

St Saviour's Coalpit Heath, PCC

Annual report and Financial Statements

Year ending 31 December 2022

Charity Number 1194075

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The Trustees have pleasure in presenting their report together with the financial statements of the Charity for the year ended 31 December 2022.

Aim and Purposes

St Saviour's PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Church, Church Hall and the grounds of St Saviour's Church, Beesmoor Road, Coalpit Heath.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of the parish community. The PCC works with several groups charged with key mission and ministry priorities.

We seek to ensure that the activities we offer appeal to a wide variety of people of all ages and backgrounds. Our maintenance of the fabric of the Church, the Church Hall and the grounds helps to facilitate our work.

Achievements and Performance

Worship and Prayer

In 2022, St Saviour's Parish became part of the Fromeside Benefice, joining with four other churches in the local area, as well as becoming part of the Fromeside and Yate Mission Area. One of the Benefice clergy, Reverend David Jones, was given pastoral responsibility for St Saviour's, sharing that with his role as missional lead in Yate. The legalities of the extended Benefice have been completed, as of February 1st, 2023.

Being in partnership with four other churches has necessitated some changes in worship pattern, which are gradually becoming accepted and enjoyed by most of the congregation. There have been new services, such as Celtic Communion, Pause for Thought, Pet services and Benefice Choral Eucharist and Choral evensong, in various locations around the Benefice. Some of our congregations have been happy to move around to meet new people and share new ideas. Others still need convincing that joining the Benefice was a good idea.

Joint study groups in Advent and Lent were well-attended by people from across the Benefice and were very thought-provoking, also helping to get to know people from other churches. St Saviour's Friday evening online group for prayer and reflection has continued to be valued and a new service in church at 5pm on Thursday, initially for prayer for the Ukraine, has become a regular item.

Congregation numbers have not yet returned to pre-covid levels, with several members prevented from returning by age, illness, fear of infection or simply because they have grown out of the habit of church attendance. Our Electoral Roll stands at 69, down from 74 in 2020. There are pastoral and listening teams across the benefice helping people who cannot return to Church and both the Minister and Lay Minister carry out home Communion visits.

St Saviour's has also had the problem of lack of church heating, due to boiler breakdown: a cold church has not helped to encourage people to come back. However, three of our young people and two adults were recently confirmed and two of these have taken on the role of serving at the Eucharist.

We have a new church choir now and they are working hard to learn music in the responses. They also join with other choirs across the Benefice.

Pastoral Care and Communication

2022 was a busy year. We continue to open the Church on Wednesday afternoons for visitors to come in to pray, sit quietly or have a chat and refreshments. This gives the Parish the opportunity to come and ask any questions they might have.

A regular group enjoy coming to share warm food and companionship at the Friday soup lunches. This is an important and greatly appreciated part of our ministry. A Christmas Dinner was prepared for 40 members of the congregation and a great time was had by all who attended.

Since June 2021, we have had an afternoon and an evening group for Mothers' Union. Throughout 2022 these groups met monthly for prayer and fellowship. They support MU Diocesan projects as well as church fundraising events.

We have 2 children's groups. The Mums and Toddlers Butterflies meets every Monday in the Church Hall and once a month we run Messy Church as part of the Benefice. This is well supported by families with children of all ages. Our work with young people continues to grow and we now have a 'share' of the Mission Area Youth Leader.

The church magazine is issued every month both in hard copy and via email, enabling the Parish to keep in touch with what is going on.

We have started a food box in the Church porch for those in need to come and help themselves. We have seen this being used and it is comforting to know that we are able to reach out and help.

Following the sad death of her Majesty Queen Elizabeth, we opened a book of remembrance in Church which was signed by lots of visitors. Our bellringers tolled a bell on the day following the announcement and rang special pieces for the Accession of King Charles and for the funeral of Her late Majesty. Father David set up a television in the Church for anyone in the Parish to come and watch the funeral if they didn't want to do it alone.

We also started work on becoming a Dementia friendly Church. This work will continue in 2023.

Deanery Synod

We have 2 members on the Deanery Synod. This provides the PCC with an important link between the Parish and the wider structure of the church. Meetings are held every 3 months with representatives from each Parish in the Deanery. It is a time for worship and for growth, gathering information and sharing ideas from different communities throughout the Deanery.

Ecumenical Relationships

St Saviour's is actively involved in Together4Fromeside and the local Mission Partnership.

Churches Together for Fromeside is a group of 8 local churches of different denominations who work together to find solutions, growth and development for the common good in our local communities. Our principle focus recently has been the Comfort & Joy Appeal which raises funds for and awareness of people in our community who are living below the poverty line.

The PCC Treasurer represents the Church on the committee of the local village hall and social club (Charity number: 227189).

The Church is linked to Manor CofE Primary school. We have a place on the board of governors and worship in Church with the children and their parents at the end of term services and harvest festival. The incumbent and Church Wardens are the managing trustees of the Manor School Religious Education Fund which is shown in the accounts as a restricted fund.

Church Hall and Churchyard

The Church Hall is now back to almost full use with people enjoying the new floor. The Hall has also provided a warm space for some services when the Church was too cold.

We continue to care for the churchyard and have a new contract for grass cutting now that the volunteers who have looked after it are no longer able to do it. We do still have volunteer working parties doing tidying up and pruning to keep the Churchyard safe and accessible.

In 2022, we had to have a number of trees pruned and one ash tree removed because of ash die-back. We have left one corner of the Glebe Field to go wild and we hope this will encourage wildlife.

Social Committee

The Social Committee have been busier than in recent years organizing an Easter, a Summer and a Christmas Fayre and helping out with the Horticultural Show. These were all well attended and enjoyed by everyone as well as raising funds for the Church and for the Comfort & Joy Appeal.

Financial Review

Under our Finance Policy, the PCC has a duty to ensure that accounts are prepared and independently examined, to approve the accounts and present them to the APCM within 5 months of the year end.

2022 was less financially challenging than 2021 and our excess of expenditure over income reduced to £4,982 (2021: £15,955). Our Parish Share was met in full: although it was reduced after joining the Benefice most of the reduction was replaced by our contributions to the Benefice and the Youth Worker.

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We sadly lost a number of regular donors during the year, but new donors have enrolled and the income from the Hall continues to have a positive impact. The church boiler being broken has helped keep the gas bills down too!

The investments held as shares have lost value this year, but this is balanced by an increase in interest rates and does not give cause for great concern.

Despite 2022 being the third year in a row of income deficit, our reserves are sufficient for us to be confident that the Charity continues to be a going concern. The free reserves still exceed three months expenditure because of large, unspent legacies. The trustees hope to use some of this to replace the church heating with a new, greener arrangement in the coming year.

Safeguarding

At St Saviour's we want to do everything we can to keep people safe when they use our buildings or take part in our groups and activities. We are especially mindful about the safety of children, young people and vulnerable adults. All those in a leadership role working with children, young people or vulnerable adults have an up-to-date Enhanced DBS check.

Our Safeguarding Office is now part of the Benefice Safeguarding Team who meet regularly to discuss and review processes and procedures. She is also part of the Mission Area Care in the Community Team

In 2022 we held C2 leadership Safeguarding Training for 6 PCC members and then S3 responding to Domestic Abuse Training for 8 members.

5 Church members have joined the Benefice Listening Team and received practical Listening Skills training.

For more details, please see our [Safeguarding Policy](#). The St Saviours Safeguarding Children, Young People and Vulnerable Adults Policy and Procedure has been written in-line with the House of Bishops' Safeguarding Policy and Practice Guidance.

Structure, Governance and Management

St Saviour's Church is situated on Beesmoor Road, Coalpit Heath. It is part of the Diocese of Bristol and the Kingswood & South Gloucestershire Deanery within the Church of England.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2017) and a registered charity with the Charity Commission (Charity Number: 1194075).

PCC members who served from 1 January until the date of this report was approved are:

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Church Warden: Mrs Mary Head

Secretary: Mrs Jill Boyd
Treasurer: Mrs Alison Holliday

Deanery Synod: Mrs Sarah Blake
Mrs Lucy Rogers

Elected Members: Mrs Jessica Lock (Minute Secretary)
Mrs Sam Rees
Mrs Lisa Stephens (Safeguarding Officer)

Ex-Officio: Mr Mike Swain (Lay minister)

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report dated:

Signed by:

Mary Head
Church Warden

Alison Holliday
PCC Treasurer

Independent examiner's report to the trustees of St Saviour's Church PCC

I report to the trustees on my examination of the accounts of St Saviour's Church PCC (the Charity) for the year ended 31st December 2022 which have been prepared on receipts and payments basis.

Responsibilities and basis of report

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Dylan Montell
2 Dowding Close,
Chipping Sodbury
BS37 6BX

Date:

Statement of Receipts and Payments

	Unrestricted Funds	Restricted Funds	Total Funds	Prior Year Total Funds
Income				
Donations and legacies	33,053		33,053	37,009
Income from charitable activities	6,665		6,665	14,891
Other trading activities	13,391		13,391	3,327
Investments	1,677	251	1,928	6,537
Other income	4,351		4,351	4,090
Total income	59,137	251	59,388	65,854
Expenditure				
Expenditure on charitable activities	51,140		51,140	57,518
Support costs	7,274		7,274	2,942
Other expenditure	5,856	100	5,956	21,349
Total expenditure	64,270	100	64,370	81,809
Net income/(expenditure)			(4,982)	(15,955)
Total funds brought forward			242,043	257,957
Investment Growth/(Losses)			(5,708)	41
Total funds carried forward			231,353	242,043
Represented by:				
Unrestricted				
General Fund	180,459		180,459	194,017
Designated				
Designated Funds	40,815		40,815	36,984
Restricted				
Manor School RE Fund		10,079	10,079	11,042

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Statement of assets and liabilities

	General	Designated	Restricted	This year	Last year
Fixed assets - Investments					
Church repairs fund		3,058		3,058	3,465
Religious Education fund		2,231		2,231	2,529
Phillips & Newman's Graves fund		8,926		8,926	10,116
Church roof repairs fund		2,810		2,810	3,184
Churchyard upkeep fund		5,992		5,992	6,791
Investment fund	15,374			15,374	16,903
Manor CofE RE fund			8,456	8,456	9,571-
Totals	15,374	23,017	8,456	46,847	52,559
Fixed assets – Tangible assets					
26 Rathbone Close	78,200			78,200	78,200
Totals	78,200			78,200	78,200
Current assets – cash at bank					
CAF Current Account	1,933	6,638	(36)	8,535	22,115
CAF Gold Account	26,188	479		26,667	19,321
Cash in hand	(2,218)	2,409		191	87
Charitable needs fund	15,307			15,307	15,108
Fabric fund		5,773		5,773	5,698
Garden of Remembrance fund		2,499		2,499	2,466
PCC fund	45,675			45,675	45,082
Nat West Current Account			1,659	1,659	1,407
Totals	86,885	17,798	1,623	106,306	111,284
Grand total	180,459	40,815	10,079	231,353	242,043

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Notes to the accounts

1. Analysis of income and expenditure

INCOME	Unrestricted	Designated	Restricted	Total this year	Total last year
Donations & Legacies					
Gift Aid Donations	16,362			16,362	18,073
Free Will Offering	1,292			1,292	1,679
Churchyard Donations	342			342	1,135
Services and other donations	5,184	40		5,224	6,697
Legacies	1,000			1,000	288
Church Roof Fund		21		21	459
Organ & Choir Fund	80	480		560	860
Garden of Remembrance		2021		2,021	1,454
Flood Light Sponsorship	330			330	450
Gift Aid Tax Refund	5,901			5,901	5,914
Totals	30,491	2,562		33,053	37,009
Income from Charitable activities					
Bristol Diocese Fees		1,839		1,839	3,882
PCC Fees	2,871			2,871	8,248
Funerals	1,905			1,905	1,719
Weddings	50			50	1,042
Totals	4,826	1,839		6,665	14,891
Other trading activities					
Hall Rental	8,674			8,674	3,041
Coffee Club	158			158	—
Mums and Toddlers Group		877		877	286
Fundraising	3,682			3,682	—
Totals	12,514	877		13,391	3,327
Investments					
Income from Endowments		83		83	4,794
Interest	1,093	435	251	1,779	284
P&N Graves		66		66	1,459
Totals	1,093	584	251	1,928	6,537
Other Income					
Glebe Rental	13			13	272
Magazine Account		1,063		1,063	681
Lent Lunches	305			305	205
Hall repairs		50		50	160
Miscellaneous	2,920			2,920	2,772
Totals	3,238	1,113		4,351	4,090
INCOME TOTAL	52,162	6,975	251	59,388	65,854

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EXPENDITURE	Unrestricted	Designated	Restricted	Total this year	Total last year
Exp on Charitable activities					
DBF Parish Share	35,000			35,000	39,130
Weddings	-			-	445
Funerals	320			320	475
Garden of Remembrance		920		920	2,139
Bristol Diocese Fees		2,047		2,047	4,716
Church Expenses & Maintenance	6,499			6,499	5,922
Church Utility Bills & Insurance	4,067			4,067	3,160
Charitable donations	2,287			2,287	1,531
Totals	48,173	2,967		51,140	57,518
Support costs					
Lockie Ltd Envelope Scheme	96			96	91
Royal School of Church Music	110			110	110
Benefice Fees	5,840			5,840	1,674
Organ and Choir	1,004			1,004	821
Magazine	81	123		204	226
G&B Affiliation	20			20	20
Totals	7,151	123		7,274	2,942
Other expenditure					
Hall Expenses & Maintenance	443			443	11,845
Hall Utility Bills & Insurance	3,099			3,099	3,542
Bank Charges	107			107	113
Professional Fees	900			900	3,024
Miscellaneous	1,307		100	1,407	2,825
Totals	5,856		100	5,956	21,349
EXPENDITURE TOTAL				64,370	81,809
GRAND TOTAL				(4,982)	(15,955)

2. 26 Rathbone Close, Coalpit Heath

The property at 26 Rathbone Close was bequeathed to 3 beneficiaries in 2016. The value shown in the accounts is 1/3rd of the probate value.

The maintenance expenses are included in Miscellaneous Expenditure.

After the year end the property was vacated and the Trustees will arrange for it to be sold on behalf of all the beneficiaries during 2023.

3. The Manor Church of England Religious Education Fund

The incumbent and Church Wardens are the managing trustees of this fund which was established by the Secretary of State for Education in 1999.

The 1999 DofE order sets out the restrictions for the Religious Education Fund which is to be used "for educational purposes related to the Parish of Coalpit Heath in connection with the provision of religious education in accordance with the tenets of the Church of England by means of a Sunday School or otherwise".

The dividends from the fund are paid into the Nat West Bank account and are maintained separately from general church funds. The Trustees spent £100 of restricted funds in 2022 on Bibles for young people.

3. Charitable Donations

Charitable donations are made from specially collected funds. The Christmas services' collections are made for Sight Savers and Send a Cow whilst the Lent Lunches collections are split between chosen national and local charities.

In 2022, we gave half the proceeds from the Christmas Fayre to the Comfort & Joy appeal.

The church also manages a collection box scheme for The Children's Society. In 2022 we collected £1,080.

5. Looking forward

Rev. David Jones will be installed as Associate Minister at St Saviour's on 2nd April 2023. He has brought new enthusiasm and ideas to the parish and already introduced himself to the school and some of the clubs who use our Church Hall.

In January the Care in the Mission Area Community team met up to talk about becoming dementia friendly churches. We are now planning a Dementia Awareness Day on 8th July from 10am until 3pm, for all PCC members, clergy and anyone else in our congregations that have an interest in the subject. The day will include topics such as 'The Road to Accreditation', being more dementia aware, what the Diocese is doing, information regarding the Memory Café & Singing for the Brain, Safeguarding & Dementia, then ending with some group work on where we go now. It should be an interesting and informative day and we encourage as many people to attend as possible.

We are looking forward to growth in worship, prayer, study, and discipleship in the coming months.