



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month Jan	Year 2024		Day 31	Month Dec	Year 2024

## Section A Reference and administration details

Charity name	OLD CITY HALL CHRISTIAN FELLOWSHIP
Other names charity is known by	
Registered charity number (if any)	1194769
Charity's principal address	13 The Lane
	West Mersea
	Colchester Essex
Postcode	CO5 8 NT

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ANDREW FRENCH	CHAIR		
2	ROSEMARY LEACH	SECRETARY		
3	DAVID STEVENSON	SAFEGUARDING		
4	COLIN SMITH			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
NONE	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Hon Treasurer	John Fensom	40 Empress Avenue West Mersea Essex CO5 8EX

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

CIO FOUNDATION CONSTITUTION

How the charity is constituted  
(eg. trust, association, company)

CIO With four trustees

Trustee selection methods  
(eg. appointed by, elected by)

Volunteers

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

CHURCH GROWTH TRUST

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The object of the CIO is to advance the Christian faith for the benefit of the public of Mersea Island Essex, and neighbouring districts, through:

(a) the provision of a building to hold worship services and events open to the public (b) contributing to a better society by promoting social cohesion and social capital (c) providing pastoral care, Christian education and social support

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Regular Sunday Services

Monthly Coffee mornings

Monthly Men's breakfasts

Monthly Prayer meetings

It is certified that:-

All information provided has been checked by the Trustees and is correct and complete to the best of our knowledge.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Several grants to other charities and organisations have been made in this reporting year.

West Mersea

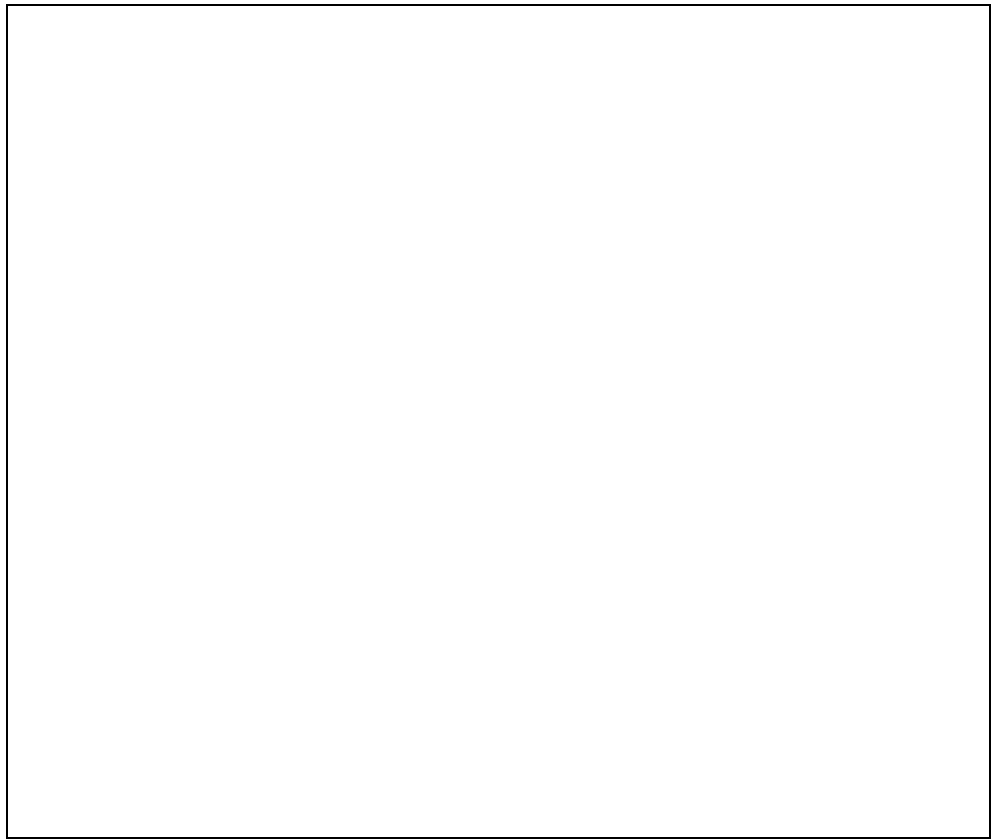
Beach Club £100.00

Open Doors £100.00

Good News (Gideons) £100.00

N/A

N/A



## Section D Achievements and performance

**Summary of the main achievements of the charity during the year**

Monthly Prayer meetings

Continuation of Sunday Services

Men's Breakfasts and Ladies Coffee mornings each once a month

2024 has been an exceptional year for internal fundraising towards the Building enhancement project generating £21871 (including Gift Aid)

We also approached external grant funders and secured £5520 and a further £3000 pledged when the project is ready to proceed.

Applications will continue into 2025.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Reserves are carried forward to subsequent years for the benefit of the church

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Congregation donations towards God's work (including other charities and organisations. Fundraising for the building project.

Grants to other charities totalling £300.00

N/A

## Section F

## Other optional information

N/A

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	Original signed	Original Signed
<b>Full name(s)</b>	ANDREW JAMES FRENCH	DAVID RALSTON STEVENSON
<b>Position (eg Secretary, Chair, etc)</b>	CHAIR	SAFEGUARDING
<b>Date</b>	24 February 2025	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
OLD CITY HALL CHRISTIAN FELLOWSHIP

No (if any)  
1194769

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01-Jan-24

To

Period end date  
31-Dec-24

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
general purpose fund	2,787	-	-	2,787	2,615
building fund	-	27,391	-	27,391	6,146
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	2,787	27,391	-	30,178	8,761
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	2,787	27,391	-	30,178	8,761
<b>A3 Payments</b>					
general purpose fund	234	-	-	234	368
insurance	288	-	-	288	418
electricity	253	-	-	253	636
water	203	-	-	203	183
ministry	431	-	-	431	630
grants	250	-	-	250	665
building fund	-	4,365	-	4,365	11,628
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	1,659	4,365	-	6,024	14,528
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	1,659	4,365	-	6,024	14,528
<b>Net of receipts/(payments)</b>	1,128	23,026	-	24,154	- 5,767
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	1,017	3,727	-	4,744	1,782
<b>Cash funds this year end</b>	2,145	26,753	-	28,898	- 3,985

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	CASH AT BANK	1,792	26,753	-
	CASH AT HAND	353	-	-
		-	-	-
	<b>Total cash funds</b>	<b>2,145</b>	<b>26,753</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	ORIGINAL SIGNED	ANDREW FRENCH	15-Jan-25	
	ORIGINAL SIGNED	DAVID STEVENSON	15-Jan-25	



Old City Hall Christian Fellowship

FINANCIAL STATEMENTS

For the year to 31<sup>st</sup> December 2024

Charity Number 1194769

Old City Hall Christian Fellowship  
FINANCIAL STATEMENTS  
For the year to 31<sup>st</sup> December 2024

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The following pages do not form part of the statutory accounts.

Accountants Report

Old City Hall Christian Fellowship  
FINANCIAL STATEMENTS  
For the year to 31<sup>st</sup> December 2024

Charity registration number	1194769
Trustees	Andrew French Rosemary Leach Colin Smith David Stevenson
Bankers	Barclays
Accountants	Neil Loxley Accountancy Services

Old City Hall Christian Fellowship  
TRUSTEES REPORT  
For the year to 31<sup>st</sup> December 2024

Old City Hall is a charitable CIO incorporated on the 29 April 2021 and registered as a charity. The organisation of the work is in the hands of the trustees. The governing documents provide for new trustees to be appointed by the current trustees.

**The objects** of the charity are to advance the Christian faith for the benefit of the people of Mersea Island, Essex and neighbouring districts through the provision of a building to hold worship services and events open to the public, contributing to a better society by promoting social cohesion and social capital and providing pastoral care, Christian education and social support. The main area of the charity's operations is the county of Essex.

**During the year** funds received from all sources have been used to maintain a congregation and building in Mersea with its associated activities.

#### **Financial position**

The accounts on pages 3 and 4 set out the transactions for the period. The trustees are satisfied with the overall position. The trustees are confident that the long-term viability of the company is not in question.

#### **Reserves policy**

The trustees have examined the charity's requirements for reserves in the light of the main risks to the organisation and consider that the unrestricted funds held by the charity should be between 3- and 12-months expenditure.

#### **Future plans**

The trustees plan to continue and grow the activities of the fellowship in forthcoming years.

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Trustee

Old City Hall Christian Fellowship  
STATEMENT OF FINANCIAL ACTIVITIES  
For the year to 31<sup>st</sup> December 2024

	Unrestricted	Restricted	Total	2023
	Funds	Funds		
Note	£	£	£	£
<b>Incoming resources</b>				
Gifts and Donations	2,787	27,391	30,178	8,761
<b>Total Incoming Resources</b>	<b><u>2,787</u></b>	<b><u>27,391</u></b>	<b><u>30,178</u></b>	<b><u>8,761</u></b>
<b>Charitable expenses</b>				
General Costs	234		234	368
Building and office costs	744	4,365	5,109	12,865
Ministry expenses	431		431	630
Grants and overseas exps	250		250	665
Total Charitable expenses	1,659	4,365	6,024	14,528
<b>Administrative expenses</b>				
Accountancy			0	
<b>Total resources expended</b>	<b><u>1,659</u></b>	<b><u>4,365</u></b>	<b><u>6,024</u></b>	<b><u>14,528</u></b>
Surplus for year	1,128	23,026	24,154	-5,767
Retained profit brought forward	1,017	3,727	4,744	1,023
Retained profit carried forward	2,145	26,753	28,898	-4,744

Balance sheet  
As at 31<sup>st</sup> December 2024

	£	£	£	2023
<b>Current assets</b>				
Bank account		28,545		4,069
Cash		<u>353</u>		<u>675</u>
<b>Total current assets</b>		<b><u>28,898</u></b>		<b><u>4,744</u></b>
Current liabilities	2	0		0
<b>Net assets</b>			<b><u>28,898</u></b>	<b><u>4,744</u></b>
Unrestricted funds	2,145			1,017
Restricted funds		<u>26,753</u>		<u>3,727</u>
Total funds	<b><u>2,145</u></b>	<b><u>26,753</u></b>	<b><u>28,898</u></b>	<b><u>4,744</u></b>
On behalf of the Trustees.....				

Old City Hall Christian Fellowship  
A company limited by guarantee  
Notes to the accounts  
For the year to 31<sup>st</sup> December 2024

**1. Accounting policies.**

The accounts have been prepared in accordance with applicable accounting standards. There were no material departures from those standards.

a) Basis of preparation of financial statements.

The financial statements have been prepared under historical cost accounting rules. The effect of events relating to the year which occur before the date of approval of the financial statements by the trustees, have been included in the statements to the extent required to show a true and fair view of the state of affairs at the year end and the results for the period ended on that date.

b) Fund accounting.

Unrestricted funds are available for use at the discretion of the trustees for furtherance of the general objectives of the charity. Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal. The restricted funds are for relief of poverty or need in the congregation or community.

c) Income resources.

Income is included on receipt. The value of services provided by volunteers has not been included in these accounts.

d) Resources expendable.

Expenses are recognised on payment.

e) capital equipment.

The costs of minor additions or those less than £3000 are not capitalised but any fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost of the asset over its expected useful life, in all cases estimated at four years.

**2. Creditors.**

Amounts falling due within one year- Trade creditors    £0    p/y    £0

**3. Trustee remuneration and related party transactions.**

No trustee received any remuneration during the year. No trustee had any personal interest in any contract or transaction entered into by the charity during the year.

**4. Taxation.**

As a charity Old City Hall Christian Fellowship is exempt from taxation on income and gains to the extent that these are applied to the charitable objects. No tax charges have arisen in the charity.

**5. Analysis of net assets between funds.**

	Unrestricted funds	Restricted funds	Total
net current assets	2,145	26,753	28, 898

**6. Funds.**

The restricted fund is for the building project.

Independent examiners report to the trustees of  
Old City Hall Christian Fellowship

I report on the accounts of the trust for the year ended 31st December set out on pages 5 and 6.

**Respective responsibilities of trustees and examiner.**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43 (2) of the Charities Act 1993 (The Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7)(b) of the Act, whether particular matters have come to my attention.

**Basis of independent examiners report.**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiners statement.**

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements  
to keep accounting records in accordance with section 41 of the Act  
and;  
to prepare accounts which accord with the accounting records and  
to comply with the accounting requirements of the Act  
have not been met; or
- (2) To which, in my opinion, attention should be drawn in order to  
enable proper understanding of the accounts to be reached.

Neil Loxley