



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01.01.2024 Period start date TO 31.12.2024 Period end date

Charity name: St Lawrence Chapel Warminster

Charity registration number: 1194628

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the Christian religion in the town of Warminster for the benefit of the public through the holding of prayer meetings, services, lectures, public celebration of religious festivals, community events, civic events, producing and/or distributing literature on Christianity to enlighten others about the Christian religion. A constitution is in place which was adopted on 07.01.2021.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To observe the objectives in the constitution outlined above.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	No issues outstanding with the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity does not give grant funding
Policy on social investment including program related investment	Para 1.38	The Charity has a small amount of funds invested with M&G Charibonds or bank-based savings.

Contribution made by volunteers	Para 1.38	The Feofees are all operating within a voluntary capacity. We have additional volunteers who assist with the running of the chapel. We have the support of a 'Friends of the Chapel' who support events, services and fund raise.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We make available a quiet place for people to visit and take time for contemplation. Mid-week services are provided every week for those who wish to attend an easily accessible venue.</p> <p>Extensive repairs to the Chapel and supporting publicity have helped lift the charity's profile.</p> <p>We undertook work with local groups to increase usage during 2024, and have increased the number of services provided, charity, civic and music events as well as heritage days.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<ul style="list-style-type: none"> ▪ We have been successfully completing a long list of repairs, routine maintenance, and improvements to the Chapel in the past 12 months: ▪ 5-year electrical survey with all recommended actions implemented ▪ New Lighting in the Kitchen, Vestry and Tower ▪ New stained-glass lighting in the balustrade ▪ Bell interior spotlights ▪ Additional 13-amp sockets in the Tower and the vestry ▪ Installation of external electric sockets ▪ New high-speed broadband throughout the Chapel ▪ Rebuilt the left-hand Chapel path pillar and made repairs to the path stonework plus replaced frost-damaged paving slabs
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		<ul style="list-style-type: none"> ▪ Curfew cottage roof (New Felt, batons, and replace damaged tiles) ▪ Redecoration of selected areas in the Nave ▪ Resurfacing and sealing of the Nave / Kitchen / Vestry flagstones ▪ Stonework repairs and selected repointing in the clock and bell rooms ▪ Redecoration of the Kitchen, vestry and toilet. Including a stainless-steel splashback ▪ Installation of a Baby changing unit ▪ Removed the old clock mechanism for overhaul and upgrade. ▪ Removed the old Curfew bell chiming mechanism ▪ Prepare the Bell and clock rooms to install the clock and new mechanisms ▪ New floorboards installed above the clock ▪ Undertook a full deep clean of the tower ▪ Reopened historically significant Putlog holes in the Tower ▪ Installation of new oak bell rope bosses throughout the tower is underway. ▪ New BCP Prayer books ▪ Replaced cutlery and crockery in the kitchen ▪ Installation of a fridge to support events ▪ Additional digital payment machine for outside events ▪ Installation of a Votive candle stand
Performance of fundraising activities against objectives set	Para 1.41	<p>Repairs and upgrades of the Chapel's Clock and chiming bells, £28k+ raised over a 6-week period with funding and grants received from:</p> <ul style="list-style-type: none"> ▪ Warminster Town Council CIL fund ▪ Warminster Preservation Trust ▪ The Fudge Trust ▪ Longleat Masonic Lodge ▪ Lyons Seafoods ▪ Personal donations
Investment performance against objectives	Para 1.41	<p>Investments have reduced slightly in the recent economic environment. The whole amount has been moved into a different performance fund.</p>
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity's finances are in good order
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No policy held but Reserves are set aside for operational requirements and emergencies
Amount of reserves held	Para 1.22	£28K held for repairs to Clock
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Rental income from property Religious Services Donations Grant Funding Fund raising and events
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Keeping the chapel in good order, with sufficient income to cover all outgoing running costs. We are in a strong position at the present time.
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by the Feoffees and nominated trustees selected by the organisations listed in the constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All Feoffees and nominated trustees have received a copy of CC3 guidance. Constitution in place 1-1 training
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Chair of the CIO is elected from within in January yearly. Four external bodies have the opportunity to nominate a trustee for a period of three years.
Relationship with any related parties	Para 1.51	Friends of the Chapel of St Lawrence (FOCSL)' are a fund-raising arm of the chapel
Other		N/A

Reference and Administrative details

Charity name	St Lawrence Chapel
Other name the charity uses	N/A
Registered charity number	1194628
Charity's principal address	High Street Warminster Wilts BA12 9AG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Frostick	Chair		
2	Ray Shorto	Feoffee		
3	Andrew Davis	Feoffee		
4	Kerry Bishop	Feoffee		
5	Jim Landry	Feoffee		
6	Danny Keene	Feoffee		
7	Heather Parks	Feoffee & Treasurer		
8	Rev Sue Foster	Nominated Trustee		Minster St Denys Church
9	Sheila Pomeroy	Nominated Trustee	July 2024	Friends of the Chapel of St Lawrence (FOCSL)
10	Denis Brett	Nominated Trustee		Warminster Town Council
11	Rev Lorraine Dobbins	Nominated Trustee		Churches Together Warminster
12	Simon Cutler	Secretary		
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14				
15				
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17				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name	N/A	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
	N/A	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ian Frostick	
Position (eg Secretary, Chair, etc)	Chair	
Date	17.05.2025	

St Lawrence Chapel
Balance Sheet @ 31.12.2024

Audited

Tower Appeal	1,824.87
Charibonds	718.62
Clock Project Donations	3,500.00
Creditors	153.00
Capital Fund	
Balance @ 01.01.24	36,906.25
profit/Loss for 2024	- 4,965.53
Total	38,137.21

Charibonds	718.62
Investment	8,796.67
CAF Gold Account	23,470.16
CAF Cash Account	3,949.92
Sundry Debtors	1,201.84
Total	38,137.21

St Lawrence Chapel Income & Expenditure
Account for the year ended 31.12.2024

Audited

Recurring Expenditure	£
Advertising Stationery & IT	457.77
Bank Charges	60.00
Chapel Insurance	1,763.73
Chapel Repairs General	1,421.62
5 Year Electrical test and works	2,599.24
Stonemason	1,502.59
Honorarium	500.00
Cleaning (Wages & Materials)	869.94
Consumables	442.52
Donations	281.79
Electricity	1,880.18
Garden	
Professional Fees	427.68
Water	285.37
Total	12,492.43
Curfew Cottage:	
Cottage Insurance	226.26
Curfew Cottage Professional Fees	644.40
Repairs to Cottage	250.82
Total	1,121.48
Grand Total	13,613.91
Recurring Income	£
Wall Safe	649.02
Chapel Services	2,660.97
Cottage Rental	7,700.00
Donations	1,664.07
Donations Sumup General	1,041.38
Friends of St Lawrence Chapel	
Endowment Income	32.64
Investment Income	399.47
Interest	576.73
Gift Aid	909.14
Events	1,418.62
Total	17,052.04
Excess of Recurring income over expenditure	3,438.13
Surplus for year	3,438.13
transferred to Capital Fund	

Non Recurring Expenditure	£
New Pillar	4,530.00
Repairs to Cottage Roof	6,352.44
Total	10,882.44
Non Recurring Income	
Warminster Area Board	2,000.00
Pillar donations	800.00
Total	2,800.00
Excess of Non recurring Expenditure	8,082.44
Fall in Value of investments	321.22
Net New Recurring Rexpnditure	8,403.66