



2021 - 2022 ANNUAL REPORT

PREPARED BY

Amelia Jackson
Chairperson

South Gloucestershire Playscheme Annual Report

It has been a fantastic year for South Gloucestershire Playscheme and our team have gone from strength to strength.

South Gloucestershire Playscheme started by running free playschemes for children in the school holidays at venues across South Gloucestershire. Since then, we have grown to provide the Cygnet Parenting Support Programme and NOCN accredited Youth Work training.

The playscheme offers free play sessions for children from 5 – 11 years of age who live or go to school in South Gloucestershire. We support local children to play and learn in the presence of others in a safe and child-friendly environment. We run play sessions during the school holidays and half term family fun days for all to enjoy. Each child that attends the playscheme also receives a free lunch, as part of our core values.

South Gloucestershire Playscheme Annual Report Continued

Having engaging, qualified and professional Youth Workers delivering our playscheme is the corner stone of what we do. This is why we deliver Level 2 Award in Youth Work Principles and Level 3 Diploma in Youth Work Practice courses, which are accredited by the NOCN – National Open College Network.

We are proud to provide the Cygnet parenting support programme for parents and carers of autistic children and young people aged 5-18. Parents of autistic children face the usual positive and difficult challenges of parenting and quite a few more. Attending Cygnet gives parents and carers an opportunity to develop their understanding of autism and look at practical solutions to support their child.

South Gloucestershire Playscheme Annual Report Continued

Delivering these programmes is something we hold very close to all of our hearts, and demonstrates our charitable purposes very clearly, we have seen the need grow throughout the year and have such included additional days, venues across South Gloucestershire and created courses and opportunities to support all.

Director Ternaya Cummings has adapted and discovered ways to ensure a positive future for play work, for not just our organisation but many others through our work. In addition, through liaising we have developed strong partnerships and beneficial connections for the whole community and extended our reach and impact to all.

South Gloucestershire Playscheme Annual Report Continued

Finance is always a difficult matter for charities; however, we have the majority of our funding through grants and the remainder comes from charitable donations, fundraising and the training programmes.

Every year we apply to lots of different funding pots. We feel it's important to ensure that there is no cost to the families that attend our scheme and provide a variety of beneficial activities. We would like to say a huge thank you to the following funders that have given us funding so far this year:

High Sheriff, ASDA Foundation, Morrisons, Yate Town Council, Bradley Stoke Town Council, Stoke Gifford Parish Council, Patchway Council, the Almondsbury Charity, South Gloucestershire Council – HAF Funding Department of Education, Local Giving, Western Power Distribution, Youth Focus South West, National Youth Agency, Department of Culture Media & Sport, and the Quartet Community Foundation.

South Gloucestershire Playscheme Annual Report Continued

We continue to have a strong Trustee Board with members offering a variety of different skills that are an asset to our organisation. We advertise Trustee vacancies to our users and give everyone the opportunity to have a voice regarding the future prospects for South Gloucestershire Playscheme.

All Trustees and staff are DBS checked. The team has grown due to the introduction of our Cygnet programme, and we couldn't be happier.

We managed to meet our objectives for the year by continuing to offer our Playscheme in priority neighbourhoods and increasing awareness of our playscheme. We saw an increase in BAME children as well as those with additional needs, which we see as an achievement as we were able to work with them and make required accommodations where necessary with ease.

South Gloucestershire Playscheme Annual Report Continued

We got to end the financial year on a positive note, but again this is a huge thank you to our funders that we have some reserves to help us continue to offer our services in the New Year with the cost-of-living crisis in our midst.

We always appreciate any support that can be given, please do get in touch.

Thank you.

- Amelia Jackson, Chairperson
- amelia@sgplayscheme.co.uk
- <https://www.sgplayscheme.co.uk/>

Management Report

South Gloucestershire Playscheme
For the period ended 31 March 2022



Prepared on
14 November 2022

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Financial Activities

April 2021 - March 2022

	Total
INCOME	
4400 Grants Other	101,880.13
4410 Gifts In Kind	59.36
Grant - Bradley Stoke	4,000.00
Grant - Patchway	4,000.00
Grant - Stoke Gifford	4,000.00
Grant Almondsbury	2,000.00
Grant Quartet	5,000.00
Lottery Grant	10,000.00
Services	10,850.00
Total Income	141,789.49
TOTAL	141,789.49
EXPENDITURES	
6250 Dues and Subscriptions	1,531.60
6330 Insurance Expense	670.12
6470 Miscellaneous Expense	48.65
6490 Office Expense	307.03
6600 Payroll Expenses	46,890.72
Pension	533.77
Taxes	6,171.13
Wages	23,328.35
Total 6600 Payroll Expenses	76,923.97
6670 Professional Fees	4,241.80
6710 Rent and Rates	1,550.00
6810 Telephone	253.40
6830 Travel and Meetings	83.50
6980 Uncategorized Expenses	10.90
Activity Costs	6,789.10
Activity Materials	6,978.94
Advertising & Publicity	491.44
CRB Checks	780.00
Equipment	4,242.26
Management Charge	1,880.00
Mileage Charges	114.00
Photocopying	91.44
Refreshments	6,161.25
Room Hire	3,980.00
Training	196.80
Total Expenditures	117,326.20
NET OPERATING INCOME	24,463.29
NET INCOME/(EXPENDITURE)	£24,463.29

Balance Sheet

As of March 31, 2022

	Total
FIXED ASSET	
Total Fixed Asset	
CASH AT BANK AND IN HAND	
Co-op Current Account	42,684.04
Total Cash at bank and in hand	42,684.04
DEBTORS	
1140 Grants Receivable	300.00
Total Debtors	300.00
CURRENT ASSETS	
1300 Prepaid Expenses	-325.83
Total Current Assets	-325.83
NET CURRENT ASSETS	42,658.21
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	
Trade Creditors	
2000 Accounts Payable	91.44
Total Trade Creditors	91.44
Current Liabilities	
2400 Payroll Liabilities	
HMRC	4,566.22
Pension	294.30
Total 2400 Payroll Liabilities	4,860.52
Total Current Liabilities	4,860.52
Total Creditors: amounts falling due within one year	4,951.96
NET CURRENT ASSETS (LIABILITIES)	37,706.25
TOTAL ASSETS LESS CURRENT LIABILITIES	37,706.25
TOTAL NET ASSETS (LIABILITIES)	£37,706.25
CHARITY FUNDS	
3201 Unrestricted Net Assets	13,242.96
Surplus/(Deficit)	24,463.29
Total Charity funds	£37,706.25

Unaudited Financial Statement

South Gloucestershire Playscheme
For the period ended 31 March 2022



Prepared on

14 November 2022

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Independent Examiners Report to the Trustees of South Gloucestershire Playscheme

Year ended 31st March 2022

I report to the trustees on my examination of the financial statement of South Gloucestershire Playscheme ('the charity') for the year ended 31st March 2022.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed:



Name:

JACK TAVEN

Date:

15/11/2022

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