



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st April 2023** To **31st March 2024**

Charity name: Ilkley Foodbank

Charity registration number: 1194778

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are seeking to relieve persons in Ilkley, and surrounding districts in West and North Yorkshire, that are in financial hardship, need or distress in such ways as the trustees from time-to-time think fit, in particular, but not exclusively by: a) providing emergency food, essential toiletries and household items to individuals and families in need and / or for distribution by charities or other organisations working to prevent or relieve poverty, and b) such other means, including (but not limited to) the relevant provision of support or signposting to relevant information or other advisory services as the trustees shall think fit.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The CIO runs from a building provided free by All Saints church, which gives dedicated storage and a one stop for clients. Food is collected by volunteers from 3 collection points at local supermarkets and stock goods in storage. Other volunteers then staff the shop during designated hours (Monday 2-4pm, Wednesday 2-4pm and Saturday 10am-12pm) when clients visit and receive their parcels. Spare food and other donations (e.g. nappies) are sent to other local charities. Money donated is used to buy goods required in the parcels to supplement items donated.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees have regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	All donations from the Foodbank are to similar charitable organisations, who are assisting persons in hardship in nearby areas or provide services to those in hardship in Ilkley and the immediate surrounding areas but are based out of the area.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The main benefit is the provision of food parcels to clients from Ilkley and the surrounding area who are suffering financial hardship.</p> <p>Client numbers clearly vary due to need but have reached a high of 72 households.</p> <p>At Christmas the Foodbank provided 51 hampers to feed 132 people, 42 of whom were children.</p> <p>A group of around 48 volunteers assist in collecting food and distributing food parcels.</p> <p>Other local charities have been supported with financial donations and spare food.</p> <p>These include other local food banks, local school initiatives and Bradford Babybank.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Starting balance: £20914 Donations: £15543 Expenditure: £14310 End balance: £23720
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	c12.5% of current balance and would cover a quarter's running costs.
Amount of reserves held	Para 1.22	£3000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity receives no specific funding but receives a small number of regular donations from private individuals and one from Booths supermarkets. It has also received donations from Ilkley Rotary Club, Menston Methodist church, St Margaret's Church, Skipton Building Society and Project Rome.
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Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document	Para 1.25	CIO Foundation Constitution
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	No constitutional provisions. Trustees were selected by local churches from individuals from their congregations who volunteered. Trustees attend regular meetings on a quarterly basis.

Reference and Administrative details

Charity name	Ilkley Foodbank
Other name the charity uses	N/A
Registered charity number	1194778
Charity's principal address	4 Church Street Ilkley West Yorkshire LS29 9DS.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Revd Michael Faulkner	Treasurer	Whole Period	N/A
2	Tim Kingsman	Chair	Whole Period	N/A
3	Charlotte Jarvis		Whole Period	N/A
4	Elizabeth Stevens		Whole Period	N/A

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Nil
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Tim Kingsman</i>	<i>Michael Faulkner</i>
Full name(s)	Timothy James Kingsman	Michael Faulkner
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	18/10/24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Ilkley Foodbank

1194778

Receipts and payments accounts

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For the period from	01.04.23	To	31.03.24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Starting balance	20,914	-	-	20,914	-
Personal donations (Gift Aided)	3,438	-	-	3,438	-
Personal donations (not Gift Aided)	3,900	-	-	3,900	-
Donations from Organisations	8,205	-	-	8,205	-
Gift Aid Refund from HMRC	1,123	-	-	1,123	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	37,580	-	-	37,580	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	37,580	-	-	37,580	-
A3 Payments					
Donations to local charities	5,600	-	-	5,600	-
Restocking essential supplies	7,716	-	-	7,716	-
Website expenses	36	-	-	36	-
Insurance	576	-	-	576	-
Safeguarding	145	-	-	145	-
Equipment	-	-	-	-	-
Volunteers - phones and postage	237	-	-	237	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	14,310	-	-	14,310	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	14,310	-	-	14,310	-
Net of receipts/(payments)	23,270	-	-	23,270	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	23,270	-	-	23,270	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		23,270	-	-
		-	-	-
		-	-	-
	Total cash funds	23,270	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details			
	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Leafelt stand and trolley	General	333	-
	2 x Samsung mobile phones	General	324	-
				-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None		-	

NOTES:

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Michael Faulkner	Michael Faulkner	03/10/2024
Tim Kingsman	Timothy James Kingsman	03/10/2024