

# HUGHES EDUCATION CHARITY

England & Wales · Charity number 1194812

## Details

---

Other names	Action for Knowledge
Status	Registered
Legal form	CIO
Registered	2021-06-16
Register	<a href="#">View on the Charity Commission register</a>

## Contact

---

Address	Horam Flat Farm Chiddingly Road Horam Horam Flat Farm Chiddingly Road TN21 0JL
Phone	07771868225
Email	<a href="mailto:luke@hughescharity.org.uk">luke@hughescharity.org.uk</a>
Website	<a href="http://www.hughescharity.org.uk">www.hughescharity.org.uk</a>

## Activities

---

**Objects:** THE OBJECTS OF THE CIO ARE:FOR THE PUBLIC BENEFIT TO PROMOTE THE EDUCATION OF PEOPLE IN FULL TIME EDUCATION IN SUCH WAYS AS THE CHARITY TRUSTEES SEE FIT, INCLUDING BY:1. AWARDING TO SUCH PERSONS GRANTS OR THE PROVISION OF MATERIALS TO ENABLE THEM TO ATTEND UNIVERSITY, COLLEGE OR INSTITUTIONS OF HIGHER OR FURTHER EDUCATION.2. PROVISION OF GRANTS, EQUIPMENT OR MATERIALS TO ORGANISATIONS PROVIDING FULL TIME EDUCATION.3. SUPPORTING AND ENABLING THE CO-ORDINATION AND CO-OPERATION OF EDUCATIONAL ORGANISATIONS IN DIFFERENT GEOGRAPHICAL AREAS WITH DIFFERENT SOCIO-ECONOMICAL BACKGROUNDS.NOTHING IN THIS CONSTITUTION SHALL AUTHORISE AN APPLICATION OF THE PROPERTY OF THE CIO FOR THE PURPOSES WHICH ARE NOT CHARITABLE.

**Activities:** The charity supports those in education. This is carried out through the provision of grants and materials to people in full time education and organisations which support those in full time education.

## Classification

---

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Other Charitable Activities
- **What:** Education/training
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

---

- Philippines
- Throughout England And Wales

## Finances

---

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£10,062	£11,339	-	-
2024-06-30	£16,109	£9,985	-	-
2023-06-30	£16,877	£18,808	-	-
2022-06-30	£10,188	£1,628	-	-

## Trustees

---

Name	Role	Appointed
<b>Luke Edward Hughes</b>	Chair	2021-05-14
Rizalinda Marcial Hughes		2021-05-14

**HUGHES EDUCATION CHARITY**

England & Wales - Charity number 1194812

---

# Accounts

---

Hughes Education Charity

Charity Number 1194812

Trustees' Report and Unaudited Accounts

1<sup>st</sup> July 2024 to 30th June 2025

## Table of Contents

Trustees' Annual Report.....	3
Reference and Administrative Details.....	3
Objectives and Activities.....	3
Achievements and Performance.....	4
Policy on Grant Making.....	4
Future Outlook.....	4
Structure, Governance and Management.....	5
Financial Review.....	5
Statement of Trustees' Responsibilities.....	5
Statement of Financial Activities.....	6
Balance Sheet.....	6
Notes to the Accounts.....	6
Charitable Activities.....	7

## Trustees' Annual Report

The Trustees present their report with the unaudited financial statements of the charity for the year ended 30 June 2025.

### Reference and Administrative Details

Charity Number: 1194812

Registered Office: Horam Flat Farm  
Chiddingly Rd  
Heathfield  
TN21 0JL

Trustees: Luke Hughes  
Rizalinda Hughes

All trustees were in position for the full year.

Bank: National Westminster Bank  
250 Bishopsgate London  
EC2M 4AA

### Objectives and Activities

The objects of the charity as set out within the constitution (14th May 2021) are:

For the public benefit to promote the education of people in full time education in such ways as the charity trustees see fit, including by:

1. Awarding to such persons grants or the provision of materials to enable them to attend university, college or institutions of higher or further education.
2. Provision of grants, equipment or materials to organisations providing full time education.
3. Supporting and enabling the co-ordination and co-operation of educational organisations in different geographical areas with different socio-economical backgrounds.

## Achievements and Performance

The 2024/25 year represented a successful year in operation for the Hughes Education Charity. As in previous years, the charity continued to expand its reach and made a positive contribution to the education of a number of individuals and communities. Key achievements in 2024/25 included:

- Ongoing support to six primary schools, supporting more than 1,250 people in full time education
- Expansion of reach to a primary school in suburban Morocco, enabling the charity to grow its span of support to date to three continents.

Throughout the year 2024/25 the trustees have held regard to the guidance issued by the Charity Commission on public benefit. The trustees have also sought to further their knowledge and abilities in order to better carry out their roles. No costs were incurred in the 2024/25 year in carrying out this activity.

## Policy on Grant Making

A material function of the charity is to provide grants to individuals and organisations in order to enable access to education. As such the charity holds a policy on grant making, provided below:

- Grants should only be made where materials and services cannot be provided or would incur additional expense to be procured directly by the charity. This seeks to balance the level of risk with the resources available to the charity to enact its objects.
- First time grants should usually be limited to a maximum of £250 for individuals or £500 for organisations unless clear evidence is provided of the specific expenditure of the grant in advance of payment (for instance an invoice or in person verification of need). Evidence of how the money has been used is required following award of a grant in all cases (for instance receipts and photographs of the item purchased).
- Second and subsequent grants have no specified limit, however should be made:
  - Following a visit to the individual or organisation to better understand their needs and how previous grants have been used (if not previously undertaken).
  - Only where sufficient evidence has been provided on the use of previous grants.
  - Through regard to the efficiency and effectiveness of the grant being made to meet the charity's objects

## Future Outlook

In the year 2024/25 the charity's operation met the aims of the trustees, which enable the foreseeable future operation of the charity and will enable the achievement of the objects in 2025/26. Our plan for future years is to:

- Expand outreach of the charity to charitable groups who support individuals in full time education (for instance the scouts).
- Expand the depth of support offered to individuals, for instance those studying at university who may benefit from both financial and non-financial support (e.g. mentoring).

## Structure, Governance and Management

The Hughes Education Charity is a Charitable Incorporated Organisation (CIO) governed according to the constitution dated 14th May 2021. The charity was established on the 14th May 2021 and registered with the Charities Commission on the 16th June 2021. The charity holds the registered charity number 1194812. Two trustees were appointed under the charity's constitution with facility to appoint additional trustees as needed to support the ongoing growth and development of the charity in the future. The charity is managed directly by the trustees and does not employ staff.

## Financial Review

At the end of the reporting period the charity is in a positive financial position, having successfully developed sufficient funds to maintain a reserve to secure future operation and operate to its objects in the following year. The charity holds a total of £11,474.66 in cash assets which surpasses the trustee's preferred minimum level of reserves of £2,000. This level of reserve is set as it represents the anticipated maximum cost to maintain the operation of the CIO for the following year.

## Statement of Trustees' Responsibilities

In relation to the financial statements within this report the charity trustees are responsible for:

- Preparing a trustee's annual report and financial statements in accordance with applicable law in England and Wales.
- Keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity to ensure that financial statements comply with the Charities Act 2011.
- Safeguarding charity assets in order to detect and prevent fraud and other irregularities.

Signed on behalf of the charity trustees



L Hughes, Trustee

25 April 2025

## Statement of Financial Activities

		2025	2024
Income			
- Donations		10,000.00	16,000.00
- Interest		62.29	108.65
Total Income		10,062.29	16,108.65
Expenditure			
- Charitable Activities		11,339.45	9,985.21
Total Expenditure		11,339.45	9,985.21
Net Income / (Expenditure)		(1,277.16)	6,123.44
Tax Due		-	-
Total Balance Brought Forward		12,751.82	6,628.38
Total Balance Carried Forward		11,474.66	12,751.82

## Balance Sheet

As of 30<sup>th</sup> June 2024

Fixed Assets			
- Tangible Assets		-	-
Current Assets			
- Cash		11,474.66	12,751.82
Total Assets		11,474.66	12,751.82
Liabilities		-	-
Retained Earnings			
- Unrestricted Funds		11,474.66	12,751.82
Total Retained Earnings		11,474.66	12,751.82

## Notes to the Accounts

### Principal Accounting Policies Basis of Preparation

The accounts for the charity have been made on the basis of receipts and payments in line with Charity Commission guidance: 'Charity reporting and accounting: the essentials November 2016 (CC15d)'.

### Going Concern

The trustees consider that there are no material uncertainties on the charity's ability to continue its activities for the foreseeable future. The Trustees are satisfied that the charity's assets are available

and adequate to fulfil its obligations for a period of at least twelve months from the signing of these financial statements.

### Income

Income was generated in the year through donations, all of which were eligible for gift aid, and interest paid on the balance of funds held.

### Expenditure / Charitable Activities

These include all costs associated with the operation of the charity. A breakdown of costs is provided below.

### Liabilities

The charity holds no liabilities.

### Assets

For the purpose of the preparation of these accounts, IT equipment is assumed to be fully depreciated in year and so not recorded on the balance sheet. In practice IT equipment is expected to have a useable life of at least 3 years.

### Restricted Funds

The charity held no restricted funds in the current reporting year.

### Tax

The charity is not liable to pay tax on its charitable activities.

## Charitable Activities

			2025 £	2024 £
Website costs			100.68	115.07
Postage & stationary			62.46	114.07
Office/IT equipment			905.47	1221.49
Grants			6687.00	8,534.58
Verification of Grants			3583.84	-
Total			11,339.45	9,985.22

Hughes Education Charity Trustee Annual Report 2024/25

None of the trustees have been paid any remuneration, been employed, or received benefits from the charity. Based on the activities listed above the charity's main activities are summarised below for 2024/25. These were:

			2025 £	%
Activities to maintain the CIO			1068.61	9
Provision of grants			6687.00	59
Verification of grants			3583.84	32
Total			11,339.45	100

**HUGHES EDUCATION CHARITY**

England & Wales - Charity number 1194812

---

# Accounts

---

Hughes Education Charity

Charity Number 1194812

Trustees' Report and Unaudited Accounts

1<sup>st</sup> July 2023 to 30th June 2024

## Table of Contents

Trustees' Annual Report.....	3
Reference and Administrative Details.....	3
Objectives and Activities.....	3
Achievements and Performance.....	4
Policy on Grant Making.....	4
Future Outlook.....	4
Structure, Governance and Management.....	5
Financial Review.....	5
Statement of Trustees' Responsibilities.....	5
Statement of Financial Activities.....	6
Balance Sheet.....	6
Notes to the Accounts.....	6
Charitable Activities.....	7

## Trustees' Annual Report

The Trustees present their report with the unaudited financial statements of the charity for the year ended 30 June 2024.

### Reference and Administrative Details

Charity Number: 1194812

Registered Office: Horam Flat Farm  
Chiddingly Rd  
Heathfield  
TN21 0JL

Trustees: Luke Hughes  
Rizalinda Hughes

All trustees were in position for the full year.

Bank: National Westminster Bank  
250 Bishopsgate London  
EC2M 4AA

### Objectives and Activities

The objects of the charity as set out within the constitution (14th May 2021) are:

For the public benefit to promote the education of people in full time education in such ways as the charity trustees see fit, including by:

1. Awarding to such persons grants or the provision of materials to enable them to attend university, college or institutions of higher or further education.
2. Provision of grants, equipment or materials to organisations providing full time education.
3. Supporting and enabling the co-ordination and co-operation of educational organisations in different geographical areas with different socio-economical backgrounds.

## Achievements and Performance

The 2023/24 year represented a successful year in operation for the Hughes Education Charity. The charity continued to expand its reach and made a positive contribution to the education of a number of individuals. Key achievements in 2023/24 included:

- Continued level of donations received
- Continued number of organisations engaged, with a total of six engaged representing more than 1,250 people in full time education.

Throughout the year 2023/24 the trustees have held regard to the guidance issued by the Charity Commission on public benefit. The trustees have also sought to further their knowledge and abilities in order to better carry out their roles. In the year 2023/24 one trustee completed a Master of Business Administration degree. Costs and expenses for this course were not funded by the charity.

## Policy on Grant Making

A material function of the charity is to provide grants to individuals and organisations in order to enable access to education. As such the charity holds a policy on grant making, provided below:

- Grants should only be made where materials and services cannot be provided or would incur additional expense to be procured directly by the charity. This seeks to balance the level of risk with the resources available to the charity to enact its objects.
- First time grants should usually be limited to a maximum of £250 for individuals or £500 for organisations unless clear evidence is provided of the specific expenditure of the grant in advance of payment (for instance an invoice). Evidence of how the money has been used is required following award of a grant (for instance receipts and photographs of the item purchased).
- Second and subsequent grants have no specified limit, however should be made:
  - Following a visit to the individual or organisation to better understand their needs and how previous grants have been used.
  - Subject to sufficient evidence being provided on the use of previous grants.
  - Through regard to the efficiency and effectiveness of the grant being made to meet the charity's objects

## Future Outlook

In the year 2023/24 the charity's operation has met the aims of the trustees, which enable the foreseeable future operation of the charity and will enable the achievement of the objects in 2024/25. Based on the achievements made in this year the trustees plan in 2024/25 to:

- Provide further materials or grants to individuals and organisations (objects 1 and 2 within the charity's constitution).
- Maintain or increase the level of funding received, above that of this operating year.

## Structure, Governance and Management

The Hughes Education Charity is a Charitable Incorporated Organisation (CIO) governed according to the constitution dated 14th May 2021. The charity was established on the 14th May 2021 and registered with the Charities Commission on the 16th June 2021. The charity holds the registered charity number 1194812. Two trustees were appointed under the charity's constitution with facility to appoint additional trustees as needed to support the ongoing growth and development of the charity in the future. The charity is managed directly by the trustees and does not employ staff.

## Financial Review

At the end of the reporting period the charity is in a positive financial position, having successfully developed sufficient funds to maintain a reserve to secure future operation and operate to its objects in the following year. The charity holds a total of £13,010.59 in cash assets which surpasses the trustee's preferred minimum level of reserves of £2,000. This level of reserve is set as it represents the anticipated maximum cost to maintain the operation of the CIO for the following year.

## Statement of Trustees' Responsibilities

In relation to the financial statements within this report the charity trustees are responsible for:

- Preparing a trustee's annual report and financial statements in accordance with applicable law in England and Wales.
- Keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity to ensure that financial statements comply with the Charities Act 2011.
- Safeguarding charity assets in order to detect and prevent fraud and other irregularities.

Signed on behalf of the charity trustees



L Hughes, Trustee

25 April 2025

## Statement of Financial Activities

			2024	2023
Income				
- Donations			16,000.00	16,875.00
- Interest			108.65	1.58
Total Income			16,108.65	16,876.58
Expenditure				
- Charitable Activities			9,985.21	18,807.57
Total Expenditure			9,985.21	18,807.57
Net Income / (Expenditure)			6,123.44	(1,930.99)
Tax Due			-	-
Total Balance Brought Forward			6,628.38	8,559.37
Total Balance Carried Forward			12,751.82	6,628.38

## Balance Sheet

As of 30<sup>th</sup> June 2024

Fixed Assets				
- Tangible Assets			-	-
Current Assets				
- Cash			13,010.59	6,628.38
Total Assets			13,010.59	6,628.38
Liabilities			-	-
Retained Earnings				
- Unrestricted Funds			13,010.59	6,628.38
Total Retained Earnings			13,010.59	6,628.38

## Notes to the Accounts

### Principal Accounting Policies Basis of Preparation

The accounts for the charity have been made on the basis of receipts and payments in line with Charity Commission guidance: 'Charity reporting and accounting: the essentials November 2016 (CC15d)'.

### Going Concern

The trustees consider that there are no material uncertainties on the charity's ability to continue its activities for the foreseeable future. The Trustees are satisfied that the charity's assets are available

and adequate to fulfil its obligations for a period of at least twelve months from the signing of these financial statements.

### Income

Income was generated in the year through donations, all of which were eligible for gift aid, and interest paid on the balance of funds held.

### Expenditure / Charitable Activities

These include all costs associated with the operation of the charity. A breakdown of costs is provided below.

### Liabilities

The charity holds no liabilities.

### Assets

For the purpose of the preparation of these accounts, IT equipment is assumed to be fully depreciated in year and so not recorded on the balance sheet. In practice IT equipment is expected to have a useable life of at least 3 years.

### Restricted Funds

The charity held no restricted funds in the reporting years 2023/24 or 2022/23.

### Tax

The charity is not liable to pay tax on its charitable activities.

## Charitable Activities

			2024 £	2023 £
Website costs			115.07	103.67
Postage & stationary			114.07	79.49
Office equipment			1221.49	-
IT equipment			-	1,330.45
Grants			8,534.58	15,044.22
Travel			-	2,289.74
Total			9,985.22	18,807.57

Hughes Education Charity Trustee Annual Report 2023/24

None of the trustees have been paid any remuneration, been employed, or received benefits from the charity. Based on the activities listed above the charity's main activities are summarised below for 2023/24. These were:

			2024 £	%
Activities to maintain the CIO			229.14	2
Provision of grants			8,534.58	85
Verification of grants			1,221.49	13
Total			9,985.22	100

**HUGHES EDUCATION CHARITY**

England & Wales - Charity number 1194812

---

# Accounts

---

Hughes Education Charity

Charity Number 1194812

Trustees' Report and Unaudited Accounts

1<sup>st</sup> July 2022 to 30<sup>th</sup> June 2023

## Table of Contents

<b><i>Trustees' Annual Report</i></b> .....	<b>3</b>
<b>Reference and Administrative Details</b> .....	<b>3</b>
<b>Objectives and Activities</b> .....	<b>3</b>
<b>Achievements and Performance</b> .....	<b>4</b>
<b>Policy on Grant Making</b> .....	<b>4</b>
<b>Future Outlook</b> .....	<b>5</b>
<b>Structure, Governance and Management</b> .....	<b>5</b>
<b>Financial Review</b> .....	<b>5</b>
<b>Statement of Trustees' Responsibilities</b> .....	<b>6</b>
<b><i>Statement of Financial Activities</i></b> .....	<b>7</b>
<b><i>Balance Sheet</i></b> .....	<b>8</b>
<b><i>Notes to the Accounts</i></b> .....	<b>9</b>
<b>1. Principal Accounting Policies</b> .....	<b>9</b>
<b>2. Charitable Activities</b> .....	<b>10</b>
<b>3. Tax</b> .....	<b>10</b>
<b>4. Balance Brought Forward</b> .....	<b>10</b>

## Trustees' Annual Report

The Trustees present their report with the unaudited financial statements of the charity for the year ended 30 June 2023.

### Reference and Administrative Details

Charity Number:	1194812
Registered Office:	Horam Flat Farm Chiddingly Rd Heathfield TN21 0JL
Trustees:	Luke Hughes Rizalinda Hughes
All trustees were in position for the full year.	
Bank:	National Westminster Bank 250 Bishopsgate London, EC2M 4AA

### Objectives and Activities

The objects of the charity as set out within the constitution (14th May 2021) are:

For the public benefit to promote the education of people in full time education in such ways as the charity trustees see fit, including by:

1. Awarding to such persons grants or the provision of materials to enable them to attend university, college or institutions of higher or further education.
2. Provision of grants, equipment or materials to organisations providing full time education.
3. Supporting and enabling the co-ordination and co-operation of educational organisations in different geographical areas with different socio-economical backgrounds.

The 2022/23 aims were agreed by the trustees as:

1. Increase the number and total value of donations made.
2. Increase the level of income for the charity, in order to support activity 1.

## Achievements and Performance

The 2022/23 year represented a successful year in operation for the Hughes Education Charity. The charity was able to expand its reach considerably and made a positive contribution to the education. Key achievements in 2022/23 included:

- Increase in the level of grants provided, from £650 in 2021/22 to more than £15,000 in the current year.
- Increase in the number of organisations engaged, from two in the starting year to six in the current year, with donations supporting more than 1,250 people in full time education. A summary of key donations is provided:
  - Support for three schools in the Philippines, through provision of feeding programmes for malnourished children, the development of new buildings and training materials.
  - Support for two schools in Sussex, England, through provision of extra curricular trips to enable pupils to develop their understanding of history, art and undertake swimming lessons.
  - Support for a community based organisation in Kent, England through provision of training to increase cross community engagement.

Throughout the year 2022/23 the trustees have held regard to the guidance issued by the Charity Commission on public benefit. The trustees have also sought to further their knowledge and abilities in order to better carry out their roles. In the year 2022/23 one trustee continued a Master of Business Administration degree. Costs and expenses for this course is not funded by the charity.

## Policy on Grant Making

A material function of the charity is to provide grants to individuals and organisations in order to enable access to education. As such the charity holds a policy on grant making, provided below:

- Grants should only be made where materials and services cannot be provided or would incur additional expense to be procured directly by the charity. This seeks to balance the level of risk with the resources available to the charity to enact its objects.
- First time grants should usually be limited to a maximum of £250 for individuals or £500 for organisations unless clear evidence is provided of the specific expenditure of the grant in advance of payment (for instance an invoice). Evidence of how the money has been used is required following award of a grant (for instance receipts and photographs of the item purchased).
- Second and subsequent grants have no specified limit, however should be made:
  - Following a visit to the individual or organisation to better understand their needs and how previous grants have been used.

- Subject to sufficient evidence being provided on the use of previous grants.
- Through regard to the efficiency and effectiveness of the grant being made to meet the charity's objects.

### Future Outlook

In the year 2022/23 the charity's operation has met the aims of the trustees, which enable the foreseeable future operation of the charity and will enable the achievement of the objects in 2023/24.

Based on the achievements made in this year the trustees plan in 2023/24 to:

- Provide further materials or grants to individuals and organisations (objects 1 and 2 within the charity's constitution).
- Maintain or increase the level of funding received, above that of this operating year (£16,876.58).

### Structure, Governance and Management

The Hughes Education Charity is a Charitable Incorporated Organisation (CIO) governed according to the constitution dated 14th May 2021. The charity was established on the 14th May 2021 and registered with the Charities Commission on the 16th June 2021. The charity holds the registered charity number 1194812.

Two trustees were appointed under the charity's constitution with facility to appoint additional trustees as needed to support the ongoing growth and development of the charity in the future. The charity is managed directly by the trustees and does not employ staff.

### Financial Review

At the end of the reporting period the charity is in a positive financial position, having successfully developed sufficient funds to maintain a reserve to secure future operation and operate to its objects in the following year.

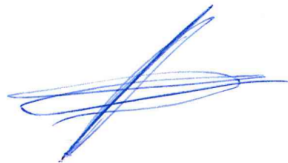
The charity holds a total of £6,628 in cash assets which surpasses the trustee's preferred minimum level of reserves of £2,000. This level of reserve is set as it represents the anticipated maximum cost to maintain the operation of the CIO for the following year.

## Statement of Trustees' Responsibilities

In relation to the financial statements within this report the charity trustees are responsible for:

- Preparing a trustee's annual report and financial statements in accordance with applicable law in England and Wales.
- Keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity to ensure that financial statements comply with the Charities Act 2011.
- Safeguarding charity assets in order to detect and prevent fraud and other irregularities.

Signed on behalf of the charity trustees:

A handwritten signature in blue ink, consisting of several overlapping, fluid strokes that form a stylized, somewhat abstract shape.

L Hughes  
Trustee  
10 December 2023

## Statement of Financial Activities

For the period 1<sup>st</sup> July 2022 to 30<sup>th</sup> June 2023

	Note	2023	2022
		£	£
Income			
- Donations		16,875.00	10,187.50
- Interest		1.58	-
<b>Total Income</b>		<b>16,876.58</b>	<b>10,187.50</b>
Expenditure			
- Charitable Activities	2	18,807.57	1,628.13
<b>Total Expenditure</b>		<b>18,807.57</b>	<b>1,628.13</b>
<b>Net Income / (Expenditure)</b>		<b>(1,930.99)</b>	<b>8,559.37</b>
Tax due	3	-	-
Total balance brought forward	4	8,559.37	-
<b>Total balance carried forward</b>		<b>6,628.38</b>	<b>8,559.37</b>

## Balance Sheet

As of 30th June 2022

	Note	2023 £	2022 £
Fixed Assets			
- Tangible Assets	1	-	-
Current Assets			
- Cash		6,628.38	8,559.37
<b>Total Assets</b>		<b>6,628.38</b>	<b>8,559.37</b>
<b>Liabilities</b>		-	-
Retained Earnings			
- Unrestricted Funds		6,628.38	8,559.37
<b>Total Retained Earnings</b>		<b>6,628.38</b>	<b>8,559.37</b>

## Notes to the Accounts

### 1. Principal Accounting Policies

#### Basis of Preparation

The accounts for the charity have been made on the basis of receipts and payments in line with Charity Commission guidance: 'Charity reporting and accounting: the essentials November 2016 (CC15d)'.

#### Going Concern

The trustees consider that there are no material uncertainties on the charity's ability to continue its activities for the foreseeable future. The Trustees are satisfied that the charity's assets are available and adequate to fulfil its obligations for a period of at least twelve months from the signing of these financial statements.

#### Income

Income was generated in the year through donations, all of which were eligible for gift aid, and interest paid on the balance of funds held.

#### Expenditure

Charitable activities include all costs associated with the operation of the charity. A breakdown of costs is provided within note 2 below.

#### Liabilities

The charity holds no liabilities.

#### Assets

For the purpose of the preparation of these accounts, IT equipment is assumed to be fully depreciated in year and so not recorded on the balance sheet. In practice IT equipment is expected to have a useable life of at least 3 years.

#### Restricted Funds

The charity held no restricted funds in the reporting years 2021/22 or 2022/23.

## 2. Charitable Activities

	2023	2022
	£	£
Website Costs	103.67	87.47
Postage & stationery	79.49	58.25
Office Equipment	-	473.98
IT Equipment	1,330.45	358.43
Grants	15,004.22	650.00
Travel	2,289.74	-
<b>Total</b>	<b>18,807.57</b>	<b>1628.13</b>

None of the trustees have been paid any remuneration, been employed, or received benefits from the charity.

Travel costs included trips by the trustees to verify expenditure in 2022 and plans for grants to be provided in 2023.

Based on the activities listed above the charity's main activities are summarised below for 2023. These were:

	2023	%
	£	
Activities to maintain the CIO	1,513.61	8%
Provision of Grants	15,004.22	80%
Verification of Grants	2,289.74	12%
<b>Total</b>	<b>18,807.57</b>	<b>100%</b>

## 3. Tax

The charity is not liable to pay tax on its charitable activities.

## 4. Balance Brought Forward

The charity was established at the start of the 2021/22 reporting period.

Year	Date	Income	Expense	Type
2022/23	25-Jul-22		6.59	Website Cost
2022/23	27-Jul-22		210	Grants
2022/23	28-Jul-22		500	Grants
2022/23	14-Aug-22		1232.11	IT Equipment
2022/23	25-Aug-22		6.59	Website Cost
2022/23	26-Aug-22		17.59	IT Equipment
2022/23	27-Aug-22		5.09	IT Equipment
2022/23	30-Aug-22		51.87	IT Equipment
2022/23	4-Sep-22		13.13	Postage & stationery
2022/23	25-Sep-22		6.59	Website Cost
2022/23	11-Oct-22		1765	Grants
2022/23	25-Oct-22		8.39	Website Cost
2022/23	16-Nov-22		23.79	IT Equipment
2022/23	25-Nov-22		8.39	Website Cost
2022/23	25-Dec-22		8.39	Website Cost
2022/23	27-Dec-22		1,782.86	Travel & subsidence
2022/23	15-Feb-23		720	Grants
2022/23	3-Apr-23	13500		Donation
2022/23	25-Jan-23		8.39	Website Cost
2022/23	25-Feb-23		8.39	Website Cost
2022/23	21-Mar-23		506.88	Travel & subsidence
2022/23	25-Mar-23		8.39	Website Cost
2022/23	25-Apr-23		8.39	Website Cost
2022/23	25-May-23		8.39	Website Cost
2022/23	28-May-23		66.36	Postage & stationery
2022/23	1-Jun-23	3375		Donation
2022/23	6-Jun-23		8.39	Website Cost
2022/23	8-Jun-23	1.58		Interest
2022/23	8-Jun-23		205	Grants
2022/23	13-Jun-23		11599.22	Grants
2022/23	13-Jun-23		5	Grants
2022/23	25-Jun-23		8.39	Website Cost

---

Website

Donation to G Abasolo-Munnery for training

Donation to Balabag Elementary for teaching materials

Purchase of IT equipment (laptop)

Website

Purchase of IT equipment (laptop sleeve)

Purchase of IT equipment (VGA cable)

Purchase of IT equipment (laptop bag)

Notebooks

Website

Donation to Chiddingly Primary (Toy Museum 30 Year 1 & 2, Swimming 60 Year 3 & 4)

Website

Purchase of IT equipment (laptop charger)

Website

Website

Flights to Philippines to visit Balabag Elementary (1/2 rate of 3565.72)

Chiddingly + St Marys Primary for trip to Great Fire of London

Donation (paid 31 March 23)

Website

Website

Flights to Bacolod as part of visit to Aungon and La Granga (35326.59 Php)

Website

Website

Website

Pens & Notebooks

HMRC Gift Aid

Website

Grants to Ayungon Elementary and La Granga Elementary

Grants to Ayungon Elementary and La Granga Elementary

Transfer charge associated with grant

Website

**HUGHES EDUCATION CHARITY**

England & Wales - Charity number 1194812

---

# Accounts

---

Hughes Education Charity

Charity Number 1194812

Trustees' Report and Unaudited Accounts

30<sup>th</sup> June 2022

## Table of Contents

<b><i>Trustees' Annual Report</i></b> .....	<b>3</b>
Reference and Administrative Details .....	3
Objectives and Activities .....	3
Achievements and Performance .....	4
Policy on Grant Making .....	4
Future Outlook .....	5
Structure, Governance and Management .....	5
Financial Review .....	5
Statement of Trustees' Responsibilities .....	6
<b><i>Statement of Financial Activities</i></b> .....	<b>7</b>
<b><i>Balance Sheet</i></b> .....	<b>8</b>
<b><i>Notes to the Accounts</i></b> .....	<b>9</b>
1. Principal Accounting Policies .....	9
2. Charitable Activities .....	10
3. Tax .....	11
4. Balance Brought Forward .....	11

## Trustees' Annual Report

The Trustees present their report with the unaudited financial statements of the charity for the year ended 30 June 2022.

### Reference and Administrative Details

Charity Number:	1194812
Registered Office:	Horam Flat Farm Chiddingly Rd Heathfield TN21 0JL
Trustees:	Luke Hughes Rizalinda Hughes
All trustees were in position for the full year.	
Bank:	National Westminster Bank 250 Bishopsgate London, EC2M 4AA

### Objectives and Activities

The objects of the charity as set out within the constitution (14th May 2021) are:

For the public benefit to promote the education of people in full time education in such ways as the charity trustees see fit, including by:

1. Awarding to such persons grants or the provision of materials to enable them to attend university, college or institutions of higher or further education.
2. Provision of grants, equipment or materials to organisations providing full time education.
3. Supporting and enabling the co-ordination and co-operation of educational organisations in different geographical areas with different socio-economical backgrounds.

The 2021/22 year represents the first full year of Hughes Education Charity's operation, as such the aims of the year were agreed to be to:

1. Register the charity with the Charities Commission and establish essential charity functions (website, email, bank account).
2. Develop links with organisations and individuals eligible for support, so as to enable the charity to meet its objects in future years.

3. Generate income to allow the future operation of the charity.

## Achievements and Performance

The year 2021/22 represented the first year of the operation of Hughes Educational Charity. The trustees agreed, based on this, that the focus of the year 2021/22 should be to ensure the charity was established on a firm foundation. Against these aims the year 2021/22 has been a success.

Key achievements in the year 2021/22 included:

- The registration of the charity with the Charities Commission, the development of a website and opening of banking account for use of the charity.
- Contact made with individuals, schools and associated educational organisations through the website and proactive emails to understand their funding needs.
- Income of £10,187.50 generated through donations to the charity to enable the future execution of the charity's objects.
- Grants of £650 awarded to two educational organisations, which provided benefits to approximately 300 children in full time education.

Throughout the year 2021/22 the trustees have held regard to the guidance issued by the Charity Commission on public benefit. The trustees have also sought to further their knowledge and abilities in order to better carry out their roles. In the year 2021/22 one trustee completed a course on coaching, a further trustee enrolled on a Master of Business Administration degree. Costs and expenses for these courses are not funded by the charity.

## Policy on Grant Making

A material function of the charity is to provide grants to individuals and organisations in order to enable access to education. As such the charity holds a policy on grant making which is summarised below:

- Grants should only be made where materials and services cannot be provided or would incur additional expense to be procured directly by the charity. This seeks to balance the level of risk with the resources available to the charity to enact its objects.
- First time grants should usually be limited to a maximum of £250 for individuals or £500 for organisations unless clear evidence is provided of the specific expenditure of the grant in advance of payment (for instance an invoice). In all cases evidence of how the money has been used is required following award of a grant (for instance receipts and photographs of the item purchased).
- Second and subsequent grants have no specified limit, however should be made:

- Following a visit to the individual or organisation to better understand their needs and how previous grants have been used.
- Subject to sufficient evidence being provided on the use of previous grants.
- Through regard to the efficiency and effectiveness of the grant being made to meet the charities objects.

## Future Outlook

The first year of the charity's operation have met the aims of the trustees, which enable the foreseeable future operation of the charity and will enable the achievement of the objects in 2022/23.

Based on the achievements made in this year the trustees plan in 2022/23 to:

- Provide further materials or grants to individuals and organisations (objects 1 and 2 within the charities constitution).
- Increase the level of funding received, above that of this operating year (£10,187.50).
- Carry out in person visits to educational institutions, in line with the charities grant making policy, in order to develop networks (enabling object 3), and to ensure the correct use of charity funds.

## Structure, Governance and Management

The Hughes Education Charity is a Charitable Incorporated Organisation (CIO) governed according to the constitution dated 14th May 2021. The charity was established on the 14th May 2021 and registered with the Charities Commission on the 16th June 2021. The charity holds the registered charity number 1194812.

Two trustees were appointed under the charities constitution with facility to appoint additional trustees as needed to support the ongoing growth and development of the charity in the future. The charity is managed directly by the trustees and does not employ staff.

## Financial Review

At the end of the reporting period the charity is in a positive financial position, having successfully developed sufficient funds to maintain a reserve to secure future operation and operate to its objects in the following year.

The charity holds a total of £8,559 in cash assets which surpasses the trustee's preferred minimum level of reserves of £4,000. This level of reserve is set as it represents the potential maximum operating costs of the following year.

## Statement of Trustees' Responsibilities

In relation to the financial statements within this report the charity trustees are responsible for:

- Preparing a trustee's annual report and financial statements in accordance with applicable law in England and Wales.
- Keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity to ensure that financial statements comply with the Charities Act 2011.
- Safeguarding charity assets in order to detect and prevent fraud and other irregularities.

Signed on behalf of the charity trustees:

A handwritten signature in blue ink, consisting of several overlapping, fluid strokes that form a stylized, somewhat abstract shape.

L Hughes  
Trustee  
31 December 2022

## Statement of Financial Activities

For the period 16th June 2021 to 30th June 2022

	Note	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Income					
- Donations		10,187.50	-	10,187.50	-
<b>Total Income</b>		<b>10,187.50</b>	<b>-</b>	<b>10,187.50</b>	<b>-</b>
Expenditure					
- Charitable Activities	2	1,628.13	-	1,628.13	-
<b>Total Expenditure</b>		<b>1,628.13</b>	<b>-</b>	<b>1,628.13</b>	<b>-</b>
<b>Net Income / (Expenditure)</b>		<b>8,559.37</b>	<b>-</b>	<b>8,559.37</b>	
Tax due	3	-	-	-	-
Total balance brought forward	4	-	-	-	-
<b>Total balance carried forward</b>		<b>8,559.37</b>		<b>8,559.37</b>	<b>-</b>

## Balance Sheet

As of 30th June 2022

	Note	2022 £	2021 £
<b>Fixed Assets</b>			
- Tangible Assets		-	-
<b>Current Assets</b>			
- Cash		8,559.37	-
<b>Total Assets</b>		<b>8,559.37</b>	-
<b>Liabilities</b>		-	-
<b>Retained Earnings</b>			
- Unrestricted Funds		8,559.37	-
<b>Total Retained Earnings</b>		<b>8,559.37</b>	-

## Notes to the Accounts

### 1. Principal Accounting Policies

#### Basis of Preparation

The accounts for the charity have been made on the basis of receipts and payments in line with Charity Commission guidance: 'Charity reporting and accounting: the essentials November 2016 (CC15d)'.

#### Going Concern

The trustees consider that there are no material uncertainties on the charity's ability to continue its activities for the foreseeable future. The Trustees are satisfied that the charity's assets are available and adequate to fulfil its obligations for a period of at least twelve months from the signing of these financial statements.

#### Income

Income was generated in the year wholly through donations, all of which were eligible for gift aid.

#### Expenditure

Charitable activities include all costs associated with the operation of the charity. A breakdown of the costs is provided within note 2 below.

#### Assets

The charity maintains a policy that assets which hold a purchase price of less than £500 are depreciated fully within the year. In the year 2021/22 there were no asset purchases greater than this value.

#### Liabilities

The charity holds no liabilities.

## 2. Charitable Activities

	2022 £	2021 £
Website Costs	87.47	-
Postage & stationery	58.25	-
Office Equipment	473.98	-
IT Equipment	358.43	-
Grants	650.00	-
Travel & subsidence	-	-
<b>Total</b>	<b>1628.13</b>	<b>-</b>

None of the trustees have been paid any remuneration, been employed, or received benefits from the charity.

One of the trustees was paid expenses totalling £978.13. These expenses were incurred through purchases for the charity made on behalf of the trustee. No trustees were paid expenses for carrying out their duties in the year (travel, accommodation, meals etc.).

A summary of the expenses provided to trustees is provided below. These costs are also included within the Charitable Activities note 3 table above.

	2022 £	2021 £
Website Costs	87.47	-
Postage & stationery	58.25	-
Office Equipment	473.98	-
IT Equipment	358.43	-
Travel & subsidence	-	-
<b>Total</b>	<b>978.13</b>	<b>-</b>

### 3. Tax

The charity is not liable to pay tax on its charitable activities.

### 4. Balance Brought Forward

The charity was established at the start of the reporting period, as such no balance was brought forward from previous years.