

Trustees Report including the Auditor's report



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period 1 April 2024 - 31 March 2025

Charity name: Metheringham Airfield Visitor Centre Charity registration number: 1194347

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of MAVC is to advance the education of the public and provide for the general benefit of the public the preservation and conservation of the buildings, other constructions and related historic artefacts forming part the former Metheringham Airfield as defined in the lease and in connection with 106 Squadron of the Royal Air Force, No. 5 Group Bomber Command, the Royal Air Force and RAF Metheringham and by the exhibition and public display of historic and informative collections.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Providing a place for the public to visit and learn about 106 Squadron and RAF Metheringham and the part it played in World War 2. Holding and caring for a Collection of objects and being an accredited Museum. Raising funds to support the work of the charity. Improving the visitor experience and supporting volunteers in their roles.
Statement confirming whether the trustees have	Para 1.18	The report is circulated to members, volunteers and is sent to the Charity

had regard to the guidance issued by the Charity Commission on public benefit		commission along with an audited statement of accounts.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	See Financial Standing Orders
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Volunteers are the lifeblood of MAVC and contribute in management of the operation of the visitor centre, caring for the museum's collection of objects, carrying out maintenance and conservation of artefacts, buildings and the site in general. They meet and greet our visitors, stewarding duties and educational aspects. Trustees are also volunteers and they have a governance role.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Continuing to improve displays by using objects previously held in store, so more of our collection is accessible to the public. This adds to the interest for visitors and tells more of the story of 106 Squadron and RAF Metherringham and the part it played in World War 2. Our visitor numbers continue to grow year on year enabling MAVC to carry on its work. Currently the focus is on building a WW2 Romney Shed which, in a couple of years time, we hope will be completed and house the Coles Crane which is being renovated on site. The renovation is providing an interesting project for our volunteers who are also involved in the

		building of the Romney Shed.
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	MAVC continues to improve its financial position with an increase in visitor numbers, café and shop sales.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We aim to have a reserves policy in place in the next financial year but currently we aim to hold a minimum of £15,000 in a general reserves fund. The amount in our reserves will increase year on year until we reach our reserves target.
Amount of reserves held	Para 1.22	£9240 at year end
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Admission price, shop profits, cafe profits, events, gift aid, grants and donations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	We have a 35 day notice savings account with Coop Bank which is an ethically principled organisation.
A description of the principal risks facing the charity		Lack of volunteers to manage the operational aspects of the visitor centre

	Para 1.46	and trustees to manage the charity. The age of some of the buildings. Some are over 80 years old. Reducing income in future years as the cost of living crisis continue to bite
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Reviewing the skills of current trustees and filling gaps by advertising for new trustees. Following an application and interview process.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	There are a range of policies including but not limited to Health and Safety, Conflict of Interest, Equal Opportunities, Ethical Fundraising
The charity's organisational structure and any wider network with which the		Aviation Heritage Lincolnshire (AHL) Arts Council England

charity works	Para 1.51	Museum Development Midlands Military Aviation Heritage Network (MAHN) University of Lincoln International Bomber Command Centre New Zealand Bomber Command Association 106 Squadron Families Association
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Reference and Administrative details

Charity name	Metheringham Airfield Visitor Centre
Other name the charity uses	
Registered charity number	1194347
Charity's principal address	Westmoor Farm Martin Moor Metheringham Lincolnshire LN4 3WF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Janet Guest	Treasurer	
2	Barry Walker		January 2024
3	Samantha Parker		
4	Andrew Scoley		
5	Caterina Scott		
6	Graham Palmer		January 2024
7	Tom Kitchen		January 2024

Funds held as custodian trustees on behalf of others

Description of the assets	N/A
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held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Barry Walker

Janet Guest

Full name(s)

Barry Walker

Janet Ann Guest

Position (eg
Secretary, Chair)

Trustee

Treasurer

Date 7 August 2025

Report by the Trustees of Registered Charity No. 1194347 known principally as the Metherringham Airfield Visitor Centre' whose principal address is Westmoor Farm, Martin Moor, Metherringham, Lincoln, LN4 3WF

The Charity is bound by its Constitution, the latest issue of which is dated 23 February 2021 amended on 16 May 2021

The Objects of the charity are: - To advance the education of the public and for the general benefit of the public by providing, preserving and conserving the buildings and other constructions forming part of the former Metherringham Airfield as defined in the lease and in connection with 106 Squadron of the Royal Air Force, No 5 Group Bomber Command, the Royal Air Force and RAF Metherringham and by the exhibition and public display of historic and informative memorabilia relating thereto.

The Charity maintains bank accounts with Co-op Bank.

The Independent Examiner for the period is: Diane Byard, 10 High Street, Walcott, Lincoln

Auditor's Certificate - In my opinion the financial statements attached give a true and fair view of the state of affairs of the Metherringham Airfield Visitor Centre as at 31st March 2025 and of its incoming resources and total resources expended in the period then ended and have been properly prepared in accordance with the Charities Act 2011.

Signed **Diane Byard**

Dated 19 June 2025

**MAVC Income and Expenditure Account 2024 / 2025
as at 31 March 2025**

Note use of brackets () denotes income /credit	Income	Expenditure	Current Balance
Income			
Lectures	(2,220.88)	103.98	(2,116.90)
Catering and coffee shop	(9,671.46)	4206.88	(5,464.58)
Admission, hall hire and event fees	(19,388.07)		(19,388.07)
Shop	(9,981.85)	4,974.00	(5,007.85)
Education	(4,123.00)	331.44	(3,791.56)
Donations, legacies	(3,187.63)		(3,187.63)
Gift aid reclaim	(2,800.95)		(2,800.95)
Membership Subscriptions	(7,155.56)		(7,155.56)
North Kesteven Lottery	(185.00)		(185.00)
Bank interests and charges	(1,097.75)	529.10	(568.65)
Event - D Day	(1,600.58)	970.11	(630.47)
Event - 40's stalls and dance	(1,410.00)	216.00	(1,194.00)

Event - 106 Reunion at PHS July 2024	(480.00)	337.50	(142.50)
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Expenditure

Restricted funds (Grants and specific donations)

	Income	Expenditure	Current Balance
Cutorial and collection		352.35	352.35
Education	(400.00)	1,408.20	1,008.20
Dakota donations/key rings	(1,712.40)	2542.79	830.39
Matador crane donations/items sold	(304.08)	972.66	668.58
Martin PC grant		181.02	181.02
Crew figures from IBCC		4500.00	4,500.00
Annual dinner at Dower House	(2,105.08)	1,880.00	(225.08)
MDEM Small Grant 2023/24		1226.45	1,226.45
MDM Strategic Grant Scheme – Organisational Health 2024-25	0.00	162.00	162.00
MDM Strategic Grant Scheme – Organisational Health 2024-25	0.00	0.00	0.00
MDM Open Offer Grant – SG9	(4,661.30)	4965.24	303.94

Designated funds

Standard Items

Admininstration, Legal costs		0.00	0.00
Electricity & Water		4,504.43	4,504.43
Insurance		5,549.19	5,549.19
Postage	0.00	560.38	560.38
Printing		1,717.04	1,717.04
Stationary general		257.59	257.59
Subscriptions		412.67	412.67
Cash differences though tills	(250.84)	301.78	50.94
IT		779.90	779.90
Maintanance of site		546.68	546.68
Maintenance buildings		3,742.67	3,742.67
Miscellaneous	(44.98)	560.54	515.56
Volunteers	(172.00)	1,188.09	1,016.09
Dakota (care of)		0.00	0.00
Museum collection care		969.05	969.05
Museum interpretation and displays		1,662.16	1,662.16
Museum Research		297.55	297.55
Volunteers events		212.00	212.00
Remembrance Sunday		300.00	300.00

Planned Projects

Romney shed site and build		9768.92	9,768.92
Security improvements on site		2,687.05	2,687.05
40' portacabin move		841.58	841.58
Coles Crane		1,300.05	1,300.05
sculpture for Memorial garden		0.00	0.00

Reserves

Reserves (should be £15000 -£20,000)

**Total budget
2024/26**

Balance sheet 2024/2025

Balance Carried Forward	(57,764.81)
Current balance	(4,934.37)
Carry Forward	<u>(62,699.18)</u>
Co-op current account	(1,158.80)
Co-op savings account (35 day notice)	(60,772.87)
Cash	<u>(767.51)</u>
Total in bank and cash	<u>(62,699.18)</u>

Note to accompany Accounts

As a small charity we prepare receipts and payments accounts but confirm that the buildings we intend to purchase are considered to be capital assets which will be used by the charity going forward will be included in our statement of Assets and Liabilities as below

Statement of Assets and Liabilities

Current assets Assets that could be converted into liquid assets ideally within 12 months.

Cash and cash equivalents: total amount of cash and small assets	£62,464
Inventory: Items purchased for resale to customers	£9,340
Prepaid expenses: Expenses paid in advance	£1,340
Investments: Money market account balances, stocks, and bonds	£0
Notes receivable: Amounts owed to be paid within 12 months.	£0
Total Current Assets	£73,144

Noncurrent assets will not be converted into cash within a year, as they are more long-term assets. These include two different types of assets:

Fixed assets: tangible assets, include vehicles and equipment used to produce revenue.	See list below	£282,045
Intangible assets: no physical manifestation, such as copyrights, patents, and intellectual property.	MAVC copyright	£1,000
Total noncurrent Assets		£283,045

Fixed asset list – included in above	2024/25 valuation
Building - Romney Shed	£16,000
Building - Dakota hanger	£60,000
Building - Shop	£10,000
Portacabins / ISOs	£26,000
Contents - General	£167,545
Contents - Computer equipment	£2,500
TOTAL	<u>£282,045</u>

Current assets	£73,144
Noncurrent assets	£283,045
Total assets	£356,189
Liabilities crew figures	£1,500