



## Trustees' Annual Report for the period

From **01.01.22** Period start date To **31.12.22**  
Period end date

**Charity name: St Lawrence Chapel Warminster**

**Charity registration number:1194628**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the Christian religion in the Town of Warminster for the benefit of the public through the holding of prayer meetings, services, lectures, public celebration of religious festivals, community events, civic events, producing and/or distributing literature on Christianity to enlighten others about the Christian religion A constitution is in place which was adopted on 07.01.21.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To observe the objectives in the constitution as outlined above.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	No issues outstanding with the Charity Commission.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity does not give grant funding
Policy on social investment including program related investment	Para 1.38	The charity has a small amount of funds invested with M&G Charibonds or bank-based savings.

Contribution made by volunteers	Para 1.38	The Feoffees are all operating within a voluntary capacity. We have additional volunteers who assist with the running and cleaning of the chapel.
Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We make available a quiet place for people to visit and take time for contemplation. Mid-week services are provided every week for those who wish to attend at an easily accessible venue.</p> <p>The Chapel provided one of the main locations in the town of Warminster for the signing of Queen Elizabeth's condolence books. (Approx 500 residents and visitors signed.)</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We completely overhauled our front garden, and this is to be renamed the Queen Elizabeth II Platinum Jubilee Garden.
Performance of fundraising activities against objectives set	Para 1.41	<p>Grant funding of £24,600 raised for repairs to a stained-glass window and repairs to part of the chapel ceiling.</p> <p>A new digital collection plate has been installed for donations.</p>
Investment performance against objectives	Para 1.41	Investments have reduced slightly in the recent economic environment, but no changes are sought to move the small amount of funds.

Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's finances are in good order
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No policy held
Amount of reserves held	Para 1.22	£21,237 held for future projects which will be completed during 2023
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Rental income from property Services Donations Grant funding.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	A range of maintenance projects, which includes repairs and decorations will be required in 2023 and into 2024. Fund raising will be required to ensure that sufficient funding is available to cover all work.
Other		N/A

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution

How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by the Feoffees and nominated trustees selected by the organisations listed in the constitution.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All Feoffees and nominated trustees have received a copy of CC3 guidance. Constitution in place 1-1 training
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Chair of the CIO is elected from within.  Four external bodies have the opportunity to nominate a trustee for a period of three years.
Relationship with any related parties	Para 1.51	N/A
Other		N/A

### Reference and Administrative details

Charity name	St Lawrence Chapel Warminster
Other name the charity uses	N/A
Registered charity number	1194628
Charity's principal address	High Street Warminster Wilts BA12 9AG

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Folker	Chair Feoffee		
2	Ray Shorto	Feoffee		
3	Andrew Davis	Feoffee		
4	Ian Frostick	Feoffee		
5	Kerry Bishop	Feoffee		
6	Jim Landry	Feoffee		
7	Danny Keene	Feoffee		
8	Heather Parks	Feoffee, Treasurer, Secretary		
9	Rev Sue Foster	Nominated Trustee	July 2022	Minster St Denys Church
10	Lesley Fudge	Nominated Trustee		Friends of the Chapel of St Lawrence (FOCSL)
11	Denis Brett	Nominated Trustee		Warminster Town Council
12	Rev Lorraine Dobbins	Nominated Trustee		Churches Together
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ian Frostick	Heather Parks
Position (eg Secretary, Chair, etc)	Chair	Secretary & Treasurer
Date	20 <sup>th</sup> May 2023	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

St Lawrence Chapel Warminster

No (if any)  
1194628

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01.01.2022

To

Period end date  
31.12.2022

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Services	2,257	-	-	2,257	1,947
Grants	24,600	-	-	24,600	5,684
Cottage Rental	6,900	-	-	6,900	6,900
Interest	221	-	-	221	224
Donations	3,254	-	-	3,254	1,731
Gift Aid	531	-	-	531	177
Misc	-	-	-	-	1,766
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>37,763</b>	<b>-</b>	<b>-</b>	<b>37,763</b>	<b>18,429</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>37,763</b>	<b>-</b>	<b>-</b>	<b>37,763</b>	<b>18,429</b>
<b>A3 Payments</b>					
Utilities	849	-	-	849	694
Repairs	5,978	-	-	5,978	10,120
Cleaning	627	-	-	627	647
Insurance	1,760	-	-	1,760	1,663
Consumables	1,863	-	-	1,863	320
Professional Fees	3,886	-	-	3,886	593
Donations	894	-	-	894	109
Plants	543	-	-	543	-
	-	-	-	-	-
<b>Sub total</b>	<b>16,400</b>	<b>-</b>	<b>-</b>	<b>16,400</b>	<b>14,146</b>
<b>A4 Asset and investment purchases. (see table)</b>					
Benches	2,854	-	-	2,854	-
	-	-	-	-	-
<b>Sub total</b>	<b>2,854</b>	<b>-</b>	<b>-</b>	<b>2,854</b>	<b>-</b>
<b>Total payments</b>	<b>19,254</b>	<b>-</b>	<b>-</b>	<b>19,254</b>	<b>14,146</b>
<b>Net of receipts/(payments)</b>	<b>18,509</b>	<b>-</b>	<b>-</b>	<b>18,509</b>	<b>4,283</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	35,110	-	-	35,110	30,827
<b>Cash funds this year end</b>	<b>53,619</b>	<b>-</b>	<b>-</b>	<b>53,619</b>	<b>35,110</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	CAF Gold Account	47,691	-	
	CAF Cash Account	5,928	-	-
		-	-	-
	<b>Total cash funds</b>	<b>53,619</b>	<b>-</b>	
	(agree balances with receipts and payments account(s))			

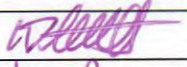

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Charibonds	9,574	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ian Frostick	20.05.2023
	Heather Parks	20.05.2023