

ST MARY'S WILLESDEN

England & Wales · Charity number 1194838

Details

Status Registered

Legal form Other

Registered 2021-06-17

Register [View on the Charity Commission register](#)

Contact

Address St. Marys Church
Neasden Lane
London
NW10 2TS

Phone 0208 459 1175

Email shrineofmary@gmail.com

Website www.shrineofmary.org

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH

Activities: The promotion of the Gospel of Our Lord Jesus Christ according to the doctrines and practices of the Church of England.

Classification

- **How:** Provides Other Finance, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Brent

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-12-31 | | - | - | - |
| 2023-12-31 | £123,753 | £104,434 | - | - |
| 2022-12-31 | £134,007 | £178,588 | - | - |
| 2021-12-31 | £160,688 | £164,315 | - | - |

Trustees

| Name | Role | Appointed |
|-----------------------|------|------------|
| Alison Mary Harvey | | 2026-04-26 |
| ESTHER UGWUNKWO | | 2022-05-15 |
| Jacqueline Williamson | | 2026-04-26 |
| Kathryn Anne Watters | | 2026-04-26 |
| Lucky Enekeme | | 2022-06-06 |
| Roger Graham Macklen | | 2026-04-26 |
| STEPHEN HALLIWELL | | 2022-05-15 |
| Sharon Dennis | | 2026-04-26 |

ST MARY'S WILLESDEN

England & Wales - Charity number 1194838

Accounts

Statement of Financial Activities

| | Unrestricted funds | Restricted funds | Endowment funds | Total funds | Prior year total funds |
|---|--------------------|------------------|-----------------|------------------|------------------------|
| Receipts | | | | | |
| Voluntary Income | 33,756 | 7,550 | - | 41,305 | 30,816 |
| Activities for Generating Funds | 69,819 | 75 | - | 69,894 | 63,695 |
| Church Activities | 2,067 | - | - | 2,067 | 2,300 |
| Other incoming Resources | - | - | - | - | - |
| Fabric Account Income | - | 10,487 | - | 10,487 | 37,196 |
| Total income | 105,642 | 18,112 | - | 123,753 | 134,007 |
| Payments | | | | | |
| Costs of generating voluntary income | 367 | - | - | 367 | 391 |
| Fund-Raising trading costs | 87,769 | 16,665 | - | 104,434 | 94,418 |
| Church Activities | 10,261 | 2,727 | - | 12,988 | 22,615 |
| Fabric Account costs | 8,504 | 275 | - | 8,780 | 61,164 |
| Total expenditure | 106,901 | 19,668 | - | 126,568 | 178,588 |
| Net income / (expenditure) resources before transfer | (1,259) | (1,556) | - | (2,815) | (44,581) |
| Transfers | | | | | |
| Gross transfers between funds - in | - | - | - | - | - |
| Gross transfers between funds - out | - | - | - | - | - |
| Other recognised gains / losses | | | | | |
| Gains/losses on investment assets | - | - | - | - | - |
| Gains on revaluation, fixed assets, charity's own use | - | - | - | - | - |
| Net movement in funds | (1,259) | (1,556) | - | (2,815) | (44,581) |
| Total funds brought forward | 1,630,549 | 549,724 | - | 2,180,273 | 2,224,854 |
| Total funds carried forward | 1,629,290 | 548,168 | - | 2,177,458 | 2,180,273 |

**Independent Examiner's Report to the members of St Mary Willesden,
Parochial Church Council.**

I report to the trustees on my examination of the accounts of the PCC of St Mary, Willesden for the year ended 31st December 2023.

Respective responsibilities of the PCC and Independent Examiner

As the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

As members of the PCC you consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination and I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Alan M Rix B.Sc. MIET
31 Norfolk Road
Uxbridge
Middx
UB8 1BL

5th June 2026

ST MARY'S WILLESDEN

England & Wales - Charity number 1194838

Accounts

Treasurer's Report to the Annual Parochial Church Meeting 23rd April 2023

All the accounts associated with the PCC – the general PCC Account and the Fabric Account – are disclosed within the 2022 accounts. Unrestricted funds relate to all transactions concerning the general financial activity of the church. Restricted funds primarily relate to the Fabric Account but also include monies received and expended for a particular purpose e.g. restricted donations such as the Harvest Appeal. In 2021 additional restricted expenditure was included in the accounts presented due to the National Heritage Grant received. The final completion of the grant was not finalised until midway into 2022 and the additional criteria introduced had the effect of adding additional restricted expenditure to the accounts presented for the 2022 Annual Meeting.

The Statement of Financial Activities gives the year end figure for all the accounts. Looking at Unrestricted Funds there was a deficit of £5,217 at the end of 2022 – compared with a surplus of £5,731 in 2021. There was a deficit (of £39,364) for Restricted Funds (including transactions for both the PCC and Fabric Account) compared with a surplus of £39,364 in 2021 – the Fabric Account is primarily responsible for this deficit as there was an end of year depreciation in investment value but the National Heritage Grant also helped to add to this deficit as the various changes in criteria were worked into the accounts.

Church life and activities reverted to a semblance of normality during 2022. Fundraising events resumed and church services were also as normal with associated expenditure for upkeep of services once the Chalice was reintroduced during the year.

In 2022 Planned Giving (the envelope scheme) raised £10,790 which was a 10% increase over 2021 (£9,818). This is an encouraging trend, but it has not bounced back to 2020 when the equivalent figure was £12,701. There are a constant number who continue to support the work of the church via Direct Giving (standing orders via the bank). Direct Giving raised £14,227 in 2022 compared with £14,023 in 2021 (an increase of 1%). Cash collections at services also show an increase of 67% over 2021 - £3,544 in 2022 compared with £2,127 in 2021.

There was a 64% decrease in Donations and Appeals in 2022 compared with 2021 (£6,186 compared with £17,010). The difference between the two years was really due to the one-off donation of £10,000 which had been received in 2021. The “unrestricted” amount of £1,880 includes: donations (£200), candles (£306), memorial candles (£60), filming fee (£50) and Easyfundraising (£46). The Church was used as a Polling Station again during 2022 - £1,000 was received as a fee. Online donations and giving via the credit card machine raised £218 during 2022 (£74 was raised in 2021). Gift Day raised £100 in October 2022.

Restricted income (£4,306) includes the Children's Society Christingle Service (£107), the Harvest offering (£156); the Bishop of Willesden's Discretionary Fund (£287); the Food Bank Carol Service credit card donations (£30) in addition to Backpacks (£3,725). All these transactions can be seen as expenditure items.

There was a 64% decrease in Income Tax recovered – £6,186 in 2022 compared with £17,010 in 2021. The main reason for this difference is the fact that two large donations had been received during 2021 with the income tax recovered distorting the year by year comparison. All monies raised from Income Tax recovery are extra money for the Church to use and is achieved not just

because of the income tax paid by members of the congregation who donate via Planned or Direct Giving but also from the Gift Aid Small Donations Scheme (GASDS).

Fundraising activities during the year raised £2,458 compared with £868 in 2021 (an increase of 183%). Saturday Open Mornings resumed in 2022 and raised £804. The first Christmas Bazaar since 2019 was held and, although smaller than in previous years, raised £1,202. Other fundraising activities during the year include Traidcraft sales £101; Easter Cards £35; Church Tours at the Church End Festival £23; Church End Festival stall £43; Pilgrimage Cake Stall £139 and Pilgrimage Raffle £111.

Parish Centre lettings raised £1360 in 2022 compared with £680 in 2021. The Willesden Local History Society resumed face to face meetings during 2022 and returned to the Parish Centre. Lettings have also continued from Martial Arts. An Income of £33,600 was received from the Montessori Nursery.

2022 was another stable year as far as our rental properties were concerned. Cottage No. 2 continues to be let and managed by Cameron Stiffs (a commercial letting agency). As such the figures shown are gross profits (any expenditure needed plus tenancy renewal fees are deducted from the rental income received at source). Although Cameron Stiffs do charge a management fee for the services they provide – they do deal with any problems which arise. Cottage No. 1 continues to be let independently of Cameron Stiffs. Income from Cottages No. 1 and 2 increased by 9% in 2022 – £26,077 in 2022 compared with £23,972 in 2021. Both properties had rental increases in 2022.

A total of £2,300 was received in fees during 2022. This figure is split between unrestricted (£840) and restricted (£1,460). Quarterly returns are sent to the Diocese with the Statutory Fee payments due (these can be seen in the expenditure figures).

As with 2021 there are no entries during 2022 for income received from insurance claims – a good position to be in. The figure of £1,407 as “other income” is the final amount due to the PCC following the settlement of the National Heritage Grant.

In the 2021 report to the APCM the National Heritage Grant (received from the Culture Recovery Fund) was highlighted as waiting for the completion statement to be signed. When the grant was first received it was believed that the monies received were intended to help towards the upkeep of the Church for the months of April, May and June 2021 (allowable expenditure including utilities in addition to clergy expenditure, organist payments, administration intended for the running of the church as well as the deposit for the Steel Gates and Grills). The grant also included an amount (£16,900) intended for “reserves”. When the completion statement was being finalised we were informed that VAT had to be deducted from the payments made. It was also mentioned that we could also claim for Parish Centre expenses during the same period. An additional “reserves” amount of £5,576 was also added to the £16,900 already noted.

The initial grant received was £33,930. When the above amendments were made the expenditure made was £35,337 – the balance of £1,407 was received and added as “other income”. The VAT adjustments to the accounts for 2021 are shown as negative transactions. The details for the grant are itemised in the accounts.

The Fabric Account income total of £37,196 includes a VAT reclaim on Church building repairs of £1,162 and Gift Day receipts of £420. The income total also includes the reserves we now have following the National Heritage Grant of £22,476. Quarterly payments from the CBF Investment Fund in 2022 totalled £13,138 – compared with £12,706 in 2021. The increase in dividend

payments, however, was not replicated by an appreciation in the value of our investments. At the end of 2022 the final statement from the Investment Fund showed that our investment had depreciated – the investment value of our fund was £441,396 compared with £499,993 in 2021 (a loss of £58,597). Given the volatility of the stock markets during the year this was possibly to be expected.

The following statements will explain how the money was spent

Fundraising trading costs for 2022 include Traidcraft (£70), the banner advertising the Christmas Bazaar (£16) and a subscription to Grants Online Ltd (£119).

Missionary and charitable giving shows all transactions made during the year, both through restricted and unrestricted payments. £5,600 was allocated to 6 charities at the November 2022 meeting of the PCC. 5 charities were paid £850 and one (Mary's Meals) paid £500 – they were paid a reduced amount as the Government were match funding all payments received. It was not possible to send Covax a payment for the 2021 charitable giving as they were unable to accept cheques and we did not have access to online banking. As it appeared in the 2021 accounts there is a repayment of the amount shown as a credit in the expenditure figures.

A total of £51,262 was paid to the Diocese for our 2022 Common Fund – this was a 2% increase over the 2021 payment. All monthly payments were made by direct debit.

Church running expenses decreased by 3% (£390) over the year. In addition to heating, lighting, water and insurance costs “other” running costs include lights (£180); the lightning conductor service (£70); Boiler service (£480) and the new rubber threshold for the South Porch door (£115). There were no minor repairs undertaken in church during 2022

As with 2021 not all the visits to tune the Organ were made. A reduction for the 2023 payment was received as only 2 visits were made in 2022.

Upkeep of services (which includes candles, communion wine and incense in addition to our copyright licence), had a 3% increase (£43) in expenditure. From the end of 2022 Redemptorist service sheets are also being invoiced on a monthly basis.

There was a 9% increase (£1,404) in expenditure for the Parish Centre (£17,442 in 2022 compared with £16,038 in 2021). In addition to the standard electricity, gas, water and insurance costs upkeep costs of the Parish Centre include £2,113 for the alarms; £2,080 for refuse collections; £988 for pest control; £443 for toilet repairs; £456 to service the boiler and £156 for boiler repairs; £667 for a drain survey. During 2022 the Parish Centre continued to produce a regular income and made a profit of £17,718 (a profit of £17,562 was made in 2021).

During 2022 there were various major works associated with the Parish Centre. Legionella inspections took place at a cost of £4,272; guttering and roof repairs cost £4,044 and a CCTV survey cost £1,800. Negotiations with the Nursery have commenced concerning the renewal of their lease. To date, £1,800 has been paid as fees undertaken as part of this rent review.

Most of the day-to-day expenses from Cottage No. 2 are deducted by Cameron Stiffs although there are occasional invoices (£240 for electrical works) which need to be paid direct.

Cottage No. 1 had no problems during 2022 which meant that the only expenditure necessary was routine gas safety and inspections.

The buildings insurance for both Cottages are paid by the PCC.

Training costs show that youth activities have been taking place during the year. The two Walsingham Pilgrimages (Children in March and Youth in August) did not cost the parish anything – monies were raised to pay for accommodation and travel costs. Additional fundraising took place in August for Back2School (Backpacks). The total raised for the Backpacks was £3,725 and £3,617 which leaves a surplus of £108 to be carried forward to 2023.

There was a 4% increase in General Administration costs (£1,510 in 2022 compared with £1,447 in 2021). Expenditure includes coffee and tea for Sunday refreshments, refreshments for the Lent course and confirmation, paper cups, toilet rolls and paper towels. The 2022 total includes £238 for First Aid Training as well as supplies for the first aid box. There are also other random items of both large and small expenditure which add up during the year.

There was a 98% increase (£600) in the cost of paper and photocopying - £1,210 in 2022 and £610 in 2021. This increase is due to the increase in colour photocopying being used during the year. Service sheets which are not taken away but used each week should help reduce these costs during 2023.

During 2021 the HSBC bank introduced bank charges. These bank charges include a monthly fee plus % charges for both cash and cheque deposits. In 2021 these bank charges amounted to £46 but, in 2022, this figure was £208. We are in a difficult situation as many people prefer to use cash rather than internet banking – if payments are paid into the PCC bank account we receive every penny and pound as there are no transaction charges. As far as invoice payments are concerned we now have internet banking set up and invoice are being paid electronically – these also incur no charges. Each credit card transaction also incurs a fee and, in 2022, £15 was the deducted from the amounts received.

Fabric Account expenditure in 2022 includes a roof survey (£2,304) and more bank charges (£63). Gift Day income was received in October 2022. When it became clear that the amount received would not be enough to purchase a new Altar frontal one of the donors asked for their donation to be repaid – hence the repayment of £200 shown as an expenditure item.

Fabric Account expenditure shows a line called “Impairments on LT investments”. This is the technical term for the £58,597 loss in investment mentioned earlier in this report.

At the start of the year the PCC bank balance was £50,321. At the end of the year the balance at the bank stood at £12,378. The opening balance included the “reserves” amount of £22,476 in addition to a donation of £15,000 which was banked in the PCC fund in error and was then moved to the Fabric Account.

Monthly accounts continue to be presented to the PCC.

I would like to thank Alan Rix for independently examining the accounts. We are extremely lucky to have had the services of Alan who generously gives of his time without asking for payment.

Catherine McArdle
Hon. Treasurer

PCC OF ST MARY WILLESDEN

**ACCOUNTS FOR THE
YEAR ENDING
31 December 2022**

Charity registration number: 1194838

**Independent Examiner's Report to the members of St Mary Willesden,
Parochial Church Council.**

I report to the trustees on my examination of the accounts of the PCC of St Mary, Willesden for the year ended 31st December 2022.

Respective responsibilities of the PCC and Independent Examiner

As the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

As members of the PCC you consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

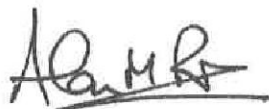
I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination and I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Alan M Rix B.Sc. MIET
31 Norfolk Road
Uxbridge
Middx
UB8 1BL

4th April 2023

PAROCHIAL CHURCH COUNCIL OF ST MARY, WILLESDEN

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022**

| | Notes | Unrestricted Funds £ | Restricted Funds £ | TOTAL FUNDS 2022 £ | TOTAL FUNDS 2021 £ |
|--|-------|----------------------------|--------------------------|---------------------------------------|---------------------------------------|
| Incoming resources | | | | | |
| <i>Voluntary income</i> | 2a | 37,806 | -11,199 | 26,607 | 83,016 |
| <i>Activities for generating funds</i> | 2b | 63,695 | | 63,695 | 59,120 |
| <i>Church activities</i> | 2c | 840 | 1,460 | 2,300 | 2,178 |
| <i>Other incoming resources</i> | 2d | 1,407 | 2,802 | 4,209 | |
| <i>Fabric Account income</i> | 2e | | 37,196 | 37,196 | 91,935 |
| Total incoming resources | | 103,748 | 30,259 | 134,007 | 236,249 |
| Resources expended | | | | | |
| <i>Costs of generating voluntary income</i> | 3a | 186 | | 186 | 148 |
| <i>Fund-raising trading costs</i> | 3b | 205 | | 205 | 230 |
| <i>Church activities</i> | 3c | 108,574 | 8,459 | 117,033 | 121,305 |
| <i>Fabric Account costs</i> | 3d | | 61,164 | 61,164 | 42,632 |
| Total resources expended | | 108,965 | 69,623 | 178,588 | 164,315 |
| Net incoming/(outgoing) resources | | -5,217 | -39,364 | -44,581 | 71,934 |
| Net movement in funds | | -5,217 | -39,364 | -44,581 | 71,934 |
| Total funds brought forward at 1 January 2022 | | -8,912 | -34,264 | -43,176 | -115,110 |
| Total funds carried forward at 31 December 2022 | | -14,129 | -73,628 | -87,757 | -43,176 |

PAROCHIAL CHURCH COUNCIL OF ST MARY, WILLESDEN

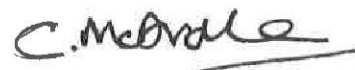
BALANCE SHEET AT 31 DECEMBER 2022

| | Notes | 2022 | 2021 |
|--|-------|------------------|------------------|
| | | £ | £ |
| Fixed assets | | | |
| Tangible fixed assets | 5 | 1,643,326 | 1,517,369 |
| Other assets | | | |
| Long Term Investments (Net) | 5a | 441,396 | 499,993 |
| Total non current assets | | 2,084,722 | 2,017,362 |
| Current assets | | | |
| Debtors | 7 | 4,286 | 22,292 |
| Cash at bank and in hand | 6 | 98,640 | 86,754 |
| | | 102,926 | 109,046 |
| Creditors: amounts falling due within one year | 8 | -7,375 | -27,511 |
| Net current assets | | 95,551 | 81,535 |
| Total assets less liabilities | | 2,180,273 | 2,098,897 |
| NET ASSETS | | 2,180,273 | 2,098,897 |
| Funds | 9 | 2,180,273 | 2,098,897 |
| | | 2,180,273 | 2,098,897 |

Approved by the Parochial Church Council and signed on its behalf on 13 March 2023



Fr Chris Phillips
Vicar



Catherine McArdle
Hon. Treasurer

The accompanying notes form a part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

1. Accounting policies

a Accounting convention

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. It is also the first year that they have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS102)).

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Restricted funds - donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

c Incoming resources

All incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Income from investments

Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Church Activities

The diocesan parish contribution is accounted for when paid.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) (a) and (c) of the Charities Act 2011.

f Investments

The Church assesses investments for impairment whenever events or changes in circumstances indicate that the carrying value of an investment may not be recoverable. If any such indication of impairment exists, the Church makes an estimate of the recoverable amount. If the recoverable amount of the cash-generating function is less than the value of the investment, the investment is considered to be impaired and is written down to its recoverable amount. An impairment loss or favourable reversals are recognised immediately in the "Statement of Financial Activities".

g Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors.

h Provisions

Provisions recognised in the balance sheet are reviewed at the reporting date and adjusted to reflect the current best estimate of the settlement amount.

Provisions for liabilities or charges are measured at the best estimate of their settlement value. If the settlement date of a provision is likely to be more than 12 months from the reporting date and the time value of money is material to the amount, the provision is shown at its present value at the reporting date. The discount rate will reflect the cost of capital by using a market rate of interest representative of the financing cost to St Mary's.

PAROCHIAL CHURCH COUNCIL OF ST MARY, WILLESDEN

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

2 Incoming resources

| | Unrestricted Funds | Restricted Funds | TOTAL FUNDS 2022 | TOTAL FUNDS 2021 |
|--|-----------------------|---------------------|------------------------|------------------------|
| Notes | £ | £ | £ | £ |
| a Voluntary income | | | | |
| Planned giving | 25,017 | | 25,017 | 23,841 |
| Collections at all services | 3,544 | | 3,544 | 2,127 |
| Gift Day | 100 | | 100 | |
| National Heritage Grant (Below - (Yr 2022)) | | -15,505 | -15,505 | 26,959 |
| Sundry donations and appeals | 1,880 | 4,306 | 6,186 | 17,010 |
| Income tax recoverable | 7,265 | | 7,265 | 13,079 |
| | 37,806 | -11,199 | 26,607 | 83,016 |
| b Activities for generating funds | | | | |
| Bazaars and other fundraising events | 2,458 | | 2,458 | 868 |
| Parish Centre Lettings | 35,160 | | 35,160 | 34,280 |
| Cottage Rents | 26,077 | | 26,077 | 23,972 |
| | 63,695 | | 63,695 | 59,120 |
| c Income from Church Activities | | | | |
| Fees from weddings, funerals etc. | 840 | 1,460 | 2,300 | 2,178 |
| | 840 | 1,460 | 2,300 | 2,178 |
| d Other incoming resources | | | | |
| Other Income | 1,407 | 2,802 | 4,209 | |
| | 1,407 | 2,802 | 4,209 | |
| e Fabric Account | | | | |
| VAT Reclaim on Church Building Repairs | | 1,162 | 1,162 | 1,374 |
| Sundry donations and appeals | | | | 15,000 |
| Gift Day | | 420 | 420 | |
| National Heritage Grant (Below) | | 22,476 | 22,476 | |
| Long Term Investment Income CBF Investment | | 13,138 | 13,138 | 12,706 |
| Fund Dividend | | | | 62,855 |
| Reversals on LT Investments | | | | |
| | | 37,196 | 37,196 | 91,935 |
| Total incoming resources | 103,748 | 30,259 | 134,007 | 236,249 |

PAROCHIAL CHURCH COUNCIL OF ST MARY, WILLESDEN

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

3 Resources expended

| | Unrestricted Funds £ | Restricted Funds £ | TOTAL FUNDS 2022 £ | TOTAL FUNDS 2021 £ |
|--|----------------------------|--------------------------|-----------------------------|-----------------------------|
| a <i>Costs of generating voluntary income</i> | | | | |
| Stewardship costs | 186 | | 186 | 148 |
| | <u>186</u> | | <u>186</u> | <u>148</u> |
| b <i>Fundraising trading costs</i> | | | | |
| Bazaar/Traidcraft/etc. costs | 205 | | 205 | 230 |
| | <u>205</u> | | <u>205</u> | <u>230</u> |
| c <i>Church Activities</i> | | | | |
| Missionary and charitable giving: | | | | |
| Overseas: | | | | |
| Embrace the Middle East | 850 | | 850 | 850 |
| Mary's Meals | 500 | | 500 | |
| Oji River Leprosy Centre | 850 | | 850 | |
| Covax | -850 | | -850 | 850 |
| Operation Smile | | | | 850 |
| Mercy Ships | | | | 850 |
| Home: | | | | |
| Roald Dahl's Marvellous Children's Charity | 850 | | 850 | |
| British Red Cross | 850 | | 850 | |
| Harvest - Food Bank | | 156 | 156 | |
| Carol Service - Food bank | | 30 | 30 | |
| Backpacks | | 3,617 | 3,617 | 2,170 |
| Jason Roberts Foundation | | | | -700 |
| Church: | | | | |
| The Passage | 850 | | 850 | |
| Tario UK | 850 | | 850 | |
| Christingle Collection - Children's Society | | 107 | 107 | 208 |
| Bishop of Willesden's Discretionary Fund | | 287 | 287 | |
| St Mungo's | | | | 850 |
| The Children's Society | | | | 850 |
| The Children's Society Haiti Earthquake Appeal | | | | 303 |
| | <u>4,750</u> | <u>4,197</u> | <u>8,947</u> | <u>7,081</u> |
| Ministry costs: | | | | |
| Diocesan Parish Contribution | 51,262 | | 51,262 | 50,267 |
| Clergy General Expenses: | 905 | | 905 | 273 |
| Vicarage Costs | 1,357 | | 1,357 | |
| Telephone | 1,018 | | 1,018 | 1,026 |
| Church Running Expenses: | | | | |
| Heating, Lighting, Insurance | 8,484 | -85 | 8,399 | 7,389 |
| Other | 845 | | 845 | 2,330 |
| Church Maintenance: | | | | |
| Minor Repairs | | -206 | -206 | 1,745 |
| Major Works (Steel Gates) | | | | 4,800 |
| Organ/Piano tuning | 789 | | 789 | 255 |
| Upkeep of Services | 1,448 | | 1,448 | 1,405 |

| | Unrestricted Funds £ | Restricted Funds £ | TOTAL FUNDS 2022 £ | TOTAL FUNDS 2021 £ |
|---|----------------------------|--------------------------|-----------------------------|-----------------------------|
| Training Costs: | | | | |
| Sunday School | 258 | | 258 | 327 |
| Education | | | | 194 |
| Little Fishes | 35 | | 35 | 530 |
| Confirmation/First Communion | 25 | | 25 | 77 |
| Christingle | 92 | | 92 | 82 |
| Zoo Trip | 170 | | 170 | |
| Walsingham Pilgrimage | 284 | | 284 | |
| Parish Centre Costs: | | | | |
| Upkeep | 14,260 | 3,182 | 17,442 | 16,038 |
| Major Works | 11,916 | | 11,916 | 1,776 |
| Other PCC Property: | | | | |
| Upkeep of Cottages | 1,299 | | 1,299 | 1,615 |
| Major Works Cottages | | | | 13,371 |
| Salaries and fees: | | | | |
| Organist | 4,410 | | 4,410 | 4,170 |
| Administration: | | | | |
| General | 1,510 | -11 | 1,499 | 1,447 |
| Paper and Photocopying | 1,210 | -24 | 1,186 | 610 |
| Photocopier | 1,342 | -54 | 1,288 | 1,342 |
| Computer Supplies | 579 | | 579 | 839 |
| Mission | 103 | | 103 | 55 |
| Bank Charges | 223 | | 223 | 46 |
| Pilgrimage | | | | 106 |
| Fogger | | | | 584 |
| Statutory Fees to the Diocese | | 1,460 | 1,460 | 1,525 |
| | 108,574 | 8,459 | 117,033 | 121,305 |
| d Fabric Account Costs | | | | |
| Roof Survey | | 2,304 | 2,304 | |
| Bank Charges | | 63 | 63 | 5 |
| Gift Day Repayment | | 200 | 200 | |
| Impairment on LT Investments - CBF Investment | | 58,597 | 58,597 | |
| Archaeological Impact Assessment | | | | 2,029 |
| Churchyard Drain work | | | | 3,264 |
| No. 1 Cottage Works | | | | 30,362 |
| Steel Gates | | | | 6,972 |
| | | 61,164 | 61,164 | 42,632 |
| Total resources expended | 108,965 | 69,623 | 178,588 | 164,315 |

PAROCHIAL CHURCH COUNCIL OF ST MARY, WILLESDEN

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

4 Staff costs

| | 2022 | 2021 |
|---|--------------|--------------|
| | £ | £ |
| a Salaries and fees | <u>4,410</u> | <u>4,170</u> |
| Self-employed Organists play for weekly services, funerals and major festivals. | | |

b Related parties

There were no disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

Donations from related parties (PCC members) totalled **£5,874 in 2022** (£11,675 in 2021)

5 Tangible fixed assets

| | Freehold land and buildings | TOTAL 2022 | 2021 |
|-------------------------|--------------------------------|-------------------------|------------------|
| Cost or valuation | £ | £ | |
| Cottages | 580,681 | 580,681 | 528,215 |
| St Mary's Parish Centre | 1,062,645 | 1,062,645 | 989,154 |
| At 31 December 2022 | <u>1,643,326</u> | <u>1,643,326</u> | <u>1,517,369</u> |
| Net book amounts | | | |
| At 31 December 2022 | <u>1,643,326</u> | <u>1,643,326</u> | |
| At 31 December 2021 | <u>1,517,369</u> | <u>1,517,369</u> | |

5a Other assets - Long Term Investment

| | 2022 | 2021 |
|---|-----------------------|----------------|
| Cost | £ | |
| * CBF Investment Fund (Cost) | 370,000 | 370,000 |
| (Impairment)/Reversals for year 31/12/22 | -58,597 | 62,855 |
| (Impairment)/Reversals at 31/12/21 (Cumulative) B/F | 129,993 | 67,138 |
| Net Investment At 31 December 2022 | <u>441,396</u> | <u>499,993</u> |
| * Dividend on Long Term Investment | <u>13,138</u> | <u>12,706</u> |

6 Analysis of Net assets by fund

| | Unrestricted Funds | Restricted Funds | Endowment Funds | Total Funds 2022 |
|-----------------------------|-----------------------|---------------------|--------------------|-------------------------|
| | £ | £ | £ | £ |
| Fixed assets for Church use | 1,643,326 | | | 1,643,326 |
| Investments by Church | | 441,396 | | 441,396 |
| Current Account @ 31/12/22 | 12,378 | | | 12,378 |
| Fabric Account @ 31/12/22 | | 86,262 | | 86,262 |
| Current assets | 4,006 | 280 | | 4,286 |
| Current liabilities | -4,456 | -2,919 | | -7,375 |
| | <u>1,655,254</u> | <u>525,019</u> | | <u>2,180,273</u> |

PAROCHIAL CHURCH COUNCIL OF ST MARY, WILLESDEN

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022**

7 Debtors and Pre-Payments

| | | 2022 | 2021 |
|---------------------------------------|------------|--------------|---------------|
| | | £ | £ |
| Voluntary Income: | | | |
| Income Tax Recoverable | | 3,583 | 7,068 |
| Planned Giving | | 50 | |
| Sundry donations and appeals | Restricted | 107 | 35 |
| Income from Church Activities | | | |
| Fees from weddings etc | | 53 | |
| Fees from weddings etc | Restricted | 173 | |
| Activities for Generating Funds: | | | |
| Bazaars and other fund-raising events | | | 69 |
| Parish Centre Lettings | | 320 | 120 |
| Fabric Account Income: | | | |
| Sundry donations and appeals | Restricted | | 15,000 |
| | | <u>4,286</u> | <u>22,292</u> |

8 Creditors: amounts falling due within one year

| | | 2022 | 2021 |
|-------------------------------|------------|-------------|-------|
| | | £ | £ |
| Voluntary Income: | | | |
| Grant Repayment of Over Claim | Restricted | | 6971 |
| Sundry donations and appeals | Restricted | | 15000 |
| Parish Centre Lettings | | | 2800 |
| Overseas: | | | |
| Covax | | | 850 |
| Oji River Leprosy Centre | | 850 | |
| Home: | | | |
| Children's Society | Restricted | 107 | |
| Harvest - Food Bank | Restricted | 156 | |
| Carol Service - Food bank | Restricted | 30 | |
| Clergy Expenses | | | |
| Clergy General Expenses | | | 7 |
| Telephone | | 52 | 85 |
| Church Running Expenses | | | |
| Heating, Lighting, Insurance | | 1,464 | 614 |
| Church Maintenance: | | | |
| Organ/Piano tuning | | | -518 |
| Upkeep of Services | | 22 | |
| Parish Centre Costs: | | | |
| Upkeep | | 1,465 | 1139 |

| | | | |
|-------------------------------|------------|--------------|---------------|
| Training Costs: | | | |
| Sunday School | | | 22 |
| Little Fishes | | | 9 |
| Christingle | 92 | | 9 |
| Administration: | | | |
| General | 88 | | 95 |
| Paper and Photocopying | 339 | | |
| Computer Supplies | 65 | | 56 |
| Mission | 10 | | 17 |
| Pilgrimage | | | 21 |
| Walsingham Pilgrimage | Restricted | 1,320 | |
| Bank Charges | | 9 | 24 |
| Statutory Fees to the Diocese | Restricted | 1,101 | 305 |
| Fabric Account Expense: | | | |
| Bank Charges | Restricted | 5 | 5 |
| Gift Day Repayment | Restricted | 200 | |
| | | <u>7,375</u> | <u>27,511</u> |

PAROCHIAL CHURCH COUNCIL OF ST MARY, WILLESDEN

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

9 Statement of funds

| | Bal b/fwd 1 Jan 2022 | Income | Expenditure | Bal c/fwd 31 Dec 2022 |
|-----------------------------------|-------------------------|----------------|-----------------|--------------------------|
| | £ | £ | £ | £ |
| Unrestricted Fund | | | | |
| General fund | 969,903 | | | 969,903 |
| Insurance revaluation | 548,818 | 125,957 | | 674,775 |
| PCC Unrestricted | -8,912 | 103,748 | -108,965 | -14,129 |
| Restricted Fund | | | | |
| PCC Restricted | 22,008 | -6,937 | -8,459 | 6,612 |
| Fabric Account | -56,272 | 37,196 | -61,164 | -80,240 |
| Old Vicarage Payment from Diocese | 180,000 | | | 180,000 |
| St Mary's House Sale | 443,352 | | | 443,352 |
| Total funds | 2,098,897 | 259,964 | -178,588 | 2,180,273 |

ST MARY'S WILLESDEN

England & Wales - Charity number 1194838

Accounts

**The Shrine and Parish Church of St Mary Willesden
Annual Vestry Meeting
&
Annual Parochial Church Meeting**

Sunday 15 May 2022 at 12 noon in church

VESTRY MEETING

AGENDA

1. Apologies
2. Minutes of previous year's Vestry Meeting, Saturday 24 April 2021
3. Election of Churchwardens

DRAFT

Minutes of the Vestry Meeting held on Saturday 24 April 2021 in Church

Present in Church: In the chair Fr Chris Phillips, and 14 lay members.

1. Apologies: none were received
2. Minutes of previous year's Vestry meeting held on Saturday 10 October 2020

The minutes of the 2020 Vestry meeting had been circulated before the meeting. These were unanimously accepted and adopted as a correct record of the meeting.

3. Election of Churchwardens

Two nominations for the post of Churchwarden had been received, for Roger Macklen and Stephen Halliwell. In the absence of any further nominations, Roger Macklen and Stephen Halliwell were unanimously elected to serve as Churchwardens for the year 2021-22.

Fr Chris wished to record his thanks to Roger for his service as sole Churchwarden during the last year. This had been a very challenging and demanding role in view of the extra responsibilities and duties arising from the pandemic and he had coped magnificently.

This concluded the business of the Vestry Meeting.

Chairman

Secretary

**The Shrine and Parish Church of St Mary Willesden
ANNUAL PAROCHIAL CHURCH MEETING
Sunday 15 May 2022 at 12 noon in church**

AGENDA

1. Apologies
2. Minutes of previous year's APCM, Saturday 24 April, 2021
3. Presentation of Electoral Roll
4. PCC Secretary's Report
5. Presentation of PCC Accounts to 31.12.2021 (separate bundle)
6. Appointment of Independent Examiner
7. Report on Fabric, Goods and Ornaments
8. Report on proceedings of Deanery and Diocesan Synods
9. Election of 6 members of the PCC for three years
10. Parish Reports
 - i) Bellringers
 - ii) Sunday School and Youth Group
 - iii) St Mary's School
11. Fr Chris's report
12. Any Other Business

DRAFT

Minutes of the Annual Parochial Church Meeting 2021 held on Saturday 24 April 2021 in Church immediately following the Vestry meeting

Present in Church: In the chair Fr Chris Phillips, and 14 lay members.

1. Apologies: None had been received.

2. Minutes of the APCM held on Saturday 10 October 2020

The minutes were unanimously accepted and adopted as a correct record of the meeting.

3. Electoral Roll Report

The current total is 94, 56 of whom live outside the parish.

Kathy Watters raised a question about the qualification for being on the Electoral Roll. Many people on the Roll have not attended church recently. People living in the parish do not have to attend Mass but are all eligible to be on the Roll. The requirement for people living *outside* the parish is that they should have attended Mass three times in the last year. Kathy asked if this rule still applies given that the pandemic may have prevented people from attending for health reasons.

Fr Chris was not aware of any change in the rules. Several church members were participating by Zoom and this would qualify as an attendance. If queried they ought to be able if necessary to prove they had watched by providing their computer browser history. However this is a matter that we should probably address at a future PCC meeting, and it was agreed to put the subject on the agenda for the next PCC.

4. PCC Secretary's report

The Secretary's report had been circulated before the meeting. No further questions were asked.

5. Accounts

The Treasurer's report and accounts had been circulated before the meeting.

Kathy Watters queried the difference in water costs for the Vicarage, which had increased from £299 to £439 since the previous year. Catherine explained that this was due to a water meter having been installed. However the most recent bill this year had been for over £1000. It was possible that this was due to a leak and Fr Chris would investigate this.

No further questions were forthcoming and the Accounts were unanimously approved. Fr Chris thanked Catherine for her work on the accounts.

6. Appointment of Examiner

Catherine proposed that we reappoint Alan Rix as Independent Examiner. This was seconded by Kathy Watters and agreed unanimously.

7. Report on Fabric, Goods and Ornaments

Roger Macklen as Churchwarden had submitted a written report on the various works in progress in the Church, Parish Centre and the Cottages. No questions were raised.

8. Deanery and Diocesan Synods Report and election of Deanery Synod representatives

Reports had been submitted by our Deanery and Diocesan Synod representatives. Due to the pandemic, only one meeting of the Deanery Synod (Anglicans in Brent) had taken place, at St Matthew's Willesden, on the subject of the work of the Children's Society and children's mental health.

The Diocesan Synod had also met three times, twice on Zoom and once in person, attended by our representative Stephen Halliwell. A new Synod will be elected in July this year and Stephen hopes to continue to be one of Brent's representatives.

9. Election of 3 members of the PCC for three years

Diane Shrouder and Catherine McArdle have reached the end of their three year terms on the PCC and are required to step down. In addition there is one further vacancy which remains unfilled from last year. No nominations were received for anyone to fill these vacancies, so they remain unfilled for the present although we can fill them at any time during the year if required.

10. Parish Reports

Reports had been received and circulated from the Bell Ringers, Sunday School and St Mary's School.

Bell Ringers: Fr Chris commented that the Bell Ringers had been unable to ring for the last year because the entrance to the Tower is currently boarded up.

St Mary's School: Stephen Halliwell asked when the School services in Church might be permitted to resume. Fr Chris is in contact with the school and hoped that services might resume in June when all social distancing restrictions should be lifted.

Lucky Enekeme asked that we should record our thanks to the Head Teacher and the staff of the School for their work during the pandemic in supporting the children, families and the community during lockdown.

Fr Chris said that we need another PCC Governor for the School, and asked if anyone felt called to do this. It is not necessary to be on the PCC, just appointed by the PCC.

11. Vicar's Report

The Vicar's report had been circulated before the meeting. Fr Chris reported on how the Church community had responded to the difficulties of the pandemic. Our community was badly hit by the virus in the first wave. However St Mary's was one of the few churches which remained open following the second lockdown. Our continued ability to worship when permitted in church observing social distancing, and throughout the pandemic using social media, sent an important signal to the parish that we were there for them.

We are still supporting the Food Bank and hope to be able to have them back in church as soon as permissible.

Our relationship with the School continues with Fr Chris providing regular pre-recorded videos. We have also been able to donate money for the provision of laptops for vulnerable children.

He recorded his thanks to all those who had stepped up to face the challenge of the pandemic, in particular to Roger who had been managing as the sole Churchwarden for the last six months in spite of his health difficulties; to the rest of the Standing Committee and the PCC, and all other members of the church family who had come forward to help where needed.

There are strong signs of hope with the availability of the vaccines. It is clear that people are seeking a return to the status quo, and we look forward to being able to return to something approaching normal in the coming weeks. We hope to be able to draw on our experience and lessons learned as we begin to build up our parish again.

12. AOB

It was agreed to postpone the appointment of sidespeople to the first meeting of the PCC.

In conclusion Fr Chris wished to place on record his thanks to everyone involved with the church who showed their commitment in very challenging circumstances. Thanks to the dedication of many people we are in a strong position to rebuild and develop in the year ahead.

3. Electoral Roll Report

Separate sheet

4. PCC Secretary's Report 2021-22

The Vestry Meeting and APCM were held on 24 April 2021 in Church.

At the Vestry meeting Roger Macklen and Stephen Halliwell were elected as Churchwardens.

At the APCM there were two unfilled vacancies on the PCC but no nominations for the following year were received, so these vacancies were left unfilled. Catherine McArdle, who had had to step down having come to the end of her 3 year term of office on the PCC, was co-opted to continue as a non elected member.

The new PCC met briefly the same day after conclusion of the APCM to make the following appointments:

Vice Chairman: Roger Macklen
PCC Secretary: Alison Harvey
Treasurer: Catherine McArdle

At the first full meeting of the new PCC on 17 May the following appointments were made:

Standing Committee: Incumbent, Churchwardens, Treasurer, Secretary
Electoral Roll Officer: Ros Glaser
Stewardship/Gift Aid Officer: Elsie Points
Health & Safety Officer: Stephen Halliwell
Safeguarding Officer: Sharon Dennis
DBS checker: Alison Harvey

At a subsequent meeting Linda Boakye was appointed as Children's Champion and the Buildings Committee was reappointed comprising Fr Chris, Roger Macklen, Stephen Halliwell, Esther Ugwunkwo, Fitzroy Taylor and Kathy Watters. Later in the year Fitzroy Taylor stepped down and was replaced by Elsie Points.

The current list of Sidesmen was reappointed.

The PCC met 10 times and Standing Committee met 8 (9) times.

All meetings had on the Agenda the mandatory subjects of Youth, Health and Safety and Safeguarding. The PCC re-adopted our Safeguarding Policy as we are required to do every year (following the Safeguarding and Clergy Discipline Measure 2016 duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults) and a copy of the Policy and contact details for the Safeguarding Officer was placed in the Church porch.

Stephen Halliwell as our Health and Safety officer provides monthly reports, and prepared a Health and Safety Policy which the PCC has now adopted.

We received and discussed regular reports from the Buildings Committee on the ongoing works in and around the Church, and in the Parish Centre and the Cottages.

We received monthly reports from the Treasurer on the PCC and Fabric Accounts. The September meeting discussed and agreed our Common Fund payment to the Diocese, and the December meeting included agreement of our yearly charitable giving of 5% of unrestricted income to a range of charities.

In November the Diocese of London issued their 2030 Vision statement, looking forward to 2030 in the hope of building back from the pandemic with the aim that every Londoner should encounter the love of God in Christ. The PCC examined these documents in the hope that they may provide ideas we can use when we meet later this year to discuss renewal of our Mission Action Plan.

We have been in regular contact with the Food Bank to see when they might be able to re-start their sessions in church, and we are delighted that this has now been possible from the end of April.

The PCC meeting on 17 May 2021 was notable for being the first occasion when we met in Church rather than by Zoom. Subsequent meetings have mostly been in church though some have had to be by Zoom.

Covid restrictions prevented us holding a Summer Fayre or Bazaar, but the Pilgrimage took place in December 2021 although on a smaller scale than usual. However a combined Pilgrimage and Summer Fayre will take place in July 2022, all being well. In February this year we were able to reinstate the monthly Open Mornings with coffee and refreshments.

Alison Harvey
PCC Secretary

5. Presentation of PCC Accounts to 31.12.2021 (separate bundle)

6. Appointment of Independent Examiner

7. Report on Fabric, Goods and Ornaments 2021 – 2022

Fabric

1:- Church

(A) Water under the Church

Since last year the company Drain 365 has investigated the area of the Graveyard around the South Porch.

Two more surveys were carried out at the same time the first was from Wessex Archeology to check below the surface of the Graveyard. The other report was from an arboriculturist checking the status of tree roots. As an aside, a large tree was cut down next to the South Gate by Tree Surgeons employed by the Borough

With this data Drain 365 excavated the area at the South Gate and installed a new soakaway, since then the pillars next to the South Door in Church have dried out and the stonework is a bit more friable.

(B) Archdeacons Triennial Visit in 2022

Archdeacon Catherine came to St Mary's and carried out a full study of the Fabric, the Bookwork and all the goods.

We have received a report detailing what we need to do to be compliant.

(C) Squirrels in the Churchyard

As in 2021 we have had occasion to call on a Pest Control expert but less often in 2022. With trees in the Churchyard Squirrels are inevitable.

(D) Church Internal and External Lighting

Some LED lights have failed and been fixed, another light failed recently and the light outside the South Porch, Contractor being contacted for further action.

(E) Boarding up of Bell Tower and Vestry entrance next to Holland Vault

This year Bakers of Danbury came and installed gates next to the Belfry Tower and the Vestry Door, they removed the wood that had been installed by the Diocese during the Pandemic.

(F) Quinquennial Report from new Architect Sarah Earney

A full inspection report has been received and the Standing Committee and the Buildings Committee are scheduled to discuss a future programme of works to be reported to the new PCC. It also covers the item in last years report about the replacement of Cementitious Mortar with Lime Mortar which we will be asking Maintenance Booker website for suitable contractors.

Sarah raised the issue of high level damp especially in the Upper Vestry and the left side of the Chancel Arch where a recent plaster fall happened.

Maintenance Booker have been asked to provide a quote for a high level inspection of the whole roof.

(G) Police Report on Church Safety from Project Horizons Team

Acting Sergeant Lizzy Hopkins has delivered a report for the Church's attention about the security of the building, this will be discussed by the buildings committee and reported to the new PCC in May.

The report also refers to outside lighting for the Church, which will also be discussed at PCC.

(H) Church End Redevelopment

On a related topic The Church is connected to the Church End Redevelopment and Church members can ask Father Chris or Roger for details of latest developments.

(2) Cottage 1 Refurbishment

Within this last year a Major Revamp of the Cottage has been carried out, including Damp Proofing, Fresh Electrical Fittings, Full redecoration and refreshed roof tiling including new flashing on the Chimneys.

Works still to be done are in the Back Garden, to include removal of earth bank against the back wall of the cottage, three new doors for exterior cupboard space, fresh guttering and levelling of back garden.

(3) Parish Centre

Various repairs have been carried out on the plumbing, this has led to the requirement for a full scale report on the plumbing from Culkin Plumbing, we await several clarifications on the report which is very comprehensive.

The Parish Centre Roof is going to have all the moss removed in late May.

The tree next to the Parish Centre has been cut back.

The Nursery have removed the Rattan Fence from the Back Garden and are clearing the front of the Centre from Rubbish.

Fire Alarm and Fire Extinguisher checks have been completed.

The children from the House next door have further damaged the gate into the Back Garden, the Diocese have been informed.

We are in discussion with Brent over the possibility of a dropped kerb.

(4) Goods and Ornaments

A full up to date inventory of all the goods and ornaments was carried out for the Archdeacons Triennial Visitation.

There were no gifts in the year of 2021 – 2022.

The Memorial Tablet of Ivor and Betty Davies has now been installed on the South Wall of the Church.

Stephen Halliwell is the Current Health and Safety Officer and continues to report to the PCC.

Full services have been resumed in Church and Bread and Wine are now available to communicants.

Roger Macklen and Stephen Halliwell
Church Wardens

8. Reports on proceedings of Deanery and Diocesan Synods

Deanery Synod (Anglicans in Brent)

(i) Meeting Thursday 3 June 2021 at St Matthew's Willesden

Talk by Catherine Allard, Head Teacher of John Keble School, Harlesden

Catherine talked about being Head Teacher of a flourishing Church School. John Keble is a very diverse school with pupils of many different cultures and religions though all are encouraged to participate in Christian worship, and many parents of children of other faiths are happy for their children to attend Christian services. It is always made clear to parents that the school's ethos is Christian. Holy Communion is celebrated in the school every week.

She described the school's vision and values of compassion, hope, trust and wisdom. The children are encouraged to take responsibility for their own behaviour and respect each other. This has resulted in very few incidents of poor behaviour.

The aim is to be a nurturing, Christian sanctuary of learning where all can flourish. They offer a large amount of support to struggling families including a foodbank, uniform bank, home visits, a holiday club and breakfast clubs.

Talk by a representative from the London Diocesan Board for Schools

He described the work of the LDBS in giving support and advice to church schools, of which there are 5 in the Brent Deanery. All of these are primary schools and it is regrettable that there is no Church secondary school in the Deanery. The work of the Board includes education issues, building networking links, support for project management of building works, advice on matters like GDPR, HR, employment law and legal issues. They also provide support and training for school governors. It has been proved that Church schools perform better than the London and national averages. He described the work of school governors and encouraged us to consider becoming a governor.

(ii) 22 September 2021, St Andrew's Sudbury

The facilitator talked about 2030 Vision for churches in London. The Vision is for everyone in London to encounter the love of Christ. We then, in small groups, discussed what this entails and how we plan to achieve this.

(iii) December 2021, St Michael's, Willesden Green

The main speaker talked about dementia and its challenges. A carer gave a personal account of a case she cared for and some tips on how to handle some issues. The meeting also prayed for other concerns within our communities - particularly mental health, post lockdown recovery, refugees and climate/eco issues.

(iv) 10 March 2022, St Cuthbert's, Wembley

The topic of the meeting was Looking at Racial Injustice. Beginning with a talk from Wilson Gill, Vicar of Emmanuel Church Southall and Dean of Cultural Diversity in the Willesden Area. Brent is the most racially and culturally diverse borough in the UK.

We learned about the aims of the group to place the issue of racial diversity higher on Churches' agendas, to develop a mentoring network for BAME clergy in the area, to encourage the development of intercultural churches in the Willesden area, and ensure that all these aims are part of the Willesden Area and Deanery plans and feeds into the Diocesan Racial Justice Priority Group.

Alison Harvey

Esther Ugwunkwo

Deanery Synod representatives

Report of the Diocesan Synod to the Annual Parochial Church Meeting

This year a new Synod was elected for three years. I was elected as one of those to represent the laity of the Brent Deanery. Fr Chris was elected to represent the Clergy of Brent deanery and was also elected to the Bishop of London's council which deals with urgent matters that happen between meetings of the full Synod. The full Synod meets three times a year and the Bishop's council five times or sometimes more if an emergency arises.

Our first meeting was at St Pauls Church in Hammersmith in December 2021. The meeting began with a Eucharist and an address by the Bishop of London. Our first job was to elect Clergy and Laity vice Chairs to deputise if the Chair is absent for some reason. The Clergy elected Rev. Christopher Trundle and Ade Adebajo was elected lay vice president.

The Synod received a report from the Diocesan Advisory Committee which deals with property and has been concerned with reducing the energy consumption by them.

There was a report from the Board for Schools which was concerned about falling rolls and the bad state of some buildings particularly in inner London. The Primary Schools remained popular but the lack of Church Secondary Schools, only 13 in London, was a problem.

The London Diocesan Fund presented its financial report for this year and the forecast for the next five years, which had set a deficit budget for this year because of the pandemic. This obviously cannot go on for more than a few years until drastic action, such as a cut in Clergy numbers, would be necessary.

There was a report on the progress of safeguarding and particularly of training for PCC members and other leaders.

On a happier subject Bishop Rob of Edmonton reported that after many years of a partnership between London and the African Countries of Mozambique and Angola there was to be the formation of a new Anglican Province. The partnership will be celebrated in July.

The business of the Synod will continue.

Stephen Halliwell
Diocesan Synod Representative

9. Election of 7 PCC members for three years

10. Parish Reports

i) Bell Tower Report 2021-22

There has been no activity during the past year. Our small band of ringers will be resuming when access is possible and after a safety check on the bell installation is made - to be arranged with the Middlesex Association Bell Restoration Officer. Also a maintenance then can be done on the tower clock by contractors.

David Wilson
Tower captain

ii) **Sunday School Report.**

Sunday School Report.

5th September 2021

Sunday school started with some positivity this year with 5 children and now we have 20 children on the Sunday school register.

11 – 13th March 2022, Sunday school under 11 to 7 years went to Walsingham pilgrimage for weekend with Fr Chris, Hannah, and Catherine.

We did a lot of activities with the Sunday school such as growing seeds in the pot, making sand cross and Easter Garden. The children also did the reading on Friday 15th April.

Little fishes started 8th September 2021 and is going on every Wednesday. It is run by Hannah and has been successful.

Things Discussed.

Fr Chris and I discussed the following options for this summer holiday:

1. Date has been fixed to take the youth to Walsingham Pilgrimage and it's Monday 1/08/22 to Friday 5/08/22
2. Three places we decided to take the Sunday school during the summer holiday, they are: Ealing Lido, North Finchley leisure centre and the Zoo.

We also discussed that on the summer fair Sunday school will do fund raising by baking or make pancake. We will plan to bring and share picnic on the last week before schools re-open in September.

We hope that the number of children attending Sunday school will increase and that we will be able to restart youth Sunday school.

Sunday school is to create a budget and plan for the children's Christmas party for December 2022 and purchase food and some small gifts.

*Linda Boakye.
Hannah Phillips.*

iii) **St Mary's School**

Separate sheet

11. **Fr Chris's Report**

12. **Any Other Business**

Safeguarding Report – April 2022

The Parish of St Mary's is committed to its responsibility to protect and safeguard the welfare of children and vulnerable adults. To achieve this, the Diocese of London requires certain actions to be taken in order to fulfil our responsibility.

Sharon Dennis was appointed Parish Safeguarding Officer to work with the Incumbent and the PCC to implement the Diocese of London Safeguarding Policy and associated procedures. The relevant details of the PSO is displayed in the church and on the church's website.

St Mary's has formally adopted the House of Bishops Safeguarding Policy.

St Mary's aspires to ensure that all those authorised to work with children and vulnerable adults are appropriately recruited according to safer recruitment practice and are adequately supported.

The church's information regarding safeguarding is all displayed on its website

DBS Checks are carried out by the DBS evidence checker for posts that involve working with children, young people and vulnerable adults.

Training - which is underpinned by the Diocesan Safeguarding Policy. All individuals who need to undertake and complete different levels of safeguarding training have been informed and sent the relevant information to do so. Most of the individuals concerned have now completed the relevant training required.

Respond

St Mary's aspires to create an environment, which is welcoming and respectful and enables safeguarding concerns to be raised and responded to promptly and consistently; to deal promptly with safeguarding allegations or suspicions of abuse in accordance with the relevant policy and practice guidance and in consultation with the Diocesan Safeguarding Adviser.

Sharon Dennis
Safeguarding Officer

Electoral Roll Report 2022

One person has rejoined the Electoral Roll after being away, and the total is now 95, 56 of whom live outside the parish.

Rosalind Glaser

Electoral Roll Officer

**Treasurer's Report
to the Annual Parochial Church Meeting
15th May 2022**

All the accounts associated with the PCC – the general PCC Account and the Fabric Account – are disclosed within the 2021 accounts. Unrestricted funds relate to all transactions concerning the general financial activity of the church. Restricted funds primarily relate to the Fabric Account but also include monies received and expended for a particular purpose e.g. restricted donations such as the Harvest Appeal. For 2021 there is additional restricted expenditure due to the National Heritage Grant received.

The Statement of Financial Activities gives the year end figure for all the accounts. Looking at Unrestricted Funds there was a surplus of £5,731 at the end of 2021 – compared with a surplus of £2,024 in 2020. There was a surplus (of £66,203) for Restricted Funds (including transactions for both the PCC and Fabric Account) compared with a surplus of £43,203 in 2020 – the Fabric Account is primarily responsible for this surplus with a profit of £49,303 being due to investment income and the appreciation in investment value. Restricted income for the general PCC account also includes the “reserves” payment received from the National Heritage Grant.

2021 was another year impacted by Covid and the fact that various fundraising events did not take place. However, Church did not close and services continued as normal even though “normal” did not, at times, include socialising inside church and refreshments were not able to be served after the Sunday service.

The first striking contrast between 2020 and 2021 accounts is with Planned Giving. During lockdown there had been an increase in Planned Giving over 2020. This situation did not continue in 2021. In 2021 Planned Giving (the envelope scheme) raised £9,818 which was a 23% decrease in the figure raised in 2020 (£12,701). There are a constant number who continue to support the work of the church via Direct Giving (standing orders via the bank). Direct Giving raised £14,023 in 2021 compared with £13,645 in 2020 (an increase of 3%). Cash collections at services did show an increase of 117% over 2020 - £2,127 in 2021 compared with £982 in 2020. This increase was a consequence of services happening in Church on a weekly basis.

Donations and Appeals increased by 120% in 2021 compared with 2020 (£17,010 compared with £7,735). Part of this large increase was due to a one-off donation of £10,000 received. The remaining “unrestricted” amount of £3,245 includes: donations (£1,154), candles (£147), memorial candles (£47), filming fee (£750) and Easyfundraising (£72). The Church was used as a Polling Station during 2020 for the first time - £1,000 was received as a fee. During 2020 a credit card machine was purchased for church and the facility to make online donations added to the website. During 2021 £74 was raised via this facility. No Gift Day was held in 2021.

Restricted income (£3,765) includes the Children’s Society Christingle Service (208), the Harvest offering (£303) in addition to Backpacks (£2,170), Little Fishes (£500) and the Fogger purchased to disinfect the church building at the end of each service (£584). All these transactions can be seen as expenditure items.

There was a 65% increase in Income Tax recovered – £13,079 in 2020 compared with £7,928 received in 2019. During the course of 2021 two large donations were received which totalled £25,000 – the income tax recovered from these donations certainly helped to bring about this difference. All monies raised from Income Tax recovery are extra money for the Church to use and is achieved not just because of the income tax paid by members of the congregation who donate via Planned or Direct Giving but also from the Gift Aid Small Donations Scheme (GASDS).

Fundraising activities during the year raised £868 compared with £598 in 2020 (an increase of 45%). No Saturday Open Mornings were held in 2021 but we did have weekly Christmas Stalls in December which raised £507. Some “Sell” activities continued during the year - £261 was raised by Traidcraft sales, Sale of Jams/Pickles £51, Easter Cards £23, Christmas Cards £20 and Face Coverings £7.

Parish Centre lettings resumed towards the end of 2021 and raised £680. These lettings were only from Martial Arts. An Income of £33,600 was received from the Montessori Nursery.

2021 was another stable year as far as our rental properties were concerned. Cottage No. 2 continues to be let and managed by Cameron Stiffs (a commercial letting agency). As such the figures shown are gross profits (any expenditure needed plus tenancy renewal fees are deducted from the rental income received at source). Although Cameron Stiffs do charge a management fee for the services they provide – they do deal with any problems which arise. Cottage No. 1 continues to be let independently of Cameron Stiffs. Income from Cottages No. 1 and 2 decreased by 4% in 2021 – £23,972 in 2021 compared with £24,994 in 2020. This decrease is due to charges incurred for No. 2 Cottage.

A total of £2,178 was received in fees during 2021. This figure is split between unrestricted (£653) and restricted (£1,525). Quarterly returns were sent to the Diocese with the Statutory Fee payments due (these can be seen in the expenditure figures).

As with 2020 there are no entries during 2021 for income received from insurance claims – a good position to be in.

During the course of 2021 a National Heritage Grant was received from the Culture Recovery Fund. The monies were intended to help towards the upkeep of the Church for the months of April, May and June 2021. Allowable expenditure included utilities in addition to clergy expenditure, organist payments, administration intended for the running of the church as well as the deposit for the Steel Gates and Grills. The grant also included an amount intended for our “reserves”. Reserves have always been a luxury but £16,900 is now in the PCC restricted accounts. The grant received was £33,930 but the expenditure made has not equalled the amount received. All the expenditure can be seen with the Incoming Resources amounts – the competition statement has yet to be signed by Fr Chris. Once this has been signed there will be an amount due to be refunded as the expenditure predicted for the three months was not the same. This refund (£6,971) is also listed but is only a provisional figure.

The Fabric Account income total of £91,935 includes a donation of £15,000 in addition to a VAT reclaim on Church building repairs of £1,374. Quarterly payments from the CBF Investment Fund in 2021 totalled £12,706 – compared with £12,270 in 2020. At the end of 2021 the final statement from the Investment Fund also showed that our investment had appreciated - our initial investment (of £370,000) had grown to £499,993 which produced a (paper only) profit of £62,855.

The following statements will explain how the money was spent

Fundraising trading costs for 2021 include Traidcraft (£207) and the Credit Card terminal (£23).

Missionary and charitable giving shows all transactions made during the year, both through restricted and unrestricted payments. £5,100 was allocated to 6 charities at the December 2021 meeting of the PCC. The cheque sent in February 2021 to the Jason Roberts Foundation was not cleared and the repayment of the amount is shown as a credit in the expenditure figures.

A total of £50,267 was paid to the Diocese for our 2021 Common Fund – this was a 9% increase over the 2020 payment. Of this £49,769 is the actual Common Fund and £498 the Schools Levy. All monthly payments were made by direct debit with no reductions in the amount paid.

Church running expenses (including minor repairs) increased by 29% (£2,584) over the year. In addition to heating, lighting and insurance costs are concerned running costs also included Circuit testing (£773), PAT testing (£107), Boiler service (£173), an Arboricultural report (£647) and squirrel baiting (£600).

Church Major Works for 2021 consisted of the deposit (£4,800) for the Steel Gates and Grills. The final payment for these gates was made from the Fabric Account.

As with 2020 not all the visits to tune the Organ were made. The amount listed (£255) is for the one visit made during the year.

Upkeep of services (which includes candles, communion wine and incense in addition to our copyright licence), had a 9% increase (£114) in expenditure. This increase was only to be expected as services took place each week.

There was a 5% increase (£794) in expenditure for the Parish Centre (£16,038 in 2021 compared with £15,244 in 2020). In addition to the standard electricity, gas, water and insurance costs upkeep costs of the Parish Centre include £1,483 for the alarms; £2,075 for refuse collections; £487 for pest control; £505 for toilet repairs; £900 for garden work; £800 for exit door lighting and £119 for floor repairs. Major works for the Parish Centre relate to the Emergency lighting. During 2021 the Parish Centre continued to produce a regular income and made a profit of £17,562 (a profit of £18,576 was made in 2020).

Most of the day to day expenses from Cottage No. 2 are deducted by Cameron Stiffs. Annual expenditures for insurance are still paid by the PCC.

Cottage No. 1 experienced electrical and damp problems at the start of 2021. Some remedial work was done but it became apparent that major expenditure was needed. The tenant of No. 1 Cottage went into temporary accommodation and work commenced in June 2021. The work finished in September 2021. Due to cash flow difficulties payments were made from both the PCC and Fabric Accounts with the total cost being £43,733.

There was a 10% increase in General Administration costs (£1,447) in 2021 compared with £1,310 in 2020). Expenditure includes coffee and tea for Sunday refreshments, paper cups, toilet rolls and paper towels. This figure also includes the £200 paid for the sponsorship of a

lamp in the chapel of St Hugh in Walsingham. There are also other random items of both large and small expenditure which add up during the year.

During 2021 the HSBC bank introduced bank charges. These bank charges include a monthly fee plus % charges for both cash and cheque deposits. Each credit card transaction also incurs a fee but these are taken at source and do not appear in the accounts.

In addition to the Cottage No. 1 expenditure Fabric Account expenditure also includes Archaeological Impact Assessment (£2,029), Churchyard drainage work (£3,264) and the balance of the Steel Gate expenditure (£6,972).

At the start of the year the bank balance was £7,487. At the end of the year the balance at the bank stood at £50,321. It has to be remembered that this balance includes the “reserves” amount of £16,900 in addition to the amount due to be repaid to the Culture Recovery Fund. The balance of £50,321 also includes the donation of £15,000 which was banked in the PCC fund in error and was then moved to the Fabric Account. The “working” balance for day to day transactions is in the region of £12,000.

Monthly accounts continue to be presented to the PCC.

During 2021 St Mary Willesden was formally registered as a charity by the Charity Commission – our registration number is 1194838.

I would like to thank Alan Rix for independently examining the accounts. We are extremely lucky to have had the services of Alan who has generously given of his time without asking for payment.

Catherine McArdle
Hon. Treasurer

PCC OF ST MARY WILLESDEN

**ACCOUNTS FOR THE
YEAR ENDING
31 December 2021**

Charity registration number: 1194838

**Independent Examiner's Report to the members of St Mary Willesden,
Parochial Church Council.**

I report to the trustees on my examination of the accounts of the PCC of St Mary, Willesden for the year ended 31st December 2021.

Respective responsibilities of the PCC and Independent Examiner

As the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

As members of the PCC you consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination and I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Alan M Rix B.Sc. MIET
31 Norfolk Road
Uxbridge
Middx
UB8 1BL

11th March 2022

PAROCHIAL CHURCH COUNCIL OF ST MARY, WILLESDEN

BALANCE SHEET AT 31 DECEMBER 2021

| | Notes | 2021 | 2020 |
|--|-------|------------------|------------------|
| | | £ | £ |
| Fixed assets | | | |
| Tangible fixed assets | 5 | 1,517,369 | 1,465,040 |
| Other assets | | | |
| Long Term Investments (Net) | 5a | 499,993 | 437,138 |
| Total non current assets | | <u>2,017,362</u> | <u>1,902,178</u> |
| Current assets | | | |
| Debtors | 7 | 22,292 | 4,108 |
| Cash at bank and in hand | 6 | 86,754 | 72,363 |
| | | <u>109,046</u> | <u>76,471</u> |
| Creditors: amounts falling due within one year | 8 | <u>-27,511</u> | <u>-4,015</u> |
| Net current assets | | 81,535 | 72,456 |
| Total assets less liabilities | | <u>2,098,897</u> | <u>1,974,634</u> |
| NET ASSETS | | <u>2,098,897</u> | <u>1,974,634</u> |
| Funds | 9 | <u>2,098,897</u> | <u>1,974,634</u> |
| | | <u>2,098,897</u> | <u>1,974,634</u> |

Approved by the Parochial Church Council and signed on its behalf on 25 April 2022



Fr Chris Phillips
Vicar



Catherine McArdle
Hon. Treasurer

The accompanying notes form a part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF ST MARY, WILLESDEN

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

| | Notes | Unrestricted Funds £ | Restricted Funds £ | TOTAL FUNDS 2021 £ | TOTAL FUNDS 2020 £ |
|--|-------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| Incoming resources | | | | | |
| <i>Voluntary income</i> | 2a | 52,292 | 30,724 | 83,016 | 43,721 |
| <i>Activities for generating funds</i> | 2b | 59,120 | | 59,120 | 59,412 |
| <i>Church activities</i> | 2c | 653 | 1,525 | 2,178 | 1,444 |
| <i>Fabric Account income</i> | 2d | | 91,935 | 91,935 | 40,506 |
| Total incoming resources | | 112,065 | 124,184 | 236,249 | 145,083 |
| Resources expended | | | | | |
| <i>Costs of generating voluntary income</i> | 3a | 148 | | 148 | 137 |
| <i>Fund-raising trading costs</i> | 3b | 230 | | 230 | 171 |
| <i>Church activities</i> | 3c | 105,956 | 15,349 | 121,305 | 99,548 |
| <i>Fabric Account costs</i> | 3d | | 42,632 | 42,632 | |
| Total resources expended | | 106,334 | 57,981 | 164,315 | 99,856 |
| Net incoming/(outgoing) resources | | 5,731 | 66,203 | 71,934 | 45,227 |
| Net movement in funds | | 5,731 | 66,203 | 71,934 | 45,227 |
| Total funds brought forward at 1 January 2021 | | -14,643 | -100,467 | -115,110 | -160,337 |
| Total funds carried forward at 31 December 2021 | | -8,912 | -34,264 | -43,176 | -115,110 |

PAROCHIAL CHURCH COUNCIL OF ST MARY, WILLESDEN

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

1. Accounting policies

a Accounting convention

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. It is also the first year that they have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS102)).

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Restricted funds - donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

c Incoming resources

All incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Income from investments

Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Church Activities

The diocesan parish contribution is accounted for when paid.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) (a) and (c) of the Charities Act 2011.

f Investments

The Church assesses investments for impairment whenever events or changes in circumstances indicate that the carrying value of an investment may not be recoverable. If any such indication of impairment exists, the Church makes an estimate of the recoverable amount. If the recoverable amount of the cash-generating function is less than the value of the investment, the investment is considered to be impaired and is written down to its recoverable amount. An impairment loss or favourable reversals are recognised immediately in the "Statement of Financial Activities".

g Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors.

h Provisions

Provisions recognised in the balance sheet are reviewed at the reporting date and adjusted to reflect the current best estimate of the settlement amount.

Provisions for liabilities or charges are measured at the best estimate of their settlement value. If the settlement date of a provision is likely to be more than 12 months from the reporting date and the time value of money is material to the amount, the provision is shown at its present value at the reporting date. The discount rate will reflect the cost of capital by using a market rate of interest representative of the financing cost to St Mary's.

PAROCHIAL CHURCH COUNCIL OF ST MARY, WILLESDEN

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

2 Incoming resources

| | Notes | Unrestricted Funds £ | Restricted Funds £ | TOTAL FUNDS 2021 £ | TOTAL FUNDS 2020 £ |
|--|-------|-------------------------|-----------------------|--------------------------|--------------------------|
| a Voluntary income | | | | | |
| Planned giving | | 23,841 | | 23,841 | 26,345 |
| Collections at all services | | 2,127 | | 2,127 | 982 |
| Gift Day | | | | | 731 |
| National Heritage Grant (Below) | 2a1 | | 26,959 | 26,959 | |
| Sundry donations and appeals | | 13,245 | 3,765 | 17,010 | 7,735 |
| Income tax recoverable | | 13,079 | | 13,079 | 7,928 |
| | | 52,292 | 30,724 | 83,016 | 43,721 |
| b Activities for generating funds | | | | | |
| Bazaars and other fundraising events | | 868 | | 868 | 598 |
| Parish Centre Lettings | | 34,280 | | 34,280 | 33,820 |
| Cottage Rents | | 23,972 | | 23,972 | 24,994 |
| | | 59,120 | | 59,120 | 59,412 |
| c Income from Church Activities | | | | | |
| Fees from weddings, funerals etc. | | 653 | 1,525 | 2,178 | 1,444 |
| | | 653 | 1,525 | 2,178 | 1,444 |
| d Fabric Account | | | | | |
| VAT Reclaim on Church Building Repairs | | | 1,374 | 1,374 | |
| Sundry donations and appeals | | | 15,000 | 15,000 | |
| Long Term Investment Income CBF Investment Fund Dividend | | | 12,706 | 12,706 | 12,270 |
| Reversals on LT Investments | | | 62,855 | 62,855 | 28,236 |
| | | | 91,935 | 91,935 | 40,506 |
| Total incoming resources | | 112,065 | 124,184 | 236,249 | 145,083 |

National Heritage Grant Analysis

| | 2a | £ | £ | £ | £ |
|---|-----|---|--------|---------|---|
| Organist Payment | 3c | | 845 | | |
| Clergy Expenses | 3c | | 91 | | |
| Clergy Telephone | 3c | | 257 | | |
| Administration | 3c | | 419 | | |
| Administration - Photocopier Rental | 3c | | 324 | | |
| Administration - Photocopying Copy Charge | 3c | | 146 | | |
| Church - Upkeep of Church - minor repairs | 3c | | 1,232 | | |
| Church - Upkeep of Church Services | 3c | | 160 | | |
| Church Utilities & Insurance | 3c | | 1,785 | | |
| Expenses Allocated to Date S/T | | | 5,259 | | |
| Gates and Grills deposit | 3c | | 4,800 | | |
| Reserve Top-up (Bank PCC) | | | 16,900 | | |
| Total Grant Claim Allowed (Above) | 2a1 | | 26,959 | b | |
| Grant Funds Received Including Reserves Top-up | | | 33,930 | a | |
| Grant Repayment Provided (not Confirmed) | 8 | | -6,971 | (b - a) | |

PAROCHIAL CHURCH COUNCIL OF ST MARY, WILLESDEN

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

3 Resources expended

| | Unrestricted Funds £ | Restricted Funds £ | TOTAL FUNDS 2021 £ | TOTAL FUNDS 2020 £ |
|--|----------------------------|--------------------------|-----------------------------|-----------------------------|
| a <i>Costs of generating voluntary income</i> | | | | |
| Stewardship costs | 148 | | 148 | 137 |
| | <u>148</u> | | <u>148</u> | <u>137</u> |
| b <i>Fundraising trading costs</i> | | | | |
| Bazaar/Traidcraft/etc. costs | 230 | | 230 | 171 |
| | <u>230</u> | | <u>230</u> | <u>171</u> |
| c <i>Church Activities</i> | | | | |
| Missionary and charitable giving: | | | | |
| Overseas: | | | | |
| Embrace the Middle East | 850 | | 850 | 700 |
| Mercy Ships | 850 | | 850 | |
| Operation Smile | 850 | | 850 | |
| Covax | 850 | | 850 | |
| HART - UK | | | | 700 |
| Home: | | | | |
| Backpacks | | 2,170 | 2,170 | |
| Brent Carers Centre | | | | 700 |
| Jason Roberts Foundation | -700 | | -700 | 700 |
| United Borders | | | | 700 |
| The Passage | | | | 700 |
| Brent Food Bank | | | | 180 |
| Church: | | | | |
| St Mungo's | 850 | | 850 | |
| The Children's Society | 850 | | 850 | |
| Christingle Collection - Children's Society | | 208 | 208 | |
| The Children's Society Haiti Earthquake Appeal | | 303 | 303 | |
| Open Doors | | | | 700 |
| | <u>4,400</u> | <u>2,681</u> | <u>7,081</u> | <u>5,080</u> |
| Ministry costs: | | | | |
| Diocesan Parish Contribution | 50,267 | | 50,267 | 46,130 |
| Clergy General Expenses: | 182 | 91 | 273 | 458 |
| Vicarage Costs | | | | 439 |
| Telephone | 769 | 257 | 1,026 | 1,002 |
| Church Running Expenses: | | | | |
| Heating, Lighting, Insurance | 5,604 | 1,785 | 7,389 | 7,133 |
| Other | 2,330 | | 2,330 | 1,747 |
| Church Maintenance: | | | | |
| Minor Repairs | 513 | 1,232 | 1,745 | |
| Major Works (Steel Gates) | | 4,800 | 4,800 | 1,233 |
| Organ/Piano tuning | 255 | | 255 | 575 |
| Upkeep of Services | 1,244 | 161 | 1,405 | 1,291 |

| | Unrestricted Funds £ | Restricted Funds £ | TOTAL FUNDS 2021 £ | TOTAL FUNDS 2020 £ |
|----------------------------------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| Training Costs: | | | | |
| Sunday School | 327 | | 327 | |
| Education | 194 | | 194 | 104 |
| Little Fishes | 30 | 500 | 530 | |
| Confirmation/First Communion | 77 | | 77 | |
| Christingle | 82 | | 82 | |
| Parish Centre Costs: | | | | |
| Cleaning | | | | 977 |
| Upkeep | 16,038 | | 16,038 | 14,267 |
| Major Works | 1,776 | | 1,776 | 10,648 |
| Other PCC Property: | | | | |
| Upkeep of Cottages | 1,615 | | 1,615 | 1,136 |
| Major Works Cottages | 13,371 | | 13,371 | |
| Salaries and fees: | | | | |
| Organist | 3,325 | 845 | 4,170 | 2,665 |
| Administration: | | | | |
| General | 1,028 | 419 | 1,447 | 1,310 |
| Fogger | | 584 | 584 | |
| Paper and Photocopying | 464 | 146 | 610 | 427 |
| Photocopier | 1,019 | 323 | 1,342 | 1,342 |
| Computer Supplies | 839 | | 839 | 438 |
| Mission | 55 | | 55 | 159 |
| Pilgrimage | 106 | | 106 | |
| Bank Charges | 46 | | 46 | |
| Statutory Fees to the Diocese | | 1,525 | 1,525 | 987 |
| | 105,956 | 15,349 | 121,305 | 99,548 |
| d Fabric Account Costs | | | | |
| Archaeological Impact Assessment | | 2,029 | 2,029 | |
| Churchyard Drain work | | 3,264 | 3,264 | |
| No. 1 Cottage Works | | 30,362 | 30,362 | |
| Steel Gates | | 6,972 | 6,972 | |
| Bank Charges | | 5 | 5 | |
| | | 42,632 | 42,632 | |
| Total resources expended | 106,334 | 57,981 | 164,315 | 99,856 |

PAROCHIAL CHURCH COUNCIL OF ST MARY, WILLESDEN

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

4 Staff costs

| | 2021 | 2020 |
|---|--------------|--------------|
| | £ | £ |
| a <i>Salaries and fees</i> | <u>4,170</u> | <u>2,665</u> |
| Self-employed Organists play for weekly services, funerals and major festivals. | | |

b *Related parties*

There were no disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

Donations from related parties (PCC members) totalled £11,675 in 2021

5 Tangible fixed assets

| | Freehold land and buildings | TOTAL 2021 | 2020 |
|--------------------------|--------------------------------|------------------|------------------|
| | £ | £ | |
| Cost or valuation | | | |
| Cottages | 528,215 | 528,215 | 519,386 |
| St Mary's Parish Centre | 989,154 | 989,154 | 945,654 |
| At 31 December 2021 | <u>1,517,369</u> | <u>1,517,369</u> | <u>1,465,040</u> |
| Net book amounts | | | |
| At 31 December 2021 | <u>1,517,369</u> | <u>1,517,369</u> | |
| At 31 December 2020 | <u>1,465,040</u> | <u>1,465,040</u> | |

5a Other assets - Long Term Investment

| | 2021 | 2020 |
|---|----------------|----------------|
| | £ | |
| Cost | | |
| * CBF Investment Fund (Cost) | 370,000 | 370,000 |
| (Impairment)/Reversals for year 31/12/21 | 62,855 | 28,236 |
| (Impairment)/Reversals at 31/12/20 (Cumulative) B/F | 67,138 | 38,902 |
| Net Investment At 31 December 2020 | <u>499,993</u> | <u>437,138</u> |
| * Dividend on Long Term Investment | <u>12,706</u> | <u>12,270</u> |

6 Analysis of Net assets by fund

| | Unrestricted Funds | Restricted Funds | Endowment Funds | Total Funds 2021 |
|-----------------------------|-----------------------|---------------------|--------------------|---------------------|
| | £ | £ | £ | £ |
| Fixed assets for church use | 1,517,369 | | | 1,517,369 |
| Investments by church | | 499,993 | | 499,993 |
| Current Account @ 31/12/21 | 50,321 | | | 50,321 |
| Fabric Account @ 31/12/21 | | 36,433 | | 36,433 |
| Current assets | 7,292 | 15,000 | | 22,292 |
| Current liabilities | -5,230 | -22,281 | | -27,511 |
| | <u>1,569,752</u> | <u>529,145</u> | | <u>2,098,897</u> |

PAROCHIAL CHURCH COUNCIL OF ST MARY, WILLESDEN

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021**

7 Debtors and Pre-Payments

| | 2021 | 2020 |
|---------------------------------------|---------------|--------------|
| | £ | £ |
| Voluntary Income: | | |
| Income Tax Recoverable | 7,068 | 2,008 |
| Sundry donations and appeals | 35 | 2,100 |
| Activities for Generating Funds: | | |
| Bazaars and other fund-raising events | 69 | |
| Parish Centre Lettings | 120 | |
| Fabric Account Income: | | |
| Sundry donations and appeals | 15,000 | |
| | <u>22,292</u> | <u>4,108</u> |

8 Creditors: amounts falling due within one year

| | 2021 | 2020 |
|-------------------------------|--------|------|
| | £ | £ |
| Voluntary Income: | | |
| Grant Repayment of Over Claim | 6,971 | |
| Sundry donations and appeals | 15,000 | |
| Parish Centre Lettings | 2,800 | |
| Overseas: | | |
| Covax | 850 | |
| Home: | | |
| Jason Roberts Foundation | | 700 |
| United Borders | | 1500 |
| Clergy Expenses | | |
| Clergy General Expenses | 7 | |
| Telephone | 85 | 34 |
| Funeral travel expenses | | 16 |
| Church Running Expenses | | |
| Heating, Lighting, Insurance | 614 | 465 |
| Other | | 200 |
| Church Maintenance: | | |
| Organ/Piano tuning | -518 | -255 |
| Parish Centre Costs: | | |
| Upkeep | 1,139 | 1121 |
| Training Costs: | | |
| Sunday School | 22 | |
| Little Fishes | 9 | |
| Christingle | 9 | |

Administration:

| | | |
|-------------------------------|---------------|--------------|
| General | 95 | |
| Paper and Photocopying | | 85 |
| Computer Supplies | 56 | |
| Mission | 17 | |
| Pilgrimage | 21 | |
| Bank Charges | 24 | |
| Statutory Fees to the Diocese | 305 | 149 |
| Fabric Account Costs: | | |
| Bank Charges | 5 | |
| | <u>27,511</u> | <u>4,015</u> |

PAROCHIAL CHURCH COUNCIL OF ST MARY, WILLESDEN

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

9 Statement of funds

| | Bal b/fwd 1 Jan 2021 | Income | Expenditure | Bal c/fwd 31 Dec 2021 |
|-----------------------------------|-------------------------|----------------|-----------------|--------------------------|
| | £ | £ | £ | £ |
| Unrestricted Fund | | | | |
| General fund | 969,903 | | | 969,903 |
| Insurance revaluation | 496,489 | 52,329 | | 548,818 |
| PCC Unrestricted | -14,643 | 112,065 | -106,334 | -8,912 |
| Restricted Fund | | | | |
| PCC Restricted | 5,108 | 32,249 | -15,349 | 22,008 |
| Fabric Account | -105,575 | 91,935 | -42,632 | -56,272 |
| Old Vicarage Payment from Diocese | 180,000 | | | 180,000 |
| St Mary's House Sale | 443,352 | | | 443,352 |
| Total funds | 1,974,634 | 288,578 | -164,315 | 2,098,897 |

Independent Examiner's Report to the members of St Mary Willesden, Parochial Church Council.

I report to the trustees on my examination of the accounts of the PCC of St Mary, Willesden for the year ended 31st December 2021.

Respective responsibilities of the PCC and Independent Examiner

As the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

As members of the PCC you consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination and I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Alan M Rix B.Sc. MIET
31 Norfolk Road

Uxbridge
Middx
UB8 1BL

11th March 2022