



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01/01/2023** Period start date To **31/12/2023** Period end date

Charity name: **FEED THE NEED COALVILLE**

Charity registration number: **1194626**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The relief of poverty in Coalville and surrounding villages by providing food and other essentials to people in need. The provision of information, advice, and referral services to help people in need to improve their economic and material circumstances.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We continued to deliver our food bank service over 2023, with a much higher demand on our services than in 2022 (more than double the amount of food parcels handed out). We unfortunately lost 2 trustees in 2023 – 1 passed away and another resigned. We made 4 new trustee appointments from our existing volunteers with a good mix of life experience and skills. We retain a core group of wonderful volunteers and have continued to strengthen our relationship with local businesses and organisations, receiving various donations during the year. We worked with local community groups such as Brownies and a senior citizen social group to raise awareness about food poverty. We continued to work with a local business that donates fresh food to us every week. Their staff also volunteer with us and make a big difference to our operation. We started selling our excess fresh food through Too Good to Go, providing a much needed additional income stream for the food bank. One of our volunteers developed an 'app' for us to keep track of who visits us. This

		has been a game-changer for us as we were previously using Google Sheets and printing it off every week – not very practical in the rain!
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have followed the guidance from the Charity Commission on Public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	66 individuals volunteered with us over 2023.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We gave out nearly 6,000 food parcels in 2023. We helped 659 families in total over the year, which equates to 1,141 adults and 600 children. We receive messages like the below: "I can't tell you the difference you've made because it's too big a difference for words to express. We are eating properly for the first time since before Covid. You've got me cooking again. You've provided everything we could ask for and more. I feel so indebted to all of you. I just want and need you to know the difference you've made to the quality of our lives. You've restored my faith in humanity."

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The account has £16,325.57.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We aim to keep 6 months' worth of rent in reserve as we are in a 5 year lease. 6 months gives us enough time to look for more funding.
Amount of reserves held	Para 1.22	£3,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The current trustees are mid-term. Towards the end of their term, new trustees will be sought.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	FEED THE NEED COALVILLE
Other name the charity uses	
Registered charity number	1194626
Charity's principal address	REAR OF 74 HIGH STREET COALVILLE LEICESTERSHIRE LE67 3EE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Holey	Chair, Treasurer		
2	Marina Brooks		Appointed 25 th July 2023	
3	Carmel O'Brien		Appointed 11 th Dec 2023	
4	Karen Kowalski		Appointed 11 th Dec 2023	
5	Lauren Walker		Appointed 11 th Dec 2023	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sarah Jayne Holey	
Position (eg Secretary, Chair, etc)	Chair	
Date	26 th October 2024	

Feed the Need Coalville Financial Report for 2023 1st January - 31st December

Income

Balance B/fwd 1st January 2023 £ 21,772.77

Donation	£	14,666.90
Grant	£	9,488.00
Lottery	£	1,439.00
Too Good to Go	£	1,330.46
Expenses bounced back	£	145.08

Total £ 48,842.21

Expenditure

Food and toiletries	£	21,626.00
Rent	£	5,500.00
Bins	£	1,302.45
Fridges	£	1,300.86
Energy	£	1,007.62
Tables	£	545.70
Insurance	£	285.33
Volunteer expenses	£	228.70
Lottery prize	£	138.25
Mobile	£	136.44
Hi-vis	£	113.39
Website	£	92.24
Gazebo	£	90.00
Networking	£	70.00
Printing	£	56.31
Bags	£	23.35

Balance c/fwd £ 16,325.57

Total £ 48,842.21

Balance B/fwd at 1 January 2024 £ 16,325.57

big_saz@hotmail.com

From: Robin Duke <robinduke@hotmail.com>
Sent: 05 October 2024 11:21
To: Sarah Holey
Subject: Re: Food Bank Accounts

Hello Sarah

I have completed the examination of the accounts for Feed The Need – Coalville 2023 as presented and checked the financial report against the accounts and the opening and closing balances against the statements.

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements

- To keep accounting records in accordance with the requirements of the Charity Commission; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charity Commission have not been met:

Comments:

The financial report format is now working well. It is easy to check the balances from the bank statements and identify from the account sheet the income and expenditure amounts. The only hard bit appears to be the work that you must do to using a single column for income & expenditure. 655 rows!!! Would it work better for you to have your categories in the columns. The totals could then be transferred easily by linking to the Financial Report.

Trust that this is of use
Regards

Robin

From: Sarah Holey <big_saz@hotmail.com>
Sent: 04 October 2024 16:28
To: Robin Duke <robinduke@hotmail.com>
Subject: RE: Food Bank Accounts

No problem, just wanted to check it hadn't gone into junk!

If you think that the end of October isn't feasible then just let me know and I'll try and find an alternative.

Kind regards,
Sarah

From: Robin Duke <robinduke@hotmail.com>
Sent: 04 October 2024 16:31
To: Sarah Holey <big_saz@hotmail.com>
Subject: Re: Food Bank Accounts

Hi Sarah