



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **14th June 2021 To** **31st March 2022**

Charity name: **ILKLEY FOODBANK**

Charity registration number: **1194778**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are seeking to relieve persons in Ilkley, and surrounding districts in West and North Yorkshire, that are in financial hardship, need or distress in such ways as the trustees from time-to-time think fit, in particular, but not exclusively by: a) providing emergency food, essential toiletries and household items to individuals and families in need and / or for distribution by charities or other organisations working to prevent or relieve poverty, and b) such other means, including (but not limited to) the relevant provision of support or signposting to relevant information or other advisory services as the trustees shall think fit.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The CIO runs from a building provided free by All Saints church, which gives dedicated storage and a one stop for clients. Food is collected by volunteers from 3 collection points at local supermarkets and stock goods in storage. Other volunteers then staff the shop during designated hours (Monday 2-4pm, Wednesday 2-4pm and Saturday 10am-12pm) when clients visit and receive their parcels. Spare food and other donations (e.g. nappies) are sent to other local charities. Money donated is used to buy goods required in the parcels to supplement items donated.
Statement confirming whether the trustees have had regard to the	Para 1.18	All Trustees have regard to the guidance issued by the Charity Commission on public benefit.

guidance issued by the Charity Commission on public benefit		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Clearly the main benefit is the provision of food parcels to clients from Ilkley and the surrounding area who are suffering financial hardship by a group of around 40 volunteers. Client numbers clearly vary due to need but the parcels have supported around 70 adults and 50 children throughout the reporting period. Other local charities supported with spare food include other local food banks and the Hamari project and Ma Kellys.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Starting balance: £21654 Donations: £2497 Expenditure: £1901 End balance: £22250
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	Nil
Reasons for holding zero reserves	Para 1.22	Charity recently set up. None required as substantial cash funds remain.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity receives no specific funding but has received donations from Burley Festival, Menston Methodist Church, Rotary Club, Ilkley Town Council, and from the general public via a GoFundMe page and other one off or regular donations.
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Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Foundation Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	No constitutional provisions. Trustees were selected by local churches from individuals from their congregations who volunteered. Trustees attend regular meetings initially monthly but now on a quarterly basis.

Reference and Administrative details

Charity name	Ilkley Foodbank
Other name the charity uses	N/A
Registered charity number	1194778
Charity's principal address	4 Church Street Ilkley West Yorkshire LS29 9DS.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Michael Falkner	Treasurer	Full period	N/A
2	Timothy Kingsman	Chair	Full period	N/A
3	Charlotte Jarvis		Full period	N/A
4	Elizabeth Stevens		Full period	N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Tim Kingsman

Michael Faulkner

Full name(s)

Timothy James Kingsman

Michael Faulkner

**Position (eg
Secretary, Chair, etc)**

Chair

Treasurer

Date

05/01/23

05.01.23



CHARITY COMMISSION
FOR ENGLAND AND WALES

Ilkley Foodbank

1194778

Receipts and payments accounts

CC16a

For the
period from

01.09.2021

To

31.03.22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Starting balance	21,654	-	-	21,654	-
Personal donations (Gift Aided)	287	-	-	287	-
Personal donations (not Gift Aided)	796	-	-	796	-
Donations from Organisations	1,414	-	-	1,414	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	24,151	-	-	24,151	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	24,151	-	-	24,151	-
A3 Payments					
Restocking essential supplies	339	-	-	339	-
Website expenses	418	-	-	418	-
Insurance	567	-	-	567	-
Subscription to 38:1	129	-	-	129	-
2 x Mobile Phones for co-ordinators	324	-	-	324	-
Mobile phone top-up	125	-	-	125	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	1,902	-	-	1,902	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,902	-	-	1,902	-
Net of receipts/(payments)	22,250	-	-	22,250	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	22,250	-	-	22,250	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		22,250	-	-
		-	-	-
		-	-	-
	Total cash funds	22,250	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Gift Aid still to be reclaimed	General	72	-
	2 x Samsung mobile phones	General	324	-
B5 Liabilities	Details	Fund to which liability	Amount due (optional)	When due (optional)
	None		-	

NOTES:

The opening balance of £21654 had previously been held by Churches Together in Ilkley on behalf of the Foodbank. This amount was transferred to the Charity once our own bank account had been opened in September 2021.

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Michael Faulkner	Michael Faulkner	05.01.23
Tim Kingsman	Timothy James Kingsman	05.01.23