



Trustees' Annual Report for the period

Period start date
From 01 04 2024 To 31 03 2025
Period end date

Section A Reference and administration details

Charity name ENGLEFIELD VILLAGE HALL CIO

Other names charity is known by

Registered charity number (if any) 1194350

Charity's principal address ENGLEFIELD ESTATE OFFICE

THE ESTATE YARD, THE STREET

ENGLEFIELD, READING

Postcode

RG7 5ES

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Duncan Rands	Chair		
2	Edward Crookes	Secretary		
3	Olivia Macey	Treasurer		
4	Hilary Latimer			
5	Elizabeth Wirth		04.04.2024 to 31.03.2025	
6				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCORPORATED ORGANISATION
Trustee selection methods (eg. appointed by, elected by)	Appointed by resolution passed at a properly convened meeting of the charity trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Following appointment, new trustees are introduced to their new role and given access to the trust document library and introduced to the policies and procedures adopted by the charity.

The charity trustees are responsible for preparing an annual report and financial statements in accordance with applicable law. The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently; observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to establish and run a community centre and to promote for the benefit of the inhabitants of the parish of Englefield without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of village life of the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Activities undertaken included opening the hall for hire and successfully hosting numerous events for the local community including local residents, the school, church, parish council, Five A Day Community Garden. We hosted 222 hirers in the year (184 in 2023-24), 103 of which related to bookings for the community including classes open to the public (yoga, baby yoga, messy play, bridge club, pilates, baby massage, baby college, as well as school events.

Regular maintenance has been carried out this year to ensure the facilities are in good order.

At all times the trustees have had regard to the guidance issued by the Charity Commission on public benefit when setting objectives and in the activities undertaken by the Charity.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our Trustees and volunteers have given many hours of personal time and commitment to the Village Hall for which we are very grateful indeed.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Activities undertaken included opening the hall for hire and successfully hosting numerous events for the local community including local residents, the school, church, parish council, Five A Day Community Garden. We hosted 222 hirers in the year (184 in 2023-24), 103 of which related to bookings for the community including classes open to the public (yoga, baby yoga, messy play, bridge club, pilates, baby massage, baby college, as well as school events.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees have set a reserves policy, reviewed annually, which requires reserves be maintained at a level which ensures that Englefield Village Hall CIO's core activity could continue during a period of unforeseen difficulty. A proportion of reserves be maintained in a readily realisable form.

We consider it prudent that our reserves for day to day expenditure should not fall below around six months expenditure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's main source of income during this financial year has been through hiring the hall to regular users.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Edward Miles Crookes

Position Secretary

Date

28.11.2025



Duncan Graham Rands

28.11.2025

ENGLEFIELD VILLAGE HALL CIO
REGISTERED CHARITY NUMBER: 1194350
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

	Unrestricted Funds	Unrestricted Funds
	2025	2024
	£	£
Receipts		
Hire of Hall	21,299	18,698
Receipt of Refundable Deposits	5,350	4,972
Grants Received	-	-
Bank Interest	168	282
Other Income	90	-
	<u>26,907</u>	<u>23,952</u>
Asset Sales	-	-
Total Receipts	<u>26,907</u>	<u>23,952</u>
Payments		
Refund of Damage Deposits	5,150	4,928
Light and Heating	2,555	1,656
Rent and Rates	50	50
Repairs and Maintenance	4,282	2,329
Insurance	453	453
Website	190	150
Consumables	272	347
Other	133	106
	<u>13,084</u>	<u>10,019</u>
Asset Purchases	-	2,697
Total Payments	<u>13,084</u>	<u>12,716</u>
Net Receipts/ (Payments)	<u>13,823</u>	<u>11,236</u>
Bank accounts 31 March 2024	<u>33,034</u>	<u>21,798</u>
Bank accounts 31 March 2025	<u>46,857</u>	<u>33,034</u>

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2025

Cash Funds		
Bank Account	46,857	33,034
Assets Retained for the Charity's Own Use		
Furniture and Equipment	15,996	15,996
Total Assets	<u>62,853</u>	<u>49,030</u>
Liabilities		

Notes

- (i) At 31 March 2025 there were no guarantees provided by the Charity.
(ii) At 31 March 2025, there were no amounts owed by the Charity which were secured by a charge on any of the Charity's assets.



Trustee
Edward Crookes



Trustee
Duncan Rands

Approved by the Trustees: 30th September 2025

Independent Examiner's Report

Report to the trustees

Charity Name
Englefield Village Hall CIO

On accounts for the year ended

31st March 2025

**Charity no
(if any)**

1194350

I report to the trustees on my examination of the accounts of Englefield Village Hall CIO (the Charity) for the year ended **31st March 2025**.

Responsibilities and basis of report

As the Charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

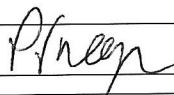
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

28-11-2025

Name:

Paul Finegan

Relevant professional qualification(s) or body (if any):

Chartered Accountant

Address:

56 Manor Park Drive, Finchampstead, Wokingham, Berkshire, RG40 4XE