

FOCUS FOUNDATION
(Registered Charity No. 1194519)

REPORT AND ACCOUNTS

YEAR ENDED 30 NOVEMBER 2023



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REFERENCE AND ADMINISTRATION DETAILS

Name of Charity

Focus Foundation

Charity's principle address

Focus House
Ham Road
Shoreham-by-Sea
West Sussex
BN43 6PA

Names of the charity trustees who manage the charity

Trustee name	Office	Dates acted if not for the whole period
Christopher Goodman	Chairman	
David Hill		
Emma Stroude		
Elaine Goodman		

STRUCTURE, GOVERNANCE AND MANAGEMENT

Type of governing document

Constitution

How the charity is constituted

Association

Trustee selection methods

Elected at convened meeting of charity trustees

Additional governance issues (*optional information*)

None



OBJECTIVES AND ACTIVITIES

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running and charity (PB2)'.

The official 'objects' of Focus Foundation as per our constitution documents are: to advance such charitable purposes (according to the law of England & Wales) as the charity trustees see fit from time to time.

Focus Foundation is an independent grant-giving charity funding a wide range of programmes across the UK, and a philanthropic arm of Focus Group (www.focusgroup.co.uk)

Our mission is to Connect communities to make a positive and lasting difference to people's lives

Our core funding is directed at charities who support either underprivileged children & young people, or mental health, with a focus on grass roots charities where even small grants can make a huge difference to people's lives.

Our Grant Committee consider grant applications that meet our core criteria:

- The charity or community group must support one of our three core pillars;
 - Socially or economically underprivileged children or young people (24 or under)
 - Mental Health charities and initiatives
 - Charitable or community projects, local to one of Focus Group's regional offices
- The charity or community group needs to have an annual income of less than £2m
- The grant should be for a tangible project with clear and measurable benefits

They then assess the application looking at:

Efficiency. What proportion of its income is spent on core costs?

Governance. Is there clear direction, reporting and accountability?

Scope. Are the aims & objectives of the project clear, with measurable benefits?

Tangibility. Is the project funding something that directly benefits someone?

Impact. How many direct or indirect beneficiaries are there?

Budget. Is the project well costed and planned?

Sustainable. Are there long-term benefits to the community?

In summary we assess the scale, efficiency, governance of the charity, and the scope budget and impact of the project – we ensure the money is spent on something tangible, with measurable benefits, and we look for projects that offer a sustainable impact on people and the community.

ACHIEVEMENT AND PERFORMANCE

In the year to 30th Nov 2023 our charity continued to expand its fundraising initiatives and saw a significant increase in number of grant applications received. We saw total income of £296,793 and issued grant payments of £244,870 to 48 successful grant applicants.

Significant Activities

The year's total income of £296,793 was made up of fundraising (£249,793) and income from Focus Group (£47,000).

The most notable fundraising activities included the Focus Foundation Winter Ball which raised £84,533, the Focus Group Golf Day raising £52,198 and a Best of British Comedy night raising £28,000.

Our Payroll Giving Scheme launched in June 22 continued throughout the year, in conjunction with Focus Group over 100 of their staff opted in as regular donors and these funds, once matched by Focus Group raised £37,440 throughout the year.

In terms of grants, we approved and paid 48 grants in year, totalling £244,870. This saw an average grant size of £5,101. Based on the information provided by the grant applicants, these funds positively impacted a total of 96,180 beneficiaries.

Achievements against Objectives

The charity continues to go from strength to strength in delivering its mission of Connecting Communities to help Change Lives. In the year to November 2023 we can report the following:

Total no. of grants approved or issued:	48
Total sum of grants approved or issued:	£244,870
Total direct beneficiaries:	21,719
Total indirect beneficiaries:	74,461

As at September 2024 we can report the following:

Total no. of grants approved or issued to date:	94
Total sum of grants approved or issued to date:	£524,904
Total direct beneficiaries to date:	42,286
Total indirect beneficiaries to date:	142,028

These grants have been evenly spread across our primary pillars of Mental Health, Underprivileged Children & Young Adults and Local Community Projects.

We are also pleased to confirm that Focus Group continues to fund 100% of the running costs of the charity.

FINANCIAL REVIEW

Significant Events

In the financial year our total income was £296,793

48 grants were paid during the financial year totalling £244,870. Total costs of £139,499 were incurred by the charity.

Reserves

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately three months unrestricted charitable expenditure. The trustees consider that this level will provide sufficient funds to respond to application for grants and ensure that there are sufficient funds available to cover support and governance costs.

Pay Policy for senior staff

In the financial year, Focus Foundation had no paid employees, only volunteers.

DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Christopher Goodman

Position

Chairman

Date

26 Sep 2024

Independent examiners' report to the trustees of Focus Foundation

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 30 November 2023 set out on pages 6-8.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed by Mr Stephen J Moore FCCA (Independent Examiner)

S J Moore

Address:
30-34 North Street
Hailsham
East Sussex
BN27 1DW

Date: 26 Sep 2024

SECTION A STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Last year £
A1 Incoming Resources					
Events	150,136	-	-	150,136	114,367
Donations	109,217	-	-	109,217	117,261
Payroll giving scheme	37,440	-	-	37,440	11,100
<i>Sub total</i>	296,793	-	-	296,793	242,728
<i>Total incoming resources</i>	296,793	-	-	296,793	242,728
A3 Resources Expended					
Charitable activities					
Grants awarded	244,870	-	-	244,870	71,533
Cost of generating funds					
Fundraising fees (note 3)	130,678	-	-	130,678	9,658
Governance costs					
Charity running costs (note 4)	8,822	-	-	8,822	10,749
<i>Sub total</i>	384,370	-	-	384,370	91,940
<i>Total resources expended</i>	384,370	-	-	384,370	91,940
<i>Net movement in funds</i>	- 87,577	-	-	- 87,577	150,788
A5 Transfers between funds	-	-	-	-	-
Funds brought forward	201,977	-	-	201,977	51,189
Total funds carried forward	114,400	-	-	114,400	201,977

SECTION B STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE PERIOD

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
B1 Current assets:				
Cash at bank	65,151	-	-	65,151
Prepaid expenditure	53,394	-	-	53,394
Other debtors	1,800			1,800
				-
<i>Total cash funds</i>	<u>120,345</u>	<u>-</u>	<u>-</u>	<u>120,345</u>

	Fund to which liability relates	Amount due	When due	
B5 Current Liabilities				
Income in advance	Unrestricted	5,945.00	< 1 year	5,945
	-	-	-	-
	-	-	-	-
	-	-	-	-
	<u>-</u>	<u>5,945.00</u>	<u>-</u>	<u>114,400</u>

Signed by one or two trustees on behalf of all trustees



Signature

Chris Goodman

Print name

26 Sep 2024

Date of approval

1. Accounting Policies

Basis of Preparation

The financial statements have been prepared under the historic cost convention, with the exception that investments are included at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005 and applicable UK Accounting Standards and the Charities Act 1993.

Funds Structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. At the year end, all funds were unrestricted.

Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

Resources Expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Grants payable are payments made to third parties in the furtherance of the charitable objects of the Trust. Single or multi-year grants are accounted for when either the recipient has a reasonable expectation that they will receive a grant and the trustees have agreed to pay the grant without condition, or the recipient has a reasonable expectation that they will receive a grant and any condition attaching to the grant is outside of the control of the Trust.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

2. Analysis of Charitable Activities

	2023	2022
Grants awarded to institutions	244,870	71,533
	<u>244,870</u>	<u>71,533</u>

3. Analysis of Costs of Generating Funds

	2023	2022
Event hosting costs	129,892	3,906
Advertising & promotional costs	328	5,536
Donation processing costs	457	216
	130,678	9,658

4. Analysis of Governance Costs

	2023	2022
IT & systems costs	6,492	10,749
General marketing activities	1,602	-
Bank charges	728	-
	8,822	10,749

5. Analysis of Charitable Funds

	Balance b/fwd £	Incoming resources £	Resources expended £	Balance c/fwd £
Unrestricted funds	201,977	296,793	- 384,370	114,400
Restricted funds	-	-	-	-
	201,977	296,793	- 384,370	114,400



Issuer Watson Associates

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