



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/06/2022

Period start date To 01/06/2023

Period end date

**Charity name: EXVAC**

**Charity registration number: 1194686**

## Objectives and Activities

|  | SORP reference     |   |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | EXVAC is a Charitable Incorporated Organisation (CIO), charity number 1194686. The main purpose of the CIO is the relief of children from the Oxford area who are in necessitous circumstances; in particular, though not exclusively, the charity provides free holidays for deprived children from the Oxford area. The children are recommended by social services and/or other qualified organisations, and the children the charity aids should be either a) in real need due to a stressful home situation or b) in families so financially deprived that the children would not otherwise get a holiday. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>This charity is not yet operational due to unexpected delays in setting up the bank account and finalising the constitution; as such, no activities, projects or services will be identified in the accounts as none have yet taken place.</p> <p>We are currently in a transitional period between an old entity and EXVAC (the CIO), so our activities have been carried out under this old entity, the Exeter College Vacation Project, whilst we complete the transition to a CIO.</p>   |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity  | Para 1.18          | The trustees have had regard to the guidance issued by the Charity Commission on public benefit.  |

|                              |  |  |
|------------------------------|--|--|
| Commission on public benefit |  |  |
|------------------------------|--|--|

### Additional information (optional)

You may choose to include further statements where relevant about:

|  | SORP reference |     |
|--|----------------|-----|
| Policy on grant making   | Para 1.38      | N/A |
| Policy on social investment including program related investment | Para 1.38      | N/A |
| Contribution made by volunteers                                  | Para 1.38      | N/A |
| Other  |                | N/A |

## Achievements and Performance

|   | SORP reference |  |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>We are currently in a transitional period between an old entity and EXVAC (the CIO), so our activities have been carried out under this old entity, the Exeter College Vacation Project, whilst we complete the transition to a CIO.</p> <p>The main achievements of the charity carried out under the old entity is the running of two residential trips in April, giving over 30 kids from difficult homelives the opportunity to have fun, make friends and relax away from their domestic situations.</p> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                     |           |     |
|-------------------------------------|-----------|-----|
| Achievements against objectives set | Para 1.41 | N/A |
|-------------------------------------|-----------|-----|

|  |           |     |
|--|-----------|-----|
|  |           |     |
| Performance of fundraising activities against objectives set | Para 1.41 | N/A |
| Investment performance against objectives                    | Para 1.41 | N/A |
| Other  |           | N/A |

## Financial Review

|  |           |  |
|--|-----------|--|
| Review of the charity's financial position at the end of the period              | Para 1.21 | Due to further delays in setting up the bank account and finalising the constitution, ExVac has not been financially operational this year save initial banking fees and refunds, leaving us at the end of the 2022 -2023 period with total assets of £0 and a net income of £0. |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | No reserves are held as this charity's bank account is not currently operational during our transition period  |
| Amount of reserves held  | Para 1.22 | £0   |
| Reasons for holding zero reserves  | Para 1.22 | This CIO is not current operational; thus we have zero reserves held.  |
| Details of fund materially in deficit  | Para 1.24 | £0   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | N/A  |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |     |
|---|-----------|-----|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | N/A |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | N/A |
| A description of the principal risks facing the charity                         | Para 1.46 | N/A |
| Other   |           | N/A |

## Structure, Governance and Management

|   |           |   |
|---|-----------|---|
| Description of charity's trusts:  |           |   |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | Foundation Constitution   |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 | CIO   |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are appointed for a term of three years by a resolution passed at the AGM of the members of the CIO. Exeter College (the nominating body) may appoint one charity trustee. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |     |
|---|-----------|-----|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 | N/A |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | N/A |
| Relationship with any related parties   | Para 1.51 | N/A |
| Other   |           | N/A |

## Reference and Administrative details

|                             |  |
|-----------------------------|--|
| Charity name                | EXVAC  |
| Other name the charity uses |  |
| Registered charity number   | 1194686                                      |
| Charity's principal address | Exeter College, Turl Street, Oxford, OX1 3DP |
|                             |  |

## Names of the charity trustees who manage the charity

|    | Trustee name                       | Office (if any) | Dates acted if not for whole year  | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------------------------|-----------------|------------------------------------|---|
| 1  | Henriette Elizabeth Topel          |                 | 29 <sup>th</sup> Nov 2021-present  |   |
| 2  | Rev Andrew Michael Augustine Allen |                 | 29 <sup>th</sup> Nov 2021-present  |   |
| 3  | Tabitha Thornton-Swan              |                 | 29 <sup>th</sup> Nov 2021-present  |   |
| 4  | Phoebe Kate Anderson               |                 | 20 <sup>th</sup> Nov 2021-present  |   |
| 5  | Phoebe Ellaby Mumby                | Deputy          | 15 <sup>th</sup> June 2022-present |   |
| 6  | Carla Zoe Handford                 | Chair           | 15 <sup>th</sup> June 2022-present |   |
| 7  | James Alexander Green              | Secretary       | 11 <sup>th</sup> June 2023-present |   |
| 8  |                                    |                 |                                    |   |
| 9  |                                    |                 |                                    |   |
| 10 |                                    |                 |                                    |   |
| 11 |                                    |                 |                                    |   |
| 12 |                                    |                 |                                    |   |
| 13 |                                    |                 |                                    |   |
| 14 |                                    |                 |                                    |   |
| 15 |                                    |                 |                                    |   |
| 16 |                                    |                 |                                    |   |
| 17 |                                    |                 |                                    |   |
| 18 |                                    |                 |                                    |   |
| 19 |                                    |                 |                                    |   |
| 20 |                                    |                 |                                    |   |

Corporate trustees – names of the directors at the date the report was approved

| Director name |  |  |
|---------------|--|--|
| N/A           |  |  |

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
| N/A          |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |

## Funds held as custodian trustees on behalf of others

|   |     |
|---|-----|
| Description of the assets held in this capacity   | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | N/A |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|

## Other optional information

|  |
|--|
|  |
|--|

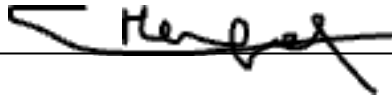


## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Carla Zoe Handford

Phoebe Ellaby Mumby

Position (eg Secretary,  
Chair, etc)

Chair

Deputy

Date

24/03/2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**EXVAC**

No (if any)  
**1194686**

**CC16a**

## Receipts and payments accounts

|                        |                                 |    |                               |
|------------------------|---------------------------------|----|-------------------------------|
| For the period<br>from | Period start date<br>01/06/2022 | To | Period end date<br>31/05/2023 |
|------------------------|---------------------------------|----|-------------------------------|

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |                                      |                                     |                                 |                               |
| Banking Complaint Compensation                        | 30                                     | -                                    | -                                   | 30                              | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | 30                                     | -                                    | -                                   | 30                              | -                             |
| <b>A2 Asset and investment sales, (see table).</b>    |  |                                      |                                     |                                 |                               |
| None  | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Total receipts</b>                                 | 30                                     | -                                    | -                                   | 30                              | -                             |
| <b>A3 Payments</b>                                    |  |                                      |                                     |                                 |                               |
| Banking Fees  | 30                                     | -                                    | -                                   | 30                              | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | 30                                     | -                                    | -                                   | 30                              | -                             |
| <b>A4 Asset and investment purchases, (see table)</b> |  |                                      |                                     |                                 |                               |
| None  | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Total payments</b>                                 | 30                                     | -                                    | -                                   | 30                              | -                             |
| <b>Net of receipts/(payments)</b>                     | -                                      | -                                    | -                                   | -                               | -                             |
| <b>A5 Transfers between funds</b>                     | -                                      | -                                    | -                                   | -                               | -                             |
| <b>A6 Cash funds last year end</b>                    | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Cash funds this year end</b>                       | -                                      | -                                    | -                                   | -                               | -                             |

### Section B Statement of assets and liabilities at the end of the period

| Categories           | Details                 | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> |                         |                                    |                                  |                                 |
|                      | None                    | -                                  | -                                | -                               |
|                      |                         | -                                  | -                                | -                               |
|                      |                         | -                                  | -                                | -                               |
|                      | <b>Total cash funds</b> | -                                  | -                                | -                               |

CCXX R1 accounts (SS)

(agree balances with receipts and payments account(s))

OK

OK

OK

|                          |         | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|--------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | Details |                                    |                                  |                                 |
|                          | None    | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |

|                      |         | Fund to which asset<br>belongs | Cost (optional) | Current value<br>(optional) |
|----------------------|---------|--------------------------------|-----------------|-----------------------------|
| B3 Investment assets | Details |                                |                 |                             |
|                      | None    |                                | -               | -                           |
|                      |         |                                | -               | -                           |
|                      |         |                                | -               | -                           |
|                      |         |                                | -               | -                           |

|   |         | Fund to which asset<br>belongs | Cost (optional) | Current value<br>(optional) |
|---|---------|--------------------------------|-----------------|-----------------------------|
| B4 Assets retained for the<br>charity's own use | Details |                                |                 |                             |
|   | None    |                                | -               | -                           |
|   |         |                                | -               | -                           |
|   |         |                                | -               | -                           |
|   |         |                                | -               | -                           |
|   |         |                                | -               | -                           |
|   |         |                                | -               | -                           |
|   |         |                                | -               | -                           |
|   |         |                                | -               | -                           |

|                |         | Fund to which<br>liability relates | Amount due<br>(optional) | When due<br>(optional) |
|----------------|---------|------------------------------------|--------------------------|------------------------|
| B5 Liabilities | Details |                                    |                          |                        |
|                | None    |                                    | -                        |                        |
|                |         |                                    | -                        |                        |
|                |         |                                    | -                        |                        |
|                |         |                                    | -                        |                        |

Signed by one or two trustees on  
behalf of all the trustees

| Signature   | Print Name  | Date of approval |
|---|-------------|------------------|
|  | James Green | 24/03/2024       |
|   |             |                  |