



Trustees' Annual Report for the period

From 1st June 2023 - **Period start date** **To** 31st May 2024 - **Period end date**

Charity name: Wiveliscombe Town Hall Trust

Charity registration number: 1194697

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ul style="list-style-type: none">• To acquire, preserve, restore, repair and maintain the former Wiveliscombe Town Hall and associated land and buildings ("the premises") having historic interest, architectural merit or amenity value for the benefit of the local and wider communities.• To return the premises to public use as an amenity for the benefit of the residents of Wiveliscombe and the surrounding area in any way which may from time to time be charitable, in particular, but not exclusively, through the provision of facilities for recreation and leisure time occupation in the interests of social welfare, and to promote the use of those facilities with the object of improving the conditions of life of persons who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances.• To undertake any other charitable activity for the benefit of the community in the Parish of Wiveliscombe and surrounding area.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">• In line with the decision to get the Town Hall open to the community, but with limitations, rather than wait until a full restoration is completed we have put in electricity and alarms. We have made the parts of the building safe for public access.• A series of events have been staged monthly.• The opened hall has allowed public access to prove the venue can work and to continue to establish public interest in the project.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<ul style="list-style-type: none"> • The Trustees have done everything in the best interests of the aims of the charity. • Continued to promote the Trust to local media and social media.
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> • The Trust and volunteers have helped with work needed to reopen and run events at the Hall. They have also helped with continuing fund raising. • The new brand <i>Shambles</i> has been used for events that are put on under the auspices of the Trust. Built social media assets for the new brand.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>(See accounts attached below)</p> <p>Major income</p> <ul style="list-style-type: none"> - Grant for joint event promotion - Ticket sales for events - Sale of food and drink for events <p>Major outgoings</p> <ul style="list-style-type: none"> - Project Management to oversee building work and consultants - Artist costs for events - Chairs and equipment for events - Fire safety and alarm installation - Electrical installation <p>Annual costs</p> <ul style="list-style-type: none"> - Insurance - Electricity - Social media
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Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees have agreed to maintain in the bank enough funds in cash to cover baseline annual expenses e.g. electricity and insurance.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The pace of activities undertaken by the Foundation are governed by access to financial and other resources.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO Foundation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	As set out in the Trustees are nominated and elected by existing trustees. Trustees are responsible for setting out style and nature of the restoration of the Town Hall. They also agree the artistic programme to be undertaken by the Foundation.

Reference and Administrative details

Charity name	Wiveliscombe Town Hall Trust
Other name the charity uses	
Registered charity number	1194697
Charity's principal address	Wiveliscombe Town Hall The Square Wiveliscombe Somerset TA4 2JT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Bettridge	Chairperson		
2	Chris Perry	Treasurer		
3	Eddie Gaines	Secretary		
4	Benedict Southworth	Trustee		
5				
6				
7				
8				
9				
10				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

ACCOUNT SUMMARY YEAR ENDING 31 MAY 2024

Wiveliscombe Town Hall Trust (Charity Number 1194697)

Receipts and Payments Final Account Ending 31 May 2024

Bank Income		Cash Income			
£		£			
527.84	Donation	20.00			
2270.00	Grant	0.00			
4558.00	Tickets	1092.00			
0.00		65.56			
0.00	Café/Merch				
	Loan	0.00			
7355.84		1177.56		TOTAL INCOME	£ 8,533.40

Bank Expenses		Cash Expenses			
£		£			
3662.60	Consult	0.00			
181.59	Admin	0.00			
1933.58	House Kit	158.46			
806.71	Insurance	0.00			
13370.23	Works	44.19			
0.00	Gen. Exp.	0.00			
558.60	Services	0.00			
5942.19	Artist	0.00			
0.00	Event Cost	162.56			
26455.50		365.21		TOTAL EXPENSES	£ 26,820.71

INCOME LESS EXPENSES	-£ 18,287.31
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FUNDS B/F FROM PREVIOUS YEAR	£ 23,219.29
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FUNDS AT 31st MAY 2024	£ 4,931.98
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Approved by: Date: Sign:

E. Betteridge
(Chairperson)

C. Perry
(Treasurer)