

Gerrans Parish Memorial Hall

AGM March 2024

Chair's Report - Covering activities through 2023

Our last full calendar year, 2023 saw the Hall utilisation grow massively. Through the year, the Main Hall had 639 bookings, and the Committee Room 151 bookings. Up on the previous year – 495 (29% increase) and 74 (100% increase) respectively. Through the year more than 60 different groups used our facilities in addition to one off private events. On a typical week, we have around 20 different user groups using the facility.

It is wonderful to see such a broad range of users from: the Old Cornwall Society; several health, fitness and wellbeing groups; the café; arts and crafts sessions; amateur dramatics; line dancing; music recitals; guides and so on. We really do cater for all ages and all interests in our thriving community.

The Heritage Centre, under Nev Meek's leadership also continues to thrive. New exhibitions, strong links and support for Old Cornwall Society and heritage centres and museums across Cornwall. We really are playing our part in maintaining the history and heritage of this amazing county.

For those who may be new to the Charity, and a reminder for those who aren't, our purpose is to provide and promote our assets for "*physical and mental training and recreation and social, moral and intellectual development*". Along with the Memorial Hall, we fulfil this purpose through a broader base of assets, including the Surgery, Heritage Centre, and a telephone box. As a Committee, I think we can be confident that we are still fulfilling this purpose admirably.

As we head into 2024, we are in a healthy financial position. This is thanks to our innovative funding model and the careful management by the Committee over many years. In case you aren't aware of our model, it is a shining example of community self-help. The rental income that passes from the NHS to the Surgery, and then to the Charity, is reinvested back into the maintenance and improvement of our assets, and it allows us to subsidise the hire fees for our users.

This has allowed us to develop a capital projects programme. During 2023 we developed a capital projects programme to update the Hall and make it an even better facility for our users, and our community as a whole.

The works underway include:

- Upgrading all the internal and external lighting in the Hall and grounds
- Updating all the toilets
- Installing new kitchen units in the Committee Room kitchen and back storeroom area (adjacent to the stage)
- New flooring in the toilets and kitchen areas
- Building new storage space for users
- Installing new curtains and blinds in the Main Hall
- New fencing and bedding in the grounds as well as some drainage work
- And giving the whole Hall a lick of paint

We ran four mini procurement exercises in the first half of 2023, to find local contractors to carry out the work. The following local suppliers were successful:

- Replacing the internal and external lighting: **Recall Ltd** (St Austell)
- Internal refurbishment: **A&M Construction SW Ltd** (St Mawes)
- Main Hall Curtains: **Insoll Interiors Ltd** (Portscatho)
- Decorating: **Ian Richards Painter and Decorator** (Portscatho)
- Also, for the blinds in the Hall we appointed **West Country Blinds** (Hayle)

Through September and October, Recall Ltd replaced all the internal Hall lighting and installed better external lighting in the car park and pathways surrounding the buildings.

The bulk of the internal refurbishment will take place through the first half of 2024. We hope that it will be complete by June.

Finally, each year we take the opportunity to say a massive thank you to those people in our community who do so much to keep the amazing facilities we have open and available to us all. In no particular order!

- Nigel Boon for his reliable and diligent treasury skills in managing our finances, our relationship with our bank, collecting in the money from our users and paying our suppliers, and for continuing to lead the successful shift to Charitable Incorporated Organisation (CIO) status.
- Cynthia Calton for continuing to do such a great job of Secretary to the Committee keeping us all in line and legal.
- Nev Meek for continuing to drive the Heritage Centre forward with new exhibitions and a growing team of volunteers.
- Michelle Borrie, Chris Vandome and Geoff Roberts for keeping the Hall and Surgery in the best possible shape for all our users.
- Sarah Vandome, Justin Bate and Luke Dunstan for looking after the grounds.
- Victoria Ling for the looking after the bookings for the Hall
- Ros Brown, Julie Saunders, Cynthia Calton, Chris Vandome, Victoria Ling, Gary Blake, Nev Meek, Nigel Boon, for all their efforts in planning for the refurbishment.
- David Calton for continuing to collect money from the car park machine and keep the machine maintained.
- Martin Glass and Peter Cunningham for his care and attention in auditing our accounts
- All those who run clubs, societies and events from the Hall, for the benefit of our community.

Finally, I just want to say thank you to the whole Committee of Trustees and Members for giving of your time, energy and ideas. You all represent our wonderful community, and keep the Charity connected and grounded to its purpose.



Andy Mullins

Chair of Gerrans Parish Memorial Hall Committee (March 2024)

GERRANS PARISH MEMORIAL HALL - Registered Charity Number 1194610

	2023	2022
Barclays Community Account	£77,930	£51,864
Non-Cash Assets	<u>£2,419</u>	<u>£1,577</u>
	£80,349	£53,441
Less Creditors	<u>£2,032</u>	<u>£1,766</u>
	£78,317	£51,675
Represented by		
Accumulated fund start of year	£51,675	£50,200
Surplus for year	<u>£26,642</u>	<u>£1,475</u>
	£78,317	£51,675

Accounts signed on behalf of the Trustees

Andy Mullins - Chair

Date

Nigel Boon - Treasurer

Date

Income and Expenditure								
	2023				2022			
	Surgery	Hall	Heritage Centre	Total	Surgery	Hall	Heritage Centre	Total
<u>Income</u>								
Surgery Rent	27,225			27,225				0
Hire of Hall		6,445		6,445				0
Car Park Income		9,400		9,400				0
Horticultural Show		465		465				0
Shop Sales			1,300	1,300				0
Donations		100	145	245				0
Jubilee Funds		357		357		2,262		2,262
Total Income	27,225	16,767	1,444	45,436	0	2,262	0	2,262
<u>Routine Expenditure</u>								
Cleaning		1,580		1,580				0
Gardening		4,604		4,604				0
Caretaker		176		176				0
Electricity		1,465	173	1,637				0
Oil		666		666				0
Telephone		503	591	1,095				0
Water		160	159	318				0
Insurance	1,511	1,444	506	3,461				0
Routine Maintenance		3,193	157	3,350				0
Offsite Storage		420		420				0
Licences		510	105	615				0
Sundry		1,965	260	2,225				0
Car Park		802		802				0
Cost of Sales			538	538				0
Prof. Fees	2,283		3,000	5,283				0
Total Routine Expenditure	3,794	17,486	5,489	26,769	0	0	0	0
<u>Non-Routine Expenditure</u>								
COIF Investment		10,000		10,000				0
Lighting		25,087	1,330	26,417				0
Car Park App Installation		1,119		1,119				0
Hall Curtains & Blinds		2,560		2,560				0
Hall Refurbishment		4,374		4,374				0
Jubilee Funds				0		599		599
Heritage Centre Display Cabinets			1,224	1,224				0
Total Non-Routine Expenditure	0	43,140	2,554	45,694	0	599	0	599
Total Expenditure	3,794	60,626	8,042	72,463	0	599	0	599
Operating Surplus / (Deficit)	23,431	-43,860	-6,598	-27,027	0	1,664	0	1,664
Transfer of funds from 300543				53,668				0
Adjusted surplus including funds transfer				26,642				1,664

Funds & Working Capital	2023	2022
<u>Creditors</u>	£	£
VAT	990	1,485
Hall Creditors	819	281
HC Creditors	223	0
Current Liabilities	2,032	1,766
<u>Debtors</u>		
HC Unbanked Sales & Donations	139	0
Hall Hire fees and car park	342	0
<u>Payment in Advance</u>		
Insurance		
Hall , Surgery and Heritage C	315	0
<u>Stock</u>		
HC Stock	1,623	1,577
Non Cash Current Assets	2,419	1,577
Non Cash Working Capital	386	-188
Transfer of funds from charity 300543	53,668	
Cash at Bank		
Barclays Current Account	77,930	51,864
Cash Funds	77,930	51,864
Total Liquid Funds	78,317	51,675



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

Gerrans Parish Memorial Hall

On accounts for the year ended

31 December 2023

Charity no (if any)

1194610

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023DD / MM / YYYY.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

Name:

Relevant professional qualification(s) or body (if any):

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.