

# TRUSTEES' REPORT AND ACCOUNTS

25 March 2023 to 24 March 2024

## Cheltenham Silver Band

Registered Charity number: 1194662



Trustees: Adrian Pawley (Chair), Abigail Brook (Secretary), Susan Pawley (Treasurer), Andrew Sim, Christopher Tait, Linda McQuone, Michael Childs, Ian Morgan.

Registered address: 110 Malleson Road, Gotherington, Cheltenham, Glos. GL52 9EY

## **Trustees' Report for the period to 24 March 2024**

### **Aims and Objectives**

1. Our constitution states that our object as a charity is

*"To advance the participation, education and appreciation of the general public of all ages in the art and science of brass band music in Cheltenham, wider Gloucestershire and the South West through the provision of rehearsal facilities, instrument loan and tuition and by participation in concerts and contests."*

2. The main activities we undertake are as set down in this statement. The Trustees have considered the Charity Commission's guidance on public benefit and are satisfied that the Charity's aims and activities meet the criteria set.

### **Achievements and Performance**

1. In our view, the band has met all objectives and in many respects we have achieved performance well in excess of those objectives.
2. Our view is evidenced by:
  - a. Many concerts during the reporting year, both the Silver Band, Training Band and joint bands, with a total audience estimated to be in excess of several thousand.
  - b. Two bands from CSB attended the West of England Regional Contest in March, and the Silver Band attended the local the Gloucestershire Brass Band Association Contest in November.
  - c. The Silver Band rehearses twice a week throughout the year.
  - d. We confirmed our commitment to providing learner tuition, both in groups and as individuals, through the establishment of a weekly Learner Band rehearsal on Monday evening, routinely attended by a dozen or more members.
  - e. People of all ages joining the band to learn to play; we have new members still at Primary school and others who are of retirement age.
  - f. Training band rehearse each Friday evening where possible; often with up to 30 players in a rehearsal.

### **Structure, Governance and Management**

1. Cheltenham Silver Band adopted a constitution that meets all the guidelines given by the Charities Commission when it registered as a Charitable incorporated organisation (CIO) on 3<sup>rd</sup> June 2021.
2. Trustees are appointed for a term of 3 year by a resolution passed at a properly convened meeting of the charity trustees.

3. In addition, we appoint a Musical Director for each Band, who is responsible for conducting rehearsals, the selection of music and the band's concert and contest performances.
4. Cheltenham Silver Band is chaired by one management committee, made up of Silver Band and Training Band members. The committee is responsible for the day to day running of all activities.

### Reference and Administrative details

1. The name of the Charity is registered as **Cheltenham Silver Band** Charity number: 1194662
2. The charity also performs using the name **Cheltenham Silver Training Band**, **Cheltenham Silver Learner Band**, and **Cheltenham Academy Band** when this group of players is hired as an entity or performing as an entity, although all players are members of Cheltenham Silver Band.
3. The Trustees, holding office for the full period of this report, unless otherwise indicated are:

Adrian Pawley (elected 11/02/2024, elected chair 11/02/2024) (Chairman)

Abigail Brook (elected 18/02/2024) (Secretary)

Susan Pawley (elected (04/11/2021) (Treasurer)

Linda McQuone (elected 04/11/2021)

Ian Morgan (elected 09/06/2021)

Andrew Sim (elected 25/02/24)

Christopher Tait (elected 18/02/2024)

Michael Childs (elected 02/03/2022, elected chair 16/12/2022, resigned from chair 11/02/2024)

Alastar Stock (elected 16/12/2022, resigned 18/02/2024)

Claire Henderson (elected (04/11/2021, resigned 18/02/2024)

Thomas Henderson (elected 04/11/2021, resigned 18/02/2024)

Sally Carpenter (elected 04/11/2021, resigned 18/02/2024)

### Financial Report

1. Income and Expenditure by category are summarised in the Accounts for the Year to 24 March 2024 on pages 6 & 7.
2. A ring-fenced grant of £50,000 from the Charles Irving Trust was received by Cheltenham Silver Band, Charity No 1163618, during the financial year ending 24 March 2020 to fund a




long-term rehearsal venue for the band. This was transferred to Cheltenham Silver Band, Charity Number 1194662 during the financial year ended 24 March 2024. As of yet our search for a venue has not been fruitful and the complete £50,000 remains ring-fenced.

3. A further grant of £4,000 was received by Cheltenham Silver Band, Charity No 1163618, in the period ending 24 March 2019 from the Charles Irving Trust in support of the annual Musical Showcase – now renamed “The Sir Charles Irving Musical Showcase”. The remaining funds were transferred to Cheltenham Silver Band, Charity Number 1194662 during the financial year ended 24 March 2024. These funds are ring-fenced for the sole purpose of running the Showcase, including awards, room hire, refreshments and any other expenses solely attributable to the Showcase. We expect this grant to be sufficient to run the Showcase for 10 years or more. We did not incur any expenses for a showcase this year.
4. Our financial position has remained reasonably static and our reserves remain sufficient for most contingencies. Our aim is to retain sufficient for one year’s running costs plus the expected annual deficit of £1,000 to £2,000 relating to increased rehearsal space hire until we move into new long-term accommodation. Within the running costs reserve there is contingency for the hire of suitable storage for the band’s assets should the band cease to operate, until the trustees reform the band or decide to dissolve the band and sell or distribute the assets for the benefit of the Cheltenham community.

The Trustees declare that they have approved the Trustees’ Report above.

Signed on behalf of the Board on .....29 OCTOBER.....2024:

  
Adrian Pawley  
Chair  
Cheltenham Silver Band

**CHELTENHAM SILVER BAND  
RECEIPTS AND PAYMENTS ACCOUNTS  
FOR THE PERIOD ENDED 24 MARCH 2024**

	<b>notes</b>	<b>Unrestricted funds For the Year ended 24-Mar-24</b>	<b>Restricted funds For the Year ended 24-Mar-24</b>	<b>Total Funds For the Year ended 24-Mar-24</b>	<b>Total Funds For the Period ended 24-Mar-23</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Receipts</b>			(See notes 2&3)		
Income from Performances		3,378		3,378	
Grants and Donations		6,388		6,388	
<b>Total receipts</b>		<b>9,766</b>		<b>9,766</b>	<b>Nil</b>
<b>Payments</b>	<b>4</b>				
Premises Rent		3,853		3,853	
Insurance		577		577	
Conductor's fees		80		80	
Instrument repairs		1,013		1,013	
Membership fees		845		845	
Competition entry		155		155	
Concert expenses		1,141		1,141	
Miscellaneous		1,246		1,246	
Instruments		750		750	
Uniforms / costumes		729		729	
Music		181		181	
<b>Total payments</b>		<b>10,570</b>		<b>10,570</b>	<b>Nil</b>
<b>Net receipts / (payments)</b>		<b>(804)</b>		<b>(804)</b>	
<b>Cash funds brought forward at start of period</b>		<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Ni</b>
<b>Cash funds transferred from Cheltenham Silver Band, charity number 1163618</b>	<b>5</b>	<b>16,730</b>	<b>52,650</b>	<b>69,380</b>	<b>Ni</b>
<b>Cash funds carried forward at end of period</b>		<b>15,926</b>	<b>52,650</b>	<b>68,576</b>	<b>Ni</b>

**CHELTENHAM SILVER BAND**  
**STATEMENT OF ASSETS AND LIABILITIES AS AT 24 MARCH 2023**

			<b>Total Funds</b>	<b>Total Funds</b>
			<b>As at</b>	<b>As at</b>
		<b>notes</b>	<b>24-Mar-24</b>	<b>24-Mar-23</b>
		<b>1</b>		<b>£</b>
<b>Cash Funds:</b>	<b>General</b>		68,576	Nil
	<b>Total</b>		68,576	Nil
<b>Other monetary assets</b>			Nil	-
<b>Assets retained for the Charity's own use</b>		<b>6</b>	Nil	Nil

Signed on behalf of the Trustees on 29 Oct 2024 2024:



Adrian Pawley

Chair

Cheltenham Silver Band

**CHELTENHAM SILVER BAND**  
**NOTES TO THE ACCOUNTS**  
**YEAR ENDED 24 MARCH 2024**

**1. Statement of Assets and Liabilities**

This statement identifies all the assets and liabilities of the Charity as at 24 March 2024.

**2. Grant from Charles Irving Trust**

A grant of £50,000 was received by Cheltenham Silver Band, Charity No 1163618, during the financial year ending 24 March 2020 from the Charles Irving Trust to assist with costs of future long-term accommodation. This was transferred to Cheltenham Silver Band, Charity Number 1194662 during the financial year ended 24 March 2024. The full amount will be spent on expenses in association with long-term accommodation.

**3. Grant from Charles Irving Trust**

A grant of £4,000 was received in April 2018 by Cheltenham Silver Band, Charity No 1163618, during the financial year ended 24 March 2019 from the Charles Irving Trust to fund an annual Musical Showcase for all the trainees in the band. The remaining funds were transferred to Cheltenham Silver Band, Charity Number 1194662 during the financial year ended 24 March 2024. The grant is treated as restricted as it can only be used for expenditure specifically identified as room hire, refreshments, medals and certificates associated with the Showcase.

**4. Trustees' Remuneration and Expenses**

No remuneration directly or indirectly out of the funds of the Charity was paid or payable for the period to any Trustee.

No reimbursement of personal expenses has been made or is due to be made to any of the Trustees in respect of the period (2022/23 £ nil).

**5. Transfer of Cash assets from Cheltenham Silver Band, Charity Number 1163618**



During the year ended 24 March 2024, the cash assets of Cheltenham Silver Band, Charity Number 1163618 were transferred to this charity.

## 6. Assets retained for the Charity's own use

Assets retained for the charity's own use are the instruments, music and uniforms owned by the band. Replacement costs are identified in our insurance policy as c£94,000, which is the estimated cost of replacement, although sale costs would be lower as the music and uniforms have a negligible resale value. Consequently no value is placed on these assets in the Statement of Assets and Liabilities. A full list of band owned instruments is set out below. All assets are securely stored when not in use.

Instrument	Make	Serial Number	Instrument	Make	Serial Number
Baritone	Besson	753033	Soprano Cornet	Schilke	59629
Baritone	Besson	585697	Glockenspiel	Yamaha	90166
Baritone	Regent	159034	Tenor Horn	B & H Imperial	750-703019
Baritone	Couesnon		Tenor Horn	B & H York	750021
Baritone	Sovereign (L)	857083	Tenor Horn	Boosey	135575
Baritone	Sovereign (L)	857086	Tenor Horn	John Packer	5050232
Baritone	York	3055	Tenor Horn	Sovereign	580674
Bb Bass	Besson & Co	108883	Tenor Horn	Sovereign (L)	865583
Bb Bass	Imperial	450377	Tenor Horn	Sovereign (L)	855444
Bb Bass	Sovereign (L)	858550	Tenor Horn	Sovereign (L)	95065-838772
Bb Bass	Sovereign (L)	866051	Timpani	25" Premier Pedal (L)	
Chimes	Premier		Timpani	28" Premier Pedal	
Cornet	Besson 600	622-723554	Trombone	Bach 42 BbF Tenor (L)	136820
Cornet	Besson 600	622-779484	Trombone	Bach 42 Tenor (L)	137891
Cornet	Besson 600	622-751984	Trombone	Bach 42 Tenor (L)	130139
Cornet	Besson 700	723-785536	Trombone	Bach 50B3 Bass (L)	137463
Cornet	Besson 700	723-783900	Trombone	Bach T3300	923846
Cornet	Besson 700	723-755506	Trombone	Blessing	513468
Cornet	Besson 700	723-810029	Xylorimba	Viscount	
Cornet	Boosey & Hawkes	665141			
Cornet	Boosey & Hawkes	601698			
Cornet	Contest 2	H151285			
Cornet	Getzen Eterna (L)	EC9080			
Cornet	Getzen Eterna (L)	EC8948			
Cornet	Getzen Eterna (L)	EC9010			
Cornet	Getzen Eterna (L)	EC8155			
Cornet	Getzen Eterna (L)	EC9082			
Cornet	Getzen Eterna (L)	EC9600			
Cornet	Getzen Eterna (L)	PO8589			
Cornet	Getzen Eterna (L)	PO6359			
Cornet	Getzen Eterna (L)	PO6376			
Cornet	Sonata CR701				
Cornet	Sovereign	665436			
Cornet	Yamaha	2584			
Cornet	Yamaha	883144			
Drum Kit	Yamaha				
Drum Kit	Traps A400				
Eb Bass	Boosey	139015			
Eb Bass	Imperial	582156			
Eb Bass	Sovereign (L)	856558			
Eb Bass	Sovereign (L)	856458			
Euphonium	Imperial	592817			
Euphonium	Imperial	767-689209			
Euphonium	Lefleur	689468			
Euphonium	Yamaha Maestro (L)	315286			
Euphonium	Yamaha Maestro (L)	313090			
Flugel Horn	Besson	590504			
Flugel Horn	Yamaha (L)	13172			