



Trustees' Annual Report for the period

Period start date
From 01 04 2022 To 31 03 2023
Period end date

Section A Reference and administration details

Charity name ENGLEFIELD VILLAGE HALL CIO

Other names charity is known by

Registered charity number (if any) 1194350

Charity's principal address ENGLEFIELD ESTATE OFFICE

ENGLEFIELD ROAD

THEALE, READING

Postcode RG7 5DU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Duncan Rands	Chair		
2	Lynn Dennison			
3	Nia Rands-Thomas	Treasurer		
4	Hilary Latimer			
5	Edward Crookes	Secretary		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCORPORATED ORGANISATION
Trustee selection methods (eg. appointed by, elected by)	Appointed by resolution passed at a properly convened meeting of the charity trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to establish and run a community centre and to promote for the benefit of the inhabitants of the parish of Englefield without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of village life of the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

This was the CIO's first full financial year of operation and activities undertaken included:

- Opening the hall for hire and successfully hosting numerous events for the local community including local residents, the school, parish council, Five A Day Community Garden and the King's Coronation.
- Installing acoustic panels.

Additional details of objectives and activities (Optional information)

Our Trustees and volunteers have given many hours of personal time and commitment to the Village Hall for which we are very grateful indeed.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This was the CIO's first full financial year of operation and activities undertaken included:

- Opening the hall for hire and successfully hosting numerous events for the local community including local residents, the school, parish council, Five A Day Community Garden and the King's Coronation.
- Installing acoustic panels.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees have set a reserves policy which requires reserves be maintained at a level which ensures that Englefield Village Hall CIO's core activity could continue during a period of unforeseen difficulty. A proportion of reserves be maintained in a readily realisable form.

We consider it prudent that our reserves for day to day expenditure should not fall below around six months expenditure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Edward Miles Crookes	Duncan Graham Rands
Position (eg Secretary, Chair, etc)	Secretary	CHAIRMAN
Date		

ENGLEFIELD VILLAGE HALL CIO
REGISTERED CHARITY NUMBER: 1194350
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

	Unrestricted Funds 2023 £	Unrestricted Funds 2022 £
Receipts		
Hire of Hall	12,948	5,172
Refundable Deposits	1,613	775
Grants Received	6,778	13,167
	<u>21,339</u>	<u>19,114</u>
Asset Sales	-	-
Total Receipts	<u>21,339</u>	<u>19,114</u>
Payments		
Light and Heating	1,268	406
Repairs and Maintenance	120	-
Insurance	420	300
Website	150	910
Consumables	139	500
Other	1,093	-
	<u>3,240</u>	<u>2,116</u>
Asset Purchases	6,507	6,792
Total Payments	<u>9,747.0</u>	<u>8,908</u>
Net Receipts/ (Payments)	<u>11,592</u>	<u>10,206</u>
Bank accounts 31 March 2022	<u>10,206</u>	<u>-</u>
Bank accounts 31 March 2023	<u>21,798</u>	<u>10,206</u>

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2023

Cash Funds		
Bank Account	21,798	10,206
Assets Retained for the Charity's Own Use		
Furniture and Equipment	13,299	6,792
Total Assets	<u>35,097</u>	<u>16,998</u>
Liabilities	<u>-</u>	<u>-</u>

Notes

- (i) At 31 March 2023 there were no guarantees provided by the Charity.
(ii) At 31 March 2023, there were no amounts owed by the Charity which were secured by a charge on any of the Charity's assets.

Signed:

Trustee
Duncan Rands

Trustee
Edward Crookes

Approved by the Trustees:

2024