



Trustees' Annual Report for the period

Period start date				Period end date		
From	01	04	2023	To	31	03 2024

Section A Reference and administration details

Charity name ENGLEFIELD VILLAGE HALL CIO

Other names charity is known by

Registered charity number (if any) 1194350

Charity's principal address ENGLEFIELD ESTATE OFFICE

ENGLEFIELD ROAD

THEALE, READING

Postcode RG7 5DU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Duncan Rands	Chair		
2	Lynn Dennison			
3	Nia Rands-Thomas	Treasurer	1 st March 2023 to 16th May 2024	
4	Hilary Latimer			
5	Edward Crookes	Secretary		
6	Elizabeth Wirth			
7	Olivia Macey	Treasurer	21 st March 2024 to 31 st March 2024	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCORPORATED ORGANISATION
Trustee selection methods (eg. appointed by, elected by)	Appointed by resolution passed at a properly convened meeting of the charity trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to establish and run a community centre and to promote for the benefit of the inhabitants of the parish of Englefield without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public

at large in the interests of social welfare and with the object of improving the conditions of village life of the said inhabitants.

Activities undertaken included opening the hall for hire and successfully hosting numerous events for the local community including local residents, the school, church, parish council, Five A Day Community Garden. We hosted 184 bookings during the year.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Our Trustees and volunteers have given many hours of personal time and commitment to the Village Hall for which we are very grateful indeed.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Activities undertaken included opening the hall for hire and successfully hosting numerous events for the local community including local residents, the school, church, parish council, Five A Day Community Garden. We hosted 184 bookings during the year.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees have set a reserves policy which requires reserves be maintained at a level which ensures that Englefield Village Hall CIO's core activity could continue during a period of unforeseen difficulty. A proportion of reserves be maintained in a readily realisable form.

We consider it prudent that our reserves for day to day expenditure should not fall below around six months expenditure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Edward Miles Crookes

Duncan Graham Rands
(Chair)

(Secretary)

Position (eg Secretary, Chair, etc)

Secretary

Date

19.11.2024

19.11.2024

ENGLEFIELD VILLAGE HALL CIO
REGISTERED CHARITY NUMBER: 1194350
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

	Unrestricted Funds 2024 £	Unrestricted Funds 2023 £
Receipts		
Hire of Hall	18,698	12,948
Receipt of Refundable Deposits	4,972	1,613
Grants Received	-	6,778
Bank Interest	282	-
Other Income	-	-
	<u>23,952</u>	<u>21,339</u>
Asset Sales	-	-
Total Receipts	<u>23,952</u>	<u>21,339</u>
Payments		
Refund of Damage Deposits	4,928	0
Light and Heating	1,656	1,268
Rent and Rates	50	50
Repairs and Maintenance	2,329	120
Insurance	453	420
Website	150	150
Consumables	347	139
Other	106	1,093
	<u>10,019</u>	<u>3,240</u>
Asset Purchases	2,697	6,507
Total Payments	<u>12,716</u>	<u>9,747</u>
Net Receipts/ (Payments)	<u>11,236</u>	<u>11,592</u>
Bank accounts 31 March 2023	<u>21,798</u>	<u>10,206</u>
Bank accounts 31 March 2024	<u>33,034</u>	<u>21,798</u>

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2023

Cash Funds		
Bank Account	33,034	21,799
Assets Retained for the Charity's Own Use		
Furniture and Equipment	15,996	13,299
Total Assets	<u>49,030</u>	<u>35,098</u>
Liabilities		

Notes

- (i) At 31 March 2024 there were no guarantees provided by the Charity.
(ii) At 31 March 2024, there were no amounts owed by the Charity which were secured by a charge on any of the Charity's assets.



Trustee
Duncan Rands



Trustee
Edward Crookes

Approved by the Trustees: 11th November 2024