



Trustees' Annual Report for the period

	Period start date				Period end date		
	01	04	2023		31	03	2024

From

To

Section A Reference and administration details

Charity name	UNITED KINGDOM BURUNDIAN DIASPORA
Other names charity is known by	UKBD
Registered charity number (if any)	1194625
Charity's principal address	ONE COMMUNITY CENTRE CROMWELL STREET LEEDS- WEST YORKSHIRE Postcode LS9 7SG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	CLAUDIA ANDERSON	CHAIR TRUSTEE		CHAIR TRUSTEE & GENERAL ASSEMBLY
2	BLAISE BIHIZI			
3	YANNICK SHAMI			
4	BELYSE NIMUBONA			
5	ALIDA RUHASHYA			
6	DESIRE NZIMANA			
7	GERY RIZIGAME			
8	FREDDY NIKIZA			
9	DR VENANT			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
NA	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
BANK	BARCLAYS BANK UK PLC	

Name of chief executive or names of senior staff members (Optional information)

NA

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution adopted 11th December 2021

How the charity is constituted
(eg. trust, association, company)

CHARITABLE INCORPORATED ORGANISATION WITH VOTING MEMBERS OTHER THAN ITS CHARITY TRUSTEES

Trustee selection methods
(eg. appointed by, elected by)

The CIO active members at the General assembly elect the Chair trustee and he/she chooses his/her vice chair. They then both choose the other trustees (Executive Committee and Supervisory committee) and they are approved by member of the CIO present at the Annual General meeting for a term of 4 years.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- Membership of the CIO is open to anyone who is interested in furthering its purpose, and who, by applying for membership, has indicated his/her or its' agreement to become a member and acceptance of the duty of members.
- A member may be an individual, a corporate body or (an individual or corporate body representing) an organisation which is not incorporated.

The Executive committee seeks the views of members in deciding the plan and activities to be run.

There are the following policies:

- ✓ Safeguarding Children policy
- ✓ Anti-bribery , fraud and crime policy
- Annual Safeguarding training for all Trustees and members of the charity –
- ✓ There is an Executive committee – all members are trustees
- ✓ There is also a supervisory committee – all members are trustees
- ✓ There is also the General assembly – all members

- UKBD is also a member of FODIB, which is a FORUM for Burundian diaspora associations. Currently, the Chair Trustee of UKBD is the Vice-president of FODIB – was elected in April 2021 for a 3 year period.

All trustees give their time and knowledge voluntarily and receive no remuneration.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- To promote social inclusion for the public benefit among those who are migrants, refugees or asylum seekers including but not limited to those of Burundian origin.
- To advance through social and cultural activities , the education of the public in the UK concerning Burundi , its history, heritage , arts, language and other aspects.
- The provision of advice and financial support to the many migrants, refugees or asylum seekers in need of relief from poverty in refugee camps in Rwanda and Tanzania and in the region generally.

In planning activities for the year, we keep in mind the Charity Commission's guidance on public benefit at our monthly Executive Committee meetings.

All the activities that we plan and carry out benefit primary our members and then the friends and families of our members.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

We are so grateful for all the time and knowledge that members especially the trustees from the executive committee have spent planning and carrying out different activities. Without this, we would not be able to achieve anything.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- Contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- ✓ Monthly workshops for the youth
- ✓ Different workshops around health and how to get involved more in community based activities.
- ✓ Monthly planning meetings by the executive committee
- ✓ Gathering in July 2023 for all active members, any other person interested – to get to know each other, socialise and exchange vital information.

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at bank on the 31/03/2024 was
The main financial risk to the Charity is the loss of members' annual contribution (membership)
The funds are used to cover expenditures for different events or attendance to different meetings and pay for the Zoom account, the website hosting

Details of any funds materially in deficit

NA

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.

- Our solely source of funds is the membership of our active members
- The funds have been used for activities/meetings organised for the members in order to promote social inclusion.

Section F**Other optional information**

The coming year, we will continue to make sure that we have new members and that we organise activities/ workshops, gatherings in order to fulfil the objectives of the CIO.
We are also planning to re-look at applying for grants in order to help different people from different categories of our community/society by providing advice and support as needed.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	C. Anderson	
Full name(s)	Claudia Anderson	
Position (eg Secretary, Chair, etc)	Chair Trustee	
Date	13 th February 2025	



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Full name(s)	Claudia Anderson	
Position (eg Secretary, Chair, etc)	Chair Trustee	
Date	13 th February 2025	