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The Trustees
The Brodrick Trust
Carriageworks Theatre
3 Millennium Square
Leeds
LS2 3AD

Dear Trustees,

During the preparation of your accounts for the year ended 5 April 2023, the following representations were made to us by the trustees. Please read these representations carefully and, if you agree with our understanding, sign and return a copy of this letter to ourselves as confirmation of this.

Representation

1. You acknowledge as trustees your responsibility for making accurate representations to us and for the accounts which we have prepared for the charity.
2. You confirmed that all accounting records had been made available to us for the purpose of the preparation of the accounts and that all the transactions undertaken by the charity had been properly reflected and recorded in the accounting records. All other records and related information, including minutes of all management meetings, had been made available to us.
3. You confirmed that there had been no events since the balance sheet date which required disclosing or which would materially affect the amounts in the accounts, other than those already disclosed or included in the accounts.
4. You confirmed that you have disclosed to us all related party transactions relevant to the charity and that you are not aware of any further related party matters that require disclosure.
5. You confirmed that, in your opinion, the charity is a going concern.
6. You confirmed that, as at the balance sheet date, the balance of the Savings Account was £7,014.

Yours faithfully

*Azets***Azets**

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I confirm that the above representations are made based on enquiries of management and staff with relevant knowledge and experience and, where appropriate, of inspection of supporting documentation, sufficient to satisfy myself that I can properly make each of the above representations to you.

I confirm that I have read and understood the contents of this letter and agree that it accurately reflects the representations made to you by the directors during the preparation of the accounts.

Signed on behalf of the Board

David Salter

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Mr D Salter - Chair

29/01/2024

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Date

Charity Number: 1194412

The Brodrick Trust

**Trustees' Report and Receipts and Payments Accounts
for the period ended 5 April 2023**

The Brodrick Trust

Annual Report for the period ended 5 April 2023

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The Brodrick Trust

Charity Information

Registered Number: 1194412

Registered Address

Carriageworks Theatre
3 Millennium Square
Leeds
LS2 3AD

Trustees

David Salter (chair)
Kevin Grady
Anne Chambers
Andrea Holmes
Margaret Phillips
Matthews Sims

Accountants

Azets Audit Services Limited
12 King Street
Leeds
LS1 2HL

The Brodrick Trust

Trustees' Report for the period ended 5 April 2023

The Trustees present their report and the accounts for the period ended 5 April 2023.

Constitution

The Brodrick Trust was registered as a charity on 11th May 2021, number 1194412.

Our Objectives and Activities

In planning the activities of the organisation, the Trustees have due regard to their duty to meet the Charity Commission's requirements about public benefit. The Trustees ensure that the objective and aims of the organisation are carried out through its activities for the public benefit and details its achievements and activities in this report.

The object of the Charity is:

- To promote, improve, develop and maintain public education in, and appreciation of, the art and science of music for the public benefit including, but not exclusively, by:
 - Supporting the preservation, restoration and maintenance of Leeds Town Hall and the Leeds Town Hall organ.

The aims of the Charity are:

- To engage in fundraising by means of applications to other trusts and foundations;
- To engage in fundraising from individuals;
- To support associated cultural and educational projects in Leeds Town Hall, such as joint projects with the Leeds Organ School, the Royal College of Organists and Education Leeds, that are designed to engage and enrich the lives of those living in Leeds as well as visitors to the City; and
- To support and enable future generations to continue to access and enjoy high quality events that embrace a wide range of live music in the City's most iconic building.

Achievements and performance

1. Achievements

In the second year of its existence The Brodrick Trust charity has continued to raise funds for the restoration of the organ situated in Leeds Town Hall.

At the beginning of the Summer 2022 the Trust embarked on a campaign to engage regular concert goers through personalised letters. Personalised letters to pipe organ enthusiasts, covering groups and individuals in the UK and internationally were also sent out. As a result a database of contacts has been created and work around this is ongoing.

The Trust has found throughout the year that all aspects of fundraising remain very challenging, with Covid, Brexit and the cost-of-living crisis severely affecting private donations, funding priorities and business support. Despite all of these factors the Trust continues to think of new and innovative ways to tap into undiscovered funding.

The Trust continues to apply to a wide variety of trusts and foundations which have been known to donate to similar projects in the past.

The Brodrick Trust

Trustees' Report for the period ended 5 April 2023 (continued)

Achievements and performance (continued)

2. Performance

Fundraising and Income Generation

2022/23 saw the Brodrick Trust raise £4,433 including a £500 donation from the Chadwick Charitable Trust.

The remaining donations were from the Town hall audience.

An application to the Hamish Ogsten Foundation has been favourably received and a significant donation is expected in 2023/24.

Structure, Governance and Management

The Brodrick Trust's governing document is a CIO Foundation Constitution. The Trust constitution requires a minimum of 3 Trustees and there are currently 6 Trustees who meet on a regular basis to review financial performance and plan future activity.

Trustee Names – David Salter (Chair)

Margaret Phillips

Anne Chambers

Kevin Grady

Andrea Holmes

Matthew Sims (ex officio)

This report was approved by the Trustees on.....^{29/01/2024} and signed on its behalf by:

David Salte

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D Salter

Chair

The Brodrick Trust

Receipts and Payments Account for the period ended 5 April 2023

	Total 2023 £	Total 2022 £
Receipts		
Donations and fundraising	4,433	4,065
Interest received	13	-
Total Receipts	4,446	4,065
Payments	1,166	-
Total payments	1,166	-
Surplus of receipts over payments	3,280	4,065
Cash funds at 5 April 2023	7,345	4,065

The Brodrick Trust

Statement of Assets and Liabilities as at 5 April 2023

	2023 £	2022 £
Bank accounts	7,345	4,065
Total assets	7,345	4,065
Accruals – Accounts	1,260	950
Total liabilities	1,260	950

Approved on behalf of the Trustees on 29/01/2024 and signed on their behalf by:

David Salter
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D Salter
Chair

The Brodrick Trust

Notes to the receipts and payments accounts for the period ended 5 April 2023

1. Accounting policies

Basis of Accounting

These accounts have been prepared under the historical cost convention, on a receipts and payments basis, in accordance with Section 133 of the Charities Act 2011 and following the guidance for accounting for smaller charities issued by the Charity Commission.

2. Employees

The average number of employees was NIL.