

THE CHATTERIS MUSEUM TRUST

England & Wales · Charity number 1194096

Details

Other names	CHATTERISMUSEUM
Status	Registered
Legal form	CIO
Registered	2021-04-15
Register	View on the Charity Commission register

Contact

Address	2 Park Street Chatteris PE16 6AE
Phone	03333270967
Email	info@chatterismuseum.org.uk
Website	www.chatterismuseum.org.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUBLIC BY THE PROVISION OF THE MUSEUM COMPRISING AND EXHIBITING THE EXISTING COLLECTION TOGETHER WITH SUCH OTHER OBJECTS, SPECIMENS OR COLLECTIONS AS THE TRUSTEES MAY DETERMINE AND TO PRESERVE THE SAME AS A COLLECTION ('THE COLLECTION')

Activities: To collect, care for and interpret the natural and cultural heritage of Chatteris and the surrounding area for the benefit, enjoyment of local people and visitors

Classification

- **How:** Provides Services
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Cambridgeshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£22,629	£52,508	-	-
2024-03-31	£60,852	£66,542	-	-
2023-03-31	£54,743	£22,528	-	-
2022-03-31	£19,746	£7,798	-	-

Trustees

Name	Role	Appointed
Andrew Hay		2021-12-08
Anne Veronica Hay MAAT		2019-09-09
Donald Keith Smith		2023-01-01
Linda Ashley		2007-06-10
Michael Allen		2025-07-18
Peter Murphy		2023-09-08
Sue Spooner		2020-07-06
Tina Prior		2023-12-01

Accounts

Chatteris Museum

The Chatteris Museum Trust

Registered Charity No: 1194096

Annual Report for the year 1st April 2024– 31st March 2025

1. **Governance:** The Trustees met as required by the constitution. There were no governance issues raised during the year
2. **Facilities:** The Museum premises are leased from The Local Town Council.
3. **Staffing:** The Museum is run and operated by the Trustees and volunteers, there are no paid staff.

Report on 2024-2025 activity

We were delighted to have been awarded full Accreditation with Arts Council England. Volunteers have been working hard behind the scenes, On average volunteer hours are averaging 450 a month. We have received a couple of enquiries regarding Volunteering. Visitor numbers for October to March 2025 – 1,645 (the Museum was closed to visitors in January)

Collection Care and Conservation

The items stored in the new plastic storage boxes have now been assessed and cleaned and put in to store 5 which is now very well organised. We are currently mopping up stray finds from the move from Church Lane to Park Street. Volunteers are continuing their work on the model railway and are making good progress. The modular display booths with the flexibility of a peg board system are under construction. The Barn is due to be assessed for its condition as it is still stored under a tarpaulin, it will be relocated to tidy up the outside courtyard. Work has begun to clear the backlog of newly donated items that need accessioning into the collection. The stores are being reassessed to ensure boxes are correctly numbered etc. Planning for the trades display is well underway. There will be modular display booths with the flexibility of a peg board system to enable a programme of changing displays. A 16mm cine film of the WI pageant of the Fens 1955 has been digitised by the East Anglian Film Archive in Norwich and they now have the original film for safe keeping in their film archive. The new small shed Store 7 is now being insulated and lined and will store large bulky non sensitive items.

New Displays

Current displays include:

- Cradle to the Grave
- Roman finds from Langwood
- Medieval Chatteris

- FenSkating
- Ice age and animals that roamed Chatteris
- Introduction to Fen Drainage explaining pre drainage landscape.
 - Toy Farm animals and farming life from the 1920s and 30s

The fireplace that came from the Priory in Park Street and was installed in Church Lane has now been reinstalled in Gallery 4.

Recent Acquisitions

These include:

A tin of over 100 everyday documents discovered over 20 years ago in a railway carriage home at SwingBrow belonging to the Waterfall family, following social media coverage we were contacted by the family and received additional photographs. • The Upper humerus from a Paleoloxodon which was a straight tusked elephant that roamed around Chatteris about 20,000 years ago. This created a lot of interest on social media and was featured on Radio Cambridgeshire.

Children's Activities.

We held a successful puppet making day in February half term.

Social Media

Our website is now up and running but due to its complicated structure we are going to move from our present host -Krystal to Word Press.

Grant Projects

The Gypsy Roma Traveller project from AIM has now been completed.

We received £250 from Court Leet which will go towards revamping our loans boxes, the will include memory boxes to be used by care homes and dementia groups.

Currently the application for a grant for an infill building is on hold to enable the volunteers to complete existing and necessary work this year.

Visits and talks

We had a visit from a family in Birmingham exploring their family history of the Skeels family, Andrew drove them round to see various locations in the town where their ancestors lived.

Signed Anne Hay

Treasurer

31st March 2025

CONSOLIDATED STATEMENT OF ACCOUNTS - YEAR TO 31st MARCH 2025

Difference between figure paid into Barclays by Nat West	0.00
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CHATTERIS MUSEUM TRUST

STATEMENT OF ACCOUNTS - YEAR TO 31st MARCH 2025

2023 / 24		2024 / 25	2023 / 24		2024 / 25
£		£	£	notes	£
Income			Expenditure		
62,282.28	Nat West Bank as at 4/1/2024	52,915.83			
	Grant - Chatteris Town Council				
400	National Lottery final balance	9,795.00	1,642.35	Service Charges - 14 Church Lane	0
39,180.00	Cambs HTG + FHS donation	1,000.00	0	Insurance	0
10,608.00	Chatteri Morning WI	100	195.12	Telephone	0 0
1,311.00	Groundworks UK - Tesco	500			
400	Ass of Ind NSNA082	64.7	1,987.22	Racking for Museum	0
	Marsh Christian Trust Award	500	1,312.98	B M Brookes	0
	Grant from CTC	6,500.00	10,000.00	Nicola Stockman monthly project cost	0
			39,500.00	Transfer to Museum Society account	0
			2,000.00	Patricia Brookes 20's project	0
			4,627.78	Building Shed	0
				Other	1,788.50
				Transfer to Museum Society account	42,735.00 CONTRA
				Zurich insurance 11Apr23-10Apr24	303.89
				Other (Legal Fees)	523.50
				Other (Aim Grant Paid to Barclays account)	1,265.00
			0	Barclays Bank closing balance	
			52915.83	Nat West Bank closing balance	26548.14
114,181.28		71,375.53	114,181.28		balance as at 31/03/25

I confirm that I have examined the Accounts of the Chatteris Museum Trust for the year to 31st March 2025 and certify that the above statement fairly reflects the financial position in accordance with the vouchers, statements and other records received and explanations given.

Angela Papworth
 Angela Papworth
 Responsible Financial Officer
 Chatteris Town Council

Date 26/6/25

CHATTERIS MUSEUM
STATEMENT OF ACCOUNTS - YEAR TO 31st MARCH 2025

2023-24 £		2024-25 £		2023-24 £		2024-25 £	
	Balance B/Fwd 1st April 2024				Expenditure :		
9,022.54	Barclays Bank	12,427.27		1,488.90	Collection Management	851.66	
67.66	Cash in Hand	338.61		485.40	Office Equipment	338.80	
				530.11	Repairs and Maintenance	1,964.63	
				118.00	Subscriptions/Memberships	794.98	
		12,765.88		1,405.87	IT	296.31	
	Income :			150.00	Administration	1,265.00	
474.42	Grant - External	0.00		0.00	Items for Resale	0.00	
39,100.00	Museum Trust	42,735.00	CONTRA	0.00	Hospitality	0.00	
6926.95	Chatteris T C	0.00		831.04	Misc	240.20	
334.15	Donations Box	756.00		1,568.27	GRT	43,515.38	
400.00	Donations	300.00		37,678.35	NLHF	0.00	
637.40	Activities	399.00		456.44	Activities & Events	855.81	
213.22	Misc Refunds TF	560.76		64.53	Training and Travel	0.00	
110.00	Talks	30.00		0	Office Consumables	101.37	
256.45	Shop Sales	858.85			Display	191.64	
	Acc/PC Transfers	1,265.00					
						50,415.78	
					Balance C/Fwd 31st March 24		
		46,904.61		12427.27	Barclays Bank	9,095.26	
				338.61	Cash in hand	159.45	9,254.71
					unbanked chqs	0.00	
					Unbanked cash in	0.00	
57,542.79		59,670.49		57,542.79		59,670.49	

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Angela Papworth
Angela Papworth
Responsible Financial Officer Chatteris Town Council
Date: 06/11/25

BF bank& petty cash	12765.88
Income	46904.61
S/A	59670.49
Expenditure	-50415.78
Statement of Accounts	9254.71

Accounts

The Chatteris Museum Trust
Registered Charity No: 1194096

Annual Report for the year 1st April 2023– 31st March 2024

1. **Governance:** The Trustees met as required by the constitution. There were no governance issues raised during the year

2. **Finance:** This CIO was set up in April 2021 to replace our previous charity registration number 1057833 which is now closed. Following the Covid Pandemic of 2020 there was limited activity at the Museum as for part of 2021/2022 and all of 2022/2023 volunteers were in the process of cataloguing and packing up all Museum artefacts in preparation for a move from the Church Lane Building to newly renovated building at 2 Park Street Chatteris PE16 6AE. It had been expected that the move would be completed by Easter 2023 but due to delays caused by planning consents the move did not take place until the following Financial year 2023/2024. The First 6 months of the year there was limited times of opening due to the large amount of ongoing work unpacking & cataloging exhibit pieces, with full opening not taking place till mid year The finances however remain strong mainly down to the 40 Percent of the grant from the National Lottery Fund being paid over there remains a further 10 percent to be paid in the next financial year. The revenues are above expectations due to this Grant and the reserves are healthy. The prime sources of revenue is Grant funding.

3. **Facilities:** The Museum premises are leased from The Local Town Council.

4. **Staffing:** The Museum is run and operated by the Trustees and volunteers, there are no paid staff.

5. Signed Anne Hay
Treasurer
31st March 2023

CHATTERIS MUSEUM TRUST

CONSOLIDATED STATEMENT OF ACCOUNTS - YEAR TO 31st MARCH 2024

2022 / 23			2023 / 24		2022 / 23		2023 / 24	
£			£		£	notes	£	£
						Expenditure		
2,881.74	Barclays Bank as at	4/1/2023	9,022.54					
36,264.76	Nat West Bank as at	4/1/2023	62,282.28					
10.81	cash in hand	4/1/2023	67.66		150.00	Rent - 14 Church Lane	0.00	
					2,188.53	Service Charges - 14 Church Lane	1,642.35	
					890.07	Insurance	0.00	
1,005.54	Grant External		474.42		434.50	Telephone	195.12	1,837.47
4,500.00	Grant - Chatteris Town Council		6,926.95					
	FDC Covid grant							
	Tape digilitisation grant				56.48	Repairs & Maintenance		530.11
137.69	CTC re packaging materials				326.00	Memberships/Subscriptions		118.00
	Nisa Grant		400.00			Racking for Museum		1,987.22
48,975.00	40% Lottery Grant		39,180.00		1,800.00	Nicola Stockman grant aplication		
	AIM grant Gypsy/Roma/Traveller project		10,608.00			B M Brookes		1,312.98
						Nicola Stockman monthly project cost		
	NCC BACS A/P 27196		£1,311.00		1,875.00			10,000.00
	Gray Lodge Donation		£400.00					
125.00	income from talks		110.00		257.07	Zurich insurance 11Apr23-10Apr24		0.00
	Donations Box		334.15			Patricia Brookes 20's project		2,000.00
						CTC re over budget costs for Hanson		
	General activities		637.40			Building shed		4,627.78
	Misc refunds TF		213.22		204.58	Packing materials		
	Shop Sales		256.45		260.74	Collection management		1,488.90
					271.14	Temporary Exhibition		
					734.40	Office Equipment/Furniture		485.40
					25.67	Misc		831.04
					13,053.88	NLHF		37,678.35
						IT		1,405.87
						Admin		150.00
						Gypsy/Roma/Traveller exhibition		1,568.27
						General activities & Events		456.44
						Training & Travel		64.53
					67.66	cash in hand		338.61
					9022.54	Barclays Bank closing balance		12427.27
					62282.28	Nat West Bank closing balance		52915.83
								balance as at 31/3/2024
93,900.54			132,224.07		93,900.54		132,224.07	

I confirm that I have examined the Accounts of the Chatteris Museum Trust for the year to 31st March 2024 and certify that the above statement fairly reflects the financial position in accordance with the vouchers, statements and other records received and explanations given.

Angela Papworth
Responsible Financial Officer
Chatteris Town Council

12/17/2024

CHATTERIS MUSEUM TRUST

STATEMENT OF ACCOUNTS - YEAR TO 31st MARCH 2024

2022 / 23		2023 / 24	2022 / 23	notes	2023 / 24	
£		£	£		£	£
				Expenditure		
0.00	Barclays Ban	4/1/2021	0.00			
36,264.76	Nat West Bar	4/1/2021	62,282.28			
			150.00	Rent - 14 Church Lane	0.00	
			2,188.53	Service Charges - 14 Church Lane	1,642.35	
			890.07	Insurance	0.00	
			434.50	Telephone	195.12	1,837.47
4,500.00	Grant - Chatteris Town Council					
	FDC Covid grant					
	Tape digitisation grant					
				courier cost returned loan items		
				Modes training full cost less grant refund (£1014-£750)		
137.69	CTC re packaging materials					
	Nisa Grant	400.00				1,987.22
				Racking for Museum		
48,975.00	40% Lottery Grant	39,180.00	1,800.00	Nicola Stockman grant aplication	0	
	AIM grant (Gypsy/Roma/Traveller project)	10,608.00		B M Brookes	1,312.98	
				Nicola Stockman		
	NCC BACS A/P 27196	£1,311.00	1,875.00	monthly project cost	10,000.00	
				Transfer to Museum		
	Gray Lodge Donation	£400.00	20,000.00	Society account	39,500.00	
			257.07	Zurich insurance 11Apr23-10Apr24	0.00	
				Patricia Brookes 20's project	2,000.00	
				CTC re over budget costs for Hanson		
				Building shed	4,627.78	
			0.00	Barclays Bank closing balance		
			62282.28	Nat West Bank closing balance	52915.83	balance as at 31/3/2024
<u>89,877.45</u>		<u>114,181.28</u>	<u>89,877.45</u>		<u>114,181.28</u>	

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A Papworth 8/13/2024

Angela Papworth

Responsible Financial Officer

Chatteris Town Council

0.00

CHATTERIS MUSEUM
STATEMENT OF ACCOUNTS - YEAR TO 31st MARCH 2024

2022-23 £		2023-24 £		2022-23 £		2023-24 £	
	Balance B/Fwd 1st April 2023				Expenditure :		Acc
2,881.74	Barclays Bank	9,022.54		260.74	Collection Management	1,488.90	
10.81	Cash in Hand	67.66		734.40	Office Equipment	485.40	
				56.48	Repairs and Maintenance	530.11	
				326.00	Subscriptions/Memberships	118.00	
		9,090.20			IT	1,405.87	
	Income :				Administration	150.00	
1,005.54	Grant - External	474.42			Items for Resale	0.00	
20,000.00	Museum Trust	39,500.00	contra 1		Hospitality	0.00	
0.00	Chatteris T C	6926.95		25.67	Misc	831.04	
0.00	Donations Box	334.15		204.58	GRT	1,568.27	
0.00	Activities	637.40		13,053.88	NLHF	37,678.35	
125.00	Misc Refunds TF	213.22		271.14	Activities & Events	456.44	
	Talks	110.00			Training and Travel	64.53	
	Shop Sales	256.45					
						44,776.91	
		48,452.59			Balance C/Fwd 31st March 24		
				9022.54	Barclays Bank	12,427.27	
				67.66	Cash in hand	338.61	
					unbanked chqs	0.00	
					Unbanked cash in	0.00	
24,023.09		57,542.79		24,023.09		57,542.79	

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Angela Papworth

Angela Papworth

Responsible Financial Officer Chatteris Town Council

Date: 11/7/2024

CHATTERIS MUSEUM TRUST

CONSOLIDATED STATEMENT OF ACCOUNTS - YEAR TO 31st MARCH 2024

2022 / 23			2023 / 24		2022 / 23		2023 / 24	
£			£		£	notes	£	£
						Expenditure		
2,881.74	Barclays Bank as at	4/1/2023	9,022.54					
36,264.76	Nat West Bank as at	4/1/2023	62,282.28					
10.81	cash in hand	4/1/2023	67.66		150.00	Rent - 14 Church Lane	0.00	
					2,188.53	Service Charges - 14 Church Lane	1,642.35	
					890.07	Insurance	0.00	
1,005.54	Grant External		474.42		434.50	Telephone	195.12	1,837.47
4,500.00	Grant - Chatteris Town Council		6,926.95					
	FDC Covid grant							
	Tape digilitisation grant				56.48	Repairs & Maintenance		530.11
137.69	CTC re packaging materials				326.00	Memberships/Subscriptions		118.00
	Nisa Grant		400.00			Racking for Museum		1,987.22
48,975.00	40% Lottery Grant		39,180.00		1,800.00	Nicola Stockman grant aplication		
	AIM grant Gypsy/Roma/Traveller project		10,608.00			B M Brookes		1,312.98
						Nicola Stockman monthly project cost		
	NCC BACS A/P 27196		£1,311.00		1,875.00			10,000.00
	Gray Lodge Donation		£400.00					
125.00	income from talks		110.00		257.07	Zurich insurance 11Apr23-10Apr24		0.00
	Donations Box		334.15			Patricia Brookes 20's project		2,000.00
						CTC re over budget costs for Hanson		
	General activities		637.40			Building shed		4,627.78
	Misc refunds TF		213.22		204.58	Packing materials		
	Shop Sales		256.45		260.74	Collection management		1,488.90
					271.14	Temporary Exhibition		
					734.40	Office Equipment/Furniture		485.40
					25.67	Misc		831.04
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						Admin		150.00
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Angela Papworth
Responsible Financial Officer
Chatteris Town Council

12/17/2024

CHATTERIS MUSEUM TRUST

STATEMENT OF ACCOUNTS - YEAR TO 31st MARCH 2024

2022 / 23		2023 / 24	2022 / 23		2023 / 24
£		£	£	notes	£
					£
				Expenditure	
0.00	Barclays Ban	4/1/2021	0.00		
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				courier cost returned loan items	
				Modes training full cost less grant refund (£1014-£750)	
137.69	CTC re packaging materials			Racking for Museum	1,987.22
	Nisa Grant	400.00		Nicola Stockman	
				grant aplication	0
48,975.00	40% Lottery Grant	39,180.00	1,800.00	B M Brookes	1,312.98
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A Papworth 8/13/2024

Angela Papworth

Responsible Financial Officer

Chatteris Town Council

0.00

CHATTERIS MUSEUM
STATEMENT OF ACCOUNTS - YEAR TO 31st MARCH 2024

2022-23 £		2023-24 £		2022-23 £		2023-24 £
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0.00	Activities	637.40		13,053.88	NLHF	37,678.35
125.00	Misc Refunds TF	213.22		271.14	Activities & Events	456.44
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Responsible Financial Officer Chatteris Town Council

Date: 11/7/2024

Accounts

The Chatteris Museum Trust

Registered Charity No: 1194096

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5. Signed Anne Hay
Treasurer
31st March 2023

STATEMENT OF ACCOUNTS - YEAR TO 31st MARCH 2023

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Ang Papworth

STATEMENT OF ACCOUNTS - YEAR TO 31st MARCH 2023

I confirm that I have examined the Accounts of the Chatteris Museum Trust for the year to 31st March 2023 and certify that the above statement fairly reflects the financial position in accordance with the vouchers, statements and other records received and explanations given.

Ang Papworth

Accounts

The Chatteris Museum Trust
Registered Charity No: 1194096

Annual Report for the year April 2021 – March 2022

1. **Governance:** The Trustees met as required by the constitution. There were no governance issues raised during the year

2. **Finance:** This is the first year of completing a return as this CIO was set up in April 2021 to replace our previous charity registration number 1057833 which should be closed. The opening balances therefore are the cash assets which were transferred from the old registration. Although the Covid pandemic saw the Museum closed in line with Government recommendations for part of the year, the finances remain strong. The revenues are in line with expectations but the reserves are healthy. The prime sources of revenue is Grant funding.

3. **Facilities:** The Museum premises are rented from The Local Town Council.

4. **Staffing:** The Museum is run and operated by the Trustees and volunteers, there are no paid staff.

5. Signed: Anne Hay

Treasurer

28 January 2023

[illegible]

I confirm that I have examined the Accounts of the Chatteris Museum Trust for the year to 31st March 2022 and certify that the above statement fairly reflects the financial position in accordance with the vouchers, statements and other records received and explanations given		0.00
Angela Papworth	03/01/23	
Ana Papworth		