

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date

01		01			25
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 Period end date

31		12		25	
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Charity name

Fritwell Village Hall CIO																			
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Charity No
(if any)

1	1	9	4	5	4	6						
4												

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision and maintenance of a village hall for the use of the inhabitants of the Parish of Fritwell and its surrounding area ("the area of benefit") without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreational and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	- General Housekeeping and Maintenance of existing Village Hall. - Fundraising activities to pay for running costs and repairs and build up savings account for future maintenance. - Continued fundraising activities organized by trustees and volunteers to provide funding for proposed new hall. - Leader of Fundraising Subcommittee resigned; little grant funding available for building new Village Halls; subcommittee, lacking a chair, became inactive. Trustees agreed to continue their endeavours to provide a New Hall extending the time scale, and recognizing the difficulties involved in raising the required amount.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The CIO has had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Volunteers assist and support trustees in organizing and managing fund raising events; providing time and expertise when asked to do so. They also run events on behalf of the CIO.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	• The CIO has continued to provide a meeting place for a wide variety of groups and individuals for a variety of purposes. • With no public house in the Village the CIO provides a valuable asset to the community and a central hub for community activities. • By fundraising and other events, it promotes social interaction, relieves loneliness and isolation, encourages health and well-being groups. • By providing a meeting place with outside space, CIO encourages and promotes community spirit and cohesion. • New Table Tennis Club provides opportunities for indoor sport and encourages younger members of the community to use the Hall. • By providing a venue for an Adult Dance Class and High Intensity Training group, promotes fitness and active pastimes. • By providing a base for the community defibrillator it gives lifesaving opportunities for residents. • By featuring as a safe place in the Parish Emergency Plan the CIO supports community resilience. • Continued support of the Three Parishes Community Fridge prevents food from going to waste.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	The objective of providing a safe, warm and fit for purpose meeting place for recreational and leisure activities is fully met by keeping the Hall well maintained, in compliance with laws and regulations for whoever wishes to use it. This is despite the deteriorating condition of the building. To do so, trustees follow the guidance available from the Charity Commission and has developed a variety of policies to ensure effective and safe management of the Hall. Regular records of fire equipment and food hygiene kept.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising activities and hirings of the hall have covered the annual maintenance, insurance and repair costs of the existing

		building. In spite of rising costs, they have enabled the CIO to meet its objectives by, keeping the Hall safe, clean, serviceable and welcoming for users. In addition, a significant amount has been raised and saved to towards the £600,000 needed to provide a new hall
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	At the end of the financial year the CIO had made a net profit of £12,309.93, slightly less than last year. The combined assets of stock, Cash, Savings Account and New Hall Account totalled £93,561.97
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The aims of the Reserves Policy are as follows • To provide adequate financial stability and the means for the CIO to meet its charitable objectives. • To demonstrate that the CIO properly manages its resources. • To demonstrate the CIO's capacity to manage unforeseen financial difficulties. • To provide accountability and give confidence to funders, donors and beneficiaries of the CIO. • To give grant-makers an understanding of why funding is needed to undertake a particular project. • To explain substantial unspent funds at the end of a financial year.
Amount of reserves held	Para 1.22	£5,000 with a maximum of £12,000. Funds can be easily transferred from savings accounts to meet any unforeseen costs.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The major concern is that the existing Hall becomes unusable through structural failures, requiring repairs which are beyond the resources of the CIO or are not cost effective to undertake. Thus, the importance of providing a new hall remains paramount and this will be dependent on obtaining the funding or seeking a joint enterprise with another village organization. Should this prove impossible, all previously raised funds will be spent on the secondary purpose of refurbishing and modernising the existing hall.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	Hire of the Hall, fundraising events, bar takings at events.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	- Existing Hall becomes unusable before New Hall build is completed, so objectives can't be met. - Inability to find sufficient trustees willing to undertake the responsibilities of management of the existing hall or the future project. - Everything involved in delivering the New Hall project by whatever means.
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	- Initial trustees appointed for varying lengths of terms of office. - Reappointment at end of term of office for a further term of three years. - Vacancies filled by appointing a resident who has expressed a wish to become a trustee. - Appointments to be approved by all existing trustees. - Officers elected at the AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	- All governance documents are available on the website, along with Minutes of meetings. - Verbal guidance and information given by other trustees. - Volunteers Policy reviewed annually.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	- Ten trustees of which three are officers i.e., Chair, Treasurer and Secretary - Regular Meetings with all trustees present as available. - Minutes kept; accounts approved. - Decisions reached by a majority of all trustees. - Subcommittee appointed by Trustees as necessary, with Terms of Reference, reporting to trustees, final decisions resting with whole Trustee body.
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	Fritwell Village Hall CIO
Other name the charity uses	
Registered charity number	1194546
Charity's principal address	Fewcott Road, Fritwell, Bicester, Oxon OX27 7QA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cass Miller Jones	Chair		
2	Gail Barnhill	Treasurer	January to March	
3	Helen Metcalfe	Secretary		
4	Colin Smith			
5	Glynis Lowdon			
6	Christine Denton	Bookings Secretary	January to October	
7	Mick Stiff			
8	James Greenlay			
9	Ian Critchley			
10	Wendy Budd	Treasurer Bookings Secretary	March to December October to December	
11	Melanie Walsh		October to December	
12				
13				
14				
15				
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17				
18				
19				
20				

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Helen Metcalfe

Full name(s) Helen Metcalfe

Position: Secretary

Date 3rd March 2026

Fritwell Village Hall

Registered Charity number 1194546

Reports & Accounts

31 December 2025

Fritwell Village Hall

Registered Charity Number 1194546

Reports & Accounts

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Charity Information:

Trustees:

Mrs Cass Miller Jones – Chair

Mrs Helen Metcalfe – Secretary

Mrs Gail Barnhill – Treasurer (Resigned 4 March 2025)

Mrs Wendy Budd – treasurer (Appointed 4 March 2025)

Mrs Glynis Lowdon

Mrs Christine Denton

Mr Colin Smith

Mr Ian Critchley

Mr Micheal Stiff

Mr James Greenlay

Mrs Melanie Walsh (Appointed 27 October 2025)

Registered premises:

Fritwell Village Hall

Fewcott Road

Fritwell

Oxfordshire

OX27 7QA

Registered Charity number: 1194546

Fritwell Village Hall

Profit & Loss Account

	2025	2024
	£	£
Income		
Hall Hire	4,898.62	5,104.15
Bar	17,414.76	19,932.32
Donations	376.84	1,501.62
Buy a tile campaign		561.07
Events	4,425.45	2,113.00
Cushion Club	336.31	321.97
Flower Show	1,743.41	1,863.56
Interest	863.27	1,463.58
Bingo		170.00
Cala Homes	950.00	6,001.00
Total Income	31,008.66	39,032.27
Cost of Sales	9,253.42	11042.11
Gross Profit	21,755.24	27,990.16
Administration Expenses		
Rates	119.76	48.99
Water Rates	600.37	297.84
Wifi	-	451.45
Electricity	2,784.77	2,500.10
Cleaning	2,560.28	2,949.39
Gardening	748.80	428.00
Licences	853.42	750.06
Insurances	832.92	817.30
Repairs/Premises Expenditure	175.19	2,432.97
Domain Renewal	72.00	72.00
Sundry Expenses	567.80	3,504.61
Legal & Professional Fees	130.00	277.50
	9,445.31	14,530.21
Capital expenditure	-	157.99
Total Expenses	9,445.31	14,688.20
Operating Profit before taxation	12,309.93	13,301.96
Tax on ordinary activities	-	-
Net Profit for financial year	12,309.93	13,301.96

Fritwell Village Hall

Balance Sheet

As at 31 December 2025

Assets

	2025	2024
	£	£
Current Assets		
Stock Held	555.85	645.25
Cash	843.06	558.66
Current Account	5,240.40	9,091.82
Savings Account	61,911.79	26,047.05
New Hall Account	25,010.87	13,711.58
Liquidity Manager	-	31,203.68
Cheques to be banked	-	(6.00)
Total	93,561.97	81,252.04

Fritwell Village Hall

Notes to the accounts: For year ending 31 December 2025

Sales/Income:

Sundry Income & Donations

Car Park Hire	950.00
Interest on bank account	863.27
Donations	376.84

Expenditure:

Repairs & renewal

Fire check inc. extinguishers	165.19
Replacement of small items	10.00

Sundry Expenses:

Printing	185.00
Incidentals	272.20
Membership	50.00
Pat Testing	60.60

Legal & Professional fees:

Accountancy Fees	130.00
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INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF FRITWELL VILLAGE HALL – CHARITY NUMBER 1194546.

I report to the Trustees on my examination of the financial statements of Fritwell Village Hall (the charity) for the year ended 31st December 2025.

Responsibilities and basis of report

As the trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act: or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the financial statements to be reached.

Ms C A Robson

Charlotte Robson MAAT

Foundation Finance

72 East Street
Fritwell
Bicester
OX27 7QF

Dated: 01/03/2026