



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/06/2023 Period start date To 31/05/2024 Period end date

Charity name: EXVAC

Charity registration number: 1194686

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	EXVAC is a Charitable Incorporated Organisation (CIO), charity number 1194686. The main purpose of the CIO is the relief of children from the Oxford area who are in necessitous circumstances; in particular, though not exclusively, the charity provides free holidays for children from deprived backgrounds from the Oxford area. The children are recommended by social services and/or other qualified organisations, and the children the charity aids should be either a) in real need due to a stressful home situation or b) in families so financially deprived that the children would not otherwise get a holiday.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	This charity was not yet operational because the transition between an old entity (Exeter College Vacation Project, Charity No. 1088158) and this new incorporated entity had not yet taken place; as such, no activities, projects or services will be identified in the accounts as none have yet taken place. The transition between an Exeter College Vacation Project and EXVAC occurred at midnight on 31 st May 2024, so activities for the 2023-24 period covered by this document were carried out under this old entity, whilst we completed the transition to a CIO.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Commission on public benefit		
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The period of time covered by this report includes the transitional period between an old entity (Exeter College Vacation Project) and EXVAC (the CIO). During this time, activities were carried out under this old entity, whilst we completed the transition to a CIO. This included the running of two residential trips in April, giving over 30 children the opportunity to have fun, make friends and relax away from their domestic situations.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
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Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Given that the charity was not operational in this financial period, the only receipts and payments through its bank account were nominal amounts related to banking charges, their refunds, and one transaction to keep the account active. At midnight on 31st May 2024 the charity was £5.00 overdrawn, (but as soon as the next financial year began assets were transferred according to the incorporation process).
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No reserves are held as this charity's bank account is not currently operational during our transition period
Amount of reserves held	Para 1.22	£0
Reasons for holding zero reserves	Para 1.22	The CIO was not operational during this period and so held no reserves.
Details of fund materially in deficit	Para 1.24	£0
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	N/A
Investment policy and objectives including any	Para 1.46	N/A

social investment policy adopted		
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Foundation Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>(1) Appointed charity trustees</p> <p>(a) Every appointed charity trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>(b) In selecting individuals for appointment as appointed charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p> <p>(2) Nominated charity trustee</p> <p>(a) Exeter College ("the nominating body") may appoint one charity trustee.</p> <p>(b) Any appointment must be made at a meeting held according to the ordinary practice of the nominating body and the nominating body must give written notice to the CIO of the name of the nominated trustee.</p> <p>(c) Each appointment must be for a term of three years.</p> <p>(d) The appointment will be effective from the later of:</p> <p>(i) the date of the vacancy; and</p> <p>(ii) the date on which the charity trustees or their secretary</p>

		<p>or clerk are informed of the appointment.</p> <p>(e) The nominating body may at any time change the charity trustee so appointed by giving written notice to the CIO and shall take steps to fill any vacancy. A person appointed as a charity trustee by the nominating body in replacement for a nominated trustee whose appointment has been terminated by the nominating body or whose term of office is terminated pursuant to clause 12 of this constitution shall serve only until that nominated trustee was due to retire.</p> <p>(f) The person appointed must be a Fellow of the nominating body.</p> <p>(g) A trustee appointed by the nominating body has the same duty under clause 9(1) (Functions and duties of charity trustees) of this constitution as the other charity trustees to act in the way they decide in good faith would be most likely to further the purposes of the CIO.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A

Relationship with any related parties	Para 1.51	N/A
Other		N/A

Reference and Administrative details

Charity name	EXVAC
Other name the charity uses	
Registered charity number	1194686
Charity's principal address	Exeter College Turl Street Oxford OX1 3DP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Henriette Elizabeth Topel		29 th Nov 2021 - present	
2	Rev Andrew Michael Augustine Allen		29 th Nov 2021 - present	Exeter College
3	Tabitha Thornton-Swan		29 th Nov 2021 - present	
4	Phoebe Kate Anderson		20 th November 2021 – 30 th October 2024	
5	Phoebe Ellaby Mumby		15th June 2022-present	
6	Carla Zoe Handford	Chair	15th June 2022-present	
7	James Alexander Green	Secretary	11 th June 2023 - present	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	No assets held in this capacity
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A	N/A	N/A

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

No non-disclosures made

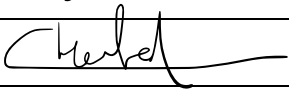

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Carla Zoe Handford	James Alexander Green
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	11/02/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
EXVAC

No (if any)
1194686

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/06/2023

To

Period end date
31/05/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Banking Complaint Compensation	30	-	-	30	-
Banking Fees Refunds	25	-	-	25	-
Treasurer transaction to keep account active	5	-	-	5	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	60	-	-	60	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	60	-	-	60	-
A3 Payments					
Banking Fees	60	-	-	60	-
Treasurer transaction to keep account active	5	-	-	5	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	65	-	-	65	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	65	-	-	65	-
Net of receipts/(payments)	5	-	-	5	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	5	-	-	5	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds		-	-	-
		-	-	-

	-	-	-
Total cash funds	-	-	-
(agree balances with receipts and payments account (s))	OK	OK	OK

Unrestricted funds

Restricted funds

Endowment funds

to nearest £

to nearest £

to nearest £

B2 Other monetary assets

Details			
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities


Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



JAMES GREEN

26/01/2025