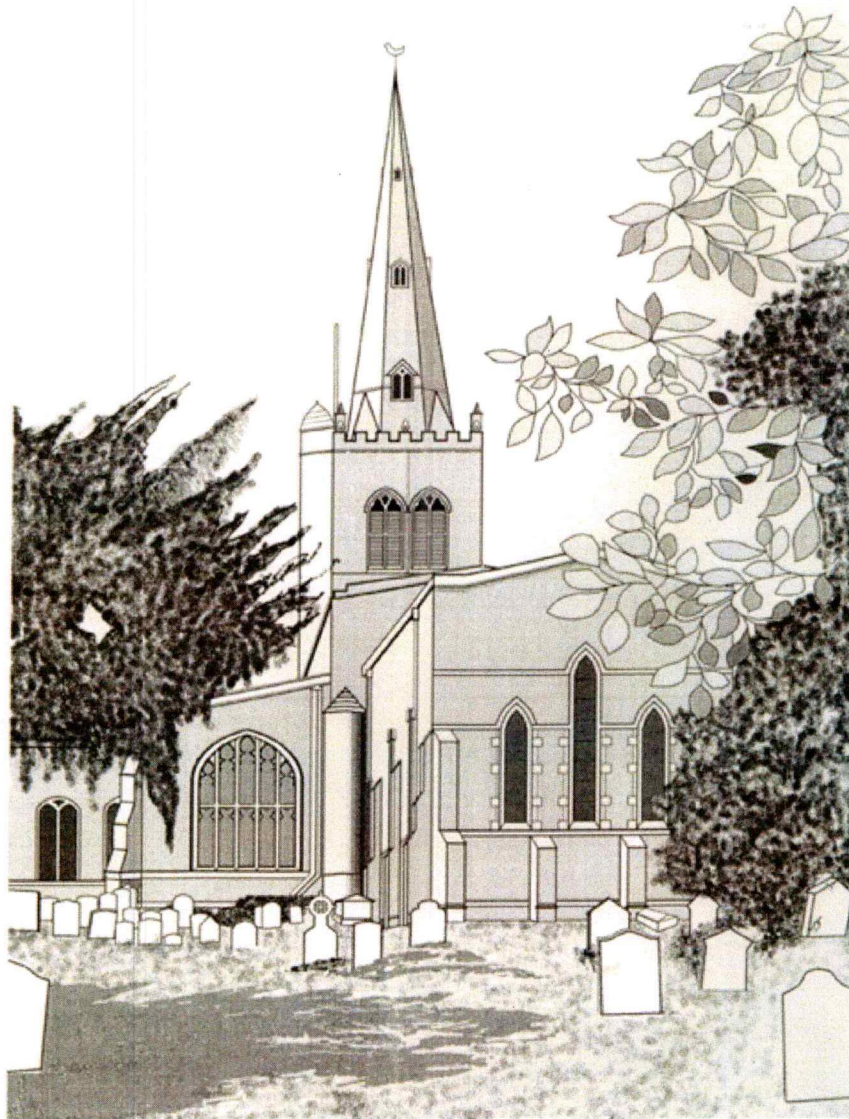




The Parish Church of St. Mary the Virgin Godmanchester



2021 ANNUAL REPORT



2021 Report and Accounts for the Parochial Church Council of St. Mary the Virgin, Godmanchester

Aims and Purposes

St. Mary the Virgin's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend David Busk, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral - *to look after individual people*; evangelistic - *to tell the people the Good News and to invite them to accept it*; social - *to help the poorer members of society, and those suffering from racial, economic and other forms of injustice*; and ecumenical - *to encourage good relations with other Christian denominations*. The PCC is also specifically responsible for the maintenance of the Church Hall in Chadley Lane.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Mary the Virgin. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of St. Mary the Virgin and the adjacent Church Hall.

Achievements and Performance

Worship and Prayer

The PCC is committed to providing a wide and varied range of services throughout the year to engage with as many in the community as possible. Our regular Sunday services of Holy Communion or Morning Prayer, Sung Eucharist (with healing once monthly) and Evensong or Evening Prayer, are occasionally supplemented by a Family Eucharist, Parish Praise or a Taizé service. There is also a Holy Communion on a Thursday morning.

For a second year we were challenged by the COVID-19 virus preventing group worship during lockdown and so once more we moved online with Zoom services. The popularity of Zoom services (especially amongst those who find it difficult to attend church) has seen the addition of a Holy Communion via Zoom at 2.30pm on a Wednesday and a regular 6.30pm Compline every day except Sunday.

We welcome everyone to our services and normally enjoy a well-attended Children's Church, although our youth group is currently in abeyance. There are currently 114 parishioners on the Church Electoral Roll and our Sunday attendance figures (which had averaged around 100, with 70-80 at the main service, before lockdowns took effect) have yet to recover. The church has remained open for private prayer and visitors whenever virus restrictions allowed, although our visitor book remained locked away.

Normally our church affords the community a chance to give thanks to God for those special moments throughout life when we gather to celebrate baptism, marriage or the life of a departed loved one. This year we were able to celebrate 3 weddings, a marriage blessing and 9 baptisms in the church; a small improvement on 2020. There were 21 funerals, a memorial service and 15 burial of ashes.

Deanery Synod

Two members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church.

The Church and Church Hall

We envision our church building becoming the focal point for a greater number of community activities in the future and have a Transformation Project in progress that will see the removal of the fixed pews to create space and the introduction of kitchen and toilet facilities as well as a mezzanine floor with room to house the local museum securely.

The south door to the church is opened every day for visitors and private prayer. Disabled access is currently available via the north door only for services and other major events. The building is already a venue for talks, concerts, the Summer Fete (when the weather is inclement), the Christmas Bazaar and Flower and other church festivals. The church is used for music concerts, displays, film shows and historical presentations to the community and has hosted the GMC Town Show. There are also regular educational visits from the local schools.

The church hall is a wooden building purchased by the PCC, who are still the trustees, in 1938. Considering its age and regular daily use, the hall is in reasonably good structural order, adequately maintained and well equipped. The costs of running and maintaining the hall are met by the income from a contract with a day nursery which uses the facilities every weekday from 8am to 6.30pm.

Pastoral Care

Reaching out to those housebound, in hospital or care homes and ensuring them that their St. Mary's family care for them, and are praying for them, has been an important part of our pastoral care. Visits were again sadly curtailed by COVID-19 and limited to a few words on the doorstep or phone calls for much of the year. Many parishioners joined in maintaining contacts, doing shopping and other kindly deeds that really helped.

Thanks go to all who donated food to the Food Bank for delivery to those in need; a vital part of our care. Once all are vaccinated and lockdown eased we aim to expand our care. If anyone would like to join us please contact Liz Irving (Pastoral Care Co-ordinator).

Mission and Evangelism

We believe that the Parish Church of St. Mary the Virgin, Godmanchester, exists to build up the individual and corporate spiritual life of our Church and to spread the love of Christ through word and deed, by enabling those who live and work within our town to come into contact with God's love and come to faith in Christ.

Group for Evangelism & Outreach (GEO) is responsible for reviewing and recommending the development of evangelism and outreach in the mission of the church, including changes to the Mission Action Plan to incorporate the new Diocesan Vision. Sadly the GEO did not meet in 2021.

Ecumenical Relationships

The incumbent priest is also responsible for St. Mary's Church, Hilton and we would normally join them twice a year in a shared service. This year members of both congregations have come together on a Sunday during any periods of lockdown for the Zoom services which again proved very popular.

The church is a member of 'Churches Together in Huntingdon and Godmanchester' and we have joined for events and services each year, such as the Walk of Witness on Good Friday, Worship in the Park during Gala Weekend and the Act of Remembrance in November. All Godmanchester churches also join together in publicising our Christmas services.

Financial Review

With the possibility of more COVID related restrictions on church activities during the year we were prepared for a possible shortfall for the year. However, a number of positive events resulted in a surplus of around £9,000 in our General Funds. Some of the events were:

- A total of £39,866 from regular, 'planned giving' through the Envelope Scheme, BACS donations, standing orders and 'Parish Giving'. At the end of 2021 thirty-five members of our congregation were registered with Parish Giving which provides a convenient and efficient method of donating including the automatic re-claiming of Gift Aid.
- A generous grant of £6,000 from Huntingdonshire District Council to offset losses resulting from the effect of COVID and related restrictions on fundraising.
- The sum of £2,689 raised at the Summer Fete, held in the churchyard for the first time, and £2,298 raised at the Christmas Bazaar.
- The generous total of £2,086 donated on Gift Day.

The continuing rental of the church hall by the Pre-school and other local organisations allowed us to transfer £6,500 from the Hall Fund to the General Fund and £2,000 to the Church Decorating Fund. The grass cutting contract with Godmanchester Town Council provided a total of £4,000 for the Fabric Fund which, along with grants from the Friends of St Mary's, is used to maintain the church fabric and facilities. Colin Thirlwall (Treasurer).

Reserves Policy

It is PCC policy to maintain a balance on unrestricted and designated funds which equates to at least three months unrestricted payments. For St Mary's this is equivalent to around £27,000 in a normal (non-COVID) year. It is held to smooth out fluctuations in cash flow and to meet emergency payments. The reserves held in unrestricted and designated funds less liabilities at year end was £56,396, well in excess of the minimum required. This included designated funds of £22,972 held in the Church Hall, Church Fabric, Churchyard and Mowers and Decorating Fund. £11,149 of the unrestricted funds is held in a Central Board of Finance fixed interest account.

Unrestricted funds can be used by the PCC for any purpose. Designated Funds are nominated by the PCC for a specific purpose e.g Church Hall, Fabric, Decoration, but can be returned to the General Fund at the discretion of the PCC.

Optional Information

Volunteers

We are indebted to the many people and groups who support St. Mary the Virgin throughout the year in so many ways. The following reports in alphabetical order cover just some of the many activities that have been achieved during 2021 in spite of the adverse conditions that we have again had to endure.

If your group supporting church life would like to have its achievements included in the 2022 edition of the Annual PCC Report, please contact Jim Heeley on jskc@btinternet.com by Sunday 8th January 2023.

Bellringers

We originally planned to resume ringing during Step 3 of the Government's Roadmap out of Covid-19 Lockdown; we had a trial practice on 19th May, we rang for the 9.30am service on 23rd May and held a further practice on 26th May. The Covid-19 situation meant that ringers were not happy about continuing to ring, so, except for weddings on 29th May and 26th June at which the numbers of ringers was limited, there was no more ringing until the end of July when we rang for another wedding.

From autumn until year's end, there were not always sufficient ringers available to ring for the 9.30am service, although we did ring for four weddings in September. During December, we rang for two memorial services, and then for the Christmas Eve Carol Service and the Christmas Morning Service.

Inspection and routine maintenance of the bells was carried out by the Ely Diocesan Church Bell Restorers on 20th July.

We have fewer ringers than we have bells, but we co-operate with the Huntingdon ringers to keep numbers up in both towns. This is only possible, of course, while the churches have different service times. Despite this co-operation, it is rare for all eight bells to be rung on a Sunday. We co-operate with the Hemingford ringers by having joint practices on alternate Wednesdays, but some of these have had to be cancelled due to lack of support.

We played our part in the Church's fundraising by providing hampers for the grand draws at the Summer Fete and the Christmas Bazaar. Charles Looker.

Charities

Our fundraising activities were again curtailed in 2021, but we did hold some events towards the end of the year.

In October we held an appeal for Maya Parish in Uganda, to help with providing a roof for a school which they are building, and for Mashambanzou Care Trust, to provide support for children orphaned by HIV/AIDS in Zimbabwe. £800 was raised, which was split 50/50.

Two coffee mornings were held in October and December which raised a total of £358.40 in support of Thrive, a charity established by the Diocese, which provides support, counselling and mentoring of young people in the Huntingdon area.

Coffee & Croissants and Bacon Butties returned, raising £165 for Service Charities.

We made donations of £100 each to the three Service Charities we support in November, part of this money coming from church funds.

To support our usual Christmas Charities, we sent the proceeds from our Christmas Service collections, with a contribution from church funds, to East Anglia Children's Hospice - £250, and £200 each to Cruse Bereavement and The Children's Society.

Instead of a cash donation to Jimmy's Night Shelter, which provides support to homeless people in Cambridge, we organized "Jumpers for Jimmy's", an appeal to collect warm clothing, blankets and sleeping bags. This resulted in one van and two carloads being delivered before Christmas. Donations were received from the Church, St Anne's School and the wider Godmanchester community, and included 20 brand new thermal sleeping bags donated by a local company. Robert Francis.

Children's Church

Since September 2021 we have been back face to face instead of being a virtual Children's Church. We have 8 leaders/teams of leaders who run sessions for us and 12 families who regularly attend, with a few other children and adults who join us occasionally. Children's Church have enjoyed being back with the church congregation and there are always willing volunteers to take part in the Parish Communion services on the 3rd Sunday of each month. We now boast a number of young children who are very happy to read, including to a (nearly) full church on Christmas Eve when we ran the 4pm Nativity service.

A big thank you to all the parents and grandparents who help out each week and make my job organising Children's Church so much easier! Paula Williams.

Churchyard Grass Cutters

The maintenance of the churchyard is the responsibility of the Town Council, and St Mary's has a contract from the Council to cut the grass, which provides useful income to the church.

Our intrepid team of grass cutters kept the churchyard looking tidy throughout the year. The churchyard covers about two acres, which is divided into 15 plots, and we have 11 volunteers, including four ladies, to look after this area, plus one reserve.

The system is very flexible: volunteers cut their patch at a time to suit themselves, and mowers, kept in tip-top condition by Gordon Peacock, and fuel are provided. We are always on the lookout for more volunteers, so if you are interested in helping please contact me. Robert Francis (Organiser).

Fabric Committee

The following items were actioned by the Fabric Committee during 2021:

- Purchase of anti – COVID mist sprayer and fluid to sanitise church between services - £214
- Minor repairs to the vestry door to prevent bolts sticking - £30
- Repairs to the lights at the churchyard entrances – £209 - paid for by GMC Council
- Assessment and interim repairs to the organ blower - £550 – paid with a grant from the Friends of St Mary's (problems with motor bearings identified requiring further work for 2022)
- Repair leak on boiler oil supply - £189 (unserviceable sump pump also identified – replacement ordered).
- Repair to roof alarm system - £63 (call-out fee. Balance covered by insurance)
- A contract let to repair and restore the south and west doors including the fitting of new secure locks on the west door – approx. £3,669. (NB. Faculty granted Feb 22)

In addition:

Several of the soakaways that take the rainwater from the church roof are not working and was initiated to see if we could make an insurance claim for tree root damage or, if not, get an estimate for the work required. (in hand for 2022)

The church roof has been leaking in various places for some time and our architect recommended a complete survey which was completed at no cost. The surveyor identified several cases where the work on the lead roof did not conform to the latest practices but rectifying this would be a major project and we are in consultation with our architect to devise a plan that would provide a solution for the next 10 years or so. (Fabric Committee).

Facebook

In 'normal times' the Facebook page has been used to advertise key events, such as our Christmas and Summer Fairs, Parish Praise at the school, Christmas Service times, other fundraising events, etc. With the lack of events during the pandemic, there has been less to post.

The Facebook page is mostly used for enquiries relating to having baptisms and weddings in church, but also genealogical searches from as far-a-field as Australia. This is because I can receive private messages via the page and some people prefer to communicate through Facebook rather than any other means.

There were 336 people following our church Facebook page, which is a lot of outreach. It is really important that church members are aware of Facebook as an outlet for advertising events and services etc. Please, if there is anything happening in connection with the church - and especially if there is poster for it - can the information/poster be forwarded to me so that I can post it on Facebook? Please email Facebook content to thefool1981@hotmail.com. Katie Keightley (Facebook Manager).

Flower Guild

During the last year members of Flower Guild have been able to return to a near normal rota of flower arranging for church festivals and weddings. We were delighted to have bookings for 6 weddings and were able to accommodate all the brides' requirements and dates. We aim to be as flexible as we can and were able to liaise with 2 brides who 'shared' their

flowers. We recognise that we need to work within each bride's budget and for example used smaller (less expensive) arrangements for one bride with a small budget who then was able to take her arrangements to the reception for her table decorations. We also had the opportunity to arrange the wedding flowers on almost a 'high society' scale for one bride. This was organised by Jane Nichols and the church looked amazing. Providing wedding flowers gives the Flower Guild members the opportunity to meet people who don't normally come to our church, and we have received some lovely feedback from all the brides. This all couldn't be done without our skilled members who provide their own greenery.

If anyone would like to join our team please let us know. Barbara Thirlwall (Secretary) and Debbie Watts (Wedding co-ordinator).

Lesson Readers

On most Sundays, one or two set lessons from the Old and New Testaments are read by members of the congregation, in church when we have been able to attend, otherwise on Zoom.

A team of four people organise the readers each week: each member of the team does a 2-month 'tour of duty', before handing over to the next team member. Until he retired at the end of September 2021, John Hoile had led the organisers' team for more than 20 years! Thank you, John, for your long and devoted service. We thank also Sandra Ferrelly, who retired from the team in September.

At present there are about 40 readers on the readers list, and we thank them all for their service. New readers are always welcome. If you would like to join the list, please contact one of the organisers: Anne Francis, Bill Templeton, David Bowers (07757 804747), or Lauren Hurst, who will gladly add your name to the list. David Bowers (Lead Organiser).

Magazine

This last year continued to place restrictions on our lives; therefore the editorial committee has not met, but I have continued to produce the magazine each month. Welcome contributions have continued to be submitted, with particular thanks to Josephine who provides her gardening article bi-monthly and Sue Worthington for her monthly Town Council report. Anne Francis and her team have continued to deliver the magazines and collect the annual subscription. Robert Francis ensured we had advertisers which helps towards the running costs. Thanks to both of them for their continued support. As the Covid restrictions have now eased I am looking towards re-establishing the editorial committee to meet on a more regular basis. Anna Page (Editor).

Music

Having been allowed to sing for our Christmas 2020 services, albeit suitably masked and spaced, we expected things to return to normal for 2021, but that was not to be. Both our singing and social events were severely curtailed during the first few months of 2021 and we did not start singing as a choir until mid-way through the year. Since that date we have provided a choir for three weddings, a wedding blessing and three funeral/memorial services as well as providing a choir for the Godmanchester Civic Service. Fortunately, the relaxing of restrictions meant that we could provide a full choir for the Christmas Services aided as ever by our regular band of augmenters. Our choir numbers have reduced over the years and we welcome new members either as regular singers or augmenters who are prepared to

support us for special occasions. Sopranos and tenors particularly welcome! Colin Thirlwall (Organist & Choirmaster).

Safeguarding

There are no safeguarding issues to report this year. However, the year has been a challenging one to keep our church compliant with the important Safeguarding regulations that keep us all safe. The Diocese changed the period of validity for the DBS (Disclosure and Barring Service) Check, which everyone who holds a responsible post in the church must have, from 5 years to 3. This meant that almost the entire Parish Council and many others had to immediately renew their certificates. Everyone affected was notified and I'm pleased to say that 15 of these 17 people now have valid certificates, and the two remaining people are in the process of gaining theirs. Simon Prince (Parish Safeguarding Officer).

Sidespersons

Once the restrictions imposed on our Church Services as a result of the pandemic were relaxed the PCC asked the Sidespersons to resume their duties for the 9.30 services from last October.

Sadly four members had stood down last year including Peter Hartwell who had been the Co-ordinator for 18 years. The fourteen people who have been doing Sidesperson's duty since October are Joan Adams, Lynn Batchelor, Liz Callaghan, Daphne Dobson, Malcolm & Rita Harris, Karen Molloy, Peter & Jennie Morgan, Jean Nicholls, Gordon Peacock, John & Bizz Thackray and Arthur West.

Anyone wishing to join the Sidespersons Team, where you would be on duty approximately once every seven weeks, please contact Peter Morgan – Lead Sidesperson.

Street Prayer Mission

Due to COVID-19 restrictions Street Prayer Mission cards have not been prepared and delivered this year, but we were able to continue our Street Prayer Mission through our intercessions during our online and church Sunday Eucharist. A monthly list appears in our Parish Magazine and additional streets from the growing Romans Edge development and our sister parish of Hilton are included.

Summer Fête & Christmas Bazaar

What a joy it was to be able to hold our Summer Fête under brilliant blue skies and among the trees of the churchyard on 26th June. Heartfelt thanks to all who made it happen and to all who came. The tremendous profits made for the work of the church are an additional bonus, but what many people mentioned was the simple pleasure of being able to socialise once again. The Christmas Bazaar also returned and took place in the church on 4th December. The usual provision of home-made hampers, supplied by various groups within the church, went to the lucky winners of our annual Grand Draw. There were many other attractions including the teas & cakes, bottle tombola, craft stalls, second-hand books and the wonderful music of the Somersham Town Band.

The Friends of St. Mary's Godmanchester

The Friends' Fundraising efforts were focussed on raising money for the Transformation project [Restricted funds] as well as ensuring there are sufficient funds [Unrestricted funds]

to help maintain the fabric of the church. We had a slow start to the year with no events permitted at all in the first half of the year, but in July we had a bonanza – we received from Alan Hooker with huge gratitude £1,040 from the Godmanchester 800 Club (2020: £940); and we hosted 'Jazz on the Island' - a wonderful evening of jazz at Island Hall which Christopher and Grace Vane Percy so generously enabled us to use. Our biggest jazz crowd ever descended on its beautiful grounds – many people escaping for the first time in months to eat – and drink – their picnics and the wonderful evening made £2,622. We then had a series of events in the church which included a Come & Sing the Messiah which raised £768.07; this was larger than expected because Lee Dunleavy the excellent conductor is a great supporter of the Transformation project and elected to give his services for free which was exceptionally generous of him. Roger Leivers gave a well-attended and interesting lecture based around his *Godmanchester at War* book which raised £1,866 for the Friends. Our autumn lecture on Queen Catherine Howard given by David Starkey was very successful raising as it did £3,724 which was down on Dr Starkey's 2018 lecture because of COVID; and Roger Leivers Vase Auction raised a further £867 for the Friends. This enabled us to transfer £6,630 into the Transformation fund and pay £550 for a survey of the Organ Blower. Our funds now stand at £10,150 of which £5,456 is restricted and will shortly be transferred into the Transformation Fund and of the balance £1,400-£1,800 has been earmarked for the Organ Blower overhaul and £1,513 for the replacement of the Boiler Room sump pump.

But I would like to end by thanking the Trustees of The Friends Colin Thirlwall, Christopher Vane Percy, Sue Worthington, Nick Leigh-Smith, Anja Busk, and our esteemed treasurer and secretary David Bowers and Kate Sington for their work in keeping the show on the road while under lockdown with diligence and immense enthusiasm and then bringing things back so robustly when we were able to in July this year with the amazing Jazz on the Island that really was an Elysian vision - god knows we needed it. Adrian Sington (Chairman).

The Upper Room

During the financial year of 2021/2022 a total of £2403.75 was raised through the Upper Room towards the Transformation Project funds.

I have been quiet for about 3 months, as I had a job to do at my home, which I needed to concentrate all my strength. If weather permits and the soil is hard enough, I will be returning to the car boot markets in April. In the meantime I will be listing stuff at my usual places: Facebook Market, Vinted and Ebay. Thank you to all who helped me by donating their unwanted stuff. Lucilia Azevedo.

Transformation Project

After considerable delays caused by COVID we eventually had a Zoom meeting with the Diocesan Advisory Committee (DAC) in mid-January to discuss the project. They raised queries on the protection of the memorial on the west wall adjacent to the proposed lift shaft (our architect has this in hand), whether we had completed a spatial analysis to show the furniture layout in the parish office (yes), whether the space round the font would be sufficient for families (same as at present), whether we could shorten and reuse the existing pews (difficult and heavy). These queries were answered in a paper to the DAC which included a diagram of the proposed parish office and the area round the font and included several suggestions for retaining significant parts of the pews. There then followed a delay while we waited for a response from the Victorian Society and comments from the Church Building Council (CBC) from whom the DAC sought comments. The CBC raised a query over the going 'Greener' with our heating and the Victorian Society again raised concerns over the pews.

In our response we agreed to a further study of our heating requirements and provided some suggestion for the retention of parts of the pews. At the end of May the DAC recommended our proposal for approval and advised us to proceed to public consultation when the plans are displayed for public comment. At the PCC meeting on 15 July 21 the PCC voted to proceed with the faculty application and the application was duly submitted to the Diocesan Registrar who approved the faculty with four specific conditions relating to the pews, the choice of chairs, the treatment of the memorial on the west wall and the final proposal for the heating system. These will be addressed in RIBA stage 4, the detailed design. During the year we have been working with our professional funders to prepare submissions to various funding bodies including the heritage Lottery Fund (HLF). Our funders submitted an 'Expression of Interest' application to the HLF in October and in November we were advised that we would not be invited to make a funding application as they had queries over the relocation of the Godmanchester Museum, and they also required greater clarity on how the project would reach a wider range of people. We are in the process of re-working our 'Expression of Interest' paper to better meet their latest requirements. We can re-submit it in the New Year.

As an update to the costings produced some time ago by our architect showed that the estimated cost of RIBA Stage 4 had increase from around £75,000 to around £90,000. This will require some detailed consideration. During 2021 we raised around £10,000 thanks to the efforts of the Upper Room, the Friends of St Mary's and individual donations. Our expenditure for the year was £15,456 mainly on architect's fees and fees to our fundraising professionals. Fundraising proposals and help are always welcome.

Website

2021 VIEWS												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
479	326	501	392	491	677	462	440	707	885	1,157	1,056	7,573

	VIEWS	VISITORS
2019	10,633	3,055
2020	6,445	2,162
2021	7,573	2,760

2021 TOP POSTS	
In-person services	2,997
Calendar	966
Contact	440
Newsletter	396
Buildings + Facilities	298
Zoom Services & Meetings	297
Church Matters	250
Vicar's Mailings	173

The most dynamic parts of the website are the Calendar, the Vicar's Mailings and the Newsletter/Diary all of which change every week. The Calendar has details of all the services as well as other meetings about Church life. Any suggestions as to how the website can be improved are gratefully received. And can all heads of department keep me informed as to any changes to their regular meetings etc. Adrian Sington.

Wives' Group

Sadly our meetings were again curtailed by Covid restrictions and our first meet of the year was in September. We also managed a meeting in October, when a representative from our chosen charity E>A>C>H> (East Anglian Children's Hospital) came to talk to us. We were able to send contributions of clothes etc. for the charity shops which support E>A>C>H>.

In November we had a Quiz night, but unfortunately our party in December had to be cancelled due to Covid worries.

We have no joining fee; pay £2 when you come and you will be sure of a warm welcome. Please feel free to contact me on 01480 458700 or olwyn.hurd@ntlworld.com. Olwyn Hurd (Chairman).

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules 2020 (Revised Reprint 2021). The membership of the PCC for St. Mary the Virgin comprises the incumbent, churchwardens, the reader and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The full PCC met nine times during the year, four in person and all others via Zoom, with an average level of attendance of 84%. Given its wide responsibilities the PCC has 10 sub-committees, each dealing with a particular aspect of parish life.

These sub-committees, comprising worship, evangelism and outreach, pastoral care, finance, charities, fabric, church hall, transformation, magazine and Fete & Bazaar, are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary.

Administrative Information

St. Mary the Virgin is situated at the end of Chadley Lane, Godmanchester. It is part of the Diocese of Ely within the Church of England. The correspondence address is The Vicarage, 59 Post Street, Godmanchester, Huntingdon, Cambridgeshire, PE29 2AQ. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity currently excepted from registration with the Charity Commission.

Members of the PCC are Trustees of the Charity. The PCC is required by law to prepare an annual report identifying the activities of the Church to further its charitable purposes for the public benefit, including a statement of accounts verified by an Independent Examiner.

PCC members who have served at any time from 1st January 2021 until the date of this report was approved are:

Ex Officio members:

- Incumbent: The Reverend David Busk (Chairman)

- Honorary Curate: The Reverend Canon Jonathan Young
- Authorised Lay Minister: Jean Morgan
- Authorised Lay Minister: Gillian Bathurst Hoile
- Church Warden: Robert Hurd
- Representative of the Laity on the Deanery Synod: Peter Morgan

Elected members:

- | | |
|---------------------------------------|------------------------|
| • Kate Robinson – PCC Secretary | • Nicholas Leigh Smith |
| • Adrian Sington | • Robert Francis |
| • Simon Prince | • Gilly Young |
| • Lucilia Azevedo | • Kevin Parks |
| • Carole Olsen (resigned August 2021) | • Colin Thirlwall |

Approved by the PCC on 25 April 2022 and signed on their behalf by the Reverend David Busk (PCC chairman).

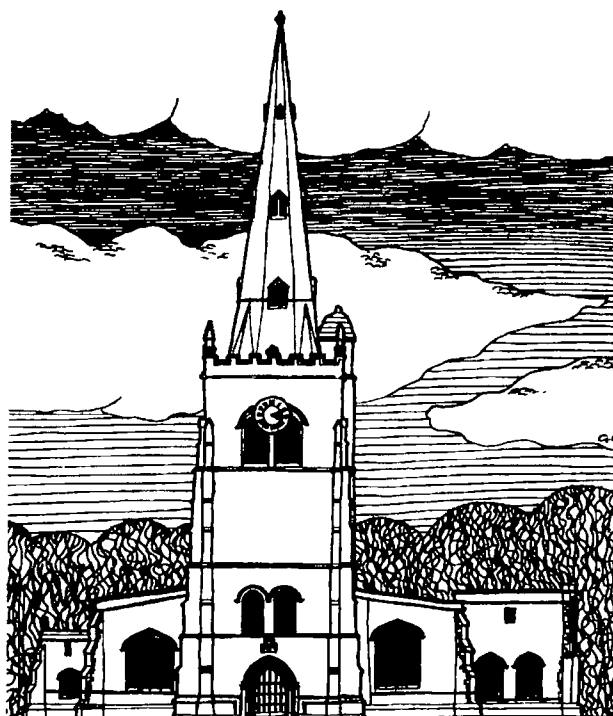
CHURCH OF ST MARY THE VIRGIN GODMANCHESTER

MISSIONARY AND CHARITABLE GIVING 2021

Charity	Fundraising Events	General funds	Total Donated
Service Charities			
RAF Benevolent Fund	100		100
Seafarers UK	82	18	100
ABF Soldiers Charity		100	100
Christmas Charities			
Children's Society (includes Christingle Service)	90	110	200
Other Charities			
THRIVE Youth work	281		281
Friends N Kigezi Diocese	400		400
Friends of Mashambanzou	410		410
TOTAL	1,363	228	1,591

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Church of St Mary the Virgin Godmanchester PCC



FINANCIAL STATEMENTS

For the year ending

31ST December 2021



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

CHURCH OF ST MARY THE VIRGIN GODMANCHESTER

On accounts for the year
ended

31 DECEMBER 2021

Charity no
(if any)

1194684

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

21/01/2022

Name:

GARY JOHN FORDHAM

Relevant professional
qualification(s) or body
(if any):

INSTITUTE OF FINANCIAL ACCOUNTANTS/FEDERATION OF TAX
ADVISERS.
MEMBERSHIP NO. 11621

Address:

7 TITHE CLOSE

HILTON

HUNTINGDON, PE28 9NR

ST MARY THE VIRGIN GODMANCHESTER PCC
RECEIPTS AND PAYMENTS ACCOUNTS YEAR ENDED 31 DEC 2021

	Notes	Unrestricted	Designated	Restricted	Endowment	2021 Total	2020 Total
RECEIPTS							
Voluntary receipts							
Planned Giving	a	39,866				39,866	36,687
Collections at services	b	6,499				6,499	4,256
All other giving/voluntary receipts	c	8,668		10,578		19,246	27,019
Gift Aid recovered		11,426		57		11,483	12,809
Legacies		0				0	1,000
Grants (recurring and one-off)	d	6,042				6,042	5,129
Activities for generating fund							
Church fundraising activities	e	4,987				4,987	1,555
Investment income							
Investment income	f	1,547		1,247		2,794	3,074
Church activities							
Fees retained		5,604				5,604	2,933
Trading activities	g	2,310	20,317			22,627	22,080
Other receipts/income							
Receipts for church organisations (net)	h			687		687	200
Insurance claim						0	2,548
TOTAL RECEIPTS		86,949	20,317	12,569	0	119,835	119,289
PAYMENTS							
Cost of generating funds							
Cost of fundraising activities	i	306	-	-	-	306	0
Church activities							
Mission & Charity Giving	j	380		-	-	380	377
Parish Share		66,425		-	-	66,425	66,467
Staff Expenses		330		-	-	330	666
Church expenses							
Mission and Evangelism	k	300		-	-	300	62
Church Running Expenses	l	7,190		-	-	7,190	16,397
Church insurance		7,488		-	-	7,488	7,563
Church utility bills		2,975		-	-	2,975	5,247
Church hall expenses			6,385	-	-	6,385	7,511
Cost of trading	m		160	-	-	160	181
Major capital expenditure							
Major Repairs to the church building	n	-	-	-	-	0	0
Major repairs to the church hall	o	-	-	-	-	0	0
New building work to church property	p	-	-	15,456		15,456	7,920
Other payments/expenditure							
Payments for church organisations (net)	q	-	-	-	-		329
TOTAL PAYMENTS		85,394	6,545	15,456	0	107,395	112,721
NET RECEIPTS AND PAYMENTS		1,555	13,772	(2,887)	0	12,440	6,568
REVALUATIONS							
Unrealised gain / (loss)							
CBF Fixed Interest Acc		(777)				(777)	398
Dorothy Allen Trust					9,724	9,724	5,175
CBF Sunday School Account				10		10	10
TOTAL REVALUATIONS		(777)	0	10	9,724	8,958	5,583
NET RECEIPTS/PAYMENTS/REVALUATIONS		779	13,772	(2,877)	9,724	21,398	12,151

ST MARY THE VIRGIN GODMANCHESTER PCC

STATEMENT OF ASSETS AND LIABILITIES AT 31 DECEMBER 2021

ASSETS

	31 DEC 2021	31 DEC 2020	± in 2021
Petty Cash	49	67	(18)
Santander Bank (Current Account)	39,360	21,937	
Plus Checked deposited but not cleared	484		
Less cheques issued but not presented	(1,221)	(351)	
	38,623	21,586	17,037
Nationwide building Society	0.00	0.48	(0)
Charity Aid Foundation Bank (Transformation Fund)	20,389	16,223	4,166
Other Assets			
C of E Central Board of Finance Deposit Accounts			
CBF Contingency a/c	11,220	10,907	312
CBF Development a/c (Transformation Fund)	10,506	20,497	(9,991)
	21,726	31,404	
Total Bank accounts/cash	80,787	69,281	11,506
Trust Funds and Fixed Interest Securities			
CBF Fixed Interest Securities a/c	10,913	11,690	(777)
Dorothy Allen Trust Fund	96,046	86,322	9,724
Sunday School Trust Funds			
CBF114001/103D	940	930	10
CBF114001/702D	2,000	2,000	0
	109,899	100,942	8,958
TOTAL ASSETS	190,686	170,222	20,464
LIABILITIES			
Fees owing to Ely DBF	(801)	(1,330)	
NET ASSETS/LIABILITIES	189,885	168,892	20,993
FIXED ASSETS RETAINED FOR CHURCH USE			
Church hall and fittings	93,000	93,000	
Storage shed & Church Hall shed	4,100	5,500	
Piano	5,000		
Set of handbells	3,000	3,000	
Four lawnmowers, three trimmers one leaf blower	656	875	
Video projection equipment	3,375	4,500	
	109,131	106,875	
TOTAL ASSETS	299,016	275,767	23,249

Approved by the Parochial Church Council on 21 March 2022 and signed on its behalf by:

Revd DW Busk
Vicar and PCC Chairman

Signature



Date

21/3/22

The notes on page 3 to 6 form part of this statement

ST MARY THE VIRGIN GODMANCHESTER PCC

OPERATING FUNDS 2021

	b/f from 2020	Receipts	Payments	Reval'n	c/f to 2022	± in 2021
Assets available (From Assets & Liabilities)						
Petty cash	67	3,355	3,373		49	(18)
Santander (net)	21,586	118,931	101,895		38,623	17,037
N'wide Acc - Decoration	0	0	0		0	
CBF Development Acc	20,497	9	10,000		10,506	(9,991)
CAF Transformation Acc	16,223	19,622	15,456		20,389	4,166
CBF Contingency Acc	10,907	312			11,220	312
TOTAL	69,281	142,231	130,725		80,787	11,506
Operating funds						
General Fund	14,858	71,526	62,120		24,265	9,407
Bellringers	1,541	1,425	1,300		1,666	125
Children's Church	42	3	0		44	3
Church Fabric	3,142	5,235	30		8,346	5,205
Church Hall	5,850	15,940	14,885		6,905	1,055
Churchyard & Mowers	492	4,378	4,160		710	218
Decorating Fund	5,011	2,000	0		7,011	2,000
Transformation Project	36,749	30,336	36,147		30,938	(5,811)
Flower Guild	418	828	266		979	562
Youth Group	334	0	300		34	(300)
Agency Funds	844	10,561	11,517		(112)	(956)
TOTAL	69,281	142,231	130,725	0	80,787	11,506

The General Fund which comprises the Santander Current Account, Petty Cash Account and the CBF Contingency account has sub accounts that are either income or expenditure. The income in some sub accounts is designated for specific expenditure, e.g. the Dorothy Allen Trust. These are shown in the restricted column. All other income in the unrestricted column, is used as a common pot to meet expenditure in any sub account.

Operating Funds have both income and expenditure during the year and individual balances are carried forward to the start of the next year. When necessary, transfers are made between operating funds during the year.

Agency Funds are funds that are handled by the church but are not part of the church income and expenditure. Examples are fees for organists, vergers or choir at weddings and funerals and collections at funerals for a specific charity.

ST MARY THE VIRGIN GODMANCHESTER PCC

NOTES TO THE FINANCIAL STATEMENT YEAR ENDED 31 DEC 2021

1 ACCOUNTING POLICIES

The Financial Statements have been prepared in accordance with both the Charities Act 2011, on the Receipts and Payments Basis, and the Church of England accounting regulations

2 ANALYSIS OF FUND MOVEMENT FOR THE YEAR

(i) **UNRESTRICTED FUNDS** may be used by the PCC for any of its ordinary purposes. The movements in the fund are shown in the Receipts and Payments Account

FUND NAME	FUND PURPOSE	Bal 1 Jan	Receipts	Payments	Bal 31 Dec
Church Hall	Maintain hall	5,850	15,940	14,885	6,905
		5,850	15,940	14,885	6,905

(ii) **DESIGNATED FUNDS** represent funds set aside, out of ordinary unrestricted funds, for specific designated purposes, but they can be transferred back into general funds at any time

FUND NAME	FUND PURPOSE	Bal 1 Jan	Receipts	Payments	Bal 31 Dec
Decorating fund	Church redecoration	5,011	2,000	0	7,011
Churchyard & Mowers	Maintain church surrounds	492	4,378	4,160	710
		5,503	6,378	4,160	7,721

(iii) **RESTRICTED FUNDS** represent either income from trusts or endowments which may be expended only on those restricted objectives provided in the terms of the trust or bequest, or donations or grants received or invited for a specific purpose. The funds may only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund and cannot be absorbed into general funds.

FUND NAME	FUND PURPOSE	Bal 1 Jan	Receipts	Payments	Bal 31 Dec
Transformation Fund	Church Transformation Project	36,749	30,336	36,147	30,938
Sunday School	Fund Children's Church	42	3	0	44
Youth Group	Fund Youth Work	334	0	300	34
		37,125	30,339	36,447	31,017

(iv) **ENDOWMENT FUNDS** are funds whose capital must be maintained: only income arising from the investment may be used either as restricted or unrestricted funds depending on the purpose for which the endowment was established

FUND NAME	FUND PURPOSE	Bal 1 Jan	Receipts	Payments	Bal 31 Dec
Dorothy Allen Trust	50% fabric, remainder unrestricted	0	2,469	2,469	0
Sunday School Invest	Religious education	0	3	3	0
		0	2,472	2,472	0

(v) **FUNDS LODGED IN THE CHURCH ACCOUNTS** are funds belonging to church organisations that do not appear in the Statement of Receipts and Payments

FUND NAME	FUND PURPOSE	Bal 1 Jan	Receipts	Payments	Bal 31 Dec
Bell Ringers Fund	Tower maintenance	1,541	1,425	1,300	1,666
Flower Guild Fund	Church flowers	418	828	266	979
		1,959	2,253	1,566	2,645

3 TRANSFERS BETWEEN FUNDS

From	To	Amount
Church Hall	Gen Funds	6,500
Church hall	Decorating Fund	2,000
Churchyard & Mowers	Fabric Fund	4,000

ST MARY THE VIRGIN GODMANCHESTER PCC

NOTES TO THE FINANCIAL STATEMENT YEAR ENDED 31 DEC 2021

4. ANALYSIS OF RECEIPTS AND PAYMENTS ITEMS

RECEIPTS		Unrestricted	Designated	Restricted	Endowment	2021 Total	2020 Total
Notes							
a)	Planned giving						
	BACS donations (regular)	1,438	-	-	-	1,438	1,490
	Free-will envelopes	3,609	-	-	-	3,609	4,663
	Parish giving	20,249	-	-	-	20,249	15,510
	Standing orders/DDs	14,570	-	-	-	14,570	15,024
		<u>39,866</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>39,866</u>	<u>36,687</u>
b)	Collections at services						
	Baptisms	531	-	-	-	531	72
	Funerals	920	-	-	-	920	200
	House communion	63	-	-	-	63	62
	Regular Sunday services	3,308	-	-	-	3,308	3,491
	Special Services	1,024	-	-	-	1,024	381
	Weddings	654	-	-	-	654	50
		<u>6,499</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,499</u>	<u>4,256</u>
c)	All other giving/voluntary receipts						
	Donations	6,582	-	10,578	-	17,160	22,332
	Gift day	2,086	-	-	-	2,086	4,687
		<u>8,668</u>	<u>-</u>	<u>10,578</u>	<u>-</u>	<u>19,246</u>	<u>27,019</u>
d)	Grants (recurring and one-off)						
	VAT Recovered	-	-	-	-	0	2,379
	hdc Covid Grant	6,000	-	-	-	6,000	1,652
	Friends of St Mary's	42	-	-	-	42	535
		<u>6,042</u>	<u>0</u>	<u>0</u>	<u>-</u>	<u>6,042</u>	<u>4,566</u>
e)	Fundraising activities						
	Summer fete	2,689	-	-	-	2,689	0
	Christmas bazaar	2,298	-	-	-	2,298	1,555
		<u>4,987</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,987</u>	<u>1,555</u>
f)	Investment income						
	CBF Contingency acc	312	-	-	-	312	111
	CBF Development acc	-	-	9	-	9	87
	Dorothy Allen Trust	1,235	-	1,235	-	2,469	2,477
	Sunday School Investments	-	-	3	-	3	16
		<u>1,547</u>	<u>0</u>	<u>1,247</u>	<u>-</u>	<u>2,794</u>	<u>2,691</u>
g)	Trading activities						
	Church hire	370	-	-	-	370	410
	Hall letting	-	15,940	-	-	15,940	14,730
	Magazine sales & advertising	1,780	-	-	-	1,780	2,648
	Sunday & thur coffee	159	-	-	-	159	43
	Grasscutting contract	-	4,378	-	-	4,378	4,250
		<u>2,310</u>	<u>20,318</u>	<u>-</u>	<u>-</u>	<u>22,627</u>	<u>22,080</u>
h)	Other receipts/income						
	Insurance claim	-	-	-	-	0	2,548
	Bellringers (net)	-	-	125	-	125	100
	Flower guild (net)	-	-	562	-	562	100
		<u>-</u>	<u>-</u>	<u>687</u>	<u>-</u>	<u>687</u>	<u>2,748</u>

ST MARY THE VIRGIN GODMANCHESTER PCC
NOTES TO THE FINANCIAL STATEMENT YEAR ENDED 31 DEC 2021
4. ANALYSIS OF RECEIPTS AND PAYMENTS ITEMS

PAYMENTS	Unrestricted	Designated	Restricted	Endowmnet	2021 Total	2020 Total
i) Cost of fundraising activities						
Fete & bazaar	183	-	-	-	183	0
Donation envelopes	122	-	-	-	122	249
	<u>306</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>306</u>	<u>249</u>
j) Mission & charity giving						
Christmas charities	100	-	-	-	100	930
Service charities	218	-	-	-	218	278
Mayor of Godmanchester's Charity	-	-	-	-	0	234
Other charities	-	-	-	-	0	71
	<u>318</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>318</u>	<u>1,513</u>
NB. 2021 Christmas charities were paid in Jan 2022						
k) Mission & evangelism						
Children's church	62	-	-	-	62	309
Othe donations	-	-	-	-	0	200
	<u>62</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>62</u>	<u>509</u>
l) Church running expenses						
Admin	4,740	-	-	-	4,740	5,584
Altar requirements	207	-	-	-	207	551
Auditor fee	240	-	-	-	240	0
Maintenance	8,409	-	-	-	8,409	7,435
Organ & choir	407	-	-	-	407	661
Misc	2,208	-	-	-	2,208	7,202
Farewell gifts	0	-	-	-	0	20
	<u>16,211</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>16,211</u>	<u>21,453</u>
m) Cost of trading						
Mower expenses	-	168	-	-	168	631
Literature	-	-	-	-	0	114
Cost of goods (Coffee)	13	-	-	-	13	0
	<u>13</u>	<u>168</u>	<u>-</u>	<u>-</u>	<u>181</u>	<u>745</u>
n) Major repairs to church building						
Church fabric	-	-	-	-	0	515
o) Major repairs to church hall	-	-	-	-	-	-
p) New building work to church property						
Transformation project	-	-	7,920	-	7,920	12,328
q) Other payments and expenditure						
Bellringers (net)	-	-	-	-	0	0
Flower guild (net)	-	-	-	-	0	635
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0</u>	<u>635</u>