

Leeds City Athletic Club

Receipts and Payments Accounts for the year ended 31st March 2023



Charity Assist Accountants Ltd

Certified Public Accountants and Charity Independent Examiners

Unit 27 Batley Enterprise Centre

513 Bradford Road Batley West Yorkshire

WF17 8LL

Leeds City Athletic Club

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Basic information

Address

John Charles Sports Centre

Middleton Grove

Leeds

LS11 5DJ

Bank

Lloyds Bank

65-68 Briggate

Leeds

LS1 6LH

Accountants

Charity Assist Accountants Ltd

Unit 27 Batley Enterprise Centre

Batley

WF17 8LL

Charity registration number

1194863

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Trustees' Annual Report for the period							
		Period start date			Period end date		
From	01	Apr	2022	To	31	Mar	2023

Section A

Reference and administration details

Charity name

Leeds City Athletic Club

Registered charity number

1194863

Charity's principal address

John Charles Sports Centre

Middleton Grove

Postcode:

LS11 5DJ

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Steve Linsell	President		
Celia De-Maria	Chair		
Michael Hill	Treasurer		
Maria Townsend	Secretary		
Patricia Ann Childs	Membership Secretary		
Philip Walker			

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO - ASSOCIATION Registered 21 Jun 2021
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation Association
Trustee selection methods (eg. appointed by, elected by)	<p>13. Appointment of charity trustees</p> <p>13.1 Retirement by rotation</p> <p>(a) At the first annual general meeting of the members of the CIO all the charity trustees shall retire from office.</p> <p>(b) At every subsequent annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire.</p> <p>(c) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.</p> <p>(d) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in clause 13.1(e).</p> <p>(e) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause Error! Reference source not found. (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause Error! Reference source not found. on the number of charity trustees would not as a result be exceeded.</p>

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- (f) A person so appointed by the members of the CIO shall retire in accordance with the provisions of clause 13.1(b) and clause 13.1(c). A person so appointed by the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are for the public benefit generally but with particular reference to the inhabitants of Leeds and its surrounding areas: (a) to promote community participation in healthy recreation by providing facilities for the playing of athletics and such other sports capable of improving fitness and health (facilities in this clause means land, buildings, equipment and organising sporting activities); and (b) to provide and assist in the provision of facilities for sport, recreation and other leisure time occupation of such persons who have need for such facilities by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving their conditions of life.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Club provides athletics at John Charles Centre on Thursday evening all year round. This is available for any athlete U11 to senior level and wheelchair section. It provides track and field and endurance coaching. The club also has a significant membership who train off site at different venues (especially Becketts Park Leeds University campus). Athletes are encouraged to compete for the club.

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the development of athletics.

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Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Trustees Report - FY23

The committee has worked well together to examine what we do as a club and how we can make things better for all our athletes regardless of their event or ability.

Some examples:

- Reviewing competition opportunities for our young athletes to ensure the club can support the
- Reviewing coaching structures
- Redefining our relationship with the council

We have grown!

New coaches and assistants have come forward to support our established coached on a regular basis.

New athletes – we have a steady stream of new athlete enquiries, in some areas more than we can currently accommodate.

New volunteers have stepped up to take on vital roles in the club, most recently Anita French is joining Sarah Samuel as our 2nd Welfare officer as required by EA. Claire Duck has taken up the mantle of the women's team manager role for the senior harriers.

But we can still do more:

Goals for the coming year:

- Build our squad!
- Do better with our senior T&F team – restore our position in the Northern League, and then beyond!
- Encourage competition within our young athletes section
- Better provision with Throws coaching
- Work with the council to improve the quality of the facilities
- Celebrates our successes together more

As ever, I can't thank our coaches and volunteers enough for what they do to support the club on an ongoing basis. And we continue to improve and review what we do with a better structure to our coaching provision put in place this year. We have welcomed new coaches and volunteers, some bringing expertise from other clubs with them, we hope more

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people will continue to get involved, in particular around officiating at club matches.

The club is fortunate to be in a strong financial position, and a key focus for 2023 will be to develop a financial plan to agree key areas where investment may benefit the club. We are expecting our hire costs of JCCS to increase in April 2023, and following several years where both membership and training fees have been frozen, this year we are increasing membership fees by approximately £3 per person.

Work to improve our communication with club members and followers has delivered a new website, with updated content, policies all online. Work in progress is further development and release of club rankings and club history. Please also like our public Facebook page and keep an eye out for any updates and messages on there.

Next steps will be to make the leap to centralise all our club admin in the cloud and reduce the admin burden on our volunteers using an app called Coacha. This will ensure that the right people get the right information, and coaches, team managers and committee can see relevant information easily, you can sign up for races, pay training fees etc all in one place! Watch this space.

Treasurers Report - FY23

FY23 marks our first full financial year since we became a Charitable Incorporated Organisation (CIO) having transferred to the CIO on 31st August 2021.

Membership Subs & Training Fees continue to be our main source of income, and these have fallen slightly versus last year. Included within this figure is an £1850 contribution from Leeds University Athletics Club to allow for joint use of JCCS on our Tues & Thurs club nights.

Competition entry support continues year on year with the club contributing to entry fees for the major XC and road championships across all age groups, along with entry into both the Yorkshire Development League for our Young Athletes and the Northern Track & Field League for our u-17, u-20 and Senior athletes.

The club has been invited to compete at the European Clubs XC Champs in Spain in February, with both a Men's Team and a Mixed Relay Team. On top of a £1000 grant from the English Cross Country Association towards travel and accommodation costs, the club is matching this with a further £1000 of support.

Prize money was received during the financial year from both the English Cross Country Association for our Ladies victory and Men's 2nd place at the English National XC Champs in February 2022, and also from

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London Marathon Events for the Men's 1st place at the Vitality London 10km in May 2022. These monies have been reimbursed to the contributing team members.

EA Grant for Parasport support has rolled over from FY22, with an additional £500 raised by Paul Moseley from the hire of a wheelchair to EA for the Commonwealth Games. Paul continues to oversee the re-investment of these grant monies back into the Para-section of the club.

The club continues to invest in equipment for its members with pole vaults having been purchased for our young athletes at an overall cost of £999.68.

We are very grateful for the two donations received during the year from Martin Roscoe and through Alison Varley's superb efforts with the annual Boxing Day Handicap held at Harehills Park.

Additionally, we have received a £500 grant from England Athletics which the Committee is using towards hosting an Annual Awards Evening at JCCS on Sat 18th March, which will also be subsidised from our cash reserves.

Looking ahead the Committee is monitoring closely proposed increases from Leeds City Council in relation to JCCS hire for club nights. We remain in an excellent financial position and the Committee will look at establishing a transparent budget for FY23 and plans to reduce down our cash reserves by investment back into the club.

Section E

Financial review

Brief statement of the charity's policy on reserves

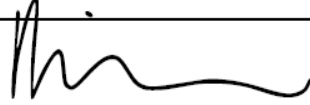
The Committee believe that an appropriate level of reserve for the Club is £20,000

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Section F Declaration

The trustees declare that they have approved the trustees' report above.

Signature(s)		
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Full name(s)	Mick Hill	
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Position (eg Secretary, Chair, etc)	Club Treasurer / Trustee	
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Date	03.03.26
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**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent examiner's report

**Report to the trustees/
members of**

Leeds City Athletic Club

**On accounts for the year
ended**

31st March 2023

**Charity no
(if any)**

1194863

Set out on pages

13 - 14

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2023**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

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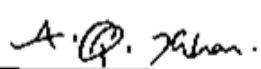
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

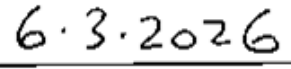
- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:



Name:

Abdul Qudeir Khan

Relevant professional qualification(s) or body (if any):

FMAAT

FCPA

Address:

Charity Assist Accountants Ltd

Unit 27, Batley Enterprise Centre


513 Bradford Road

Batley

WF17 8LL


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	Charity Name LEEDS CITY ATHLETIC CLUB		No (if any) 1194863		CC16a
	Receipts and payments accounts				
	For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023	
Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Awards Night In	700	-	-	700	-
Balance Brought Forward	-	-	-	-	-
Donation Received	247	-	-	247	500
Grants England Athletics In	1,000	-	-	1,000	-
Grants Euro Clubs In	1,000	-	-	1,000	-
Prize Money In	1,600	-	-	1,600	-
SOAR - Race Kit Sold	581	-	-	581	1,192
Subs & Training Fees	35,038	-	-	35,038	15,788
WYL XC YA In	195	-	-	195	-
YDL Grant Money	1,230	-	-	1,230	-
Transfer on Incorporation	-	-	-	-	38,148
Sub total (Gross income for AR)	41,591	-	-	41,591	55,628
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	41,591	-	-	41,591	55,628
A3 Payments					
Awards Night Out	1,123	-	-	1,123	-
Bank Charges	-	-	-	-	449
Big Wet Fish - Website Hosting	199	-	-	199	-
Coacha	36	-	-	36	-
Coaching Courses	1,810	-	-	1,810	-
Competition Entry Fees	3,674	-	-	3,674	3,169
EA Affiliation	638	-	-	638	-
Equipment	532	767	-	1,299	3,125
Euro Clubs Out	2,465	-	-	2,465	-
General Committee Expenses	72	-	-	72	-
Leeds City Council - JCCS Hire	19,320	-	-	19,320	-
Lloyds Bank - Banking Service Charge	91	-	-	91	-
NA Affiliation	500	-	-	500	-
New Balance - Training Kit Out	184	-	-	184	-
Northern League Expenses	35	-	-	35	-
PECO - Training Kit Purchased	2,598	-	-	2,598	-
Prize Money Out	1,550	-	-	1,550	-
SOAR - Race Kit Purchased	581	-	-	581	2,493
UKA Foreign Athlete Affiliation	10	-	-	10	-
Website Design & Alterations	194	-	-	194	681
World Pay - PDQ Service Charge	1,208	-	-	1,208	-
WYCAS - Accounts Auditing	840	-	-	840	-
WYL XC YA Out	195	-	-	195	-
YDL Expenses	2,110	-	-	2,110	-
YVAA Affiliation	20	-	-	20	-
YDL and Northern League Payments	-	-	-	-	893
Legal and Professional Fees	-	-	-	-	550
Committee Exepensess	-	-	-	-	6
Hire of Facilities	-	-	-	-	12,447
Event Costs	-	-	-	-	650
Affiliation Fees and Levies	-	-	-	-	629
Sub total	39,985	767	-	40,752	25,092
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	39,985	767	-	40,752	25,092
Net of receipts/(payments)	1,607	767	-	840	30,536
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	29,769	767	-	30,536	-
Cash funds this year end	31,376	-	-	31,376	30,536

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Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Llyods Bank	31,376	-	-
		-	-	-
		-	-	-
	Total cash funds	31,376	-	-
(agree balances with receipts and payments account(s))		OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Equipment	Restricted	8,000	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Mick Hill		03.03.26