



## Trustees' Annual Report for the period

| Period start date |    |    | Period end date |    |    |    |      |
|-------------------|----|----|-----------------|----|----|----|------|
| From              | 06 | 05 | 2021            | To | 25 | 07 | 2022 |

### Section A Reference and administration details

Charity name Little Chestnuts Pre-School

Other names charity is known by

Registered charity number (if any) 1194353

Charity's principal address Village Hall

Church Lane

Toppesfield, Halstead

Postcode CO9 4DR

#### Names of the charity trustees who manage the charity

|    | Trustee name         | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Andrea Chinery       |                 | From 21/05/22                     |                                                               |
| 2  | Laura Hughes         |                 | Until 13/05/22                    |                                                               |
| 3  | Victoria Wallis      |                 |                                   |                                                               |
| 4  | Elizabeth Greenaway  | Treasurer       |                                   |                                                               |
| 5  | Francesca Neale      |                 | Until 13/05/22                    |                                                               |
| 6  | Katherine Waterhouse |                 | From 13/05/22                     |                                                               |
| 7  |                      |                 |                                   |                                                               |
| 8  |                      |                 |                                   |                                                               |
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| 18 |                      |                 |                                   |                                                               |
| 19 |                      |                 |                                   |                                                               |
| 20 |                      |                 |                                   |                                                               |

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

Name of chief executive or names of senior staff members (Optional information)

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|  |
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**Section B Structure, governance and management****Description of the charity's trusts**

Type of governing document  
(eg trust deed constitution)

Constitution

How the charity is constituted  
(eg trust, association, company)

CIO - Association

Trustee selection methods  
(eg, appointed by, elected by)

Nominated and elected by Committee members

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To provide a safe and affordable pre-school environment for 2-5 year olds.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The setting provides ability for children to enjoy many activities, from arts and craft to outdoor play.

Termly themes are used aligned to EYFS framework, which brings to life learning and education.

The setting is connected to St Margaret's CofE Primary School.

Fundraising is reinvested in the setting; these events range from family events to nearly new sales.

The Committee has reviewed and considered the guidance issued by the Charity Commission for public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Contributions by families and friends of Little Chestnuts at the events who raised money for replenishing pre-learning toys and new equipment.

**Summary of the main achievements of the charity during the year**

On 06/05/21 our charity became a CIO.

This year we were able to make up for our previous quieter fundraising year (due to Covid restrictions) and organised a number of events including a film afternoon, a Christmas raffle, an Easter raffle and a village treasure hunt. All required substantial input by members of the Committee and all were a real success. A huge effort was put in by all the trustees (and their families!) to bring Happy's Circus to Toppesfield village in early summer. This not only raised funds for the preschool but also awareness of the setting and the event will be remembered by many for years to come.

We were very pleased with our Ofsted report following their inspection in May. We obtained some very positive feedback from both the inspector and many of our parents/carers prior to the inspection and were issued with another "Good" rating.

This year's cohort has remained consistent through the year. Our projected numbers for next year continue to remain healthy.

We continue to rely on the local community and family to support us in our goals and fundraising and in particular relying on the village hall to allow us to have our setting in their site. We aspire to supporting the needs of families within our village as well as the surrounding areas.

## Section E Financial review

### Brief statement of the charity's policy on reserves

We continue to hold our reserve account which would support redundancy payments should the pre-school close. The reserve account is also a back-up in case numbers of children attending the setting were to reduce which could affect us long-term, or if we were to require relocation from the current rented premises.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

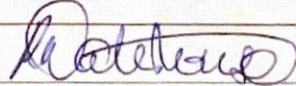
## Section F Other optional information

We are hopeful that, with our stable finances, we can begin to explore the option of having our own building within the grounds of the village hall we are currently located in. We have begun communications with the Village Hall Committee and a local company who design and make prefabricated buildings, and will continue to obtain quotes from tradesman and gather further information to see if this is a viable option for us.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                                                                                     |                                                                                      |
|-------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Signature(s)                        |  |  |
| Full name(s)                        | Elizabeth Greenaway                                                                 | Katherine Waterhouse                                                                 |
| Position (eg Secretary, Chair, etc) | Treasurer                                                                           | TRUSTEE                                                                              |
| Date                                | 05/05/2023                                                                          |                                                                                      |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

Little Chestnuts Pre-school

No (if any)

1194353

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
06/05/2021

To

Period end date  
25/07/2022

### Section A Receipts and payments

|                                                       | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------------|-----------------------------------------|----------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                              |                                         |                                        |                                 |                               |
| Fees                                                  | £ 29,308.91                                  | -                                       | -                                      | 29,309                          | 8,884                         |
| Fundraising                                           | £ 5,844.96                                   | -                                       | -                                      | 5,845                           | 218                           |
| Local Auth Nursery Vouchers                           | £ 45,333.33                                  | -                                       | -                                      | 45,333                          | 56,913                        |
| Outings                                               | £ 60.00                                      | -                                       | -                                      | 60                              | -                             |
| Training grants, LA grants                            | £ 1,500.00                                   | -                                       | -                                      | 1,500                           | -                             |
| Uniform income                                        | £ 211.00                                     | -                                       | -                                      | 211                             | 588                           |
| Wages & Training                                      | £ 100.00                                     | -                                       | -                                      | 100                             | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>82,358</b>                                | <b>-</b>                                | <b>-</b>                               | <b>82,358</b>                   | <b>66,603</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |                                              |                                         |                                        |                                 |                               |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>82,358</b>                                | <b>-</b>                                | <b>-</b>                               | <b>82,358</b>                   | <b>66,603</b>                 |
| <b>A3 Payments</b>                                    |                                              |                                         |                                        |                                 |                               |
| Advertising and recruitment                           | £ 220.00                                     | -                                       | -                                      | 220                             | 583                           |
| Fundraising                                           | £ 3,254.38                                   | -                                       | -                                      | 3,254                           | -                             |
| Materials, equipment and ed materials                 | £ 2,108.47                                   | -                                       | -                                      | 2,108                           | 797                           |
| Milk & Refreshments                                   | £ 688.25                                     | -                                       | -                                      | 688                             | 32                            |
| Outings                                               | £ 470.00                                     | -                                       | -                                      | 470                             | 381                           |
| Professional fees & payroll                           | £ 1,219.14                                   | -                                       | -                                      | 1,219                           | 1,057                         |
| Rent, insurance, heating                              | £ 8,881.79                                   | -                                       | -                                      | 8,882                           | 6,529                         |
| Repairs, post, stationery & sundry                    | £ 4,020.22                                   | -                                       | -                                      | 4,020                           | 410                           |
| Replacement Equipment                                 | £ 539.70                                     | -                                       | -                                      | 540                             | -                             |
| Uniform purchases                                     | £ 673.00                                     | -                                       | -                                      | 673                             | 2,369                         |
| Wages & Training                                      | £ 57,740.55                                  | -                                       | -                                      | 57,741                          | 44,425                        |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>79,816</b>                                | <b>-</b>                                | <b>-</b>                               | <b>79,816</b>                   | <b>56,583</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |                                              |                                         |                                        |                                 |                               |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>79,816</b>                                | <b>-</b>                                | <b>-</b>                               | <b>79,816</b>                   | <b>56,583</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>2,543</b>                                 | <b>-</b>                                | <b>-</b>                               | <b>2,543</b>                    | <b>10,020</b>                 |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Cash funds this year end</b>                       | <b>2,543</b>                                 | <b>-</b>                                | <b>-</b>                               | <b>2,543</b>                    | <b>10,020</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories    | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------|--------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Santander Business Bank Account                        | 47,527                             | -                                | -                               |
|               | Santander Deposit Bank Account                         | 17,663                             | -                                | -                               |
|               | Petty Cash                                             | 7                                  | -                                | -                               |
|               | <b>Total cash funds</b>                                | <b>65,197</b>                      | <b>-</b>                         | <b>-</b>                        |
|               | (agree balances with receipts and payments account(s)) |                                    |                                  |                                 |

|                          | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|--------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |

|                      | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |

|                                              | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------------------------------------|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use |         |                             | -               | -                        |
|                                              |         |                             | -               | -                        |
|                                              |         |                             | -               | -                        |
|                                              |         |                             | -               | -                        |
|                                              |         |                             | -               | -                        |
|                                              |         |                             | -               | -                        |
|                                              |         |                             | -               | -                        |
|                                              |         |                             | -               | -                        |

|                | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|----------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature                                                                           | Print Name          | Date of approval |
|-------------------------------------------------------------------------------------|---------------------|------------------|
|  | ELIZABETH GREENAWAY | 05/05/23         |



Section A

Independent Examiner's Report

Report to the trustees

|                                             |  |  |
|---------------------------------------------|--|--|
| Charity Name<br>Little Chestnuts Pre-school |  |  |
|---------------------------------------------|--|--|

On accounts for the year  
ended

|            |                        |         |
|------------|------------------------|---------|
| 25/07/2022 | Charity no<br>(if any) | 1194353 |
|------------|------------------------|---------|

Set out on pages

|                                                             |  |  |
|-------------------------------------------------------------|--|--|
| (remember to include the page numbers of additional sheets) |  |  |
|-------------------------------------------------------------|--|--|

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 25/07/2022.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

17/05/2023

Name:

Wendy Bowman

Relevant professional  
qualification(s) or body  
(if any):

AAT

Address:

18 Peek Close Lavenham Sudbury Suffolk CO10 9FR

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.