



Trustees' Annual Report for the period

| Period start date | | Period end date | |
|-------------------|------------|-----------------|------------|
| From | 01 09 2023 | To | 31 08 2024 |

Section A Reference and administration details

Charity name WEST END METHODIST CHURCH

Other names charity is known by

Registered charity number (if any) 1194659

Charity's principal address 405 LONDON ROAD

STOKE-ON-TRENT

Postcode

ST4 5AW

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------------|-----------------|------------------------------------|---|
| 1 | Rev JOE ADAMS | CHAIR | | |
| 2 | LEANNE MARGARET LOVATT | | | |
| 3 | NORMAN GEORGE PROPHETT | | | |
| 4 | SARA MARIE TOFT | | | |
| 5 | MARGARET ANNE SUSAN TATTON | | | |
| 6 | SUSAN ELAINE FINNEY | | | |
| 7 | THOMAS GEORGE BEECH MBE | | UNTIL 28 TH AUGUST 2024 | |
| 8 | MAUREEN EDITH PROPHETT | | | |
| 9 | JASON ANDREW TOFT | | | |
| 10 | JOHN BUTLIN | | | |
| 11 | SUSAN MARY JONES | | | |
| 12 | PAMELA JEAN WILLIAMS | | | |
| 13 | LESLEY ANN LLOYD | | | |
| 14 | JENNIFER MARY WALKER | | | |

| | | | | |
|----|----------------------|--|--|--|
| 15 | THERESA JOYCE BUTLIN | | | |
| 16 | RODY RIGUERRE | | | |
| 17 | SUSAN ALISON BROWN | | | |
| 18 | MARGARET SEEWOOSAHA | | | |
| 19 | | | | |
| 20 | | | | |
| 21 | | | | |
| 22 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|---|
| Type of governing document (eg. trust deed, constitution) | DEED OF UNION (1932) AND METHODIST CHURCH ACT (1976) ADOPTED 26 OCT 1976 |
| How the charity is constituted (eg. trust, association, company) | TRUST |
| Trustee selection methods (eg. appointed by, elected by) | ELECTED ANNUALLY |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of –

- (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
- (b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;
- (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;
- (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

The aim of the West End Methodist Church is to intentionally bring the Kingdom of God to the West End area of Stoke-on-Trent and its neighbouring communities by creating disciples. We do this by equipping, training and empowering those that gather, to reach out into the local community and creating space that is attractive, relevant and safe. Our objective is to live out our faith through worship and prayer, bible study and teaching, providing pastoral care and support to our members and community, and through mission and outreach.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

We are well known in the community around the West End area of Stoke-on-Trent as a community church and consequently have a constant flow of people from all walks of life visiting us daily for help and support. We are regularly visited by local homeless people, addicts and those in need.

Many people who attend the varied activities are from a non-church backgrounds.

We deal with many pastoral issues day to day and our pastoral team are diligent and caring, regularly keeping in contact especially with those who are unable to come to Church.

During the year we have held a variety of successful events within the Community Centre including:

- We have facilitated ongoing Contact visits for 8 families with children within the authority's care
- We have worked with over 45 partner organisations some of which include, Age UK, Changes Mental Health Services, Dementia Advocacy, Everyone Health, Field House Day Nursery, Heritage England, Staffordshire Police, Stoke on Trent City Council and YMCA.
- Over 90 individuals have been supported through the Community Lounge
- Our Brunch to Lunch sessions have had an average of 16-20 members attending each week
- There has been more than 1500 visits to the West End Centre
- The West End has been supported by 31 volunteers during the year carrying out various roles from kitchen to children and family groups, increasing individuals skills and confidences, some of whom went on to successfully gain employment

We have held regular groups or activities listed below:

- Foodbank
- Knit Together Group
- Pilates
- Tea Toast and Tantrums
- Brunch to Lunch
- Art and Craft Group
- Ukelele sessions

- Youth Coaching
- Ladies Mental Health Support Group
- Place of Welcome
- Meet and Eat
- St John Ambulance
- Living Room open 3 days a week serving freshly prepared food
- Community Lounge

We have held a number of individual Events to include:

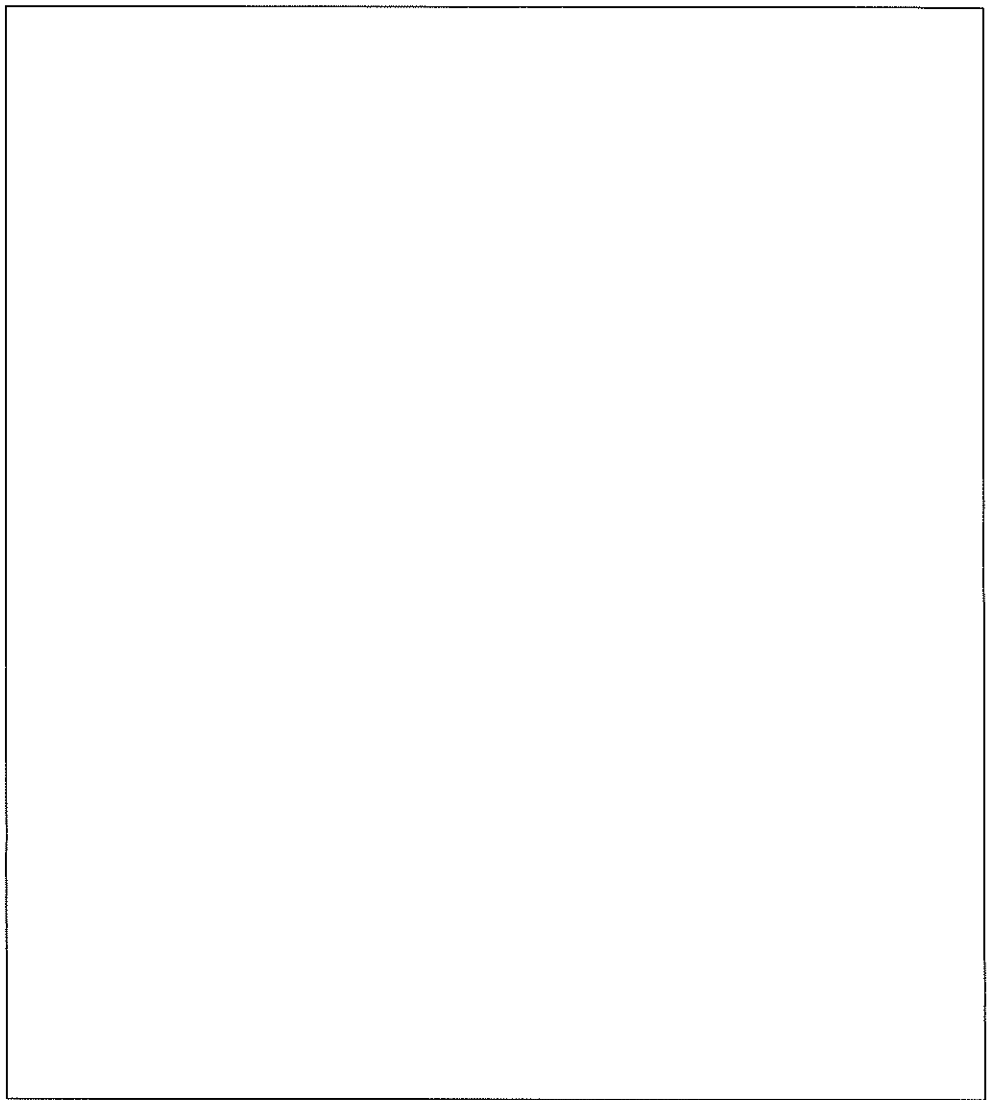
- Four Craft Fayres
- Community Christmas Meal
- Heritage Open Day
- Timothy Trow Memorial Event
- Picnic in the Park at Yeaman Street
- Sessions with B-ARTS
- Munch Club Holiday sessions
- Pumpkin Carving
- Tree Planting with Stoke on Trent City Council and local Nursery and School
- Fundraising events for partners
- Toy Collection and Service for struggling families at Christmas

We have held many training sessions for staff, volunteers and community members:

- Mental Health First Aid
- Floristry
- Money Management
- Computer Skills
- Interview Skills
- Confidence Building
- Food Hygiene
- First Aid

- Safeguarding

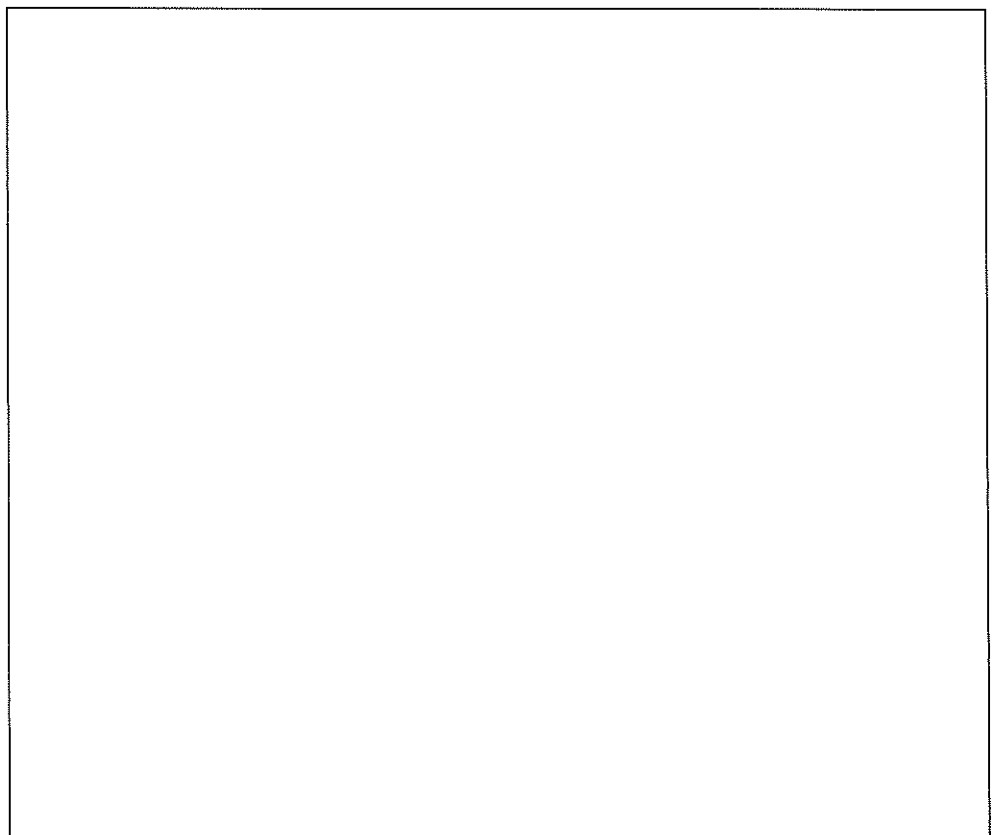
We work to make things happen and the Trustees are grateful to the Centre Staff, Church members and volunteers from within the community for all that has been achieved during the year.



Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Summary of the main achievements of the charity during the year

Annual Report to the Charity Commission

Reporting Period: September 2023 – August 2024

This past year has been a vibrant and meaningful one for our church and community centre, reflecting our continued commitment to serving the spiritual and practical needs of those around us.

Our year began in September 2023 with a joyful **wedding blessing**, setting a warm and celebratory tone for the months ahead. We also took part in **Heritage Month**, showcasing our historic building and its significance within the local area. This was an excellent opportunity to connect with the wider community and celebrate our cultural and architectural heritage.

As part of our ongoing mission, we supported several **annual fundraising efforts for other charities**, including **Operation Christmas Child**, **Macmillan Cancer Support**, **Christian Aid**, and **BBC Children in Need**. These activities reflect our outward-looking focus and our desire to contribute to causes beyond our immediate context.

A highlight of our calendar was our **Annual Toy Service**, which this year included a special visit from the **Lord Mayor**. We were also pleased to welcome children and staff from local **primary schools and nurseries**. All toys collected during the service were donated to children who might otherwise not receive a gift at Christmas. This initiative was once again thoughtfully coordinated by our **centre staff and dedicated volunteers**.

We also hosted our **Annual Christmas Meal**, providing a warm, festive environment and a sense of togetherness during the holiday season. This event is always well received and offers valuable support and companionship at a time of year that can be difficult for some.

Other key events included our **Church Anniversary**, **Coffee Morning**, and **Gift Day**, all of which were well attended and helped foster a strong sense of community. We held several **Messy Church** sessions throughout the year, providing a fun, faith-based environment for local families to engage with the church in a relaxed and inclusive way.

We were honoured to host the **World Day of Prayer**, welcoming attendees from other local churches along with our own congregation. During **Lent**, we ran a series of **film evenings**, which were both well attended and warmly received as opportunities for reflection and fellowship.

Another special moment was celebrating a **60th wedding anniversary and vow renewal**, reminding us of the deep relationships nurtured within our church family.

The **community centre** remained a hub of activity throughout the year, holding **Craft Fayres** during the **Christmas, Spring, and summer** seasons. We also participated in a community tree planting initiative, with a tree kindly donated by the local council and planted in partnership with a local nursery — a lasting symbol of growth and collaboration.

Our **centre staff also delivered holiday clubs for local primary school children**, offering engaging, fun, and supportive activities during school breaks. These clubs have become a valued resource for families in the area, providing safe, enriching care for children during the holidays.

We continue to **host a food bank on behalf of the Trussell Trust**, offering essential support to individuals and families facing food insecurity. In addition, we run **our own food pantry**, providing a more flexible and accessible way for those in need to access groceries and other essential items. Both services are a lifeline for many in our community and reflect our commitment to meeting practical needs with compassion and dignity.

The centre continues to host and deliver a wide range of **weekly and daily activities**, providing vital services to people of all ages — from young children to older adults. This work is supported and delivered by our committed **staff and volunteers** and is **essential to the life of the church**.

Our **ongoing church activities**, including worship services, pastoral care, outreach, and community support, are deeply connected to the work of the centre. Together, they form a unified mission to meet the spiritual, emotional, and practical needs of our community.

As we look ahead, we remain committed to continuing this important work. We aim to respond to the evolving needs of the community and support all who access our premises daily. Our goal is to be a place of welcome, care, and hope for everyone we serve.

Section E Financial review

Brief statement of the charity's policy on reserves

We aim to hold 6 months of expenditure in reserve plus a redundancy provision. Our reserve amount at 31st August 2024 is therefore £65,000.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Rev Pam Roberts

CHAIR

12/06/2025

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

WEST END METHODIST

Church

FOR THE YEAR ENDED

31 August 2024

POTTERIES MISSION

Circuit

Circuit no.

11/15

Registered Charity - Charity Registration number

1194659

If not a registered charity His Majesty's Revenue and
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Pam Roberts

Church Stewards:

Iestey Lloyd

Mick Dennis

Sue Jones

Sue Finney

Leanne Lovatt

Sue Brown (Senior)

Treasurer:

MRS SUSAN BROWN

| SECTION A | | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|---|---|--------------------|----------------------|---------------------|---------------------|
| | | £ | £ | £ | £ |
| a1 | RECEIPTS | Note | | | |
| a2 | Offerings and Tax recovered | 17,808 | | 17,808 | 18,733 |
| a3 | Bank and CFB interest and Investment income | 656 | | 656 | 421 |
| a4 | Lettings | 38,496 | | 38,496 | 44,733 |
| a5 | Other receipts | 14,636 | 73,505 | 88,141 | 99,105 |
| a6 | TOTAL RECEIPTS | 71,596 | 73,505 | 145,101 (a7) | 162,992 |
| SECTION B | | | | | |
| b1 | PAYMENTS | | | | |
| b2 | Circuit Assessment or Share | 22,397 | | 22,397 | 21,721 |
| b3 | Donations | | | | 404 |
| b4 | Repairs and Maintenance | 6,593 | | 6,593 | 4,703 |
| b5 | Utilities (Insurances, water charges, heating & lighting) | 7,498 | 8,015 | 15,513 | 9,586 |
| b6 | Salaries & Cleaning | 4,975 | 59,380 | 64,355 | 68,314 |
| b7 | Other payments | 26,342 | 12,339 | 38,681 | 22,067 |
| b8 | TOTAL PAYMENTS | 67,805 | 79,734 | 147,539 (b9) | 126,795 |
| SECTION C | | | | | |
| c1 | NET RECEIPTS/PAYMENTS FOR THE YEAR | (a6-b8) | 3,791 (6,229) | (2,438) | 36,197 |
| c2 | Total funds brought forward from last year | 89,029 | 54,692 | 143,721 (c6) | 107,524 |
| c3 | Sub total | (c1+c2) | 92,820 48,463 | 141,283 | 143,721 |
| c4 | Transfers and adjustments | | | (c7) | |
| c5 | TOTAL FUNDS AT END OF YEAR | (c3+c4) | 92,820 48,463 | 141,283 (c8) | 143,721 (c6) |
| SECTION D | | | | | |
| FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS | | | | | |
| d | (these amounts are not to be included in total receipts/payments figures above) | | | £ | £ |
| d1 | Balance brought forward from last year | | | | |
| d2 | Offerings/Gifts - received for external organisations | | | | |
| d3 | Offerings/Gifts - passed to external organisations | | | | |
| d4 | BALANCE STILL TO BE PAID | (d1+d2-d3) | | | |

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| | INTERNAL ORGANISATIONS | Receipts | Payments | Net Receipts/ Payments | Adjustments | Opening balances | Closing balances |
|-----|--|-----------------------|-----------------------|---------------------------|-------------|---------------------|--------------------|
| e1 | | | | | | | |
| e2 | | | | | | | |
| e3 | | | | | | | |
| e4 | | | | | | | |
| e5 | | | | | | | |
| e6 | | | | | | | |
| e7 | | | | | | | |
| e8 | Sub total of Internal Organisations funds | | | | | (e11) | (e12) |
| e9 | Church accounts (totals brought forward from page 2 - totals column) | 145,101 (a7) | 147,539 (b9) | (2,438) | (c7) | 143,721 (c6) | 141,283 (c8) |
| e10 | TOTAL CASH FUNDS HELD BY CHURCH | 145,101 | 147,539 | (2,438) | | 143,721 (x) | 141,283 (y) |
| | Continue on a separate sheet if necessary and bring the totals forward | TOTAL RECEIPTS | TOTAL PAYMENTS | | | | |

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2024**

| | | OPENING BALANCES | CLOSING BALANCES |
|----|---|---------------------|---------------------|
| f1 | Cash in hand | | |
| f2 | Bank Current Account | 131,195 | 128,100 |
| f3 | Bank Deposit Account | | |
| f4 | Central Finance Board | 12,526 | 13,183 |
| f5 | Trustees for Methodist Church Purposes | | |
| f6 | Other funds | | |
| f7 | SUB TOTAL - Church accounts | 143,721 (c6) | 141,283 (c8) |
| f8 | Total funds held by Internal Organisations (the closing balance total from above) (e12) | (e11) | (e12) |
| f9 | TOTAL CASH FUNDS HELD BY CHURCH | 143,721 (x) | 141,283 (y) |

SECTION G**OTHER ASSETS and LIABILITIES**

| | | At 1 September 2023 | At 31 August 2024 |
|----|---|------------------------|----------------------|
| g1 | Investments (include Endowments) | | |
| g2 | Land & Buildings (see notes re Insurance value) | | |
| g3 | Other Assets | | |
| g4 | Loan(s) - show amount outstanding at year end | | |
| g5 | Other Liabilities | | |

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church WEST END METHODIST No 11/15

Declarations and Scrutiny

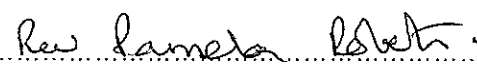
I confirm that these Receipt and Payment based accounts for the year to 31 August 2024 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer  Date 17/6/25

Name and address of treasurer SUSAN BROWN, 6 BOOTHENWOOD TERRACE, STOKE-ON-TRENT, ST4 5EZ

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2024 were/will be* presented to the meeting of the Church trustees held on 12 JUNE 2025

Signature of the Chair of the meeting 

Name of the Chair of the meeting REV PAMELA ROBERTS Date 12/6/25

Independent Examiner's Report to the Trustees of the

WEST END METHODIST Church

Charity Number 1194659

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the West End Methodist Church for the year ended 31 August 2024 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Church WEST END METHODIST No 11/15

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have not obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner GLENN GERALD PARKES MBE

Relevant professional qualification of independent examiner

Name of firm (where appropriate) GLENN PARKES & CO LTD

Address THE MANSE, TEMPLE STREET, FENTON, STOKE-ON-TRENT,

Post Code ST4 4NW

Date 11/6/25