

**GARDEN CITY VINEYARD,  
MILTON KEYNES**

**CHARITY NUMBER: 1194753**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE 12 MONTH PERIOD ENDED 31ST AUGUST 2023**

# TRUSTEES REPORT

THE TRUSTEES PRESENT THEIR ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2023.

## REFERENCE AND ADMINISTRATIVE DETAILS

Trustees:	Stephen Gee (Chair) Paul Lowe Paul Veal Flavia Langford (appointed 22.05.2024) Charles Bygrave (appointed 22.05.2024)
Registered Charity Number:	1194753
Working Names:	Garden City Vineyard, CV Family
Registered Office:	Garden City Vineyard, Milton Keynes 30 Ultra Avenue Bletchley Milton Keynes MK3 6GY
Bankers:	Barclays Bank 1 Churchill Place London E14 5HP
Independent Examiner:	Stewardship 1 Lamb's Passage London EC1Y 8AB
Key Management:	Stephen & Tammy Gee (Licensed Pastors)
Website:	<a href="http://www.gardencity.mk">www.gardencity.mk</a>

# STRUCTURE, GOVERNANCE AND MANAGEMENT

## GOVERNING DOCUMENT

Garden City Vineyard, Milton Keynes is a Charitable Incorporated Organisation.  
Charity Registration No. 1194753.

## ORGANISATIONAL STRUCTURE

The day-to-day management of the church and activities are delegated to our Lead Pastors, Steve & Tammy Gee. Steve Gee is also a trustee.

## APPOINTMENT OF TRUSTEES

A new trustee may be appointed by a resolution of the Trustees passed at a meeting of Trustees at which there is a majority of the Trustees present and such resolution shall be recorded in the minutes and signed by the new Trustee and by the chairman of the meeting and such records shall be conclusive evidence of his / her appointment.

## RELATIONSHIP WITH VINEYARD CHURCHES UK & IRELAND

Garden City Vineyard is a member of Vineyard Churches UK & Ireland, (Charity No. 1099748) which functions as a resource for similar churches. In particular, they provide significant resources, training and pastoral oversight. Membership also allows Steve & Tammy Gee to be a licensed accredited pastors who has a right to use the trademarked "Vineyard" name.

The association provides pastoral care for the Lead Pastors and family, and an external reference concerning church affairs and doctrine. Steve & Tammy Gee also have some trans-local leadership and serve Vineyard Churches UK & Ireland as Regional Leaders for the Midlands and East of England helping to oversee 26 other Vineyard churches. Garden City Vineyard, Milton Keynes grants 5% of its annual unrestricted income to Vineyard Churches UK & Ireland each year.

## BACKGROUND AND INTRODUCTION

Garden City Vineyard was officially commissioned and planted out of the Central Vineyard (the church Steve & Tammy founded in 2006) on 3rd July 2022. Prior to the commissioning Steve & Tammy had already started to meet with people individually and gather a team which at the point of commissioning consisted of 14 individuals.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

## OUR VISION

Our Vision can be summed up in three ways:

*"Practicing the way of Jesus, together, for the renewal of the city"*

### 1. PRACTICING THE WAY OF JESUS

Our goal is to be apprentices of Jesus where we are ordering our lives around three goals, to be with Jesus, to become like Jesus and to do what Jesus did. As we live this way we believe our lives, our communities and our city will be transformed.

### 2. TOGETHER

We want to look beyond Sunday gatherings, and look towards building a community where we intentionally connect people and families and businesses and institutions to the life changing presence of God. Where together we can encounter Jesus and the life He has to offer.

### 3. FOR THE RENEWAL OF THE CITY

We're not just called to build a great church, we are called to play our part in building a great city that we believe can shape and affect a whole region. A city where everyone is playing their part in extending God's Kingdom, everywhere and in every way.

## OUR VALUES

### 1. PRESENCE

We want to be a people who live in the reality of God's presence, becoming like Jesus. Seeing His Kingdom come in and through our lives becomes possible as we learn to live in His presence, by the power of the Holy Spirit. The way of presence leads us away from striving to abiding. When we abide in Christ our lives bear much fruit showing ourselves to be His apprentices.

### 2. FORMATION

We want to cultivate interior lives that engage in habits and practices that sustain and support the kind of radical life Jesus invites us into. Our apprenticeship to Jesus is about learning to take intentional steps to follow Him and live lives that are being transformed as we practise His way in the context of community.

### 3. FAMILY

We want to develop lives of selfless love where we make room for one another - regardless of race, religion, education or socio-economic background. We want to create a culture that is characterised by welcome, warmth and hospitality, where church isn't seen as a place we go to, but as a family to which we belong.

### 4. GENEROSITY

We live in a culture where spirituality cannot be separated from generosity. The teachings of Jesus implore us to give to those in need, committing ourselves to an ethic of generosity. The scriptures say that God loves a cheerful giver, not because the church's needs are met, but because God's heart is made glad when we depend on Him to provide all that we need.

### 5. RENEWAL

We have a conviction that God is at work to heal and remake the whole earth. Our own lives are a part of that renewal project and God invites us to join with Him in the ongoing work of making all things new. To follow Jesus and join Him in His mission is to become agents of renewal in our neighbourhoods, industries and our city as a whole.

### 6. MULTIPLICATION

We are not called to focus our energy and resources on our church alone, instead we want to see all that can be achieved in one person or one place multiplied, ultimately through the planting of new churches. We are convinced church planting is the most effective way to reach new people and it's our desire to plant churches across our region and beyond.

## OUR LAUNCH PLAN

We are intentionally starting Garden City Vineyard from the ground up with a three phased plan.

- PHASE 1: START-UP

Our start-up phase began in the summer of 2021 when we first announced our plans to plant the Garden City Vineyard. After countless coffees, sharing our story with anyone who would listen, we started to gather those who were interested in being part of the team that will help us get this church started.

- PHASE 2: PRE-LAUNCH

In this next phase we are continuing to gather and add people to the team, whilst beginning to host monthly, moving to twice monthly services in 2023. These services will give us a public front door and help us to express something of what Garden City Vineyard will look like as we gather to worship together.

- **PHASE 3: LAUNCH**

Our Launch Sunday will mark the starting line of our regular Sunday services and the birthday of the church. At this point the full expression of who we are as a church will be happening every week. This will include worship, teaching, kids ministry, communion, multiple city groups, and other ongoing ministries and activities.

## **THE YEAR IN REVIEW**

Steve & Tammy moved to Milton Keynes in September 2022, and following a few weeks of settling they began to gather the Launch Team in their home on Sunday mornings. From October we then started monthly preview services at Macintyre in Great Holm. We ended the term with a growing team of around 25 adults. At Christmas we're able to partner with Grand Union Vineyard, to buy toiletry sets and chocolate selection boxes for some of the people attending their Christmas outreach event.

As we stepped into 2023, preview services moved to Kents Hill Primary School and increased to twice a month, these gatherings continued to be the front door to the church and by Easter numbers were up to around 35. We also started a monthly Church around the Table Sunday, meeting for breakfast in Steve & Tammy's home. Alongside this, as a way for people to get to know each other, we started something called Dinner for Six, where groups of six got together once a month to host dinner parties in each other's homes. This was a simple way to lay some of the foundations for our value of Family and hospitality.

We also raised funds to purchase a small van that will enable us to transport equipment to and from our Sunday venue and will also serve as an outreach tool over time. After Easter we launched our first two City Groups, (our name for small groups at Garden City). With a group in Bletchley on Tuesdays and the other in Shenley Lodge on Thursdays.

As we entered the summer we continued to see new people join, with our launch team growing to around 40 people. During August we changed our rhythm and hosted three summer social events, including a canal walk, picnic and games in the park and a summer BBQ.

As we prepare for the year ahead, we are still looking to appoint a worship leader, before we set a date for our official launch in January 2024.

## **FINANCIAL REVIEW**

Income received by the charity for the period ending 31st August 2023 totalled £96,302 (2022: £50,606). This included restricted income totalling £42,839 (2022: £10,084).

Expenditure for the period amounted to £105,024 (2022: £33,313), resulting in an overspend of £8,722 (2022: £17,293).

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

## **GOING CONCERN**

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

## **FUND RAISING**

Garden City Vineyard is very careful and sensitive in how we raise funds. We do not employ or work with professional fundraisers, nor do we solicit donations on the street, via phone calls or letters. We invite those who are part of our church to support the work and where a person is not able to financially support the work we respect this.

Generosity is an important part of our understanding of God's character and his will for us is to flourish in this area. This is taught with care at various points in the year during our weekly Sunday service. It is very important to us that an individual never feels compelled to give and we are always clear that whatever they may decide to give is between them and God.

## RISK MANAGEMENT

The Trustees have implemented appropriate policies to manage the internal finances of the charity. The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- a) an annual Budget considered by the Trustees;
- b) regular consideration by the Trustees of financial reports;
- c) delegation of authority and segregation of duties;
- d) Identification and management of risks.

The trustees aim to review on a regular basis the adequacy of the system and the main risks that the Church may find arising. The trustees believe that maintaining the free reserves, combined with appropriate reviews of the controls over key financial systems, provides sufficient resources in the event of unexpected adverse conditions.

## SUMMARY

The Trustees consider that they have complied with the Charities Act 2011 and that the church and its membership are meeting the charitable objectives that were determined when the church was formed. As it grows, it is expected that the church's community will have further opportunities to increase its activity and influence.

## RESERVES POLICY

The reserves policy set by the Trustees has a long term aim to carry net unrestricted income equal to a minimum of 3 months' committed expenditure, which is equivalent to £25,000. Committed expenditure will include all contractual agreements, all salary expectations plus any direct debits, ensuring the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in Income or unexpected expenditure. The Trustees will endeavour not to set aside funds unnecessarily.

At the year end, the charity held £665 in unrestricted reserves. The Trustees are aiming to comply with the policy by building this reserve over the coming years.

## TRUSTEES' APPROVAL OF THE ANNUAL REPORT

The annual report was approved by the trustees on Jun 14, 2024



S Gee (Jun 14, 2024 14:12 GMT+1)

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Stephen Gee

Signed on behalf of the trustee board

## RECEIPTS AND PAYMENT ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2023

		Unrestricted funds -£-	Restricted funds -£-	Total 2023 -£-	Total 2022 -£-
<b>Income receipts:</b>					
Donations and Legacies:	notes 2+3	53,463	42,839	96,302	50,606
<b>Total Receipts:</b>		53,463	42,839	96,302	50,606

		Unrestricted funds -£-	Restricted funds -£-	Total 2023 -£-	Total 2022 -£-
<b>Payments on:</b>					
Charitable Activities:	notes 4	65,091	39,933	105,024	33,313
<b>Total Payments:</b>		65,091	39,933	105,024	33,313

<b>Net Receipts/(Payments)</b>		-11,627	2,905	-8,722	17,293
<b>Cash funds as at last year end</b>		12,292	5,001	17,293	
<b>Cash funds at this year end</b>		665	7,906	8,571	17,293

## STATEMENT OF ASSETS AND LIABILITIES AT YEAR ENDED 31ST AUGUST 2023

	Unrestricted funds -£-	Restricted funds -£-	Total 2023 -£-	Total 2022 -£-
<b>Cash Funds</b>				
Cash at Bank	665	7,906	8,571	17,293
	665	7,906	8,571	17,293
<b>Other Monetary Assets</b>				
Gift Aid due to charity	2,151	56	2,207	410
	2,151	56	2,207	410
<b>Liabilities</b>				
<b>Falling due within one year</b>				
Independent Examination Fee	672		672	420
Pension	386	197	583	457
PAYE & NI	826	428	1,254	2,290
	1,884	625	2,509	3,167
<b>Assets retained for the charity's own use</b>				
Equipment	£975			
Vehicle (purchase cost)	£3,850			

The accounts were approved by the trustees on Jun 14, 2024 and were signed on its behalf by:

S Gee  
S Gee (Jun 14, 2024 14:12 GMT+1)

Stephen Gee  
Trustee



## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2023

### 1. Accounting Policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

Unrestricted Funds: These are available for use at the discretion of the trustees in furtherance of the general objects of the charity

Restricted funds: These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

### 2. Analysis of Income Receipts

Donations & legacies:	Unrestricted funds -£-	Restricted funds -£-	Total 2023 -£-	Total 2022 -£-
Donations and gifts	24,920	2,700	27,620	18,772
Gift Aid	4,053	619	4,671	2,384
Grants provided by other charities	23,238	34,593	57,830	24,868
Other	1,253	4,928	6,181	4,582
<b>Total</b>	<b>53,463</b>	<b>42,839</b>	<b>96,302</b>	<b>50,606</b>
<b>Total Receipts</b>	<b>53,463</b>	<b>42,839</b>	<b>96,302</b>	<b>50,606</b>

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2023 (CONT.)

### 3. Grants Received

	Unrestricted funds -£-	Restricted funds -£-	Total 2023 -£-	Total 2022 -£-
Manchester Vineyard				2,500
Vineyard Churches UK & Ireland	10,000	12,045	22,045	15,352
Cambridge Vineyard	-	600	600	500
Kettering Vineyard	-	-	-	1,000
Central Vineyard	13,238	2,592	15,830	5,516
Revelation Trust		6,630	6,630	-
Central Vineyard (CV Family)		9,801	9,801	
Restore N'pton (CV Family)		2,925	2,925	
<b>Total</b>	<b>23,238</b>	<b>34,593</b>	<b>57,830</b>	<b>24,868</b>

### 4. Analysis of Payments

<b>Payments on charitable activities</b>	Unrestricted funds -£-	Restricted funds -£-	Total 2023 -£-	Total 2022 -£-
Personnel Costs: (Staff & Pastoral)	56,358	35,087	91,446	32,486
Operational Costs	2,039	121	2,160	773
Ministry Costs	4,390	4,726	9,115	54
Outwards Costs	2,304	-	2,304	-
<b>Total Payments</b>	<b>65,091</b>	<b>39,933</b>	<b>105,024</b>	<b>33,313</b>

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2023 (CONT.)

### 5. Movement of Funds

	Opening balance -£-	Receipts -£-	Payments -£-	Closing balance -£-
<b>Restricted Funds</b>				
Support Costs	-	12,814	12,814	-
VCUKI Grants	4,851	9,900	9,562	5,189
CV Family	-	12,726	10,090	2,636
Church Van	-	4,663	4,581	82
Other	150	2,737	2,887	-
	5,001	42,839	39,933	7,906
<b>Unrestricted Funds</b>	12,292	53,463	65,091	665
<b>Total</b>	17,293	96,302	105,024	8,571

Restricted Funds and the use of these funds are as follows:

Support Cost:	Funds to directly support Steve & Tammy Gee salary.
VCUKI Grants:	Funds set aside for regional and area costs.
CV Family	Funds to provide central services to Central Vineyard, Nene Valley Vineyard and Restore Northampton.
Church Van	Funds raised to purchase a van.

### 6. Transactions with Trustees

None of the trustees received any fees for their services as Trustees. S Gee is a Trustee but also engaged in Ministry for the Church, for which employment costs of £42,566 (2022: £18,386) were made during the year, this includes all employer costs. Included in this amount, employer pension contributions of £1,277 (2022: £536) were made.

These payments are permitted by section 6 (2g) of the charities governing document.

Except for the reimbursement of expenses incurred when acting as agent for the charity, no expenses were paid to, or for, the trustees.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2023 (CONT.)

### 7. Transactions with Related Parties

The following is a summary of organisations and individuals, which are related to Garden City Vineyard together with details of the transactions made with them during the year.

Vineyard Churches UK & Ireland (Charity No. 1099748) connects churches with common values and practices, providing spiritual guidance and oversight to Vineyard church leaders. We use the name Vineyard with their permission and give them 5% of our voluntary income to help support their work.

Remuneration in the year was paid to family members of the following trustees who were employed in their own right, employment costs totalling were made.

S. Gee	£27,027 (2022: £11,031)
P. Veal	£12,677

There are no further related party transactions to disclose apart from these above.

## INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31ST AUGUST 2023

I report to the charity trustees on my examination of the accounts of the charity for the period ended 31 August 2023.

### Responsibilities and Basis of Report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jaimée Young  
Jaimée Young (Jun 14, 2024 14:14 GMT+1)

Jaimée Young

Stewardship  
1 Lamb's Passage  
London  
EC1Y 8AB

Date: Jun 14, 2024










# Garden City - TAR 2022 -23-2\_FINAL

Final Audit Report

2024-06-14

Created:	2024-06-14
By:	Jaimée Young (jaimee.young@stewardship.org.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAA3MDcn-NlQtgY2hh7L8n61_tAsnDB2f9C

## "Garden City - TAR 2022 -23-2\_FINAL" History

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-  Document emailed to steve.gee@gardencity.mk for signature  
2024-06-14 - 1:10:45 PM GMT
-  Email viewed by steve.gee@gardencity.mk  
2024-06-14 - 1:11:14 PM GMT
-  Signer steve.gee@gardencity.mk entered name at signing as S Gee  
2024-06-14 - 1:12:15 PM GMT
-  Document e-signed by S Gee (steve.gee@gardencity.mk)  
Signature Date: 2024-06-14 - 1:12:17 PM GMT - Time Source: server
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