

RADIO HORTON

England & Wales · Charity number 1194152

Details

Status Registered

Legal form CIO

Registered 2021-04-20

Register [View on the Charity Commission register](#)

Contact

Address c/o Horton General Hospital
Oxford Road
Banbury
Oxfordshire
OX16 9AL

Phone 01295229211

Email committee@radiohorton.co.uk

Website <https://radiohorton.co.uk>

Activities

Objects: THE OBJECTS OF THE CIO ARE:(1) THE RELIEF OF SICKNESS, POOR HEALTH AND OLD AGE AMONGST PEOPLE LIVING IN NORTH OXFORDSHIRE BY PROVIDING A LOCAL BROADCASTING SERVICE FOR HOSPITALS, RESIDENTIAL HOMES AND SIMILAR INSTITUTIONS, AND FOR PATIENTS RECEIVING COMMUNITY CARE; AND(2) THE ADVANCEMENT OF HEALTH AND PREVENTION OR RELIEF OF SICKNESS FOR THE PUBLIC BENEFIT THROUGH THE PROMOTION OF THE BENEFITS OF LIVING A HEALTHY LIFESTYLE, AND THE IMPORTANCE OF MAINTAINING GOOD PERSONAL MENTAL AND PHYSICAL HEALTH BY (MAINLY, BUT NOT EXCLUSIVELY) THE MEANS OF BROADCASTING HEALTH EDUCATION MESSAGES TO PEOPLE LIVING IN NORTH OXFORDSHIRE.

Activities: A hospital, health and wellbeing broadcasting service aiding the relief of sickness, poor health and old age amongst people living in North Oxfordshire for hospitals, residential homes and similar institutions, and for patients receiving community care, and the advancement or prevention or relief of sickness for the public benefit by providing health education messaging.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

Geography

- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£6,883	£5,746	-	-
2024-03-31	£4,180	£4,895	-	-
2023-03-31	£3,800	£3,196	-	-
2022-03-31	£5,519	£0	-	-

Trustees

Name	Role	Appointed
Ann Elisabeth Dunn	Chair	2023-09-20
Anthony Christopher Brown		2021-04-20
John Couppléditch		2023-09-20
Kevin Matthews		2025-10-01
Lewis James Doyle		2026-04-01
Olga Annita Wilson		2021-04-20
Sean Kenny		2026-01-07
TOM WILSON		2021-04-20

RADIO HORTON

England & Wales - Charity number 1194152

Accounts



Trustees' Annual Report for the period

From

Period start date

Day	Month	Year
01	04	2024

To

Period end date

Day	Month	Year
31	March	2025

Section A

Reference and administration details

Charity name

Radio Horton

Other names charity is known by

Registered charity number (if any)

1194152

Charity's principal address

Radio Horton, c/o Horton General Hospital, Oxford Road, Banbury, Oxfordshire

Postcode

OX16 9AL

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Sam Smette		Re-elected 23/10/2024	
2 Anthony Brown			
3 William Warren		Re-elected 23/10/2024	
4 Tom Wilson			
5 Olga Wilson	Treasurer	Re-elected 23/10/2024	
6 Ann Dunn	Chair		
7 John Couppleditch			
8			
9			
10			
11			
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13			
14			
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16			
17			
18			
19			
20			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution adopted 28 March 2021
How the charity is constituted	CIO – Association
Trustee selection methods	Trustees are appointed as per the terms set out in the charity's governing document – through election at an Annual General Meeting or appointment by agreement of the Trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

On election or appointment, trustees are advised to read. The essential trustee: what you need to know, what you need to do (CC3) and are given access to minutes, governing documents, policies and procedures.

The trustees acknowledge that trustee training is required to further skills and experience across the board.

Disclosure and Barring Service (DBS) checks (previously called Criminal Records Bureau (CRB) checks) are carried out prior to an individual becoming a member. As Radio Horton encourages all volunteers to participate in ward visiting, it is a requirement that they are DBS checked.

Radio Horton is a member of the Hospital Broadcasting Association which provides helpful advice and guidance and represents the sector on a national level. The National Council of Voluntary Organisations (NCVO) also provides a wealth of training and resources.

Radio Horton is a host organisation within the Oxford University Hospitals NHS Foundation Trust and members of the station are recruited subject to following the protocols set out by the hospital trust.

The trustees are responsible for overseeing the governance and setting the strategic direction of the organisation. All trustees give their time voluntarily and receive no financial gain, remuneration or other benefits. Any bona-fide member is eligible to stand as a trustee (notwithstanding the conditions set out in the organisation's constitution and on the proviso that they would not be disqualified from doing so by the conditions of the Charity Act 2011).

The Trustees' have updated the Risk Management policy and review this periodically.

Membership is used as a means of allowing stakeholders (e.g. volunteers) to have a say in how the organisation is managed (e.g. by electing trustees).

The charity has the following policies in place, which are reviewed annually:

- Financial Controls Policy
- Trustees' Expenses Policy
- Risk Management
- Principles & Acceptable Behaviours policy
- Acceptable I.T. & Email Usage Policy
- Social Media Policy
- GDPR / Data Protection Policy
- Safeguarding Policy (including Trustee Safeguarding)
- Health & Safety Policy
- Conflict of Interest Policy

which all members must adhere to whilst representing Radio Horton.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

(1) the relief of sickness, poor health and old age amongst people living in North Oxfordshire by providing a local broadcasting service for hospitals, residential homes and similar institutions, and for patients receiving community care; and

(2) the advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the means of broadcasting health education messages to people living in North Oxfordshire

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We continue with our community support at local events, providing music and public announcements services.

The organisation celebrated its sixtieth anniversary, holding an outside broadcast from the restaurant in the Horton General Hospital on 8th July. The programme schedule comprised of special broadcasts from Radio Horton President, John Craven OBE, and the Horton General Hospital Charity, Jamie French. Volunteers were presented with long service certificates. The event was an opportunity for the station to raise awareness, engaging with patients, staff and residents of local care homes.

In line with the strategic direction of the organisation, the Trustees' have expanded our focus towards community engagement, and appointed a committee member as Community Projects Coordinator, to establish and develop relationships in this space.

We continue to broadcast to local care homes, which are well-received by the residents and staff. The organisation hosted an outside broadcast from Chacombe Park care home. Of particular poignancy has been the station's work with Lake House Care Home in Adderbury, with resident and former Radio Horton volunteer, John Webb.

Radio Horton's outside broadcast vehicle was condemned in 2025, following a service in which it was deemed unroadworthy. The Trustees' agreed to scrap the trailer and are now fundraising a replacement vehicle and are covering existing events with the existing gazebo setup.

Ward visiting continues and has become very successful thanks to the extremely enthusiastic volunteer leading this and she has other volunteers now assisting her. Requests and interest from patients and staff at the hospital is much enhanced. Ward visiting plays a pivotal role in Radio Horton's service offering and allows us to press home guidance and information for the public benefit in terms of wellbeing and health issues.

We were delighted to install our first WiFi radios in the Emergency Department and the Rowan Ambulatory Unit in the Autumn, with additional units being supplied to Outpatients, Oak Ward and Women's Daycare & Diagnostics.

Jayne Brown, Manager of Rowan, said: "the wireless radio has brought great entertainment to patients and staff. The variety and range of music played is well liked. Being able to request songs is a bonus!"

Radio Horton took home a silver trophy in the National Hospital Radio Awards held in Winchester in the Spring. The station received the gong for its unique coverage of the Oxford University Hospitals NHS Foundation Trust's Staff Recognition Awards 2023, held at Oxford Town Hall. The judges loved how this programme was put together, with a good selection of voices and stories, a real sense of celebration and community.

We were pleased to launch our new website, which was designed by Falcon Digital under their Free Charity Website scheme worth £5,000. The new site boasts a clean, mobile-friendly user interface, with simple to use features and navigation, including the ability to request songs.

The trustees, in making decisions about our broadcasts and direction, have had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant. All Trustees have read and take onboard the Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Member-volunteers make a great contribution to the organisation. We currently have thirty member volunteers and are grateful for the many hours contributed during the year in presenting programmes, ward visiting and many other activities necessary to provide a broadcasting service. Without this valuable contribution of time, energy and expertise we would not be able to provide our service.

Seven new volunteers joined Radio Horton during the reporting period, although some are yet to begin their involvement. The majority of these volunteers are either ward visitors or programme presenters, or in some instances, both.

There is some incidental benefit for volunteers, including participation and recognition for long service and/or contributing to the organisation, aiding it in meeting its charitable objectives. Other incidental opportunities include gaining communications skills and furthering career experience.

Appreciating the importance of volunteer retention, the Trustees' have introduced some incentive and recognition schemes which are available for the organisation's volunteers at their discretion.

Three Beeby Certificates were presented in the reporting year, recognising the outstanding contribution of individual volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In the reporting year, bearing fully in mind our charitable objects and the guidance of the Charity Commission vis. public benefit) we attended:-

- Banbury & District Show
- Kings Sutton Fireworks & Christmas Lights
- Broughton Castle Cycling Sportive,
- Katharine House Hospice Santa Dash
- Long Buckby Classics on the Green
- Wroxton Village fete
- Geoff Smith's Banbury 15K

We are pleased that most of these are repeat events, demonstrating the success of our attendance in earlier years.

We have continued to receive corporate sponsorship from SE Law and Housing 21, and have been seeking additional sponsorship opportunities. To this end, presentations were made at Banbury Business Breakfast Club and the Rotary Club of Banbury, to raise awareness and highlight opportunities for partnership.

The organisation celebrated its sixtieth anniversary, and held a special sixty hour broadcast, including a live event in the Horton Hospital Restaurant.

Following the success of the initial radio installations, and thanks to the support of the Oxford University Hospitals NHS Foundation Trust, we have installed additional radios in the Horton General Hospital, which have generated interest from a number of departments, wishing to listen to our broadcasts. We anticipate that will give us a much wider audience, in turn therefore increasing our benefit to the public.

Section E

Financial review

Brief statement of the charity's policy on reserves

We hold cash at bank of £6,582.86 as at 31/03/2025. These non-restricted funds are held in order to meet any unforeseen expenditure that may occur and to cover running costs.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We have various sources of funding. During the reporting year we received sponsorship from SE-Law and from Housing21 totalling £600.00. We are very appreciative of their ongoing support.

The trustees took the decision to maintain last year's Membership Subscription at £20.00. Membership is used as a means of allowing stakeholders (e.g. volunteers) to have a say in how the organisation is managed. The annual subscription contributes towards the general administration costs (e.g. insurance, licenses, equipment and sundries) associated with running the organisation.

Three fundraising events took place at local supermarkets during the reporting period. The combined total raised from these collections was £1,411.59.

We utilise online platforms including KindLink, the Cherwell Lottery scheme, Easy Fundraising to enable us to receive donations online and/or through debit/credit card.

Radio Horton provided music, entertainment and public address at several events were held throughout the reporting period – see section D above. Events help the organisation to raise awareness of Radio Horton and hospital, health and wellbeing broadcasting, but from a social perspective are also ideal for volunteers to meet one-another. Events and collections brought in £3,118 during the period and include the Rotary Club of Banbury donation of £500, last year for our support at the Broughton Castle Event. Funding helps us to meet our charitable objects.

We received grant funding of £900 from the John Lewis Partnership Community Projects fund. This will contribute towards the replacement outside broadcast vehicle and WiFi radios.

Section F

Other optional information

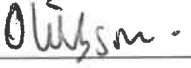
Funds raised are applied to our broadcasting services and are also used to assist our fundraising activities. It is an ambition of the organisation to consider and explore new opportunities for raising funds, including corporate sponsorship. In so doing, we will be able to extend our benefit to the public.

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Section G	Declaration
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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ann Dunn	Olga Wilson
Position (eg Secretary, Chair, etc)	Chair of Trustees	Treasurer
Date	DD/MM/YYYY 03/09/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

RADIO HORTON

No (if any)
1194152

CC16a

Receipts and payments accounts

For the period from	Period start date 01.04.2024	To	Period end date 31.03.2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	660	-	-	660	200
Donations	2,014	258	-	2,272	218
Events	1,402	-	-	1,402	1,356
Collections	1,717	-	-	1,717	1,520
Sponsorship	600	-	-	600	600
Lottery	232	-	-	232	286
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	6,625	258	-	6,883	4,180
A2 Asset and Investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	6,625	258	-	6,883	4,180
A3 Payments					
Donations	91	-	-	91	-
Stationery	250	-	-	250	412
Insurance	398	-	-	398	495
PPL/PRS licences	1,197	-	-	1,197	1,219

Gazebo purchase	-			-	588
Website management	418	-	-	418	-
Internet radio/BT	1,141	-	-	1,141	1,222
Radios purchased (2)	-	258		258	589
Outside broadcast trailer costs	466	-	-	466	593
Studio equipment/repairs	1,503	-	-	1,503	324
Sundries	24	-	-	24	41
Sub total	5,488	258	-	5,746	5,483

A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	

Total payments	5,488	258	-	5,746	5,483
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Net of receipts/(payments)	1,137	0	-	1,137	- 1,303
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	1,137	0	-	1,137	- 1,303

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank Treasurer's account	6,503	258	-
		-	-	-
		-	-	-
	Total cash funds	6,503	258	-

(agree balances with receipts and payments account(s))

Agreement Error

Agreement Error

OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

**B4 Assets retained for the
charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

		-	-
Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>A - Dunn</i>	Ann Dunn	3 / 9 / 2025
<i>O. Wilson</i>	Olga Wilson	3.9. 2025

RADIO HORTON

England & Wales - Charity number 1194152

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2023		Day 31	Month March	Year 2024

Section A Reference and administration details

Charity name	Radio Horton
Other names charity is known by	
Registered charity number (if any)	1194152
Charity's principal address	Radio Horton, c/o Horton General Hospital, Oxford Road, Banbury, Oxfordshire
Postcode	OX16 9AL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sam Smette	Chair		
2	Anthony Brown		Re-elected 20/09/2023	
3	William Warren			
4	Tom Wilson		Re-elected 20/09/2023	
5	Olga Wilson	Treasurer		
6	Ann Dunn		Elected 20/09/2023	
7	John Couppleditch		Elected 20/09/2023	
8	James Hulbert		Resigned 18/10/2023	
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution adopted 28 March 2021

How the charity is constituted
(eg. trust, association, company)

CIO – Association

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed as per the terms set out in the charity's governing document – through election at an Annual General Meeting or appointment by agreement of the Trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

On election or appointment, trustees are advised to read. The essential trustee: what you need to know, what you need to do (CC3) and are given access to minutes, governing documents, policies and procedures.

The trustees acknowledge that trustee training is required to further skills and experience across the board.

Disclosure and Barring Service (DBS) checks (previously called Criminal Records Bureau (CRB) checks) are carried out prior to an individual becoming a member. As Radio Horton encourages all volunteers to participate in ward visiting, it is a requirement that they are DBS checked.

Radio Horton is a member of the Hospital Broadcasting Association which provides helpful advice and guidance and represents the sector on a national level. The National Council of Voluntary Organisations (NCVO) also provides a wealth of training and resources.

Radio Horton is a host organisation within the Oxford University Hospitals NHS Foundation Trust and members of the station are recruited subject to following the protocols set out by the hospital trust.

The trustees are responsible for overseeing the governance and setting the strategic direction of the organisation. All trustees give their time voluntarily and receive no financial gain, remuneration or other benefits. Any bona-fide member is eligible to stand as a trustee (notwithstanding the conditions set out in the organisation's constitution and on the proviso that they would not be disqualified from doing so by the conditions of the Charity Act 2011).

Membership is used as a means of allowing stakeholders (e.g. volunteers) to have a say in how the organisation is managed (e.g. by electing trustees).

In 2023, the trustees launched a Financial Controls policy which details how its financial assets and funds are managed, maintained, stored and accessed. Radio Horton has a Committee Membership & Conduct Policy (October 2015) and several policies (which are checked and updated as required) including:-

- Principles & Acceptable Behaviours policy
- Acceptable I.T. & Email Usage Policy
- Social Media Policy
- GDPR / Data Protection Policy
- Safeguarding Policy (including Trustee Safeguarding)
- Health & Safety Policy
- Conflict of Interest Policy

which all members must adhere to whilst representing Radio Horton.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

(1) the relief of sickness, poor health and old age amongst people living in North Oxfordshire by providing a local broadcasting service for hospitals, residential homes and similar institutions, and for patients receiving community care; and

(2) the advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the means of broadcasting health education messages to people living in North Oxfordshire

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We continue with our community support at local events, providing music and public announcements services.

We continue with our recruitment campaign with further avenues utilised to make our requirements known, including inexpensive advertisements in local/village publications, which has resulted in a couple of new volunteers joining us. We are delighted to also now have recruited a Care Home Coordinator to oversee the relationships with Radio Horton and local care homes and a Fundraising and Campaigns officer, to explore new avenues of income generation, either through grants or sponsorships. The trustees agree that provision of our broadcasts to local care homes is very much in accordance with the guidance of the Charity Commission in providing a service for public benefit.

Ward visiting continues and has become very successful thanks to the extremely enthusiastic volunteer leading this and she has other volunteers now assisting her. Requests and interest from patients and staff at the hospital is much enhanced. Ward visiting plays a pivotal role in Radio Horton's service offering and allows us to press home guidance and information for the public benefit in terms of wellbeing and health issues.

A group specifically for volunteers who are radio presenters has been established and aims to allow volunteers to share tips and experiences, for the ward visitors to feedback on programmes and to continue the focus of providing health and wellbeing information for the public. Programme content can be reviewed and enhanced to ensure our charitable objects continue to be met and improve benefit for the public.

A great amount of time has been devoted by the Trustees during this accounting period to consideration of the station's future planning and direction, including the reach of our audience and demographic, the type of programmes and information we offer. The events we support and attend have been reviewed and strategies decided upon. We decided not to pursue the NoxDAB venture given the very high costs and difficulties in achieving that form of digital broadcasting. Our primary focus for 2024 will accordingly be on planning for our 60 years anniversary and how to acknowledge the contribution of volunteers, promote our services to the public and demonstrate our commitment to continuing to provide the service we do.

The trustees, in making decisions about our broadcasts and direction, have had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant. All Trustees have read and take onboard the Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In the reporting year, bearing fully in mind our charitable objects and the guidance of the Charity Commission vis. public benefit) we attended:-

Hillview School Summer Fete;
Broughton Castle Cycling Sportive;
Long Buckby village fete;
Katherine House Hospice Moonlight Walk and Santa Fun Run;
Banbury Canal Days;
Kings Sutton village firework displays and Christmas lights switch on.

We are pleased that most of these are repeat events, demonstrating the success of our attendance in earlier years.

Ten new volunteers joined Radio Horton during the reporting period, although a couple are yet to begin their involvement. The majority of these volunteers are either ward visitors or programme presenters, or in some instances, both. We are also delighted to have now recruited a Care Home Coordinator and also a volunteer to help with fundraising and publicity. We are pleased to now have two additional technical support volunteers, who help with the equipment and outside broadcasts.

The Beeby Award continues to be presented quarterly by the trustees to a volunteer who has made a significant contribution, demonstrated innovation, or commitment and long-service to the organisation. The certificates are awarded at the discretion of the trustees, with a different committee member nominating the recipient each time, to ensure there is fairness and diverse opinion.

We have secured further corporate sponsorship with Housing 21, a local housing organisation and we have enhanced our sponsorship arrangements with local solicitors – SE Law. New trustee, John Couppleditch – is using his local knowledge and contacts to further our sponsorship options.

We have pursued consideration with Banbury Rotary Club of how to take part in mutually beneficial activities, which in turn will help with our fundraising.

We have secured very important links with staff and managers throughout the Horton General Hospital, leading to agreement that we may place specific radio equipment in various departments so that Radio Horton can be heard by more people working, residing in or visiting the hospital. We anticipate that will give us a much wider audience, in turn therefore increasing our benefit to the public.

Section E

Financial review

Brief statement of the charity's policy on reserves

We hold cash at bank of £6,124.00 as at 31/03/2024. These non-restricted funds are held in order to meet any unforeseen expenditure that may occur and to cover running costs.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We have various sources of funding. During the reporting year we received sponsorship from Spratt Endicott (now SE-Law) and from Housing21 totalling £600.00. We are very appreciative of their ongoing support.

The trustees took the decision to maintain last year's Membership Subscription at £20.00. Membership is used as a means of allowing stakeholders (e.g. volunteers) to have a say in how the organisation is managed. The annual subscription contributes towards the general administration costs (e.g. insurance, licenses, equipment and sundries) associated with running the organisation.

Three fundraising events took place at local supermarkets during the reporting period. The combined total raised from these collections was £1,356.18.

We utilise online platforms including KindLink, the Cherwell Lottery scheme, Easy Fundraising and Amazon Smile to enable us to receive donations online and/or through debit/credit card.

Radio Horton provided music, entertainment and public address at several events were held throughout the reporting period – see section D above. Events help the organisation to raise awareness of Radio Horton and hospital, health and wellbeing broadcasting, but from a social perspective are also ideal for volunteers to meet one-another. Events brought in £1,520.00 during the period and include the Rotary Club of Banbury donation of £500, last year for our support at the Broughton Castle Event. Funding helps us to meet our charitable objects.

We expended £588.05 for a new outdoor events gazebo, £300 for News Hub feeds and £144 for a software update, aside from general licence fees, insurance, repairs and sundries.

Section F

Other optional information

Funds raised are applied to our broadcasting services and are also used to assist our fundraising activities. It is an ambition of the organisation to consider and explore new opportunities for raising funds, including corporate sponsorship. In so doing, we will be able to extend our benefit to the public.

Section G

Declaration

The trustees declare that they have approved the trustees’ report above.

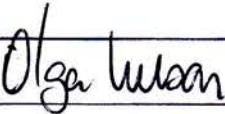
Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Sam Smette	Olga Wilson
Position (eg Secretary, Chair, etc)	Chair of Trustees	Treasurer
Date	25/09/2024	

Section GDeclaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sam Smette	Olga Wilson
Position (eg Secretary, Chair, etc)	Chair of Trustees	Treasurer

Date

25/09/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Radio Horton

No (if any)
1194152

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2023

To

Period end date
31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	200	-	-	200	380
Donations	218	-	-	218	690
Collections	1,356	-	-	1,356	962
Events	1,520	-	-	1,520	1,100
Lottery	286	-	-	286	368
Sponsorships	600	-	-	600	300
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	4,180	-	-	4,180	3,800
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,180	-	-	4,180	3,800
A3 Payments					
Stationary, Printing & Copying	412	-	-	412	69
Insurance	495	-	-	495	859
Donations	-	-	-	-	150
Equipment / Repairs	324	-	-	324	109
Trailer	593	-	-	593	315
Internet (Streaming & Btoadband)	1,222	-	-	1,222	981
Licenses (PRS / PPL)	1,219	-	-	1,219	185
Events (Gazebo)	588	-	-	588	-
Sundries / Misc	41	-	-	41	-
Sub total	4,895	-	-	4,895	2,668
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,895	-	-	4,895	2,668
Net of receipts/(payments)	- 715	-	-	- 715	1,132
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 715	-	-	- 715	1,132

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank Treasurers Account	6,124	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	6,124	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	N/A	-	-	-
	N/A	-	-	-
	N/A	-	-	-
	N/A	-	-	-
	N/A	-	-	-
	N/A	-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	N/A		-	-
	N/A		-	-
	N/A		-	-
	N/A		-	-
	N/A		-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Olga Wilson	25/09/2024
	Sam Smette	25/09/2024

RADIO HORTON

England & Wales - Charity number 1194152

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	April	2022		31	March	2023

Section A Reference and administration details

Charity name Radio Horton

Other names charity is known by

Registered charity number (if any) 1194152

Charity's principal address Radio Horton, c/o Horton General Hospital, Oxford Road

BANBURY, Oxfordshire

Postcode

OX16 9AL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anthony Brown			
2	James Hulbert		Elected 20/09/2022	
3	Samuel Smette	Chair	Re-elected 20/09/2022	
4	Jeanette Warren		Deceased 23/04/2022	
5	William Warren		Re-elected 20/09/2022	
6	Olga Wilson	Treasurer	Re-elected 20/09/2022	
7	Tom Wilson			
8				
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 28 March 2021
How the charity is constituted (eg. trust, association, company)	CIO – Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed as per the terms set out in the charities governing document, through election at an Annual General Meeting or appointment by agreement of the trustees.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about: • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them.	On election or appointment, trustees are advised to read The essential trustee: what you need to know, what you need to do (CC3) and are given access to minutes, governing documents, policies and procedures. The trustees acknowledge that trustee training is required to further skills and experience across the board. Disclosure and Barring Service (DBS) checks (previously called Criminal Records Bureau (CRB) checks) are carried out prior to an individual becoming a member, and this is a requirement of the Oxford University Hospitals NHS Foundation Trust for any volunteer working in an environment with vulnerable persons (e.g. patients). As Radio Horton encourages all volunteers to participate in ward visiting, it is therefore recommended that they are DBS checked so they can contribute to this. Radio Horton is a member of the Hospital Broadcasting Association which provides helpful advice and guidance and represents the sector on a national level; the National Council of Voluntary Organisations (NCVO) also provide a wealth of training and resources targeted at the third sector. Radio Horton is a host organisation within the Oxford University Hospitals NHS Foundation Trust and members of the station are recruited subject to following the protocols set out by the hospital trust. All trustees give their time voluntarily and receive no financial gain, remuneration or other benefits. The trustees are responsible for overseeing the governance and setting the strategic direction of the organisation. Any bona-fide member is eligible to stand as a trustee (notwithstanding the conditions set out in the organisation's constitution and on the proviso that they would not be disqualified from doing so by the conditions of the Charity Act 2011).
--	--

Membership is used as a means of allowing stakeholders (e.g. volunteers) to have a say in how the organisation is managed (e.g. by electing trustees).

In 2023, the trustees launched a Financial Controls policy which details how its financial assets and funds are managed, maintained, stored and accessed.

Radio Horton has a Committee Membership & Conduct Policy (October 2015) and several policies including:

- Principles & Acceptable Behaviours policy (adopted 2016)
- Acceptable I.T. & Email Usage Policy (adopted 2015)
- Social Media Policy (March 2016)
- GDPR / Data Protection Policy (June 2018)
- Safeguarding Policy (including Trustee Safeguarding), (November 2020)
- Health & Safety Policy (March 2021)

which all members must adhere to whilst representing Radio Horton.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

- (1) the relief of sickness, poor health and old age amongst people living in North Oxfordshire by providing a local broadcasting service for hospitals, residential homes and similar institutions, and for patients receiving community care; and
- (2) the advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the means of broadcasting health education messages to people living in North Oxfordshire.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Radio Horton has continued to provide a hospital, health and wellbeing broadcasting service to members of the public whose temporary home is the Horton General Hospital in Banbury, and in the wider community of North Oxfordshire through its online radio stream. In recent years, it has also expanded its reach beyond the hospital, and now caters for residents residing in local care homes and hospices.

Our members are all volunteers who give up their time freely to meet patients, care home residents, and/or prepare an extensive variety of programmes for listeners to enjoy. Others assist in behind the scenes activities which help to further our charitable objects. Our aims are to help the general public have a more pleasant experience in hospital, their care home or independent home, and to promote and educate them on a variety of health and wellbeing related topics on the prevention or advancement of ill health.

The station has provided music, entertainment and public-address at many community events, which help to promote its work in the local community and raise awareness, in addition to important funds for the station.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Member-volunteers make a great contribution to the organisation. We currently have thirty-four member volunteers and are grateful for the many hours contributed during the year in presenting programmes, ward visiting and many other activities necessary to provide a broadcasting service. Without this valuable contribution of time, energy and expertise we would not be able to provide our service to patients in the Horton General Hospital.

Eight new volunteers joined Radio Horton during the reporting period, although some are yet to begin their involvement. The majority of these volunteers are either ward visitors or programme presenters, or in some instances, both. However, one volunteer stepped into the fold as Publicity Officer, following the departure of the incumbent placeholder, who, although remains a member has had to reprioritise due to other commitments. The station acknowledges the need to recruit more talent to oversee some of the administrative positions on the operational committee, noting that this will be necessary if the organisation is to expand and increase its reach.

There is some incidental benefit for volunteers, including participation and recognition for long service and/or contributing to the organisation, aiding it in meeting its charitable objectives. Other incidental opportunities include gaining communications skills and furthering career experience.

In the reporting year, the trustees introduced a new membership contribution awards programme, named in honour of a former volunteer

who passed away in 2021. The Beeby Award is to be presented quarterly by the trustees to a volunteer who has made a significant contribution, demonstrated innovation, or commitment and long-service to the organisation. The certificates are to be awarded at the discretion of the trustees, with a different committee member (who is either a trustee or an operational committee member) nominating the recipient each time, to ensure there is fairness and equality. Tom Wilson was the first recipient of this award, having been nominated by Ann Dunn.

A certificate shall be presented to the recipient which includes some narrative as to the reason the nominee was chosen. It is hoped these awards will be well-received, as the trustees had acknowledged that more could be done to recognise the valuable contribution made by volunteers. The trustees may also choose to offer a voucher as a token contribution.

Though the trustees did not organise a direct event for Volunteers Week in the reporting year, it sent a delegation of volunteers to attend the Oxford University Hospitals NHS Foundation Trust strawberry cream tea in the summer, and a separate event at Christmas. A Radio Horton social event had been planned for Christmas but this had to be cancelled at short notice due to ill health. It was subsequently to be rearranged around Easter 2023.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Following the work undertaken by two Radio Horton volunteers in the previous year, the music library has now been made fully electronic / digital, meaning it can be accessed remotely on tablet computers or smart phones, as well as in the studio. This depletes the need to manually update the database on multiple devices and enables our ward visitor volunteers to be more efficient. The station thanks Bill Warren for donating a tablet computer.

The organisation began to emerge from the implications and restrictions of the coronavirus pandemic though struggled to recruit and train new volunteers. This was a priority for the trustees, if the organisation is to continue to have a successful future. A recruitment campaign was started, in which a poster was designed and placed around the hospital. This campaign has proven successful and has sparked the interest of some of the new volunteers mentioned above.

It is a going concern that despite having recruited new volunteers, the trustees are struggling to fill the gaps with the administrative roles in the charity. This includes a Care Home Coordinator to oversee the relationships with Radio Horton and local care homes it works with, and a Fundraising and Campaigns officer, to explore new avenues of income generation, either through grants or sponsorships.

Ward visiting commenced once more for the first time since before the coronavirus pandemic struck in March 2020. Ward visiting plays a pivotal role in Radio Horton's service offering. Often, patients have few visitors and aside from medics, doctors, nurses and other professionals, a Radio Horton ward visitor can often be a "friend at the bedside", striking up a conversation with them and encouraging them to listen to the hospital radio service, thus demonstrating that life in the wards isn't all needles, examinations, prescriptions etc. There is still a lighter, funnier, happier side as well and that's where Radio Horton comes in.

One workshop session was held in the reporting period which resulted in training three new volunteers in the studio and ward visiting protocols. Ward visiting resumed late March 2023 with two rounds per week.

Prior to this, in the absence of being able to undertake ward visitor rounds, Radio Horton volunteer, Sarah Tuvey went above and beyond to design a bookmark to be included in hospital patient admission packs. The bookmarks provide a purpose, as many patients bring reading matter into hospital, but their other purpose is to market the station and offer simple instructions on how to listen. Thanks so much to Sarah (and her husband's business, for sponsoring the initial print-run!)

Radio Horton became a corporate director of NOxDAB Ltd, on 20th September 2022. NOXDAB is a not-for-profit consortium of local people and industry experts planning to bring a range of exciting new radio stations to digital radio. Headed up by local radio guru, Andy Green, the consortium has submitted a bid for the Small-Scale DAB Multiplex for Banbury & Bicester. It is hoped, if successful, this shall open new opportunities for income generation, with dividends split between the shareholders, and opportunities for Radio Horton to broadcast itself on Small Scale DAB. The trustees have already begun completing the Ofcom C-DSP license application process, though at the close of the financial year, this is yet to be submitted. This direction would support / align with the NHS Long Term plan around the delivery of healthcare in community settings.

With Her Majesty, The Queen's Platinum Jubilee celebrations taking place in June, the station was delighted to be a part of the special occasion organised by Banbury Town Council at Spiceball Park for the Beacon Lighting & a Kings Sutton Tea Party.

The Horton General Hospital celebrated its one-hundred-and-fiftieth anniversary on 17th July, commemorating the date it first opened its doors to the public as the Horton Infirmary in July 1872. As part of this, Radio Horton was invited to play music and attend a celebration in the quadrangle, adjacent to the hospital's restaurant. Speeches were made by the Chair and Interim Chief Executive Officer of the Oxford University Hospitals NHS Foundation Trust, Professor Sir Jonathan Montgomery and Professor Meghana Pandit, respectively, followed by a cake cutting. Radio Horton donated £50.00 to the Horton General Hospital Charity to support this event.

The birthday celebration event also provided the opportunity for Radio Horton to use some of the new portable recording equipment to conduct interviews with members of staff from the hospital, hear their stories and mark the occasion. This culminated in a special simulcast programme on BBC Radio Oxford and Radio Horton, in which presenters, Fleur Ostojak (of the former) and Sam Smette broadcasted a two-hour programme across both radio stations, reflecting on the stories and history of Banbury's local hospital across Oxfordshire and online at BBC Sounds.

Following a call from Lake House Care Home, we were delighted to hear that former Radio Horton volunteer and double Wilton-Trophy winner, John Webb is now residing there. John & Maria (Mayo) went to visit John Webb, with the Wilton Trophy, to share nostalgia and memories. John is keeping well, and often regales his experiences of Radio Horton with fellow residents and nursing staff.

The station was saddened to learn of the passing of trustee, colleague, and friend, Jeanette Warren who passed away on 23rd April. Jeanette had been involved with the station for seven years, and in addition to her role as a trustee, co-ordinated our ward visitors, as well as organising many social activities throughout her tenure for our volunteers.

Due to lack of resource, the trustees were not able to progress the positive work undertaken by the former Care Home Coordinator postholder, around establishing and building on relationships with Abbeyfield, Agnes Court, Chacombe Park, Glebefields, Lark Rise, Lake House, and the Katharine House Hospice with the radios it supplied. This very much remains an ambition of the trustees and work continues to fulfil this vacancy.

Following the sad passing of Her Majesty, Queen Elizabeth II, Radio Horton streamed rolling coverage from Radio News Hub.

A North Oxfordshire pub had been hosting charity race nights to help raise vital funds for local charities. Radio Horton was one of the charities to benefit, receiving four-hundred pounds from the event. This came as a surprise to the trustees as there had been no prior communication from the pub. However, the trustees were most grateful to the Butchers Arms and its customers for their support.

Following the grant funding from the Hospital Broadcasting Association in the previous financial year, the radio station was delighted to be able to launch Jazler Soho in both studios, retiring the former Jazler RadioStar in

the process. This will support our radio presenter volunteers for several years to come and offers a more streamlined, cleaner interface, which makes training easier.

Radio Horton promoted the activities of the Oxford University Hospitals NHS Foundation Trust, broadcasting the latest COVID-19 visiting restrictions (where applicable) and is thankful to the NHS Trust for its continued support during the course of the period, with regular contact between Radio Horton and the Voluntary Services Dept.

Press coverage included the donation from The Butchers Arms in Balscote; a volunteer recruitment campaign; a tribute to former trustee and volunteer, Jeanette Warren; Radio Horton's involvement with the Horton General Hospital's 150th anniversary; Christmas supermarket fundraising collections; and the station's first Beeby Award (the latter as described above).

Radio Horton continues to be supported by its president, John Craven OBE and Vice President, Jeremy Wilton, both of whom have offered words of support, recognition, and gratitude to the volunteers throughout the course of the year.

Brief statement of the charity's policy on reserves

We hold cash at bank of £6,123.50. These non restricted funds are held in order to meet any unforeseen expenditure that may occur and to cover short term running costs.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We have various sources of funding.

The donation of £5,519.00 shown against A1 in the accounts was the transfer of monetary assets from the former, unincorporated, and now-dissolved predecessor charity, Radio Horton (1133587), whose assets and liabilities were transferred to the current CIO, charity registration number 1194152.

During the year we received sponsorship from Spratt Endicott of £300.00 and are very appreciative of their ongoing support.

Owing to the increased cost-of-living, the trustees took the decision to raise the Membership Subscription to £20.00. The fee had previously been set at £10.00 and had not been increased in over seven years. Membership is used as a means of allowing stakeholders (e.g. volunteers) to have a say in how the organisation is managed. The annual subscription contributes towards the general administration costs (e.g. insurance, licenses, equipment and sundries) associated with running the organisation. Whilst this is an increase from previous years, the trustees do not consider the fees to be a significant barrier to membership.

Three fundraising events took place including a new collection at Morrisons Supermarket on Swan Close Road held in Easter. Collections were also held at Sainsburys and Tesco's supermarkets. The combined total raised from all three collection events was £967.85.

We also received a variety of donations and are extremely grateful to all donors. We utilise online platforms including KindLink, the Cherwell Lottery scheme, Easy Fundraising and Amazon Smile to enable us to receive donations online and/or through debit/credit card.

Radio Horton provided music, entertainment and public address at several events were held throughout the reporting period, which included Broughton Castle Cycling Sportive, Katharine House Hospice Moonlight Walk, Watford Village Classics on the Green, Banbury Canal Day, Katharine House Santa Fun Run, Kings Sutton Christmas Lights Switch On to name but a few. Events help the organisation to raise awareness of hospital, health and wellbeing broadcasting but from a social perspective are also ideal for volunteers to meet one-another. Events brought in £1,100 during the period.

Separately, the Rotary Club of Banbury Cherwell donated £250 to the charity this year for its support at the Broughton Castle Event. The trustees have expressed their gratitude to all of the community event organisers for their support.

Funds raised are applied to our broadcasting service and are also used to assist our fundraising activities.

It is an ambition for the organisation to consider and explore new opportunities for raising funds, including corporate sponsorships.

Section F

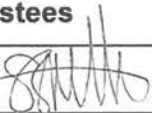
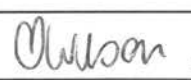
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sam Smette	Olga Wilson
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	28 th April 2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Radio Horton

No (if any)
1194152

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2022

To

Period end date
31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	380	-	-	380	-
Donations	690	-	-	690	5,519
Collections	962	-	-	962	-
Events	1,100	-	-	1,100	-
Lottery	368	-	-	368	-
Sponsorships	300	-	-	300	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	3,800	-	-	3,800	5,519
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,800	-	-	3,800	5,519
A3 Payments					
Stationary, Printing & Copying	69	-	-	69	-
Insurance	859	-	-	859	-
Donations	150	-	-	150	-
Telephone & Postage	527	-	-	527	-
Equipment / Repairs	109	-	-	109	-
Trailer	315	-	-	315	-
Internet costs	981	-	-	981	-
Licenses (PRS / PPL)	185	-	-	185	-
	-	-	-	-	-
Sub total	3,196	-	-	3,196	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,196	-	-	3,196	-
Net of receipts/(payments)	604	-	-	604	5,519
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	604	-	-	604	5,519

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank Treasurers Account	6,124	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	6,124	-	-
(agree balances with receipts and payments account(s))		Agreement 2020	2021	2022

[illegible]

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

[illegible]

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	-	
		-	-	
		-	-	
		-	-	
		-	-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Olga Wilson	28/04/2023
	Sam Smette	28/04/2023

RADIO HORTON

England & Wales - Charity number 1194152

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	20	April	2021		31	March	2022

Section A Reference and administration details

Charity name Radio Horton

Other names charity is known by

Registered charity number (if any) 1194152

Charity's principal address Radio Horton, c/o Horton General Hospital, Oxford Road,
BANBURY, Oxfordshire

Postcode OX16 9AL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anthony Brown			
2	Sharon Derbe	Secretary		
3	Margaret Godel		<i>resigned 10th March 2022</i>	
4	Sam Smette	Chair		
5	Jeanette Warren			
6	William Warren			
7	Olga Wilson	Treasurer		
8	Tom Wilson			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 28 March 2021
How the charity is constituted (eg. trust, association, company)	CIO - Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed as per the terms set out in the charities governing document, through election at an Annual General Meeting or appointment by agreement of the trustees.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about: • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them.	Trustees are advised to read The essential trustee: what you need to know, what you need to do (CC3) following successful election and are given access to minutes, governing documents, policies and procedures. The trustees acknowledge that trustee training is required to further skills and experience across the board. Disclosure and Barring Service (DBS) checks (previously called Criminal Records Bureau (CRB) checks) are carried out prior to an individual becoming a member, and this is a requirement of the Oxford University Hospitals NHS Foundation Trust for any volunteer working in an environment with patients. As Radio Horton encourages all volunteers to participate in ward visiting, it is therefore a requirement they are DBS checked. Radio Horton is a member of the Hospital Broadcasting Association which provides helpful advice and guidance and represents the sector on a national level; the National Council of Voluntary Organisations (NCVO) also provide a wealth of training and resources targeted at the third sector. Radio Horton is a host organisation within the Oxford University Hospitals NHS Foundation Trust and members of the station are recruited subject to following the protocols set out by the hospital trust. All trustees give their time voluntarily and receive no financial gain, remuneration or other benefits. The trustees are responsible for overseeing the governance and setting the strategic direction of the organisation. Any bona-fide member is eligible to stand as a trustee (notwithstanding the conditions set out in the organisation's constitution and granted that they would not be disqualified from doing so by the conditions of the Charity Act 2011).
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Membership is used as a means of allowing stakeholders (e.g. volunteers) to have a say in how the organisation is managed (e.g. by electing trustees). Radio Horton has a Committee Membership & Conduct Policy (October 2015) and several policies including: - Principles & Acceptable Behaviours policy (adopted 2016) - Acceptable I.T. & Email Usage Policy (adopted 2015) - Social Media Policy (March 2016) - GDPR / Data Protection Policy (June 2018) - Safeguarding Policy (including Trustee Safeguarding), (November 2020) - Health & Safety Policy (March 2021) which all members must adhere to whilst representing Radio Horton.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

- (1) the relief of sickness, poor health and old age amongst people living in North Oxfordshire by providing a local broadcasting service for hospitals, residential homes and similar institutions, and for patients receiving community care; and
- (2) the advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the means of broadcasting health education messages to people living in North Oxfordshire.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The CIO inherited the operations of the former, unincorporated charity (registration no. 1133587) upon its transition on 28th March 2022.

Under the former, the main activity of the charity is the provision of a broadcasting service to patients at the Horton General Hospital. This is only possible because Oxford University Hospitals NHS Foundation Trust provide us, without charge, space and resources within the Horton General Hospital, and for this we are very grateful.

We play host to Banbury's Hospital Radio Service at the Horton 24 Hours a Day, 7 Days a Week.

The station exists simply because the Horton Hospital is on occasions the temporary "home" for local people. However, life in the wards isn't all needles, examinations, prescriptions etc. There is still a lighter, funnier, happier side as well and that's where Radio Horton comes in.

All our members are volunteers who give up their time freely to meet patients and prepare an extensive variety of programmes for listeners to enjoy. Our aims are to make the stay of anyone in the Horton more pleasant and help them on the road to a speedy recovery.

In line with its charitable objectives, Radio Horton has continued supporting local care homes, supplying them with radios and working to establish relationships with seven local care homes and a local hospice. There are health benefits associated with music and conditions including dementia and Alzheimer's and the organisation's ambition is to expand its offering of programmes, to suit the needs of care home residents.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Member-volunteers make a great contribution to the organisation. We currently have thirty member volunteers and are grateful for the many hours contributed during the year in presenting programmes, collecting requests and many other activities necessary to provide a broadcasting service, made ever more challenging by the pandemic. Without this valuable contribution of time, energy and expertise we would not be able to provide our service to patients in the Horton General Hospital.

Four new volunteers joined Radio Horton during the reporting period, although some are yet to begin their involvement, some studio training has taken place online. The station recruited a new Membership Administrator to oversee application, enrolment, induction and training procedures for new volunteers, and an existing volunteer stepped into the role of Publicity Officer.

There is some incidental benefit for volunteers, including participation and recognition for long service and/or contributing to the organisation, aiding it in meeting its charitable objectives. Other incidental opportunities include gaining communications skills and furthering career experience.

The organisation recognised its volunteers both during Volunteers' Week (1st-7th June 2021) and over Christmas, in which committee member, Jeanette Warren put together gift packages for volunteers, similar to the initiative carried out in the previous year. No volunteers received Long Service Certificates from the Hospital Broadcasting Association. Highlights were also featured in the organisation's internal newsletter, Behind the Mic.

The CIO was run in parallel to the unincorporated charity between its incorporation on 20th April 2021 up until the latter's cessation on 28th March 2022, when it was formally wound up, and its assets and liabilities became property of the CIO (registration no 1194152). Due to COVID-19, the trustees experienced additional complexities in the process to complete the transition to the CIO, primarily being unable to meet trustees face-to-face, to sign documents and the opening of a new bank account.

As a result, the policies, activities and operations of the charity were consistent with those reported in the Trustees Annual Report (TAR) for Radio Horton as an unincorporated charity.

Summary of the main achievements of the charity during the year

During the financial year, the organisation was impacted once more by further coronavirus lockdowns and restrictions mandated by the Government and/or the Oxford University Hospitals NHS Foundation Trust in the interests of public health. Many member-volunteers had not returned to their voluntary activity since prior to March 2020 after shielding, and this remains a going concern for the trustees.

Nevertheless, the radio station continued broadcast throughout, with some volunteers pre-recording programmes from their home studio setups until access to the hospital site was permitted once more. The board introduced a Health & Safety policy and continued to update its COVID-19 Risk Assessments in accordance with Government guidance provided at the time.

The organisation continued its valuable work with local care homes, including Abbeyfield, Agnes Court, Chacombe Park, Glebefields, Lark Rise, Lake House, and the Katharine House Hospice with the radios it provided in the previous financial year although this has been made more challenging, due to the pandemic and a committee member stepping away due to personal reasons. However, we were delighted to provide a bespoke 'Beach Day' playlist for Lark Rise Care Centre in Banbury, designed as part of a pre-planned activity to bring the sensations of the seaside to residents, with the home reporting *"Beach day was great, and the playlist was the perfect soundtrack. The residents really enjoyed dipping their toes in the pool and wiggling them in the sand whilst listening to the music. Thank you so much!"*. It is hoped that as the country starts to climb out of the pandemic we can resume working with the care homes. The incumbent Care Home Coordinator volunteer had been to visit a number of the homes to have initial conversations around working together.

In 2020, the trustees of Radio Horton reached the view that it would be in the best interests of the charity to convert from an unincorporated association to a Charitable Incorporated Organisation (CIO), and the application was submitted in March 2021, with the Commission registering the charity on 20th April 2021, registration no. 1194152. The board used the opportunity to introduce a modern constitution with both a revised and a new charitable object, the latter encouraging the promotion and education of good physical and mental health and wellbeing within North Oxfordshire. The trustees held a four-week consultation prior to the AGM on 30th June 2021, to seek feedback from member volunteers as to the direction of the charity and how it could work towards meeting some of its new charitable objects and held fruitful discussions with volunteers during the post AGM-informal meeting.

The organisation used the period during the COVID-19 pandemic to invest in some of its aging equipment and applied for grant funding of £947.50 from the Hospital Broadcasting Association, which enabled the purchase of a new version of Jazler Soho (radio automation software) for both studio computers, and three portable Zoom recorders for volunteers to use to record remote interviews. Radio Horton is grateful to the Hospital Broadcasting Association for its support. Jazler Soho has been installed on the computers and it will become the default system once volunteers have received appropriate training. The portable Zoom recorders have been used to record interviews in care homes.

Radio Horton was delighted to be able to return to a number of outside

events in the local community, noting that the events raise substantial funds for the organisation. Radio Horton provided music, entertainment and public address at the Watford Village Classics on the Green in Northamptonshire, in addition to the Broughton Castle Cycling Sportive (organised by the Rotary Club of Banbury Cherwell), the Katharine House Hospice 'Not The' Midnight Walk, the Katharine House Hospice Santa Fun Run, the Kings Sutton Christmas Fayre & Geoff Smith's Banbury 15K Run. In addition, two supermarket fundraising events / bucket collections had been arranged prior to Christmas 2021 but following the outbreak of the Omicron variant of COVID-19, the trustees regrettably mutually decided to postpone these until further notice. A new contactless card reader was procured from SumUp which enables donations to be received via contactless payment.

Radio Horton promoted the activities of the Oxford University Hospitals NHS Foundation Trust, broadcasting the latest COVID-19 visiting restrictions (where applicable) and is thankful to the NHS Trust for its continued support over the course of the period, with regular contact between Radio Horton and the Voluntary Services Dept.

Discussions were initiated by a local consortium looking to bid for the Small Scale DAB license in Banbury / North Oxfordshire. Small-scale DAB is an innovative technology which provides a low-cost route for local commercial, community and specialist music services to broadcast on terrestrial digital radio to a relatively small geographical area. The potential to broadcast on Small Scale DAB would allow Radio Horton to further its charitable objects by providing a health and wellbeing broadcasting service to the local population.

His Royal Highness, the Prince of Wales recorded a special programme in partnership with the Hospital Broadcasting Association to thank volunteers of hospital, health & wellbeing radio stations for keeping communities connected and entertaining patients during the Coronavirus pandemic. 'Music & Memories with HRH The Prince of Wales' was broadcast on Radio Horton alongside hospital radio stations across the country on Sunday 4th July at 12:00. The Prince of Wales highlighted the work of hospital radio volunteers, explaining that the role of hospital radio has been ever more important during these times, providing an invaluable service to patients, staff, families and reminisces on key life memories where music plays a significant role.

Two Radio Horton volunteers kindly offered to re-organise the CD & vinyl cupboard at the studio so the music library could be brought up to date. This was achieved over a number of weekends over the course of the summer and the trustees are extremely grateful for the contribution and time spent by Mel and Chris.

The organisation was sad to bid farewell to long-standing volunteer, Ray Kent who passed away on Saturday 18th December 2021. Ray had been involved in the organisation since 2000 and served on the committee as a trustee, and secretary for a time before stepping back in 2015. She will be dearly missed by everybody involved at the charity.

Press coverage was limited during the period, but included a recruitment campaign for new volunteers and the special programme from HRH The Prince of Wales which received widespread coverage.

Radio Horton continues to be supported by its president, John Craven OBE and Vice President, Jeremy Wilton, both of whom have offered

Section D

Achievements and performance

words of support, recognition, and gratitude to the volunteers throughout the course of the year.

Section E

Financial review

Brief statement of the charity's policy on reserves

We hold cash at bank of £5,519. These non restricted funds are held in order to meet any unforeseen expenditure that may occur and to cover short term running costs.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We have various sources of funding.

During the year we received sponsorship from Spratt Endicott and are very appreciative of their ongoing support.

We received £947.50 in grant funding from the Hospital Broadcasting Association for the investment in new technologies as reported above.

We also received a variety of donations and are extremely grateful to all donors. We utilise online platforms including Virgin Money Giving, the Cherwell Lottery scheme, Easy Fundraising and Good Thyngs to enable us to receive donations online and/or through debit/credit card. Virgin Money Giving ceased its operations in November 2021, and has been replaced by KindLink, a similar online donation platform.

Our annual membership fee remains at £10.00 and membership is used as a means of allowing stakeholders (e.g. volunteers) to have a say in how the organisation is managed. The annual membership subscription contributes towards the general administration costs (e.g. insurance, licenses, equipment and sundries) associated with running the organisation, and the trustees do not consider the fees to be a significant barrier to membership.

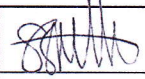
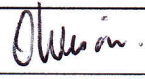
Whilst we received fewer bookings for our community events due to COVID-19, we were pleased to attend six events during the year, which brought in £535. Separately, the Rotary Club of Banbury Cherwell donated £500 to the charity this year for its support at the Broughton Castle Event. The trustees have expressed their gratitude to all of the community event organisers for their support.

Funds raised are applied to our broadcasting service and are also used to assist our fundraising activities.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sam Smette	Olga Wilson
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date 01/04/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity name
Radio Horton

No (if any)
1194152

Receipts and payments accounts

CC16a

For the period
from

Period start date
20 April 2021

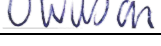
To

Period end date
31 March 2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions		-	-	-	
Donations		-	-	-	
Collections		-	-	-	
Outside events		-	-	-	
Sponsorship		-	-	-	
Interest		-	-	-	
Other income		-	-	-	
Sub total (Gross income for AR)	0	-	-	-	-
A2 Asset and investment sales, (see table).					
		-	-	-	
Sub total	0	-	-	-	-
Total receipts	0	-	-	-	-
A3 Payments					
Music purchases		-	-	-	-
Stationary, printing and copying		-	-	-	
Insurance		-	-	-	
Donations		-	-	-	
Telephone & postage		-	-	-	
Imaging		-	-	-	
Hospitality/gifts		-	-	-	
Website costs				-	
Internet broadcasting costs				-	
Outside events				-	
Outside broadcasting				-	
Other expenses		-	-	-	
Repairs and maintenance				-	
Licenses	#	-	-	-	
Sub total	0	-	-	0	-
A4 Asset and investment purchases. (see table)					
	0	-	-	-	
Sub total	0	-	-	-	
Total payments	0	-	-	-	
Net of receipts/(payments)	0	-	-	-	
Transfer from charity 1133587	5,519	-	-	5,519	-
A6 Cash funds last year end		-	-	-	
Cash funds this year end	5,519	-	-	5,519	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank	5,519	-	-
	-	-	-	-
	-	-	-	-
	Total cash funds	5,519	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Fully equipped studios	-	-	
	Back up mixer console	-	-	
	Computers; Laptops; tablets etc	-	-	
	Equipped trailer	-	-	
	Furniture	-	-	
	CD's; records etc	-	-	
	Outside broadcast equipment	-	-	
	Gazebo	-	-	
	Marketing materials	-	-	
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	-	-	-	
	-	-	-	
	-	-	-	
	-	-	-	
	-	-	-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Sam Smette	01 April 2022	
		Olga Wilson	01 April 2022	