

Trustees' Annual Report for 2024

From	Period start date			To	Period end date		
	1 st	January	2024		31 st	December	2024

Section A Reference and administration details

Charity name Bishop's Waltham Youth Trust

Other names charity is known by Bishop's Waltham Youth Club

Registered charity number 1194548

Company registration number CE025869

c/o Mr Robin Armstrong

23 Leopold Drive

Bishop's Waltham, Hampshire

Postcode SO32 1JU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole period
1	Linda Jeffcott		
2	Robin Armstrong	Secretary	
3	Jon Belfield	Treasurer	
4	Adrian Rutter		Until 31 May 2024
5	Richard Ross		Until 30 September 2024
6			
7			
8			

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 17 February 2021
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation registered with the Charity Commission on 20 May 2021
Trustee selection methods (eg. appointed by, elected by)	Appointment of new trustees following local advertisement and search. In selecting individuals for appointment as charity trustees regard is given to the skills knowledge and experience needed for the effective administration of the Youth Trust.

Additional governance issues (Optional information)

The Bishop's Waltham Youth Trust was established as a Charitable Incorporated Organisation in May 2021 and combined the functions of the Bishop's Waltham Youth Hall charity (charity no. 301746) and Bishop's Waltham Youth Club (a voluntary organisation).

The Youth Trust assumed responsibility for Bishop's Waltham Youth Club on 1 August 2021. The assets of the Youth Hall charity were vested and transferred to the Youth Trust on 9 March 2022 and the Youth Hall charity has been dissolved.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing

The object of Bishop's Waltham Youth Trust is

the promotion of the social moral and physical wellbeing of the young people and residents in the parish of Bishop's Waltham and the surrounding district by the provision of facilities for recreation and personal and social development and to such other charitable purposes for their benefit as shall from time to time be agreed upon.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trust's main activities have been concerned with providing a hall and other facilities for the Bishop's Waltham Youth Club, which meets weekly during term time.

Having regard to the Charity Commission's guidance, public benefit is delivered by providing facilities for education, training and recreation for young people in Bishop's Waltham and the surrounding district.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Youth Club has operated successfully during 2024, although with a changed situation and location.

- In August 2024 the Trustees sold the existing Youth Hall and its surrounding land to a developer. The Trustees have received £514,000 but are contracted to lease a new youth hall that is being constructed by the developer. The price of the lease will be for the same amount (£514,000) and the lease will be for 999 years at a peppercorn rent. The developer is making good progress, and the trustees anticipate that the new youth hall will be available by Summer 2026.
 - Following closure in September 2024 the Youth Club has continued to operate successfully from a nearby community hall in Waltham Chase, with a community minibus providing transport. With the new temporary location an additional demographic of young people from the neighbouring villages have also attended meetings. In addition, the Youth Club organised external activities and took part in community events, including a pantomime trip, visit to mini-golf and the annual Christmas Fair.
 - Staffing and supervision of activities have been maintained consistently throughout the period with paid and volunteer employees. The Youth Leader activity and safeguarding responsibility has been supported directly by a designated Trustee during maternity leave of the normal Youth Leader. A temporary youth leader having also been employed. All staff and trustees meeting DBS requirements.
 - Completion and relocation to the new hall is anticipated as mid-2026. The primary purpose of the facilities will remain the youth club weekly meetings providing support and guidance, education and personal development of young people through skills learning and building self-confidence. Full utilisation and funding for the facilities and youth activities will also be achieved by supporting other community-based organisations through the regular hall hire of the new optimised hall and meeting spaces.
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- Income from hall hire, which historically has substantially funded the core activities of the youth club, have reduced in the year due to the redevelopment and closure. As a result, the Youth Club made a deficit of just under £3,000 in 2024.
 - Following the sale of the Youth Hall the Trustees have placed the sale proceeds on deposit with Lloyds and Barclays and CCLA, to generate some income without placing the capital at risk.

Section E

Financial review

Brief statement of the charity's policy on reserves	The Trust's policy is to hold sufficient free unrestricted reserves to fund youth club activities for one year. After a transfer of £5,000 from designated reserves net unrestricted funds at 31 December 2024 were £11,209, sufficient to fund the Youth Club for the next 12 months. The Trust also has designated reserves comprising: 1. £514,000 to fund the lease purchase of the new youth hall (see above) 2. £65,000 to help fund the youth club during the redevelopment and reopening of the hall with re-equipping and furnishings. Also to provide a maintenance fund for the new youth hall In view of the nature of the property sale and contractually committed re-purchase of the lease transaction the £514,000 has been shown as a receipt in 2024. As this income is once off and as there is a commitment to incur this amount expected in 2026, the Trustees have continued to prepare the Trust's accounts on a receipts and payments basis, thereby avoiding the need to spend considerable time and cost preparing accruals-based accounts for one year (2024) only.
Details of any funds materially in deficit	Not applicable

Section F

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
	Full name(s) Robin Armstrong	Linda Christine Jeffcott
Position	Secretary	Trustee
Date 29 October 2025		

Bishop's Waltham Youth Trust	Charity Number 1194548
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Receipts and Payments Account¹

For the period from	01 January 2024	To	31 December 2024
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FINAL

Section A Receipts and payments

	Free unrestricted funds to the nearest £	Designated funds to the nearest £	Restricted & endowment funds to the nearest £	Total funds to the nearest £	Prior Year 1 Jan - 31 Dec 23 to the nearest £
A1 Receipts					
Hall Hire	£1,511	£0	£0	£1,511	£458
Grants and donations	£701	£0	£0	£701	£5,200
Contributions towards Youth Club activities and fundraising events	£2,939	£0	£0	£2,939	£1,939
Youth Club entrance money	£329	£0	£0	£329	£465
Tuck shop Surplus	£22	£0	£0	£22	£58
Bank and other interest	£0	£6,893	£0	£6,893	£2,398
Sub total	£5,502	£6,893	£0	£12,395	£10,518
A2 Asset and investment sales					
None	£0	£518,600	£0	£518,600	£15,628
Sub total	£0	£518,600	£0	£518,600	£15,628
TOTAL RECEIPTS	£5,502	£525,493	£0	£530,995	£26,146
A3 Payments					
Professional fees	£0	£4,584	£0	£4,584	£8,912
Staff salaries	£4,835	£0	£0	£4,835	£6,979
Youth Club activities and events	£635	£0	£0	£635	£2,571
Cost of fund raising	£479	£0	£0	£479	£326
Gas, electric and water	£493	£0	£0	£493	£1,211
Hall cleaning costs	£616	£0	£0	£616	£476
Insurance & Administration	£861	£0	£0	£861	£1,094
Hall maintenance	£0	£0	£0	£0	£126
Sub total	£7,920	£4,584	£0	£12,504	£21,695
A4 Asset and investment purchases					
Equipment	£431	£0	£0	£431	£259
Sub total	£431	£0	£0	£431	£259
TOTAL PAYMENTS	£8,351	£4,584	£0	£12,935	£21,954
Net of receipts/(payments)	(£2,849)	£520,909	£0	£518,060	£4,192
Transfer between funds	£5,000	-£5,000	£0	£0	
Cash funds last year end	£9,058	£63,178	£0	£72,236	£68,044
Cash funds at 31 December 2024	£11,209	£579,087	£0	£590,296	£72,236

Note 1

In 2024 the Trust sold its youth hall and surrounding land to a developer, who has contracted to build a new youth hall as part of a wider development of the Malt Lane site. Under the overall agreement the developer paid the Trust £514,000 for the land and has agreed to meet the Trust's professional fees; the Trust is contractually committed to purchase the new youth hall for the same amount of £514,000 once the new hall is built. A designated reserve has been established to provide for this purchase.

In view of the nature of this transaction the £514,000 has been shown as a receipt in 2024. As this income is once off and as there is a commitment to incur this amount expected in 2026, the Trustees have continued to prepare the Trust's accounts on a receipts and payments basis, thereby avoiding the need to spend considerable time and cost preparing accruals-based accounts for one year (2024) only.

Bishop's Waltham Youth Trust	Charity Number 1194548
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Receipts and Payments Account¹

For the period from	01 January 2024	To	31 December 2024
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FINAL

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Free unrestricted funds to nearest £	Designated funds to nearest £	Total funds to nearest £
B1 Cash funds	Lloyds Bank	5,997	86,261	92,258
	Barclays Bank	5,112	80,267	85,379
	CCLA	-	412,559	412,559
	Petty Cash Floats & cash in transit	100	-	100
	Total cash funds	11,209	579,087	590,296
	(agree balances with receipts and payments account(s))	OK	75 diff	
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	
	None	-	-	
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	
	None	n/a	-	
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	
	None	n/a	-	
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	
	Contingent liability commitment to purchase a 999 year lease on a new youth hall once it is constructed (see note 1 above)	Designated Reserve	£514,000	

Signed by two trustees on behalf of all the trustees

Signature	Print Name
	Robin Armstrong
	Linda Jeffcott

Dated	29-Oct-25
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Bishops Waltham Youth Trust

On accounts for the year ended

31st December 2024

Charity no
(if any)

1194548

Set out on pages

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

30th October 2025

Name:

Christopher Cairns FCA

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

c/o Alliotts LLP

3 Cross Lanes,

Guildford, GU1 1UJ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None