

Trustees Report including the Auditor's report



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period 1 April 2023 To 31 March 2024

Charity name: Metheringham Airfield Visitor Centre Charity registration number: 1194347

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is to advance the education of the public and provide for the general benefit of the public the preservation and conservation of the buildings, other constructions and related historic artefacts forming part the former Metheringham Airfield as defined in the lease and in connection with 106 Squadron of the Royal Air Force, No. 5 Group Bomber Command, the Royal Air Force and RAF Metheringham and by the exhibition and public display of historic and informative collections relating thereto.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Providing a place for the public to visit and learn about 106 Squadron and RAF Metheringham and the part it played in World War 2. Holding and caring for a Collection of objects for the nation and being accredited under the Art Council Museum Accreditation scheme. Raising funds to support the work of the charity.

		Improving the visitor experience and supporting volunteers in the work the charity does.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The report is circulated to members and is sent to the Charity commission along with an audited statement of accounts.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Volunteers are the lifeblood of the organisation and contribute in management of the operation of the visitor centre, caring for the museum's collection of objects, carrying out maintenance and conservation of artefacts, meeting and stewarding duties, educational aspects as well as governing and administering the charity.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Continuing to improve displays by using objects previously held in store, so more of our collection is accessible to the public. This adds to the interest for visitors and tells more of the story of 106 Squadron and RAF Metherringham and the part it played in World War 2. Achieving the Age Friendly Award which means we are recognised as a place for all to visit and experience the story we tell.

		Being proactive and obtaining additional temporary buildings to improve the facilities for volunteers for both research and engineering activities. By obtaining additional portacabins and shipping type containers we have also increased access to our on- site library and research facilities. This helps volunteers to work with families and researchers to enhance our knowledge of the people who served with 106 Squadron and in turn share that with the public.
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	MAVC continues to improve its financial position which allows it to continue to improving the site, museum Collection and its ability to offer an excellent service to its visitors
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have several WW2 buildings on site which are showing their age. Therefore a reserve is held for unexpected repairs to the buildings along with some for planned projects in out 5-10yr plan.
Amount of reserves held	Para 1.22	£3193
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Admission price, shop profits, cafe profits, events, gift aid, grants and donations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	We have a 35 day notice savings account with Coop Bank which is an ethically principled organisation.
		Lack of volunteers to manage the operational aspects of the visitor centre

A description of the principal risks facing the charity	Para 1.46	and trustees to manage the charity. The age of some of the buildings. Some that we use are over 80 years old and are utilised for storing the collection as well as for display of objects. Reducing income in future years as the cost of living crisis continue to bite
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Reviewing the skills of current trustees and filling gaps by advertising for new trustees. Following an application and interview process.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	There are a range of policies including but not limited to, Museums Association Code of Ethics Health and Safety Policy Conflict of Interest Policy Equal Opportunities Policy Ethical Fundraising Policy
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Aviation Heritage Lincolnshire (AHL) Arts Council England Museum Development Midlands Military Aviation Heritage Network (MAHN) University of Lincoln International Bomber Command Centre New Zealand Bomber Command

		Association 106 Squadron Families Association
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Reference and Administrative details

Charity name	Metheringham Airfield Visitor Centre
Other name the charity uses	
Registered charity number	1194347
Charity's principal address	Westmoor Farm Martin Moor Metheringham Lincolnshire LN4 3WF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Janet Ann Guest	Treasurer	
2	Barry Walker		January 2024
3	Samantha Parker		
4	Andrew Scoley		
5	Caterina Scott		
6	Mark Carrick		January 2024
7	Graham Palmer		January 2024
8	Tom Kitchen		January 2024

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Caterina Scott	Janet Guest
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Full name(s)	Caterina Frances Scott	Janet Ann Guest
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Position (eg Secretary, Chair, etc)	Trustee	Treasurer
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Date	3 September 2024
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Report by the Trustees of Registered Charity No. 1194347 known principally as the Metherringham Airfield Visitor Centre' whose principal address is

Westmoor Farm, Martin Moor, Metherringham, Lincoln, LN4 3WF

The Charity is bound by its Constitution, the latest issue of which is dated 23 February 2021 amended on 16 May 2021

The Objects of the charity are: -

To advance the education of the public and for the general benefit of the public by providing, preserving and conserving the buildings and other constructions forming part of the former Metherringham Airfield as defined in the lease and in connection with 106 Squadron of the Royal Air Force, No 5 Group Bomber Command, the Royal Air Force and RAF Metherringham and by the exhibition and public display of historic and informative memorabilia relating thereto.

The Charity maintains bank accounts with Co-op Bank.

The Independent Examiner for the period is:

Diane Byard, 10 High Street, Walcott, Lincoln

Auditor's Certificate

In my opinion the financial statements attached give a true and fair view of the state of affairs of the Metheringham Airfield Visitor Centre as at 31st March 2024 and of its incoming resources and total resources expended in the period then ended and have been properly prepared in accordance with the Charities Act 2011.

Signed **Diane Byard**

Dated 16 August 2024

MAVC Profit and Loss Account 2023 / 2024

Note use of brackets () denotes income	Income	Expenditure	Current Balance
Day to day running			
Administration, Legal costs		260.84	260.84
Electricity		3,393.16	3,393.16
Insurance		3,246.69	3,246.69
Postage	6.60	662.51	669.11
Printing		2,617.26	2,617.26
Stationary general		258.75	258.75
Subscriptions		379.88	379.88
Water		10.17	10.17
Bank interests and charges	(674.69)	341.19	(333.50)
Cash differences though tills	(651.10)	575.11	(75.99)
IT		825.36	825.36
Maintenance Dakota		1,000.00	1,000.00
Maintenance of site		860.77	860.77
Maintenance buildings		7,841.03	7,841.03
Museum collection care			0.00
Research		311.04	311.04
Museum interpretation and displays		0.00	0.00

Shop restocking	(5,076.73)	5,396.73	320.00
Miscellaneous	(43.74)	176.13	132.39
Volunteers	(302.00)	1,979.79	1,677.79
Planned events			
106 Reunion at PHS July 2023	(504.00)	428.54	(75.46)
Annual dinner at Dower House July 2023	(2,266.00)	1,891.00	(375.00)
Volunteer management		822.30	822.30
Remembrance Sunday		232.49	232.49
Anniversary event 27 Aug 2023	(487.00)	537.86	50.86
40's stalls and dance	(760.00)	61.77	(698.23)
Income Generation			
Catering and coffee shop	(5,626.72)	3565.31	(2,061.41)
Donations General (Gift Aid and SDS)	(2,526.53)		(2,526.53)
Admission fee and event fees	(14,257.50)		(14,257.50)
Gift aid reclaim	(2,537.75)		(2,537.75)
Membership Subscriptions (Gift Aid)	(5,046.72)		(5,046.72)
North Kesteven Lottery	(118.00)		(118.00)
Shop profits	(5,307.46)		(5,307.46)
Lectures	(1,219.51)	276.17	(943.34)
Planned Projects			
Romney shed site		1000.76	1,000.76
Coles Crane		2,628.90	2,628.90
Resticted funds (Grants and specific donations)			
Cutorial and collection		1138.91	1,138.91
Education		212.40	212.40

Dakota donations/key rings	(1,565.87)	1082.41	(483.46)
MDEM Small Grant 2022/23	(1,304.00)	1446.30	142.30
Matador crane donations/items sold	(696.58)		(696.58)
Martin PC grant	(1,000.00)	818.98	(181.02)
MDEM Small Grant 2023/24	(2,000.00)	773.55	(1,226.45)
Designated funds			
Emergency reserves		3193.93	3,193.93
Total balance (inc reserves)			(3,717.31)

Balance sheet 2023/2024

Balance Carried Forward	(54,047.50)
Current balance	<u>(3,717.31)</u>
Carry Forward	<u>(57,764.81)</u>
Co-op current account	(10,688.01)
Co-op savings account (35 day notice)	(46,683.62)
Cash	<u>(393.18)</u>
Total in bank and cash	<u>(57,764.81)</u>

Note to accompany accounts

As a small charity we prepare receipts and payments accounts but confirm that the buildings we intend to purchase are considered to be capital assets which will be used

by the charity going forward will be included in our statement of Assets and Liabilities.

Statement of Assets and Liabilities

CONTEXT

Assets: What is owned, such as securities, funds, and real estate

Liabilities: What is owed to other parties, including long-term debt.

Current assets Below is a representation of assets that could be converted into liquid assets ideally within 12 months.

Cash and cash equivalents: The total amount of cash on hand and small assets (£6000 estimate)	£63764
Inventory: Items purchased for resale to customers	£7500
Prepaid expenses: Expenses you've paid in advance. Insurance	£1352
Investments: Money market account balances, stocks, and bonds	£0
Notes receivable: Amounts you are owed that will be paid within 12 months.	£0
Total Current Assets	£72616

Noncurrent assets Noncurrent assets, or non-operating assets, will not be converted into cash within a year, as they are more long-term assets. These could include two different types of assets:

Fixed assets: Fixed assets, or tangible assets, include vehicles and equipment used to produce revenue	£167000
Intangible assets: Assets that have no physical manifestation, such as copyrights, patents, and intellectual property.	£2000
Total noncurrent Assets	£169000

Fixed asset list – included in above

Romney Shed £16000

Dakota hanger £60000

Shop	£10000
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Collection Dakota	£60000
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Collection items	£20000
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Total assets

Current assets	£72616
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Noncurrent assets	£169000
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Total assets	£241616
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