



Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
From 01	10	2023	To 30	09	2024

Section A Reference and administration details

Charity name PTFA TETTENHALL WOOD SCHOOL

Other names charity is known by

Registered charity number (if any) 1194392

Charity's principal address
TETTENHALL WOOD SCHOOL
REGIS ROAD
WOLVERHAMPTON
Postcode WV6 8XF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	NATALIE MURIQI	CHAIR	APPOINTED 30-01-25	
2	HELEN MASTERS	CO CHAIR	APPOINTED 30-01-25	
3	RUTH SMITH	SECRETARY	APPOINTED 30-01-25	
4	DONNA STEVENS	TREASURER		
5				
6	Previous Trustees	During the period		
7				
8	JULIE CALLENDER	CHAIR		
9	DONNA STEVENS	TREASURER		
10	ROGER CALLENDER	SECRETARY		
11	JENNIFER CHARNELL-KEAR			
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management**Description of the charity's trusts**

Type of governing document
(eg. trust deed, constitution)

Constitution adopted 11th November 2020

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed or reappointed annually at the AGM in January

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Membership of the association is open to all Parent, Guardians and carers of pupils attending the school. Teaching and non-teaching staff that currently employed by the school or any other association of any person over the age of 18 wishing to offer support or help and is accepted by the committee as a member.

PTFA follow the volunteer safeguarding policy. The trustees all have enhanced DBS check.

The PTFA liaise with the school to use school premises for fundraising activities.

PTFA meetings are advertised to all parents, and they are welcome to attend or put forward their fundraising ideas.

All trustees give their time voluntarily and receive no remuneration or other benefits.

We use the model constitution from Parentkind.

Parentkind offer specialist fundraising advice to parent volunteers so that schools can

benefit from a successful PTFA.

Our insurance is also obtained from Parentkind and is included in the subscription.

Section C Objectives and activities**Summary of the objects of the charity set out in its governing document**

THE OBJECT OF THE ASSOCIATION (THE OBJECTS) IS TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY: 2.1 DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL 2.2 ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We support a school for children with special needs, in particular children with Austim.
The trustees decide as a committee how to spend the funds raised, however We liase with the headteacher and other members of staff for advise as to appropriate resources to help advance their education due to pupils having various levels of needs.
The highlight of last year was the purchase of the minibus.
The minibus is used to take the children out on visits and is a great asset to the school.
In June a new project to raise money for a library was started,
The trustees have read and integrated the guidance on public benefit

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

With new volunteers and enthusiasm, a Summer Fayre was held and was very successful.

Summary of the main achievements of the charity during the year

The highlight of last year was the purchase of the minibus, after lots of delays and problems due to Covid and shortage of parts the balance of £26,992 was paid and the minibus arrived.

This was made possible by the successful application for three grants and a private donation totalling £30,000.

With new volunteers and enthusiasm, a Summer Fayre was held and was very successful.

In June a new project to raise money for a library was started,

Section E

Financial review

Brief statement of the charity's policy on reserves

A reserve is held to cover any ongoing costs in the event fundraising has been decreased.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

PTFA hold fundraising events such as the Christmas Fayre. PTFA also has income from Easyfundraising and The School Lottery and the Christmas card project;

Section F

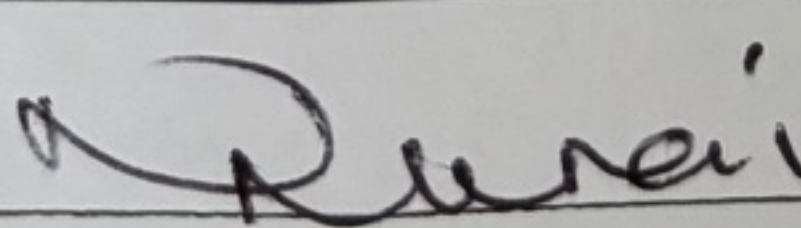
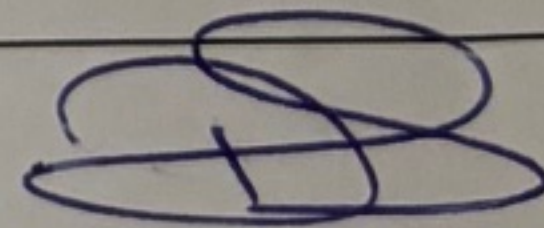
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	NATALIE MURIO	DONNA STEVENS
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	20-05-25	

PTFA Tettenhall Wood report year Oct 23-Oct 24

Highlights

Grants were all received so we were able to purchase a new Mini bus for school and this was delivered in January 2024. Thanks have to go to Roger and Julie for completing the paperwork and securing the funds which made this purchase possible.

We held an Easter raffle which raised funds of £349 for the general PTA accounts.

We were able to contribute to £5 per child for xmas presents. Totalling £820,

The Library fundraising started in June 2024.

Accounts 23/24

Opening Balance	£13,774.04
General income (lottery, raffles etc)	£1,354.56
Mini Bus grant	£15,000
Library fundraising	£16,891.51
Total	£47,020.11

Expenditure	
Mini Bus Balance	£26,972.00
Other Expenditure (Xmas gifts, Licences etc)	£993.00
Closing balance	£19,105.11

So far this year 24/25

Library Funds	£23,926.40
PTA Funds	£2,381.38
Balance to date	£26,310.78

Thanks for everyones continued support.

Special thanks to Julie, Roger and Jennie for their hard work and dedication over the past 10 years the PTA couldn't have carried on without you. You will be missed but the hope is we can build on everything you have done for the young people at Tettenhall Wood.

Donna Stevens (Treasurer)



P.T.F.A.

Parent Teacher Friends Association

Tettenhall Wood School

I Yvonne Young declare that I have independently reviewed the accounts of the PTFA Tettenhall Wood School. I confirm that in my opinion they are full and correct.

Signed..........

Printed.....Yvonne Young.....

Date.....23rd October 2024.....