

The Chatteris Museum Trust
Registered Charity No: 1194096

Annual Report for the year 1st April 2023– 31st March 2024

1. **Governance:** The Trustees met as required by the constitution. There were no governance issues raised during the year

2. **Finance:** This CIO was set up in April 2021 to replace our previous charity registration number 1057833 which is now closed. Following the Covid Pandemic of 2020 there was limited activity at the Museum as for part of 2021/2022 and all of 2022/2023 volunteers were in the process of cataloguing and packing up all Museum artefacts in preparation for a move from the Church Lane Building to newly renovated building at 2 Park Street Chatteris PE16 6AE. It had been expected that the move would be completed by Easter 2023 but due to delays caused by planning consents the move did not take place until the following Financial year 2023/2024. The First 6 months of the year there was limited times of opening due to the large amount of ongoing work unpacking & cataloging exhibit pieces, with full opening not taking place till mid year The finances however remain strong mainly down to the 40 Percent of the grant from the National Lottery Fund being paid over there remains a further 10 percent to be paid in the next financial year. The revenues are above expectations due to this Grant and the reserves are healthy. The prime sources of revenue is Grant funding.

3. **Facilities:** The Museum premises are leased from The Local Town Council.

4. **Staffing:** The Museum is run and operated by the Trustees and volunteers, there are no paid staff.

5. Signed Anne Hay
Treasurer
31st March 2023

CHATTERIS MUSEUM TRUST

CONSOLIDATED STATEMENT OF ACCOUNTS - YEAR TO 31st MARCH 2024

2022 / 23			2023 / 24		2022 / 23		2023 / 24	
£			£		£	notes	£	£
						Expenditure		
2,881.74	Barclays Bank as at	4/1/2023	9,022.54					
36,264.76	Nat West Bank as at	4/1/2023	62,282.28					
10.81	cash in hand	4/1/2023	67.66		150.00	Rent - 14 Church Lane	0.00	
					2,188.53	Service Charges - 14 Church Lane	1,642.35	
					890.07	Insurance	0.00	
1,005.54	Grant External		474.42		434.50	Telephone	195.12	1,837.47
4,500.00	Grant - Chatteris Town Council		6,926.95					
	FDC Covid grant							
	Tape digilitisation grant				56.48	Repairs & Maintenance		530.11
137.69	CTC re packaging materials				326.00	Memberships/Subscriptions		118.00
	Nisa Grant		400.00			Racking for Museum		1,987.22
48,975.00	40% Lottery Grant		39,180.00		1,800.00	Nicola Stockman grant aplication		
	AIM grant Gypsy/Roma/Traveller project		10,608.00			B M Brookes		1,312.98
						Nicola Stockman monthly project cost		
	NCC BACS A/P 27196		£1,311.00		1,875.00			10,000.00
	Gray Lodge Donation		£400.00					
125.00	income from talks		110.00		257.07	Zurich insurance 11Apr23-10Apr24		0.00
	Donations Box		334.15			Patricia Brookes 20's project		2,000.00
						CTC re over budget costs for Hanson		
	General activities		637.40			Building shed		4,627.78
	Misc refunds TF		213.22		204.58	Packing materials		
	Shop Sales		256.45		260.74	Collection management		1,488.90
					271.14	Temporary Exhibition		
					734.40	Office Equipment/Furniture		485.40
					25.67	Misc		831.04
					13,053.88	NLHF		37,678.35
						IT		1,405.87
						Admin		150.00
						Gypsy/Roma/Traveller exhibition		1,568.27
						General activities & Events		456.44
						Training & Travel		64.53
					67.66	cash in hand		338.61
					9022.54	Barclays Bank closing balance		12427.27
					62282.28	Nat West Bank closing balance		52915.83
								balance as at 31/3/2024
93,900.54			132,224.07		93,900.54		132,224.07	

I confirm that I have examined the Accounts of the Chatteris Museum Trust for the year to 31st March 2024 and certify that the above statement fairly reflects the financial position in accordance with the vouchers, statements and other records received and explanations given.

Angela Papworth
Responsible Financial Officer
Chatteris Town Council

12/17/2024

CHATTERIS MUSEUM TRUST

STATEMENT OF ACCOUNTS - YEAR TO 31st MARCH 2024

2022 / 23		2023 / 24	2022 / 23	notes	2023 / 24	
£		£	£		£	£
				Expenditure		
0.00	Barclays Ban	4/1/2021	0.00			
36,264.76	Nat West Bar	4/1/2021	62,282.28			
			150.00	Rent - 14 Church Lane	0.00	
			2,188.53	Service Charges - 14 Church Lane	1,642.35	
			890.07	Insurance	0.00	
			434.50	Telephone	195.12	1,837.47
4,500.00	Grant - Chatteris Town Council					
	FDC Covid grant					
	Tape digitisation grant			courier cost	returned loan items	
				Modes training full		
				cost less grant refund		
137.69	CTC re packaging materials			(£1014-£750)		
	Nisa Grant	400.00		Racking for Museum		1,987.22
				Nicola Stockman		
48,975.00	40% Lottery Grant	39,180.00	1,800.00	grant aplication	0	
	AIM grant (Gypsy/Roma/Traveller project)	10,608.00		B M Brookes	1,312.98	
				Nicola Stockman		
	NCC BACS A/P 27196	£1,311.00	1,875.00	monthly project cost	10,000.00	
				Transfer to Museum		
	Gray Lodge Donation	£400.00	20,000.00	Society account	39,500.00	
			257.07	Zurich insurance 11Apr23-10Apr24	0.00	
				Patricia Brookes 20's project	2,000.00	
				CTC re over budget		
				costs for Hanson		
				Building shed	4,627.78	
			0.00	Barclays Bank closing balance		
			62282.28	Nat West Bank closing balance	52915.83	balance as at 31/3/2024
<u>89,877.45</u>		<u>114,181.28</u>	<u>89,877.45</u>		<u>114,181.28</u>	

I confirm that I have examined the Accounts of the Chatteris Museum Trust for the year to 31st March 2024 and certify that the above statement fairly reflects the financial position in accordance with the vouchers, statements and other records received and explanations given.

A Papworth 8/13/2024

Angela Papworth

Responsible Financial Officer

Chatteris Town Council

0.00

CHATTERIS MUSEUM
STATEMENT OF ACCOUNTS - YEAR TO 31st MARCH 2024

2022-23 £		2023-24 £		2022-23 £		2023-24 £
	Balance B/Fwd 1st April 2023				Expenditure :	Acc
2,881.74	Barclays Bank	9,022.54		260.74	Collection Management	1,488.90
10.81	Cash in Hand	67.66		734.40	Office Equipment	485.40
				56.48	Repairs and Maintenance	530.11
				326.00	Subscriptions/Memberships	118.00
		9,090.20			IT	1,405.87
	Income :				Administration	150.00
1,005.54	Grant - External	474.42			Items for Resale	0.00
20,000.00	Museum Trust	39,500.00	contra 1		Hospitality	0.00
0.00	Chatteris T C	6926.95		25.67	Misc	831.04
0.00	Donations Box	334.15		204.58	GRT	1,568.27
0.00	Activities	637.40		13,053.88	NLHF	37,678.35
125.00	Misc Refunds TF	213.22		271.14	Activities & Events	456.44
	Talks	110.00			Training and Travel	64.53
	Shop Sales	256.45				
						44,776.91
		48,452.59			Balance C/Fwd 31st March 24	
				9022.54	Barclays Bank	12,427.27
				67.66	Cash in hand	338.61
					unbanked chqs	0.00
					Unbanked cash in	0.00
24,023.09		57,542.79		24,023.09		57,542.79

I confirm that I have examined the Accounts of the Chatteris Museum Society for the year to 31st March 2024 and certify that the above statement accurately reflects the financial position in accordance with the vouchers, statements and other records received.

Angela Papworth

Angela Papworth

Responsible Financial Officer Chatteris Town Council

Date: 11/7/2024

CHATTERIS MUSEUM TRUST

CONSOLIDATED STATEMENT OF ACCOUNTS - YEAR TO 31st MARCH 2024

2022 / 23			2023 / 24		2022 / 23		2023 / 24	
£			£		£	notes	£	£
						Expenditure		
2,881.74	Barclays Bank as at	4/1/2023	9,022.54					
36,264.76	Nat West Bank as at	4/1/2023	62,282.28					
10.81	cash in hand	4/1/2023	67.66		150.00	Rent - 14 Church Lane	0.00	
					2,188.53	Service Charges - 14 Church Lane	1,642.35	
					890.07	Insurance	0.00	
1,005.54	Grant External		474.42		434.50	Telephone	195.12	1,837.47
4,500.00	Grant - Chatteris Town Council		6,926.95					
	FDC Covid grant							
	Tape digilitisation grant				56.48	Repairs & Maintenance		530.11
137.69	CTC re packaging materials				326.00	Memberships/Subscriptions		118.00
	Nisa Grant		400.00			Racking for Museum		1,987.22
48,975.00	40% Lottery Grant		39,180.00		1,800.00	Nicola Stockman grant aplication		
	AIM grant Gypsy/Roma/Traveller project		10,608.00			B M Brookes		1,312.98
						Nicola Stockman monthly project cost		
	NCC BACS A/P 27196		£1,311.00		1,875.00			10,000.00
	Gray Lodge Donation		£400.00					
125.00	income from talks		110.00		257.07	Zurich insurance 11Apr23-10Apr24		0.00
	Donations Box		334.15			Patricia Brookes 20's project		2,000.00
						CTC re over budget costs for Hanson		
	General activities		637.40			Building shed		4,627.78
	Misc refunds TF		213.22		204.58	Packing materials		
	Shop Sales		256.45		260.74	Collection management		1,488.90
					271.14	Temporary Exhibition		
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					25.67	Misc		831.04
					13,053.88	NLHF		37,678.35
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Chatteris Town Council

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