



Trustees' Annual Report for the period

From

Period start date

Day

Month

Year

To

Period end date

Day

Month

Year

Section A

Reference and administration details

Charity name

Leominster Food Bank

Other names charity is known by**Registered charity number (if any)**

1194140

Charity's principal address

The Old Priory Rooms

Leominster

Postcode

HR6 8EQ

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Caroline Arthur	Chair		
2 Margaret Wilkeson	Treasurer		
3 Elizabeth Clark			
4 Elizabeth Womack			
5 Graham Crane			
6 Lesley Kneen			
7 Katharine Bland		01/01/25 – 24/03/25	
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed by trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

For the public benefit of residents of Leominster and the surrounding area, the prevention and relief of poverty by the provision of food, funds, goods or services

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

A twice weekly Food Bank session to supply food to clients in poverty and to signpost people to further support and provide referrals and financial help with gas and electricity.

A twice weekly Food Share session, distributing food waste from local shops and supermarkets.

A Money Advice service for clients in financial difficulties.

The trustees confirm that they have complied with their duty to have due regard to the guidance issued by the Charity Commission on public benefit in exercising their duties and powers.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Our main activity in 2025 was the distribution of food parcels to clients. Building repair works at our main premises necessitated a temporary move to council-run premises with limited storage for food etc. From January to March, we offered supermarket vouchers to some clients as an alternative to food parcels. This was on a referrals basis at the discretion of the referring organisation, and reduced the number of clients attending in person.

From April to December, we used funding from the Household Support Fund, through Herefordshire Council, to continue providing supermarket vouchers to clients referred by an external agency.

In total, from January to December, we gave 2402 adult parcels/vouchers and 1453 child parcels/vouchers, totalling 3855 food parcels/vouchers distributed over the year. This was 320 more than in the previous year.

Those people referred for a Food Bank voucher were given access to a wide range of food, toiletries and cleaning products and were given a mix of tinned and fresh food in their food parcel.

Our referrals came from partner agencies such as Turning Point, Housing associations, mental health services and schools. Clients could also self-refer, when our dedicated group of volunteers offered 'triage' on arrival to the food bank. The volunteers check people's eligibility for a referral based on income and personal circumstances where they have no other referral agency, and issue food bank vouchers where appropriate, as well as offering appointments for our Money Advice Centre.

During January – December 2025 we saved over 18,900 kg surplus food from landfill (based on an average food crate holding 5kg food). This includes 9360kg from local supermarkets and 9,620 kg from Fareshare. At our twice weekly Food Share sessions we served an average of 87 people (51 adults and 34 children) each week.

Our money advice volunteers continued to work face to face with clients with money issues. A large part of this work was helping clients apply for grants to help with fuel costs, school uniform and other essentials from Tenbury Nils, The Fuel Bank, Herefordshire Community Foundation, Mothers Union and other local organisations.

We made 138 successful referrals for fuel top ups to Fuel Bank. Fuel top ups ranged in value from £30 to £96.

We referred households to Herefordshire Community Foundation for fuel support grants ranging from £200-£600. We referred people to Citizens Advice Bureau where appropriate.

As well as our on-site services, we continued to attend the Barons Cross support drop-ins offering support and food share once a month. This gives increased access to our services to those living away from town on the Barons Cross housing estate. We also delivered food donated by the Co-op every night of the week to those people in need of more regular support.

We had 62 volunteers, between them giving over 150 hours a week in volunteer time.

We continued to campaign for the end of food and fuel poverty by attending a lobbying event at Westminster, by writing and visiting our MP and being part of IFAN, the Independent food aid network.

We publicised the services we offer in the Herefordshire 'Worrying about money' leaflet in partnership with IFAN and other local organisations. We also produced our own leaflets and used Facebook and our website to increase awareness as well as featuring on the Herefordshire Talk Community Directory.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our policy is to ensure an ability to provide ongoing support during a period involving a drop in donations, a sudden increase in expenditure, or an event not covered by insurance.
We spent £71,000 on food, supermarket vouchers and other essentials during the year, and costs are increasing, so we need to hold £100,000 in reserves.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

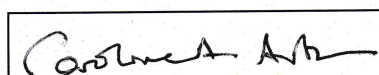
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Caroline Arthur

Margaret Wilkerson

Position (eg Secretary, Chair, etc)

Chair

Treasurer

Date

14. 4. 2026



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Leominster Food Bank

No (if any)
1194140

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/01/2025		31/12/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Regular Monthly Donations	19,382	-	-	19,382	19,648
One-Off Donations of £100 or more	11,027	-	-	11,027	12,953
One-Off Donations of less than £100	3,477	-	-	3,477	2,034
Church Donations	1,098	-	-	1,098	1,696
Grants	13,600	80,900	-	94,500	44,700
Money Advice Grants		14,286	-	14,286	3,306
Gift Aid	1,146	-	-	1,146	742
Interest	3,105	-	-	3,105	2,679
Sub total (Gross income for AR)	52,835	95,186	-	148,021	87,758
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	52,835	95,186	-	148,021	87,758
A3 Payments					
Food	16,765	-	-	16,765	37,882
e-vouchers	27,280	26,105	-	53,385	22,100
Other Essentials	760	-	-	760	6,622
Equipment/Uniform	463	-	-	463	1,258
Rent	11,930	6,316	-	18,246	2,226
Mileage Repayments	1,112	-	-	1,112	1,396
Utilities, Insurance, etc	2,041	-	-	2,041	4,227
Money Advice Costs		2,137	-	2,137	2,229
Staff Costs	-	13,850	-	13,850	-
Sub total	60,351	48,408	-	108,759	77,840
A4 Asset and investment purchases, (see table)					
Food Bank Equipment	78	-	-	78	1,220
Money Advice Equipment	-	-	-	-	-
Sub total	78	-	-	78	1,220
Total payments	60,429	48,408	-	108,837	79,060
Net of receipts/(payments)	- 7,594	46,778	-	39,184	8,698
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	120,424	4,869	-	125,293	116,595
Cash funds this year end	112,830	51,647	-	164,477	125,293

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank Current Account	10,965	-	-
	Unity Bank Current Account	4,633	-	-
	Unity Bank Savings Account	97,232	51,647	-
	Total cash funds	112,830	51,647	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

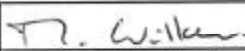
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Food Bank - Shelving	Unrestricted	-	1,021
	Food Bank - Crates	Unrestricted	-	799
	Food Bank - Tables	Unrestricted	-	1,823
	Food Bank - Other Items Purchased	Unrestricted	-	4,705
	Food Bank - Donated Office Equipment	Unrestricted	-	1,650
	Money Advice Equipment	Restricted	-	1,885
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Margaret Wilkerson	18.3.26



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

LEOMINSTER FOOD BANK

On accounts for the year
ended

31.12.2025

Charity no
(if any)

1194140

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2025

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

18.3.2026

Name:

S. E. Gluyas

Relevant professional
qualification(s) or body
(if any):

Association of Accounting Technicians
Association of Chartered Certified Accountants

Address:

99 Ridgemoor Road, Leominster, HR6 8UH