



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/1/21 Period start date To 31/12/21
Period end date

Charity name: Setter Brittany Pointer Rescue

Charity registration number: 1194511

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is for the benefit of the public to relieve the suffering of abandoned and former working dogs in Spain. In particular by: • Providing and maintaining rescue homes or other facilities for the reception, care and treatment of such animals
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities of the charity are to arrange adoptions in the UK for the dogs. This involves advertising the dogs for rehoming via social media and Pets4Homes. Each applicant is interviewed and home checked for suitability before transport to the UK is arranged. We continue to work very closely with our Spanish counterparts at Adopta En Los Abedules. They provide the shelter and welfare for dogs that SeBPRA are responsible for. They arrange all the necessary veterinary checks and procedures on our behalf. Without their help it would not be possible for SeBPRA to operate. Key fundraising activities supported through the year include sale of merchandise, the Great North Run and SEBPRAthon. We had 7 supporters participating in the Great North Run on behalf of SeBPRA. It was also the first year running the SeBPRAthon event. This involved all

		participants committing to running 5km or 25 minutes everyday through December.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the Charity Commission's guidance on public benefit when planning all events and determining how best to utilise funds raised.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	SeBPRA is entirely run by volunteers and could not function without their time and dedication. We are extremely grateful for their ongoing support. All our volunteers are part time, and make considerable sacrifices to support SeBPRA in addition to their other responsibilities away from the charity. Over 100 hours of volunteer work is regularly completed each week from more than 8 volunteers.
Other		N/A

Achievements and Performance

	SORP reference	
--	----------------	--

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	2021 was a successful year for SeBPRA. It is the year we became an official charity and during this period we were able to rehome 187 dogs within the UK. We held SeBPRAthon for the first time in December which raised £3,211. As there was no cost in putting on this event, it meant all of the funds would go towards providing shelter and welfare to the dogs currently awaiting homes. We spent £110,364 in providing shelter, food and veterinary care to over 200 dogs during this period. The charity is entirely run by volunteers.
---	-----------	---

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Whilst no formal objectives are set for any given period, the Trustees are constantly striving to increase fundraising for SeBPRA and looking for alternative ways of doing this. We work tirelessly to rehome as many dogs as practical and safe to do so and aim to increase the number year on year. In 2021 a total of 187 dogs. This year was particularly challenging period due to coronavirus restrictions and we were able to maintain similar levels compared to 2020.
Performance of fundraising activities against objectives set	Para 1.41	Throughout 2020 we saw a marked increase in the number of applications for dogs due to Covid lockdowns and an increase in people working from home. As people returned to the office this year we experienced a reduction in numbers back to similar levels seen in 2018-19. This resulted in increased shelter costs. In addition there were a number of failed adoptions during the year, where adopters circumstances changed, which has resulted in additional costs until a new home could be found. The impact of these was a significant increase in costs and a resultant loss in 2021. We do our utmost to minimise these costs by arranging adoptions in a timely manner, unfortunately the demand to rehome dogs is not constant and there are some quieter periods which results in an increase in expenditure.

Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the year end the charity had £35,690 in the bank. This was £9,660 less than at the previous year end. We see this as a positive and that we are achieving our aims as a charity to help as many dogs as possible. Due to a reduction in adoptions, more dogs have been in the shelter for long durations resulting in increased costs. We have also seen a number of failed adoptions which have incurred costs from providing emergency kennelling. We also incurred £1,460 on Luna who suffered complications during transport from Spain and required emergency medical treatment on arrival to the UK. Sadly the treatment was not successful and she passed away. We are very thankful to all the people involved in transporting her and providing love and affection to her, even during their brief encounter. We continue to monitor the cash position of the charity to ensure enough reserves are kept. We aim to identify any potential future threats to cashflow and adjust our fundraising efforts to suit to minimise any potential effects.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are kept to ensure we are able to cover any emergency costs that may arise whilst a dog is in the rescue, specifically unforeseen veterinary costs. They may also be used where an adoption fails and emergency accommodation is required for the dog. The level of reserves required is yet to be determined, but we aim to set out a reserves policy in 2022. This will take into account historical data to determine a sufficient level.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Given the strong cash position of the charity, there is no uncertainty surrounding the charity continuing as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal source of funds is from adoption fees and fundraising/merchandise sales amongst our Facebook community and members of the general public. The adoption fees which account for 77% of income help us provide support to the dogs currently in the shelter and cover all their welfare and veterinary costs. The funds raised from fundraising activities and merchandise sales which accounts for 17% really help to cover an unforeseen costs that may arise i.e. failed adoption requiring emergency shelter in the UK. Both sources have income have remained steady year on year.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Risk 1 Lack of adopters – Due to the end of Covid regulations and a reduction in working from home, there has been a reduction in the number of adopters having sufficient time to devote to a new pet. Plan To identify any potential outlets where dogs could be advertised that is not currently being used. To review our website and facebook pages to ensure they are optimised to receiver maximum traffic. Develop a greater platform on other social media including Instagram to attract a potential adopters from a wider audience. Risk 2 Fundraising – Due to Covid and changes in peoples' circumstances i.e. furlough, it is becoming increasingly more challenging to raise the funds required. Plan

		We aim to undertake a similar events to those that have worked well previously including Great North Run and SeBPRathon. A review of all our merchandise is to be undertaken to ensure each item offers value for money whilst still helping the charity raise funds. To reduce our stock inventory where possible to minimise costs and work with suppliers who can supply items following each order. We are looking to increase the size of our team to help us expand our fundraising capabilities and reach a greater pool of people. Risk 3 Import of dogs – the charity faces risk in the constantly evolving nature of the rules and additional costs to import the dogs to the UK following the change in rules post Brexit. Plan To review all government communications regarding import of dogs to the UK. Continue in our efforts of providing our feedback to the relevant government departments on their proposals. To review our operational processes where changes occur to ensure compliance.
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 18/05/2021
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Apart from the first trustees, any new trustees are appointed for a period of 3 years at an AGM held in May.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Sarah Stainsby – Chair/Co-ordinator Ben Mellars – Treasurer Tessa Hodgkinson – Trustee/Co-Ordinator Dawn Barwick – Trustee Jo Vale – Rehomer Laura Langham - Rehomer Vicky Capps - Rehomer Lucy Sheldrake - Rehomer All volunteers involved in rehoming are in communication on a day to day basis. Sarah and Tessa co-ordinate all the rehoming teams and assign work to each volunteer based on the breed of dog they are responsible for. The majority of communication is completed virtually as we have no physical premises and our volunteers are all located in different areas of the country. Trustee meetings are conducted virtually each quarter.
Relationship with any related parties	Para 1.51	N/A
Other		The success of the charity is due to both the tireless work of all our volunteers all of

		whom are striving to help SeBPRA and to our loyal supporters and adopters.
--	--	--

Reference and Administrative details

Charity name	Setter Brittany Pointer Rescue
Other name the charity uses	SeBPRA
Registered charity number	1194511
Charity's principal address	SeBPRA Belmont Business Park Durham DH1 1TW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	S Stainsby			
2	D Barwick			
3	B Mellars			
4	T Hodgkinson			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Ben Mellars</i>	
Full name(s)	Ben Mellars	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	31/10/2022	



Receipts and payments accounts

CC16a

For the period
from

01/01/2021

To

31/12/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Adoption Fees	98,849			98,849	102,932
Donations	24,533	-	-	24,533	25,392
Fundraising		-	-	-	479
Merchandise	3,663	-	-	3,663	5,120
Miscellaneous	29	-	-	29	322
Amazon Smile	212	-	-	212	
Easyfundraising	183	-	-	183	-
	-	-	-	-	-
Sub total (Gross income for AR)	127,469	-	-	127,469	134,245
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	127,469	-	-	127,469	134,245
A3 Payments					
Shelter Fees	63,269	-	-	63,269	99,325
Transport Costs	62,141			62,141	
Veterinary Costs	4,283			4,283	
Fees	277			277	
Fundraising	664	-	-	664	58
Merchandise	1,669	-	-	1,669	2,179
Postage	417	-	-	417	793
Insurance	1,035	-	-	1,035	58
Microchips	1,562	-	-	1,562	518
Internet Services	128	-	-	128	57
Miscellaneous	1,324	-	-	1,324	882
Office Costs	360	-	-	360	-
Sub total	137,129	-	-	137,129	103,870
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	137,129	-	-	137,129	103,870
Net of receipts/(payments)	- 9,660	-	-	- 9,660	30,375
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	45,350	-	-	45,350	14,975
Cash funds this year end	35,690	-	-	35,690	45,350

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Natwest	16,394	-	-
	Paypal	19,297	-	-

	-	-	-
Total cash funds	35,690	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

**Unrestricted
funds
to nearest £**

**Restricted
funds
to nearest £**

**Endowment
funds
to nearest £**

Details

B2 Other monetary assets

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Details

B3 Investment assets

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

Details

B4 Assets retained for the charity's own use

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details

B5 Liabilities

	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

<i>Ben Mellars</i>	Ben Mellars	31/10/2022

SeBPRA AUDITORS REPORT 2021

1. Introduction

I have completed a 'light touch' audit of the SeBPRA accounts in accordance with Charities SORP (FRS102). The main objective of the audit was to provide the Trustees of SeBPRA with reasonable assurance over the accuracy of the Annual Accounts and to provide an independent review of the financial transactions for the period 1 January to 31 December 2021.

2. Method

The Treasurer provided me with the financial records for the year including profit and loss account, balance sheet, bank account and Paypal account transactions for the year then various other documents as requested. The records were checked for validity, reasonableness, accuracy, completeness and timeliness. A sample of transactions were chosen and traced to the source documents.

3. Audit Opinion

In my opinion the Accounts accurately represent the financial position of SeBPRA as at 31 December 2021.

There was a deficit of £9,660. Accumulated funds are £35,690 at 31 December 2021.

4. Findings and Recommendations

The completeness and accuracy of the records supporting the Accounts are good and detailed.

A number of reporting errors were found and subsequently corrected by the Treasurer.

I was unable to verify transport costs as no invoice was received. I understand that this is now paid on production of an invoice which is the preferred method.

The adoption fees, shelter fees are calculated on a spreadsheet, checked and authorised by another person then paid by a further person.

Recommendation: This segregation of duties is good and should be adopted wherever possible. I understand this is difficult in small organisations however should be adopted for large payment amounts.

A memorandum of Understanding exists between SeBPRA and the shelters used in Spain however does not cover all costs. This does not include shelter fees so I was unable to verify the amounts paid.

Recommendation: I recommend this document includes all costs payable by SeBPRA to the shelters. This should be reviewed and revised at least annually. This provides certainty to both the shelters and SeBPRA in terms of expenditure and income.

There is no financial policy in place.

Recommendation: Trustees agree a finance policy. It would also be good practice to have reserves and fundraising policies in place also. These do not need to be lengthy documents.

There is no formal Risk Register in place.

Recommendation: Prepare and agree a risk register. A traffic light system is useful to identify the level of risk. This should be reviewed and discussed by the trustees together with financial reports at least on a quarterly basis.

Katherine Shearer ACMA

Honorary Auditor

31 October 2022