

Chatteris Museum

The Chatteris Museum Trust

Registered Charity No: 1194096

Annual Report for the year 1st April 2024– 31st March 2025

1. **Governance:** The Trustees met as required by the constitution. There were no governance issues raised during the year
2. **Facilities:** The Museum premises are leased from The Local Town Council.
3. **Staffing:** The Museum is run and operated by the Trustees and volunteers, there are no paid staff.

Report on 2024-2025 activity

We were delighted to have been awarded full Accreditation with Arts Council England. Volunteers have been working hard behind the scenes, On average volunteer hours are averaging 450 a month. We have received a couple of enquiries regarding Volunteering. Visitor numbers for October to March 2025 – 1,645 (the Museum was closed to visitors in January)

Collection Care and Conservation

The items stored in the new plastic storage boxes have now been assessed and cleaned and put in to store 5 which is now very well organised. We are currently mopping up stray finds from the move from Church Lane to Park Street. Volunteers are continuing their work on the model railway and are making good progress. The modular display booths with the flexibility of a peg board system are under construction. The Barn is due to be assessed for its condition as it is still stored under a tarpaulin, it will be relocated to tidy up the outside courtyard. Work has begun to clear the backlog of newly donated items that need accessioning into the collection. The stores are being reassessed to ensure boxes are correctly numbered etc. Planning for the trades display is well underway. There will be modular display booths with the flexibility of a peg board system to enable a programme of changing displays. A 16mm cine film of the WI pageant of the Fens 1955 has been digitised by the East Anglian Film Archive in Norwich and they now have the original film for safe keeping in their film archive. The new small shed Store 7 is now being insulated and lined and will store large bulky non sensitive items.

New Displays

Current displays include:

- Cradle to the Grave
- Roman finds from Langwood
- Medieval Chatteris

- FenSkating
- Ice age and animals that roamed Chatteris
- Introduction to Fen Drainage explaining pre drainage landscape.
 - Toy Farm animals and farming life from the 1920s and 30s

The fireplace that came from the Priory in Park Street and was installed in Church Lane has now been reinstalled in Gallery 4.

Recent Acquisitions

These include:

A tin of over 100 everyday documents discovered over 20 years ago in a railway carriage home at SwingBrow belonging to the Waterfall family, following social media coverage we were contacted by the family and received additional photographs. • The Upper humerus from a Paleoloxodon which was a straight tusked elephant that roamed around Chatteris about 20,000 years ago. This created a lot of interest on social media and was featured on Radio Cambridgeshire.

Children's Activities.

We held a successful puppet making day in February half term.

Social Media

Our website is now up and running but due to its complicated structure we are going to move from our present host -Krystal to Word Press.

Grant Projects

The Gypsy Roma Traveller project from AIM has now been completed.

We received £250 from Court Leet which will go towards revamping our loans boxes, the will include memory boxes to be used by care homes and dementia groups.

Currently the application for a grant for an infill building is on hold to enable the volunteers to complete existing and necessary work this year.

Visits and talks

We had a visit from a family in Birmingham exploring their family history of the Skeels family, Andrew drove them round to see various locations in the town where their ancestors lived.

Signed Anne Hay

Treasurer

31st March 2025

CHATTERIS MUSEUM TRUST

CONSOLIDATED STATEMENT OF ACCOUNTS - YEAR TO 31st MARCH 2025

2023 / 24		2024 / 25		2023 / 24		2024 / 25	
£		£		£		£	
Income				Expenditure			
9,022.54	Barclays Bank as at	4/1/2024	12,427.27				
62,282.28	Nat West Bank as at	4/1/2024	52,915.83				
67.66	cash in hand	4/1/2024	338.61	0.00	Rent - 14 Church Lane	0.00	
	Total opening balance		65,681.71	1,642.35	Service Charges - 14 Church Lane	0.00	
				0.00	Insurance	303.89	
474.42	Grant External			195.12	Telephone	0.00	303.89
6,926.95	Grant - Chatteris Town Council		6,500.00				
	HTG + FHS donation		1,000.00				
	Tape digitisation grant			530.11	Repairs & Maintenance		1,964.63
	CTC re packaging materials			118.00	Memberships/Subscriptions		794.98
400.00	Nisa Grant			1,987.22	Racking for Museum		
39,180.00	Lottery Grant		9,795.00				
10,608.00	AIM grant Gypsy/Roma/Traveller project			1,312.98	B M Brookes		
1,311.00	NCC BACS A/P 27196			10,000.00	Nicola Stockman monthly project cost		
					(Other)Museum Society-AIM grant - not yet received by grant provider)		1,265.00
400.00	Gray Lodge Donation				Other (legal fees Sargeant & Son)		523.50
110.00	income from talks			0.00	Patricia Brookes 20's project		
334.15	Donations		1,056.00	2,000.00	CTC re over budget costs for Hanson Building shed		
637.40	General activities		399.00	4,627.78	Display materials		191.64
213.22	Misc refunds TF		560.76		Collection management		851.66
256.45	Shop Sales		858.85	1,488.90	Office consumables		101.37
	Acc/PC transfers		1,265.00		Office Equipment/Furniture		338.80
	Chatteris morning WI		100.00	485.40	Misc		
	Tesco grant		500.00	831.04	NLHF		
	Ass of IND NSNA grant		64.70	37,678.35	IT		296.31
	Marsh christian trust award		500.00	1,405.87	Littleport Timmber Buildings		1,265.00
	Talks		30.00	150.00	Gypsy/Roma/Traveller exhibition		43,515.38
				1,568.27	General activities & Events		855.81
				456.44	Training & Travel		
				64.53	Misc		240.20
				338.61	cash in hand	159.45	
				12,427.27	Barclays Bank closing balance	9,095.26	
				52,915.83	Nat West Bank closing balance	26,548.14	
							35,802.85
132,224.07			88,311.02	132,224.07			
				0.00			

I confirm that I have examined the Accounts of the Chatteris Museum Trust for the year to 31st March 2025 and certify that the above statement fairly reflects the financial position in accordance with the vouchers, statements and other records received and explanations given.

Angela Papworth
Angela Papworth
Responsible Financial Officer
Chatteris Town Council

Date 11/01/26

Difference between figure paid into Barclays by Nat West 0.00

balance as at 31/3/2024

CHATTERIS MUSEUM TRUST

STATEMENT OF ACCOUNTS - YEAR TO 31st MARCH 2025

2023 / 24		2024 / 25	2023 / 24		2024 / 25
£		£	£	notes	£
Income			Expenditure		
62,282.28	Nat West Bank as at 4/1/2024	52,915.83			
	Grant - Chatteris Town Council				
400	National Lottery final balance	9,795.00	1,642.35	Service Charges - 14 Church Lane	0
39,180.00	Cambs HTG + FHS donation	1,000.00	0	Insurance	0
10,608.00	Chatteri Morning WI	100	195.12	Telephone	0 0
1,311.00	Groundworks UK - Tesco	500			
400	Ass of Ind NSNA082	64.7	1,987.22	Racking for Museum	0
	Marsh Christian Trust Award	500	1,312.98	B M Brookes	0
	Grant from CTC	6,500.00	10,000.00	Nicola Stockman monthly project cost	0
			39,500.00	Transfer to Museum Society account	0
			2,000.00	Patricia Brookes 20's project	0
			4,627.78	Building Shed	0
				Other	1,788.50
				Transfer to Museum Society account	42,735.00 CONTRA
				Zurich insurance 11Apr23-10Apr24	303.89
				Other (Legal Fees)	523.50
				Other (Aim Grant Paid to Barclays account)	1,265.00
			0	Barclays Bank closing balance	
			52915.83	Nat West Bank closing balance	26548.14
114,181.28		71,375.53	114,181.28		balance as at 31/03/25
					71,375.53

I confirm that I have examined the Accounts of the Chatteris Museum Trust for the year to 31st March 2025 and certify that the above statement fairly reflects the financial position in accordance with the vouchers, statements and other records received and explanations given.

Angela Papworth
Angela Papworth
 Responsible Financial Officer
 Chatteris Town Council

Date 26/6/25

CHATTERIS MUSEUM
STATEMENT OF ACCOUNTS - YEAR TO 31st MARCH 2025

2023-24		2024-25		2023-24		2024-25	
£		£		£		£	
	Balance B/Fwd 1st April 2024				Expenditure :		
9,022.54	Barclays Bank	12,427.27		1,488.90	Collection Management	851.66	
67.66	Cash in Hand	338.61		485.40	Office Equipment	338.80	
				530.11	Repairs and Maintenance	1,964.63	
				118.00	Subscriptions/Memberships	794.98	
		12,765.88		1,405.87	IT	296.31	
	Income :			150.00	Administration	1,265.00	
474.42	Grant - External	0.00		0.00	Items for Resale	0.00	
39,100.00	Museum Trust	42,735.00	CONTRA	0.00	Hospitality	0.00	
6926.95	Chatteris T C	0.00		831.04	Misc	240.20	
334.15	Donations Box	756.00		1,568.27	GRT	43,515.38	
400.00	Donations	300.00		37,678.35	NLHF	0.00	
637.40	Activities	399.00		456.44	Activities & Events	855.81	
213.22	Misc Refunds TF	560.76		64.53	Training and Travel	0.00	
110.00	Talks	30.00		0	Office Consumables	101.37	
256.45	Shop Sales	858.85			Display	191.64	
	Acc/PC Transfers	1,265.00					
						50,415.78	
					Balance C/Fwd 31st March 24		
		46,904.61		12427.27	Barclays Bank	9,095.26	
				338.61	Cash in hand	159.45	9,254.71
					unbanked chqs	0.00	
					Unbanked cash in	0.00	
57,542.79		59,670.49		57,542.79		59,670.49	

I confirm that I have examined the Accounts of the Chatteris Museum Society for the year to 31st March 2025 and certify that the above statement accurately reflects the financial position in accordance with the vouchers, statements and other records received.

Angela Papworth
Angela Papworth
Responsible Financial Officer Chatteris Town Council
Date: 06/11/25

BF bank& petty cash	12765.88
Income	46904.61
S/A	59670.49
Expenditure	-50415.78
Statement of Accounts	9254.71