

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date

01		01			24
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 Period end date

31		12		24	
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Charity name

Fritwell Village Hall CIO																			
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Charity No
(if any)

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Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision and maintenance of a village hall for the use of the inhabitants of the Parish of Fritwell and its surrounding area ("the area of benefit") without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreational and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	- Repairs and Maintenance of existing Village Hall including Electrical and fire safety inspections - Fundraising activities to pay for running costs and repairs and build up savings account for future maintenance - Increased fundraising activities organized by trustees and volunteers to provide funding for proposed new hall - Fundraising subcommittee formed; grant options explored, contact with major funders, application to Big Lottery made but refused, further applications submitted.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The CIO has had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A

Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Volunteers assist and support trustees in organizing and managing fund raising events; providing time and expertise when asked to do so. Significant help with grant applications, liaising with professional fundraisers; advice on materials for new hall and in kind donations.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	• The CIO has continued to provide a meeting place for a wide variety of groups and individuals for a variety of purposes • With no public house in the Village the CIO provides a valuable asset to the community. • By fundraising and other events, it promotes social interaction, relieves loneliness and isolation, encourages health and well-being groups. • By providing a meeting place with outside space, CIO encourages and promotes community spirit and cohesion.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	The objective of providing a safe, warm and fit for purpose meeting place for recreational and leisure activities is fully met by keeping the Hall well maintained, in compliance with laws and regulations for whoever wishes to use it. This is in spite of the deteriorating condition of the building. To do so, trustees follow the guidance available from the Charity Commission and has developed a variety of policies to ensure effective and safe management of the Hall Electrical inspections and fire safety risk assessment carried out and remedial actions taken,
Performance of fundraising activities against objectives set	Para 1.41	Fundraising activities and hiring the hall have covered the annual maintenance, insurance and repair costs of the existing building. In spite of rising costs they have enabled the CIO to meet its objectives by, keeping the Hall safe, clean, serviceable and welcoming for users. In addition, a significant amount has been raised and saved to towards the £600,000 needed to provide a new hall

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Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	At the end of the financial year the CIO had made an operating profit of £4431.76 and a New Hall fund profit of £8870.20, giving an overall profit of £13,301.96. This, combined with previous savings and S106 money due from a small development in the village, means that over £100K has been raised towards the building of a new Hall.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The aims of the Reserves Policy are as follows • To provide adequate financial stability and the means for the CIO to meet its charitable objectives • To demonstrate that the CIO properly manages its resources • To demonstrate the CIO's capacity to manage unforeseen financial difficulties • To provide accountability and give confidence to funders, donors and beneficiaries of the CIO • To give grant-makers an understanding of why funding is needed to undertake a particular project • To explain substantial unspent funds at the end of a financial year
Amount of reserves held	Para 1.22	£5,000 with a maximum of £12,000. Funds can be easily transferred from savings accounts to meet any unforeseen costs
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The major concern is that the existing Hall becomes unusable through structural failures requiring repairs which are beyond the resources of the CIO or are not cost effective to undertake. Thus the importance of providing a new hall remains paramount and this will be dependent on obtaining the funding. Should this prove impossible all previously raised funds will be spent on refurbishing and modernising the existing hall

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	Hire of the Hall, fundraising events, bar takings at events
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	- Existing Hall unusable before new hall build is completed so objectives can't be met - Inability to find sufficient trustees willing to undertake the responsibilities of management of the existing hall or the future project - Everything involved in delivering the New Hall project.
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	- Initial trustees appointed for varying lengths of terms of office - Reappointment at end of term of office for a further term of three years - Vacancies filled by appointing a resident who has expressed a wish to become a trustee - Appointments to be approved by all existing trustees - Officers elected at the AGM

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	- All governance documents are available on the website, along with Minutes of meetings - Verbal guidance and information given by other trustees - Volunteers Policy reviewed annually
The charity's organisational structure and any wider network with which the charity works	Para 1.51	- Ten trustees of which three are officers i.e., Chair, Treasurer and Secretary - Regular Meetings with all trustees present as available - Minutes kept; accounts approved - Decisions made by a majority of all trustees - Subcommittee appointed by Trustees to progress New Hall project with Terms of Reference, reporting to trustees, final decisions rest with whole Trustee body.
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	Fritwell Village Hall CIO
Other name the charity uses	
Registered charity number	1194546
Charity's principal address	Fewcott Road, Fritwell, Bicester, Oxon OX27 7QA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cass Miller Jones	Chair		
2	Gail Barnhill	Treasurer		
3	Helen Metcalfe	Secretary		
4	Colin Smith			
5	Glynis Lowdon			
6	Christine Denton	Bookings Secretary		
7	Mick Stiff			
8	James Greenlay			
9	Ian Critchley			
10	Vivienne Harding		2021 – Dec 2024	
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Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Helen Metcalfe

Full name(s) Helen Metcalfe

Position: Secretary

Date 4th March 2025

Summation of Accounts for Annual Return 2024

The Trustees are currently fundraising for a new village hall and so last year separated out the income and expenditure into two separate accounts, Fritwell Village Hall account and New Hall account for our convenience, accounts for each are attached. We are also running two separate bank current accounts and bank deposit accounts to make it easier to identify the two strands of the fundraising.

Below is a summary of the two profit and loss accounts added together which have been included in the Annual Return.

Income Village Hall account	£ 26,810.09
New Village Hall account	<u>£12,222.18</u>
Total Overall Income	<u>£39,032.27</u>
Expenses	
Village Hall account	£11,372.50
Bar cost of sales	<u>£11,005.83</u>
Total	<u>£22,378.33</u>
New hall account expenses	£3,315.70
Bar Cost of Sales	<u>£ 36.28</u>
Total	<u>£3,351.98</u>
Total Overall expenses	<u>£25,730.31</u>
Overall Profit (income less expenditure)	£13,301.96
Donations	
Village Hall	£ 0
New Village Hall	£1,011.62
Overall Donations	<u>£1,011.62</u>
Overall income less donations	<u>£38,020.65</u>

Fritwell Village Hall

Registered Charity number 1194546

Reports & Accounts

31st December 2024

Registered Charity Number 1194546

Reports & Accounts

Contents

- Charity Information
- Profit & Loss Account
- Balance Sheet
- Notes to the Accounts

Charity Information:

Trustees:

Mrs Cass Miller Jones – Chair

Mrs Helen Metcalfe – Secretary

Mrs Gail Barnhill – Treasurer

Mrs Glynis Lowdon

Mrs Christine Denton

Mrs Vivienne Harding (Resigned Nov2024)

Mr Colin Smith

Ms Sarah Penkethman (Resigned Feb 2024)

Mr Ian Critchley

Mr Micheal Stiff

Mr James Greenlay

Registered premises

Fritwell Village Hall

Fewcott Ropad

Fritwell

OX27 7QA

Registered Charity number 1194546

Fritwell Village Hall

Profit & Loss Account

Sales/Income	2024	2023
	£	£
Hall Hire	5104.15	4735.48
Bar	17554.47	19532.16
Grants	0.0	1300.00
Cushion Club	321.97	384.35
Flower Show	1863.56	828.29
Sundry Donations/Bank Interest	1795.94	1069.83
Talks	0.00	240.00
Bingo	170.0	0.00
Coronation Event	0.00	1170.00
Total	26810.09	29260.11
 Cost of Sales	 11005.83	 12538.70
 Gross Profit	 15804.26	 16721.41
 Administration Expenses		
Rates	48.99	45.83
Water Rates	297.84	553.80
Wifi	451.45	521.40
Electricity	2500.10	2029.46
Cleaning	2949.39	2530.75
Gardening	428.00	648.00
Licences	750.06	427.00
Insurances	817.30	919.47
Repairs/Premises Expenditure	2432.97	679.57
Domain Renewal	72.00	72.00
Sundry Expenses	308.91	332.60
Deposit returns	0.0	100.0
	11057.01	8859.88
 Legal & Professional Fees	 157.50	 126.00
Capital expenditure	157.99	5000.00
 Total Expenses	 11372.50	 13985.88
 Operating Profit	 4431.76	 2735.53
 Profit before taxation	 4431.76	 2735.53
Tax on ordinary activities	0	0
 Net Profit for financial year	 4431.76	 2735.53

Fritwell Village Hall

Balance Sheet

As at 31st December 2024

Assets

2024

2023

Current Assets

Stock Held	645.25	660.03
Cash	558.66	642.45
Current Account	4629.47	5413.86
Savings Account	26047.05	21715.39
Liquidity Manager	31203.68	30229.40
Cheques to be banked		
Cheques to be cashed	(6.00)	

Total

63078.11

58661.13

Fritwell Village Hall

Notes to the accounts: For year ending 31st December 2024

Sales/Income:

Sundry Income & Donations

Equipment/Car Park Hire	490.00
Interest on bank account	1305.94

Expenditure:

Repairs & renewal

Fire check, signage & extinguishers	479.50
Electrical check & repairs	1620
Charlton Installations - Light	103.22
Replacement of small items (Kettel Lock Etc)	230.60

Legal & Professional fees:

Accountant Fee	157.50
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Sundry Expenses:

Incidentals	254.91
Printing	54.00

Fritwell Village Hall

New Hall Fund

Registered Charity number 1194546

Reports & Accounts

31st December 2024

Fritwell Village Hall

Registered Charity Number 1194546

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Mrs Christine Denton

Mrs Vivienne Harding (Resigned Nov 24)

Mr Colin Smith

Ms Sarah Penkethman (Resigned Feb 24)

Mr Ian Critchley

Mr Micheal Stiff

Mr James Greelay

Registered premises

Fritwell Village Hall

Fewcott Road

Fritwell

OX27 7QA

Registered Charity number 1194546

Fritwell Village Hall – New Hall Fund

Profit & Loss Account

Sales/Income	2024	2023
Bar	2377.85	1568.51
Donations	1011.62	2460.37
Buy a tile campaign	561.07	30.00
Events	2113.00	1215.10
Monies from CIO Accounts	0.00	5600.00
Interest On bank accounts	157.64	53.94
Cala Homes parking fees	6001.00	0.0
Total	12222.18	10927.92
Cost of Sales	36.28	832.19
Gross Profit	12185.90	10095.73
Administration Expenses		
Professional Fees	120.00	720.00
Sundry/Incidental	3195.70	72.00
Total Expenses	3315.70	792.00
Operating Profit	8870.20	9303.73
Profit before taxation	8870.20	9303.73
Tax on ordinary activities	0	0
Net Profit for financial year	8870.20	9307.73

Fritwell Village Hall – New Hall Fund

Balance Sheet

As of 31st December 2024

Assets	2024	2023
Current Assets		
Current Account	4462.35	2249.79
Savings Account	13711.58	7053.94
Total	18173.93	9303.73

Fritwell Village Hall - new Hall Fund

Notes to the accounts: For year ending 31st December 2024

Administration Expenses

Professional Fees – S Wiseman	£120.00
Sundry/Incidental – Monies to Playing field for share of Cala Car Park rental.	£3195.70

Events:

D Bradley	£765
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Row across Atlantic	£540
Afternoon Tea	£605
Bingo	£201

Bar:

Music Nights	£940
Frit Club	£940
David Bradley	£340
Row across Atlantic	£156

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF FRITWELL VILLAGE HALL – CHARITY NUMBER 1194546.

I report to the Trustees on my examination of the financial statements of Fritwell Village Hall (the charity) for the year ended 31st December 2024.

Responsibilities and basis of report

As the trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act: or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the financial statements to be reached.

Charlotte Robson

Charlotte Robson MAAT

Foundation Finance

72 East Street
Fritwell
Bicester
OX27 7QF

Dated: 15/2/2025