



# Trustees' Annual Report

for the period

From (start date)       to (end date)

## Section A

## Reference and administration details

Charity name

Other names the charity is known by

Registered charity number (if any)

       

Charity's principal address

Postcode							

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Section A****Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)How the charity is constituted  
(eg trust, association, company)Trustee selection methods  
(eg appointed by, elected by)

Additional governance issues (optional information)

You **may choose** to include additional  
information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

**Section E****Financial review**

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

D	D	M	M	Y	Y
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

OLD CITY HALL WEST MERSEA

No (if any)  
1194769

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
1st Jan 2023

To

Period end date  
31-Dec-23

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
General Purpose Fund	2,615	-	-	2,615	2,195
Building fund	6,146	-	-	6,146	1,897
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>8,761</b>	<b>-</b>	<b>-</b>	<b>8,761</b>	<b>4,092</b>
<b>A2 Asset and investment sales, (see table).</b>					
		-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>8,761</b>	<b>-</b>	<b>-</b>	<b>8,761</b>	<b>4,092</b>
<b>A3 Payments</b>					
General Purpose Fund	368	-	-	368	65
Insurance	418	-	-	418	488
Electricity	636	-	-	636	535
Water	183	-	-	183	162
Ministry	630	-	-	630	1,060
Grants	665	-	-	665	-
Building	11,628	-	-	11,628	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>14,528</b>	<b>-</b>	<b>-</b>	<b>14,528</b>	<b>2,310</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>14,528</b>	<b>-</b>	<b>-</b>	<b>14,528</b>	<b>2,310</b>
<b>Net of receipts/(payments)</b>	<b>8,761</b>	<b>-</b>	<b>-</b>	<b>8,761</b>	<b>1,782</b>
A5 Transfers between funds		-	-		-
A6 Cash funds last year end	10,510	-	-	10,510	
<b>Cash funds this year end</b>	<b>4,743</b>	<b>-</b>	<b>-</b>	<b>4,743</b>	<b>1,782</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Community Account	4,068	-	-
	Cash at Hand	675	-	-
			-	-
	<b>Total cash funds</b>	<b>4,743</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
	Total Value =			
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
Original signed		David Stevenson	26-Jan-24	
Original signed		Andrew French	26-Jan-24	