



**Bingley
Community
Kitchen**

space
to share

Annual Report and Accounts

Year ending 31st December 2023

Registered Charity Number: 1194821



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Reference and Administrative Information

Bingley Community Kitchen first registered as a Charity Incorporated Organisation (CIO) in June 2021.

Location

Bingley Community Kitchen operates out of Trinity All Saints Church of England Primary School, Church Street, Bingley, BD16 2PU.

Trustees

As trustees we are the people responsible for controlling the work, management and administration of the charity on behalf of its beneficiaries.

The following people served as the trustees of the Bingley Community Kitchen for the purposes of charity law during 2023.

P M Bray - Secretary

C Clark - Chair

A J Clarke – Treasurer until 14.11.2023

J Glendinning

M C Heaton

S Mendoza – Treasurer from 14.11.2023

P M Spiller

C Taylor

M G Weaver

Bankers

Barclays PLC

Leicester

LE87 2BB

All personnel working for and behalf of Bingley Community Kitchen are volunteers.

Public Benefit Statement

In line with the guidance provided by the Charity Commission, Bingley Community Kitchen is required to demonstrate that our aims are to the “public benefit”. The Trustees confirm that all of our clients, volunteers and the wider community benefit from a combination of one or more of the following purposes:

- the prevention or relief of poverty
- the advancement of education
- community development through the relief of those in need by reason of youth, age, ill health, disability, financial hardship or other disadvantages.

Trustees' Annual Report

Executive Summary

Bingley Community Kitchen (BCK) has worked in partnership with a range of organisations to provide food parcels for families in need across the Bingley District. This is due to the fantastic efforts of the twenty-eight volunteers; the Household Support Fund Grant from Bradford Council; Bradford **FoodSavers**; Inn Churches; donations from a range of community groups and individuals; and help from the Coop donating food which would otherwise go into landfill.

Through the Household Support Fund provided by Bradford Council over the year, BCK provided 1723 parcels of affordable food for needy families. Customers appreciate the opportunity to select food from the Market Stall, thereby choosing food their families would eat, thus avoiding food wastage.

In addition, Bingley Community Kitchen provided 48 Easter Treat parcels and 58 Christmas Treat parcels to families identified by the local primary schools who are not accessing the Market Stall as well as presenting all the market stall customers with a bag of special treats on each occasion.

Recipients receiving food parcels are the more vulnerable families within the community; they are usually on benefits or have been referred to us by organisations such as social care, medical practitioners and Bingley Foodbank. However, BCK's market stall differs from a foodbank as the customers are asked to make a small monetary contribution towards their chosen bag of food. Over the year, 108 families comprising 159 adults and 131 children have accessed BCK.

In the calendar year 2023, Bingley Community Kitchen received £44,591 in income as follows:

- £36,884 in restricted funds (Household Support Grant and Credit Union income from the customers weekly contribution)
- £5,254 in unrestricted funds
- £7,453 market stall income

The expenditure during the calendar year 2023, was £45,868 as follows:

- £34,421 as restricted expenditure
- £11,446 as unrestricted expenditure

The Trustees are delighted to have provided affordable food to help feed the families attending the **FoodSavers** Market Stall. In addition, the Credit Union Savings Scheme helps them to become more responsible for their finances rather than relying solely on charity.



Overview of the calendar year 2023

Charity Purposes

The aims for Bingley Community Kitchen are:

- alleviating poverty and financial hardship of children, families and the elderly within Bingley which is within Bradford District by providing goods and services they could not otherwise afford.
- improving through educational opportunities the health and wellbeing of the children and families by responding to their ongoing identified needs.

Bingley Community Kitchen's Partners

The number of partners has increased over 2023 as shown in the diagram below. In addition, BCK has received donations from organisations such as Soroptimist International of Bingley, the two Bingley Rotary Clubs, local churches, family and friends.



Bradford Council

The Government's Household Support Fund administered by Bradford Metropolitan District Council has provided BCK with a grant which has helped to address some of the challenges faced by the many families it serves. These range from large families of five or an increasing number of single parent families, pensioners, families where at least one

member has a disability, households where there is just one member, and families from many different ethnic backgrounds.

FoodSavers and Inn Churches

Accessing the **FoodSavers** programme ensures BCK looks hopefully towards a better future, building a culture of food and financial stability and sustainability, enabling members to make positive changes in their lives to achieve their individual goals. It also affirms a culture of regular saving to build resilience as £1 of their weekly membership goes into Bradford District Credit Union. Inn Churches provide a monthly delivery of store cupboard food which is so appreciated and allows BCK to provide fresh and frozen food for its customers.

Coop and Hedgehog Organics

Some of the "food" is unwanted or surplus, intercepted from being wasted. BCK is grateful to the Coop and Hedgehog Organics for providing this food which customers can access free of charge.

Volunteers

Over the year, over 2,500 volunteer hours were dedicated to the successful running of the project but it was and continues to be very worthwhile as it is addressing the needs of families within our community. Volunteers come from a range of organisations, such as Soroptimists, Rotarians, members of different churches, family and friends. Time has to be taken to liaise with the

customers to ensure the needs of the most vulnerable are met. Feedback from schools also enables BCK to adapt and modify its practice to more closely match what is needed.

A very sincere and heartfelt thank you to everyone who gives so generously of their time.

Trinity All Saints CE Primary School

Most importantly, sincere thanks must go to the Governors of Trinity All Saints CE Primary School for their generosity in allowing Bingley Community Kitchen to be located within the school building. Without this facility, Bingley Community Kitchen would not exist.

Beneficiaries

The families who can access Bingley Community Kitchen's services should either be:

- referred by a recognised local organisation such as Children's Services, Adult Social Care, Health Professionals, local schools, churches; or
- have evidence to prove they are in receipt of Income Support Benefits.



The families come from a variety of different ethnic backgrounds, for example, 86% are White British, 6% are Asian, 6% are European and the remaining 2% are mixed heritage. Wherever possible, foods for vegans, vegetarians, gluten free and halal are purchased for the weekly market stall.

At the end of 2023, 46% of households were one parent families, 25% of the households had no children and 29% had two parents with a varying number of children. Some of the quotes BCK has received during the year.

“Evening C, honestly you are a wonderful group of people and your support is helping my family in such a huge scale, I do hope each of you know the differences you make in so many people's lives, the impact you make is inspirational.

Honestly, I'm not sure how I've managed to stay in university. It definitely feels a very lonely world when you're the one expected to fix it all.”

One customer has secured a full-time post; his dad says he is a different person now he is back in work. He says, *‘Hi sorry I won't be able to make it in myself this week or next week so my dad is going to pick my food up for me if that's ok? Just to let you know I won't be coming anymore after that as I have started working full time and once I have worked my week in hand, I won't be needing anymore support from the kitchen but could you please thank all the staff for me and tell them I am very grateful for everything they have done for me and my family and they are all a credit to the kitchen.’*

Activities during 2023

Weekly Market Stall

The introduction of the **FoodSavers** programme in October 2022, resulted in BCK revolutionising the offer it gave its customers. This was so important because comments received indicated that some families were too proud to access the local Food Bank either because the site was very visible to the general public or they were too proud to admit they were struggling. Furthermore, families reported they frequently received food their families would not eat; therefore, there was the potential for significant wastage.



At BCK, customers are welcomed with a smile and for their weekly membership fee of £5 can select 15 items of food but this increases for larger families of 5 or more. They can select from the fresh, frozen and store cupboard items available. BCK provides free fruit and vegetables and the slow cooker recipe with all of the ingredients to make at home.

As customers can make their own decisions and choices, they feel more empowered because the Market Stall normalises their shopping experience. Some attend weekly, whilst others only attend whenever they are in need of additional help. Most importantly, it is wonderful when a customer reports that they now have a job and so will be able to manage without extra support. The customers are very appreciative of what BCK offers week by week.



FoodSavers helps to build a culture of food and financial stability and sustainability, enabling members to make positive changes. It helps to build resilience as £1 of their weekly membership goes into Bradford's Credit Union. The number of families attending during 2023 increased by nearly 400% from the previous year.



BCK did not want to lose the opportunity to teach cookery skills. As parents and children did not wish to take part in the sessions offered, we became more creative in our approach. Consequently, we introduced a Slow Cooker Education Programme, as this would also help families significantly during this cost-of-living crisis. Where a family did not have a slow cooker, one was provided. Each week, a recipe with all the ingredients is provided and families cooked it at their leisure. This also helps families to save on their utility costs.

The weekly **FoodSavers** Market Stall which provides affordable food for vulnerable families in the local community is also helping to address a range of Sustainable Development Goals such as 'no poverty', 'zero hunger' and most importantly, 'partnership working'. It is very time consuming and at times exhausting but so worthwhile. In the words of Tess Wilkins, the **FoodSavers** Network Manager says,

"Bingley Community Kitchen is a shining example of a FoodSavers outlet, promoting dignity, choice, empowerment and behaviour change for its customers, through excellent organisation, compassion and respect. It is a pantry that inspires many others."

Primary School Festive Parcels



Festive treats for families nominated by the local primary schools have always been gratefully appreciated not only by the schools themselves but by the recipients of the treat parcels. Again, BCK is mindful of the dietary requirements of the families.

Easter 2023 BCK provided 48 Family Easter parcels to five primary schools and 58 Christmas parcels. These are packed and delivered by the volunteers to the schools.

Safeguarding

The Trustees take the responsibility for safeguarding children, young people and vulnerable adults very seriously. Everyone has a right to be treated with respect and dignity and everyone has a right to feel, and be safe. All trustees and volunteers have an enhanced DBS check.

Trustees and volunteers know that safeguarding is ...

- everyone's business
- looking out for the customers and each another
- about listening carefully to the customers and each other
- noticing when someone is at risk of harm
- knowing the signs of abuse
- supporting someone in need but not asking leading questions
- maintaining confidentiality at all times
- only sharing a concern with the BCK Safeguarding Officer

Trustees

The Trustees represent different local organisations and churches and meet regularly throughout the year. There are representatives from different organisations within the area and also include governors from Trinity All Saints CE Primary School where the Community Kitchen is located. Without the support of the school, Bingley Community Kitchen would not exist.

The trustees have taken into account the Charity Commission's guidance on public benefit in reviewing its aims and objectives when planning activities. It has responded to the changing needs of the families within the community. It welcomes all customers referred by professionals within the community or those who self-refer if they meet the necessary criteria. Therefore, BCK is confident it is providing relief to persons in need or distress.

Financial Review

Although BCK has a surplus of £21,800, trustees are mindful that the grant from the Government's Household Support Fund may be uncertain moving forward. Full details of income and spending can be found on pages 10-15

The major expense for 2023 excluding our core purpose of providing affordable food was the set-up costs for the new room. This has been included under equipment (£2663). Hire charges and the changes to the external door to meet fire regulations and to provide wheelchair access have yet been to be determined. Therefore, it is important to keep money in reserves for this additional expense in 2024.

More information regarding the annual finances can be found in Appendix A.

Reserves Policy

The trustees believe that unrestricted reserves of £10,000 is prudent to ensure the charity can meet its obligations should the Council Grant suddenly become unavailable.

Key priorities for Bingley Community Kitchen

1. Research possible grant streams in order to maintain the core purpose of providing affordable food for vulnerable families within the local community.
2. Explore ways to support further customers experiencing financial hardship, through signposting to appropriate organisations.

Trustees Responsibilities

The Trustees are responsible for the keeping proper records that disclose with reasonable accuracy at any time the financial position of the CIO and to enable them to ensure that the financial statement comply with the Charities Act 2011, the Charity (Financial Statements and Reports) Regulations and the provision of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf by

Christine Clark.

Chair of Trustees

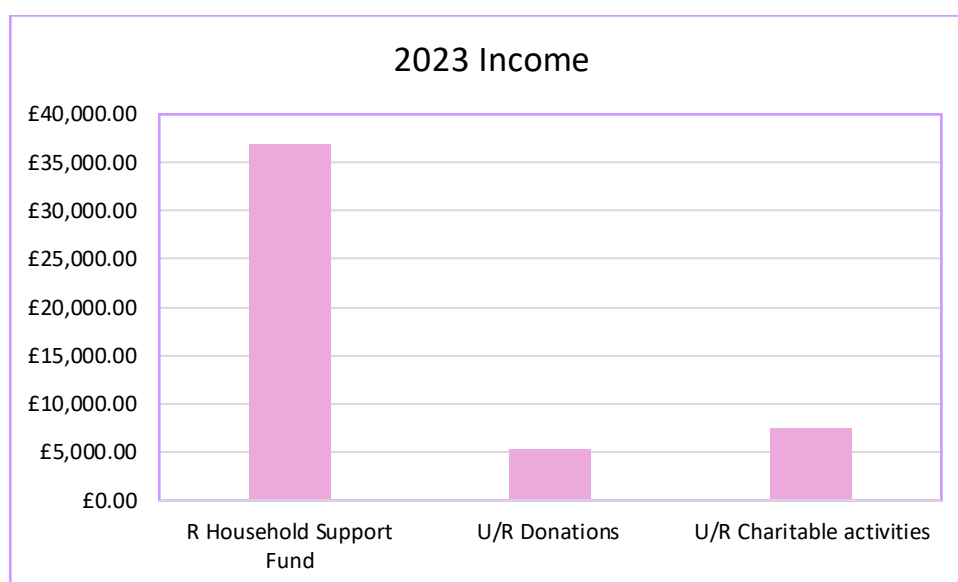
APPENDIX A

2023 Income

The vast majority of the income received during 2023 was through the Government's Household Support Fund (£35,580) which was administered by Bradford Council and a further £1,304 was collected as part of the customers Credit Union contributions. All this income is restricted and must be spent according to the requirements of the grant or as payments to the customers' credit union accounts.

Donations and small grants from organisations, friends and families was unrestricted income of £5,254 and the market stall takings totalled £7,453.

Therefore, the Household Support Fund Grant was approximately three quarters of the total income received by the Charity.

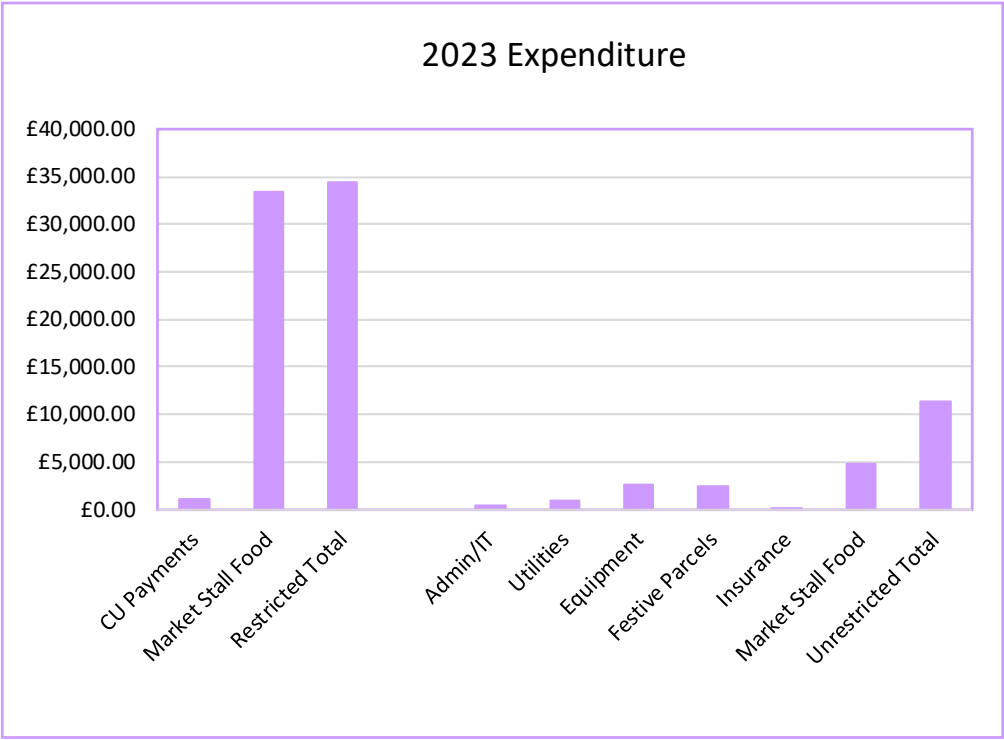


2023 Expenditure

The restricted expenditure of £33,344 during 2023 was for the provision of 1723 bags of affordable food as shown in the table below. There was also additional spending on the provision of the food for the **FoodSavers** outlet or Market Stall of £4883. This supported the provision of free fruit and vegetables and the weekly slow cooker recipe.

CU Payments	£1,077.00
Market Stall Food	£33,344.00
Restricted Total	£34,421.00
Admin/IT	£383.00
Utilities	£900.00
Equipment	£2,663.00
Festive Parcels	£2,387.00
Insurance	£129.00
Market Stall Food	£4,883.00
Unrestricted Total	£11,345.00

Although £1,304 was collected as customers’ Credit Union contributions, only £1,077 was paid over to the customers’ accounts. The balance will be paid once the customers receive their account numbers.



The equipment (£2663) required for the new room was funded out of the unrestricted income. The use of the new room has enabled the much smoother running of the Market Stall as the store cupboard food no longer needs to be set out and packed away at the end of each session.

The festive parcels cost £2,387; these were presented to the local Primary Schools.

The remaining unrestricted expenditure of £1,412 was used to support the running of the charity, including the annual insurance, utility costs, IT and volunteer expenses.

Independent examiner's report on the accounts

Report to the trustees

BINGLEY COMMUNITY KITCHEN

On accounts for the year
ended

31ST December 2023

Charity no
(if any)

1194821

Set out on pages

13-15

I report to the trustees on my examination of the accounts of the above Trust for the year ended 31st December 2023

**Responsibilities and basis of
report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

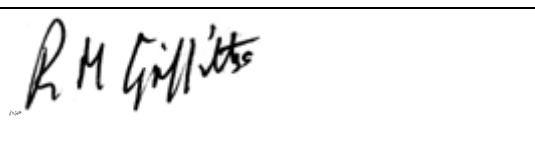
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

4th March 2024

Name:



Robert M Griffiths

Address:

6 Ling Park Approach

Wilsden

Bradford BD15 0NF

Bingley Community Kitchen					
Statement of Financial Activities for the year ended 31 December 2023					
		Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	Notes	£	£	£	£
Incoming Resources					
Donations and Grants	A1	5,254.13	36,884.00	42,138.13	34,120.01
Charitable activities	A2	7,453.12	-	7,453.12	1,936.10
Other	A3				
Total Inc Resources		12,707.25	36,884.00	49,591.25	36,056.11
Resources Expended					
Raising funds	B1				
Charitable activities	B2	11,446	34,421	45,868	27,371
Other	B3				
Total Resources Exp		11,446	34,421	45,868	27,371
Net Income		1,261	2,463	3,724	8,685
Balances b/fwd at 1st January		17,607	469	18,076	9,391
BALANCES CARRIED FORWARD		18,868	2,931	21,800	18,076
Balance Sheet as at 31 December 2023					
		Unrestricted Funds	Restricted Funds	Total This Year	Total 2022 Jun-Dec
	Notes	£	£	£	£
Current Assets					
Cash at Bank and in hand	6	20,623	1,777	22,400	17,819
Accounts Receivable		-	-	-	-
		20,623	1,777	22,400	17,819
Current Liabilities					
Liabilities	7	600	-	-	158
Net Current Assets		20,023	1,777	21,800	18,076
Total Net Assets		20,023	1,777	21,800	18,076
The Notes on pages 3 form part of these accounts.					
Approved by the BCK Trustees and signed on its behalf by:					
<i>BCK Treasurer</i>	Date		<i>BCK Chair</i>	Date	
	12.03.2024			12.03.2024	

Bingley Community Kitchen

Notes to the Financial Statements for the year ended 31 December 2023

1 Accounting policies

a Basis of accounting

These financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice 2005

They have been prepared under the historical cost convention, except for investment assets which are shown at market value. They include all transactions, assets and liabilities for which the Trustees of BCK is responsible in law.

b Fund accounting

The General Fund is income received without restrictions, which can be used by the Trustees of BCK for any purpose.

Funds shown as Restricted are (a) donations or grants received for or invited by the Trustees of BCK for a specific object: the funding may only be expended on the specific ends for which it was given. Or (b) income from trusts which may be expended only on those restricted ends provided in the terms of the trust. Any balance remaining unspent on a Restricted Fund at the year end is carried forward as a balance on that fund.

The Trustees of BCK does not usually bank each fund separately.

c Statement of Financial Activities

Incoming resources are included in the Statement of Financial Activities when the Trustees of BCK becomes entitled to the resources, and the amounts due are readily quantifiable.

Expenditure is recognised when a liability is incurred, or a constructive obligation arises, that results in the Income and expenditure is accounted for gross, according to the information received.

d Balance Sheet

No equipment used by BCKs is currently subject to depreciation. In the last two years no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

2	Voluntary income	Unrestricted	Restricted	Total	Total 2022
		£	£	£	£
	Credit Union	-	1,304	1,304	335
	Donations	5,254	-	5,254	2,887
	Grants	-	35,580	35,580	30,898
		5,254	36,884	42,138	34,120
3	Charitable Activities	Unrestricted	Restricted	Total	Total
		£	£	£	£
	Market Stall Sales	7,453	-	7,453	1,936
		7,453	-	7,453	1,936
	Charitable Activities				
4				-	-
	Admin	12	-	12	214
	Payments to Credit Union	-	1,077	1,077	286
	Disposables	-	-	-	867
	Expenses	101		101	
	Equipment	2,663	-	2,663	1,776
	Easter Parcels	985		985	
	Christmas Parcels	1,402	-	1,402	674
	Insurance	129	-	129	99
	It	371	-	371	425
	Market Stall Food	4,883	33,344	38,228	21,911
	Slow Cooker Education Prog	-	-	-	518
	Utilities	900	-	900	600
		11,446	34,421	45,868	27,371
5	Other Expenditure				
	Liabilities				
	Utilities	600			
		600			
	Closing Balances				
6	Barclays 31/12/23	21,990			
	Cash in hand	410			
	Liabilities	-600			
		21,800			
	Funds				
7	General	20,023			
	Restricted				
	Credit Union	276			
	BMDC Grant Fund	1,501			
	Closing Balance	21,800			