



Trustees' Annual Report for the period

From 01.01.2023 - 31.12.2023

Charity name: St Lawrence Chapel Warminster

Charity registration number: 1194628

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the Christian religion in the town of Warminster for the benefit of the public through the holding of prayer meetings, services, lectures, public celebration of religious festivals, community events, civic events, producing and/or distributing literature on Christianity to enlighten others about the Christian religion. A constitution is in place which was adopted on 07.01.2021.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To observe the objectives in the constitution outlined above.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	No issues outstanding with the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity does not give grant funding
Policy on social investment including program related investment	Para 1.38	The Charity has a small amount of funds invested with M&G Charibonds or bank-based savings.

Contribution made by volunteers	Para 1.38	<p>The Feofees are all operating within a voluntary capacity.</p> <p>We have additional volunteers who assist with the running of the chapel.</p> <p>We have the support of a 'Friends of the Chapel' who support events, services and fund raise.</p>
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We make available a quiet place for people to visit and take time for contemplation.</p> <p>Mid-week services are provided every week for those who wish to attend an easily accessible venue.</p> <p>Extensive repairs to the Chapel and supporting publicity have helped lift the charity's profile.</p> <p>We undertook work with local groups to increase usage during 2023, and have increased the number of services provided, charity, civic and music events as well as heritage days.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Undertook a survey of the chapel and cottage.</p> <p>Prepared a full set of architectural drawings.</p> <p>Nave roof inspection</p> <p>Lighting survey</p> <p>Organ survey</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Finance received for organ survey and service, architectural drawings, work to windows, ceiling and lighting.</p> <p>Extensive improvements made to cottage which is tenanted.</p>

Investment performance against objectives	Para 1.41	Investments have reduced slightly in the recent economic environment but there are no plans at this time to move this small amount of funds.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity's finances are in good order
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No policy held and this is to be reviewed in 2024. Reserves should be set aside for operational requirements and emergencies.
Amount of reserves held	Para 1.22	£11291 held for repairs to the Chapel Cottage which will take place in 2024.
Reasons for holding zero reserves	Para 1.22	Consideration to be given for holding operation reserves and a policy to be prepared.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Rental income from property Services Donations Grant Funding Fund raising and events
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The front pillar, gate and railings require repairs along with the entry path to the chapel.

		<p>Fundraising efforts need to be improved to manage projects.</p> <p>Expand skill sets of volunteers to effectively support the work of the chapel.</p> <p>Neighbouring property is being demolished and impact on the charity needs not be considered. Legal issues regarding access to the site once development takes place.</p>
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by the Feoffees and nominated trustees selected by the organisations listed in the constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All Feoffees and nominated trustees have received a copy of CC3 guidance. Constitution in place 1-1 training
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Chair of the CIO is elected from within in January yearly. Four external bodies have the opportunity to nominate a trustee for a period of three years.
Relationship with any related parties	Para 1.51	A 'Friends of the Chapel of St Lawrence (FOCSL)' have de registered as a charity and it has been agreed that this group will now come under the main Charity – St Lawrence Chapel Warminster. They are a fund-raising arm of the chapel.

Other		N/A
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Reference and Administrative details

Charity name	St Lawrence Chapel
Other name the charity uses	N/A
Registered charity number	1194628
Charity's principal address	High Street Warminster Wilts BA12 9AG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Frostick	Chair	10 th January 2023	
2	Ray Shorto	Feoffee		
3	Andrew Davis	Feoffee		
4	Kerry Bishop	Feoffee		
5	Jim Landry	Feoffee		
6	Danny Keene	Feoffee		
7	Heather Park	Feoffee & Treasurer		
8	Rev Sue Foster	Nominated Trustee		Minster St Denys Church
9	Lesley Fudge	Nominated Trustee		Friends of the Chapel of St Lawrence (FOCSL)
10	Denis Brett	Nominated Trustee		Warminster Town Council
11	Rev Lorraine Dobbins	Nominated Trustee		Churches Together Warminster
12	Simon Cutler	Secretary	13 th February 2023	
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

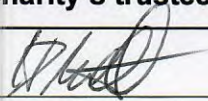
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Ian Frostick

Position (eg Secretary,
Chair, etc)

Chair

Date

14th May 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
St Lawrence Chapel Warminster

No (if any)
1194628

Receipts and payments accounts

CC16a

For the period
from

Period start date
01.01.2023


To

Period end date
31.12.2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Services	1,918	-	-	1,918	2,257
Grants	-	-	-	-	24,600
Cottage Rental	7,150	-	-	7,150	6,900
Interest	892	-	-	892	221
Donations	659	-	-	659	3,254
Gift Aid	704	-	-	704	531
Misc	583	-	-	583	-
Events	162	-	-	162	-
Sub total (Gross income for AR)	12,068	-	-	12,068	37,763
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,068	-	-	12,068	37,763
A3 Payments					
Utilities	2,409	-	-	2,409	849
Repairs	3,686	-	-	3,686	5,978
Cleaning	1,228	-	-	1,228	627
Insurance	1,848	-	-	1,848	1,760
Consumables	1,059	-	-	1,059	1,863
Professional Fees	821	-	-	821	3,886
Donations	18	-	-	18	894
Plants	-	-	-	-	543
Honorarium	500	-	-	500	-
Sub total	11,569	-	-	11,569	16,400
A4 Asset and investment purchases. (see table)					
Benches		-	-	-	2,854
Shed	499	-	-	499	
Sub total	499	-	-	499	2,854
Total payments	12,068	-	-	12,068	19,254
Net of receipts/(payments)	-	-	-	-	18,509
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	29,253	-	-	29,253	35,110
Cash funds this year end	29,253	-	-	29,253	53,619

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Gold Account	22,508	-	47,691
	CAF Cash Account	6,745	-	5,928
		-	-	-
	Total cash funds	29,253	-	53,619
	(agree balances with receipts and payments account(s))	OK	OK	Agreement Error
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Charibonds	9,118	-	9,574
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Print Name	Date of approval	
		Heather Parks	14.05.2024	