Sundry Expenses	2,085	-	-	2,085	955
<b>Sub total</b>	<b>26,434</b>	<b>-</b>	<b>-</b>	<b>26,434</b>	<b>22,507</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>26,434</b>	<b>-</b>	<b>-</b>	<b>26,434</b>	<b>22,507</b>
<b>Net of receipts/(payments)</b>	<b>- 4,515</b>	<b>-</b>	<b>-</b>	<b>- 4,515</b>	<b>- 3,817</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>37,198</b>	<b>-</b>	<b>-</b>	<b>37,198</b>	<b>41,015</b>
<b>Cash funds this year end</b>	<b>32,683</b>	<b>-</b>	<b>-</b>	<b>32,683</b>	<b>37,198</b>

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NatWest Current Account	21,332	-	-
	NatWest Business Reserve	11,311	-	-
	Cash	40	-	-
	<b>Total cash funds</b>	<b>32,683</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK	OK	OK
Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £

**B2 Other monetary assets**

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

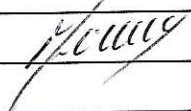
**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Nick Jones - Hon Treasurer	28 3 24

Woodchurch Memorial Hall Trust - Charity No 1194883  
Profit And Loss Account  
For the year ended 31 December 2023

		2023	2022
		£	£
Income	Deposits	3,300.00	1,370.00
	Deposits Returned	(2,671.00)	(1,254.00)
	Donations	-	455.00
	Electricity	2,537.45	1,622.05
	Fundraising - Film Soci	2,319.06	-
	Fundraising - General	810.93	-
	Grants for Covid-19	-	2,667.00
	Interest	135.10	24.29
	Letting Fees	12,671.00	11,637.00
	Suspense	146.48	914.60
		<u>19,249.02</u>	<u>17,435.94</u>
Gross profit		19,249.02	17,435.94
Expenses	Cleaning	(5,600.00)	(5,050.00)
	Electricity	(2,830.50)	(2,570.81)
	Inspections	(138.50)	(183.22)
	Insurance	(1,873.89)	(1,643.29)
	Postage and Stationery	(130.02)	-
	Repairs and maintenanc	(8,036.74)	(8,081.78)
	Secretarial	(1,875.45)	(1,562.79)
	Subscriptions and Licen	(453.67)	(462.05)
	Sundry expenses	(2,085.18)	(955.45)
	Water rates	(740.11)	(743.76)
		<u>(23,764.06)</u>	<u>(21,253.15)</u>
Net loss		<u><u>(4,515.04)</u></u>	<u><u>(3,817.21)</u></u>

Woodchurch Memorial Hall Trust - Charity No 1194883

Balance Sheet

As at 31 December 2023

		2023	2022
		£	£
Bank	Business Reserve a/c	11,311	11,176
	Current a/c (New)	21,332	25,982
	Petty cash	40	40
		<u>32,683</u>	<u>37,198</u>
		32,683	37,198
Net assets		<u><u>32,683</u></u>	<u><u>37,198</u></u>
		£	£
Capital account	Brought forward	37,198	41,015
	Net loss	<u>(4,515)</u>	<u>(3,817)</u>
		32,683	37,198
Total funds		<u><u>32,683</u></u>	<u><u>37,198</u></u>

**WOODCHURCH MEMORIAL HALL TRUST**

England & Wales - Charity number 1194883

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# Accounts

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## Trustees' Annual Report for the period

From 01-01-2022 Period start date To 31-12-2022 Period end date

Charity name: Woodchurch Memorial Hall Trust

Charity registration number:1194883

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Provision and Maintenance Woodchurch Memorial Hall complex for the use of the Inhabitants of Woodchurch</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts	Para 1.17 and 1.19	<b>Hall available for use by any club or Society present in the village as well as private hire by village inhabitants</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Trustees ensure all guidance issued by the Charity Commission is completely followed and adhered to.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A No grants given</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A No Social investment programs</b>
Contribution made by volunteers	Para 1.38	<b>The hall is entirely run by its volunteer operating committee, including most general maintenance We have two paid part time Cleaners and a paid part time Caretaker</b>

Other		<b>CIO only founded in June 2021 taking over activities of existing memorial hall charity reg no 302892</b>
-------	--	---

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The hall offers its facilities to the village including a vibrant Theatre club, Film Club, Badminton club, Woman's Institute, Art Society and various other clubs and activities. It also provides a valuable asset for private village activities including birthday parties and weddings and a multitude of other village activities for the village and outlying areas.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

<b>Achievements against objectives set</b>	Para 1.41	<b>The Trustees remain optimistic about the hall's income stream now the Pandemic appears to be over</b>
<b>Performance of fundraising activities against objectives set</b>	Para 1.41	<b>Fundraising remains difficult and lettings still below pre pandemic levels but are increasing slowly</b>
<b>Investment performance against objectives</b>	Para 1.41	<b>No investments currently apart from some funds on deposit at bank</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Trustees remain satisfied with Charity's financial position</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves held mainly for any emergency expenses i.e maintenance issues</b>
Amount of reserves held	Para 1.22	<b>£11000 approx</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>We still need to improve lettings although the trustees are happy with progress that is being made post Pandemic</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Lettings to Clubs ,Societies and private functions.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>None</b>
A description of the principal risks facing the charity	Para 1.46	<b>Number of lettings restricting our ability to modernise hall facilities as much as we would like</b>
Other		

## Structure, Governance and Management

Description of charity's trustee		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Trust Deed</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Invited Trustees are selected by whole Committee</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>All new trustees have copies of CIO constitution, plus mentorship by existing trustees.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>Four Trustees and a operating committee of normally minimum 10 people who meet monthly for a fully minuted meeting.</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		

### Reference and Administrative details

Charity name	Woodchurch Memorial Hall Trust
Other name the charity uses	None
Registered charity number	1194883

<b>Charity's principal address</b>	<b>Woodchurch Memorial Hall The Green Woodchurch TN26 3PF</b>

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Wade Nash	Chairman	1/1/22-31/12/22	
2	Leslie Fenton		1/1/22-31/12/22	
3	Nicola Davey		1/1/22-16/5/22	
4	Nicholas Jones		1/1/22-31/12/22	
5	Sylvia Rubie		16/5/22-31/12/22	
6	Peter Wood		16/5/22-31/12/22	
7	Colin Woolger		16/5/22-31/12/22	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
N/A		



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

CIO only active from 16/05/22 which is date funds etc were authorised to be transferred from old memorial hall charity Reg No 302892
--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date



**Receipts and payments accounts**

For the period from	01/01/2022	To	31/12/2022
---------------------	------------	----	------------

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Letting Fees	5,441	-	-	5,441	-
Fundraising Activities	885	-	-	885	-
Electricity	897	-	-	897	-
Table Cloth Hire	-	-	-	-	-
Book sales	-	-	-	-	-
Grants	-	-	-	-	-
Donations	37,343	-	-	37,343	-
Compensation - NatWest	-	-	-	-	-
Deposits	650	-	-	650	-
Bank Interest	21	-	-	21	-
<b>Sub total (Gross income for AR)</b>	<b>45,237</b>	<b>-</b>	<b>-</b>	<b>45,237</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>45,237</b>	<b>-</b>	<b>-</b>	<b>45,237</b>	<b>-</b>
<b>A3 Payments</b>					
Deposits Returned	809	-	-	809	-
Electricity	609	-	-	609	-
Premises Repairs and Renewals	1,556	-	-	1,556	-
Equipment Repairs and Renewals	-	-	-	-	-
Cleaning	2,650	-	-	2,650	-
Insurance	691	-	-	691	-
Inspections	183	-	-	183	-
Postage and Stationary	-	-	-	-	-
Water Rates	393	-	-	393	-
Subscriptions and Licences	-	-	-	-	-
Secretarial costs	632	-	-	632	-
Sundry Expenses	516	-	-	516	-
<b>Sub total</b>	<b>8,039</b>	<b>-</b>	<b>-</b>	<b>8,039</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>8,039</b>	<b>-</b>	<b>-</b>	<b>8,039</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>37,198</b>	<b>-</b>	<b>-</b>	<b>37,198</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>37,198</b>	<b>-</b>	<b>-</b>	<b>37,198</b>	<b>-</b>



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NatWest Current Account	25,982	-	-
	NatWest Business Reserve	11,176	-	-
	Cash	40	-	-
	<b>Total cash funds</b> (agree balances with receipts and payments account(s))	<b>37,198</b>	<b>-</b>	<b>-</b>

OK Unrestricted funds OK Restricted funds OK Endowment funds

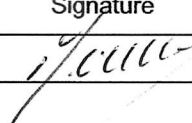
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature 	Print Name Nick Jones - Hon Treasurer	Date of approval 9/4/23
--	--	----------------------------



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Woodchurch Memorial Hall Trust

**On accounts for the year  
ended**

31 December 2022

**Charity no  
(if any)**

1194883

**Set out on pages**

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

08/04/2023

**Name:**

Sara Mills FCCA

**Relevant professional  
qualification(s) or body  
(if any):**

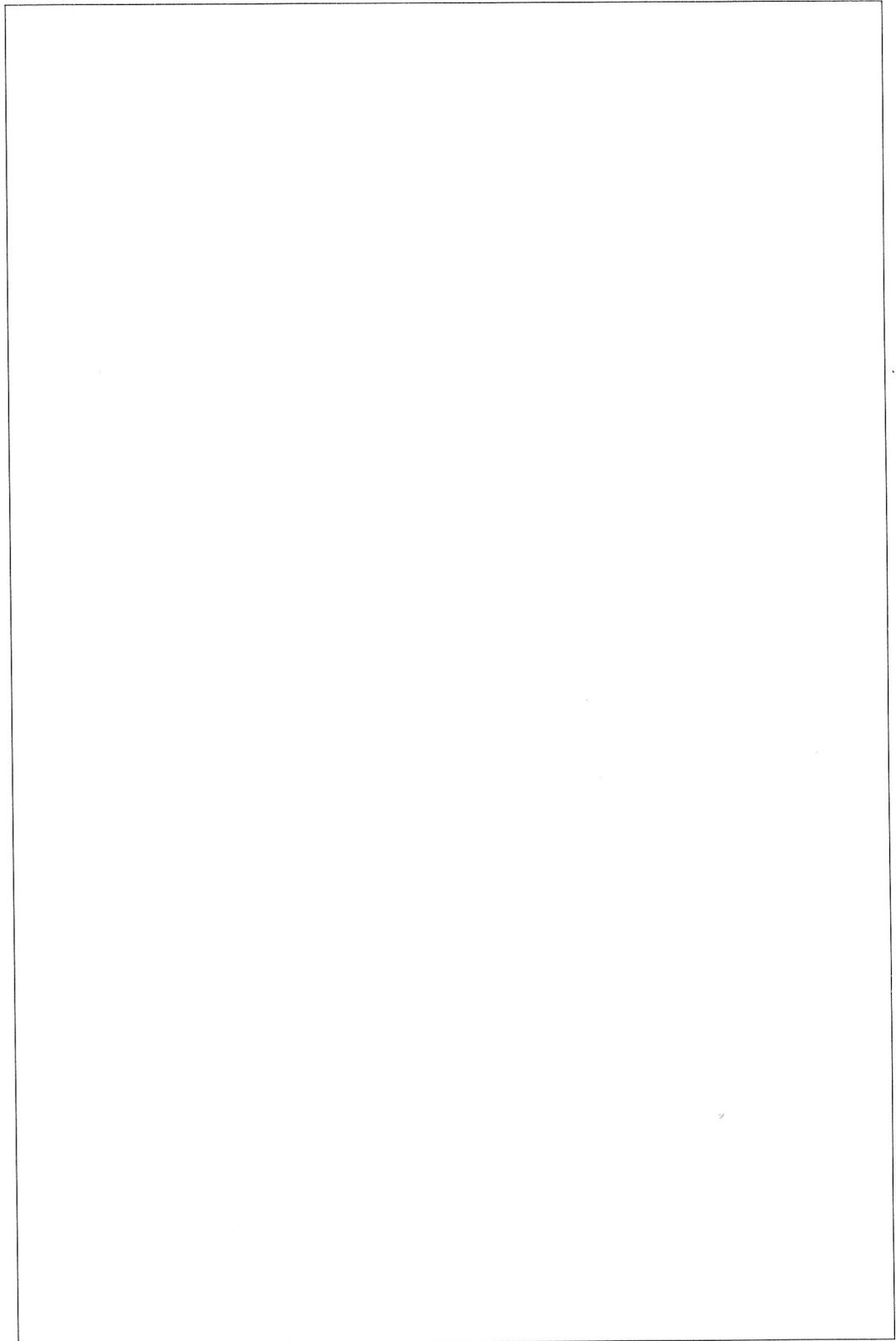
Chartered Certified Accountant

**Address:**

7 Millfield, High Halden, Ashford, Kent TN26 3LX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**





**Receipts and payments accounts**

CC16a

For the period from	01/01/2022	To	31/12/2022
---------------------	------------	----	------------

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Letting Fees	5,441	-	-	5,441	-
Fundraising Activities	885	-	-	885	-
Electricity	897	-	-	897	-
Table Cloth Hire	-	-	-	-	-
Book sales	-	-	-	-	-
Grants	-	-	-	-	-
Donations	37,343	-	-	37,343	-
Compensation - NatWest	-	-	-	-	-
Deposits	650	-	-	650	-
Bank Interest	21	-	-	21	-
<b>Sub total (Gross income for AR)</b>	<b>45,237</b>	<b>-</b>	<b>-</b>	<b>45,237</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>45,237</b>	<b>-</b>	<b>-</b>	<b>45,237</b>	<b>-</b>
<b>A3 Payments</b>					
Deposits Returned	809	-	-	809	-
Electricity	609	-	-	609	-
Premises Repairs and Renewals	1,556	-	-	1,556	-
Equipment Repairs and Renewals	-	-	-	-	-
Cleaning	2,650	-	-	2,650	-
Insurance	691	-	-	691	-
Inspections	183	-	-	183	-
Postage and Stationary	-	-	-	-	-
Water Rates	393	-	-	393	-
Subscriptions and Licences	-	-	-	-	-
Secretarial costs	632	-	-	632	-
Sundry Expenses	516	-	-	516	-
<b>Sub total</b>	<b>8,039</b>	<b>-</b>	<b>-</b>	<b>8,039</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>8,039</b>	<b>-</b>	<b>-</b>	<b>8,039</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>37,198</b>	<b>-</b>	<b>-</b>	<b>37,198</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>37,198</b>	<b>-</b>	<b>-</b>	<b>37,198</b>	<b>-</b>



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NatWest Current Account	25,982	-	-
	NatWest Business Reserve	11,176	-	-
	Cash	40	-	-
	<b>Total cash funds</b> (agree balances with receipts and payments account(s))	<b>37,198</b>	<b>-</b>	<b>-</b>
	OK	OK	OK	

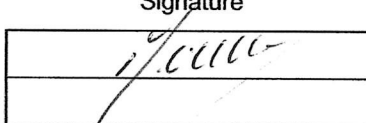
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Nick Jones - Hon Treasurer	9/4/23

**WOODCHURCH MEMORIAL HALL TRUST**

England & Wales - Charity number 1194883

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# Accounts

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## Trustees' Annual Report for the period

From 21-06-2021

Period start date To 31-12-2021

Period end date

Charity name: Woodchurch Memorial Hall Trust

Charity registration number: 1194883

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Provision and Maintenance Woodchurch Memorial Hall complex for the use of the Inhabitants of Woodchurch</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the	Para 1.17 and 1.19	<b>Hall available for use by any club or Society present in the village as well as private hire by village inhabitants</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public	Para 1.18	<b>Trustees ensure all guidance issued by the Charity Commission is completely followed and adhered to.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A No grants given</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A No Social investment programs</b>
Contribution made by volunteers	Para 1.38	<b>The hall is entirely run by its volunteer operating committee, including most general maintenance We have two paid part time Cleaners and a paid part time Caretaker</b>

Other		<b>CIO only founded in June 2021 taking over activities of existing memorial hall charity reg no 302892</b>
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## **Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The hall offers its facilities to the village including a vibrant Theatre club, Film Club, Badminton club, Woman's Institute, Art Society and various other clubs and activities. It also provides a valuable asset for private village activities including birthday parties and weddings and a multitude of other village activities for the village and outlying areas.</b>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

<b>Achievements against objectives set</b>	Para 1.41	<b>Generally the halls Trustees and operating Committee are trying always to achieve maximum usage for the hall, but clearly last two years have been difficult</b>
<b>Performance of fundraising activities against objectives set</b>	Para 1.41	<b>Fundraising even straight after/during covid has been difficult but we have managed to keep our finances in order</b>
<b>Investment performance against objectives</b>	Para 1.41	<b>No investments currently apart from some funds on deposit at bank</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Trustees remain satisfied with Charity's financial position</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves held mainly for any emergency expenses i.e maintenance issues</b>
Amount of reserves held	Para 1.22	<b>£11000 approx</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>WE need to improve lettings post pandemic.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Lettings to Clubs ,Societies and private functions.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>None</b>
A description of the principal risks facing the charity	Para 1.46	<b>Lack of Lettings</b>
Other		

## Structure, Governance and Management

Description of charity's		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more	Para 1.25	Invited Trustees are selected by whole Committee

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new trustees have copies of CIO constitution, plus mentorship by existing trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Four Trustees and a operating committee of normally minimum 10 people who meet monthly for a fully minuted meeting.
Relationship with any related parties	Para 1.51	N/A
Other		

### Reference and Administrative details

Charity name	Woodchurch Memorial Hall Trust
Other name the charity uses	None
Registered charity number	1194883
Charity's principal address	Woodchurch Memorial Hall The Green Woodchurch TN26 3PF

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Wade Nash	Chairman	21/6/21-31/12/21	
2	Leslie Fenton		21/6/21-31/12/21	
3	Nicola Davey		21/6/21-31/12/21	
4	Nicholas Jones		04/1021-31/12/21	
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
N/A		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

#### Reason for non-disclosure of key personnel details

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### Other optional information

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# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) 

	21-8-2023
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Full name(s) 

WADE NASH
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Position (eg Secretary, Chair, etc) 

CHAIR	
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Date 

21-8-2023
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