



Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	04	2024	To	31	03	2025

Section A

Reference and administration details

Charity name

UNITED KINGDOM BURUNDIAN DIASPORA

Other names charity is known by

UKBD

Registered charity number (if any)

1194625

Charity's principal address

ONE COMMUNITY CENTRE

CROMWELL STREET

LEEDS- WEST YORKSHIRE

Postcode

LS9 7SG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	CLAUDIA ANDERSON	CHAIR TRUSTEE		CHAIR TRUSTEE & GENERAL ASSEMBLY
2	BLAISE PASCAL BIHIZI			
3	YANNICK-SHAKA SHAMI			
4	YVES BUSUSURU			
5	SPECIOSE RUHAZA			
6	EPITACE NIYONIZIGIYE			
7	GERY BERTIN RIZIGAME			
8	ANGE FREDDY NIKIZA			
9	DR VENANT NDIKURIYO			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
NA	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
BANK	BARCLAYS BANK UK PLC	

Name of chief executive or names of senior staff members (Optional information)

NA

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 11 th December 2021
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCORPORATED ORGANISATION WITH VOTING MEMBERS OTHER THAN ITS CHARITY TRUSTEES
Trustee selection methods (eg. appointed by, elected by)	The CIO active members at the General assembly elect the Chair trustee and he/she chooses his/her voice chair. They then both choose the other trustees (Executive Committee and Supervisory committee) and they are approved by member of the CIO present at the Annual General meeting for a term of 4 years.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage

- Membership of the CIO is open to anyone who is interested in furthering its purpose, and who, by applying for membership, has indicated his/her or its' agreement to become a member and acceptance of the duty of members.
- A member may be an individual, a corporate body or (an individual or corporate body representing) an organisation which is not incorporated.

The Executive committee seeks the views of members in deciding the plan and activities to be run.

There are the following policies:

- ✓ Safeguarding Children policy
- ✓ Anti-bribery , fraud and crime policy

- Annual Safeguarding training for all Trustees and members of the charity –

them.

- ✓ There is an Executive committee – all members are trustees
- ✓ There is also a supervisory committee – all members are trustees
- ✓ There is also the General assembly – all members

- ✚ UKBD is also a member of FODIB, which is a FORUM for Burundian diaspora associations. Currently, the Chair Trustee of UKBD is the President of FODIB – was elected in April 2021 for a 3 year period.

All trustees give their time and knowledge voluntarily and receive no remuneration.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

- To promote social inclusion for the public benefit among those who are migrants, refugees or asylum seekers including but not limited to those of Burundian origin.
- To advance through social and cultural activities , the education of the public in the UK concerning Burundi , its history, heritage , arts, language and other aspects.
- The provision of advice and financial support to the many migrants, refugees or asylum seekers in need of relief from poverty in refugee camps in Rwanda and Tanzania and in the region generally.

In planning activities for the year, we keep in mind the Charity Commission's guidance on public benefit at our monthly Executive Committee meetings.

All the activities that we plan and carry out benefit primary our members and then the friends and families of our members.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- Contribution made by volunteers.

We are so grateful for all the time and knowledge that members especially the trustees from the executive committee have spent planning and carrying out different activities. Without this, we would not be able to achieve anything.

Summary of the main achievements of the charity during the year

- ✓ Monthly workshops for the youth
- ✓ Different workshops around health and how to get involved more in community based activities.
- ✓ Monthly planning meetings by the executive committee
- ✓ Annual general assembly and election of a new Executive Committee

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at bank on the 31/03/2025 was £2,076.23
The main financial risk to the Charity is the loss of members' annual contribution (membership)
The funds are used to cover expenditures for different events or attendance to different meetings and pay for the Zoom account, the website hosting

Details of any funds materially in deficit

NA

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.

- Our solely source of funds is the membership of our active members
- The funds have been used for activities/meetings organised for the members in order to promote social inclusion.

Section F

Other optional information

The coming year, we will continue to make sure that we have new members and that we organise activities/ workshops, gatherings in order to fulfil the objectives of the CIO.
We are also planning to re-look at applying for grants in order to help different people from different categories of our community/society by providing advice and support as needed.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>C. Anderson</i>	
Full name(s)	Claudia Anderson	
Position (eg Secretary, Chair, etc)	Chair Trustee	
Date	16 th November 2025	

DATE	M'SHIP	OTHER	TOTAL	RECEIPT	DESCRIPTION	TOTAL	BALANCE
							£3021.21
02.04.24	£30.00						£3,051.21
02.04.24	£30.00						£3,081.21
02.04.24	£30.00						£3,111.21
02.04.24	£30.00						£3,141.21
02.04.24	£30.00						£3,171.21
02.04.24	£30.00						£3,201.21
02.04.24	£30.00						£3,231.21
02.04.24	£30.00						£3,261.21
	£240.00						

09.04.24	£40.00						£3,301.21
15.04.24	£30.00						£3,331.21
18.04.24	£30.00						£3,361.21
24.04.24				Armand Maku Mayumbu	Room Hire – Independence party	£240.00	£3,121.21
24.04.24	£30.00						
	£30.00						
	£30.00						
	£190.00					£240.00	£3,221.21

DATE	M'SHIP	OTHER	DESCRIPTION	RECEIPT	DESCRIPTION	TOTAL	BALANCE
09.05.24	£60.00						£3,211.21
15.05.24	£30.00						£3,271.21
16.05.24	£30.00						£3,301.21
17.05.24	£30.00						£3,331.21
17.05.24	£50.00						£3,381.21
22.05.24	£60.00						£3,441.21
28.05.24				F+T SOLUTION	Independence party	£422.50	£3,471.21
29.05.24				Blaise Pascal	Website Hosting	£34.71	£3,014.00
29.05.24	£30.00						£3,044.00
30.05.24		£50.00	IKIMAZI				£3,094.00
	£290.00	£50.00				£457.21	

DATE	M'SHIP	OTHER	DESCRIPTION	RECEIPT	DESCRIPTION	TOTAL	BALANCE
08.06.24	£30.00						£3,094.00
	£30.00						£3,124.00
							£3,124.00
01.07.24				N DIGBEUHI	Independence party	£60.00	£3,124.00
03.07.24	£30.00						£3,064.00
04.07.24				MARIAM ALI KIRMA	Independence party	£60.00	£3,094.00
05.07.24	£60.00						£3,034.00
							£3,094.00

15.07.24				MORRISONS	Independence Day	£51.97	£3,042.03
15.07.24				C MURUNDI	Independence day	£300.00	£2,742.03
15.07.24				FABRICE NTWARI	Independence day	£422.50	£2,319.53
	£90.00					£774.47	£2,319.53

DATE	M'SHIP	OTHER	TOTAL	RECEIPT	DESCRIPTION	TOTAL	BALANCE
16.08.24				LUFTANSA	Flight to Germany- Freiburg – UKBD Chair for FODIB	£197.99	£2,319.53
	£0.00					£197.99	£2,121.54
24.09.24				BLAISE BIHIZI	Website Hosting	£33.56	£2,121.54
24.09.24				CLAUDIA ANDERSON	Transport in Germany	£76.00	£2,011.98
	£0.00					£109.56	£2,011.98

DATE	M'SHIP	OTHER	TOTAL	RECEIPT	DESCRIPTION	TOTAL	BALANCE
09.10.24							£2,011.98
	£0.00						
19.11.24	£30.00						£2,041.98
	£30.00						
03.12.24	£30.00						£2,071.98
09.02.24	£30.00						£2,101.98
09.12.24	£30.00						£2,131.98
20.12.24	£60.00						£2,191.98
	£150.00						£2,191.98

DATE	M'SHIP	OTHER	TOTAL	RECEIPT	DESCRIPTION	TOTAL
02.01.25	£30.00					£2,191.98
03.01.25				Transport	Trip to PARIS- FODIB – TO BE REIMBURSED	£65.28
03.01.2025				Flight – Easy Jet	Trip to PARIS- FODIB – TO BE REIMBURSED	£184.89
03.01.25	£30.00					2,001.81
03.01.25	£30.00					£2,031.81
07.01.25	£30.00					£2,061.81
	£120.00					£250.17
						£2,061.81

DATE	M'SHIP	OTHER	TOTAL	RECEIPT	DESCRIPTION	TOTAL
08.02.25	£0.00					£2,061.81
						£2,061.81

DATE	M'SHIP	OTHER	TOTAL	RECEIPT	DESCRIPTION	TOTAL
24.03.25				Paid to Blaise Bithizi	Website Hosting	£15.58
24.03.25	£30.00					£2,076.23
	£30.00					£2,076.23
						£2,061.81
						£2,046.23
						£15.58
						£2,076.23