

Revive City Church (RCC) Trustees' Annual Report for the year ended 31st October 2024

Name: Revive City Church

Charity Number: 1194063

Trustees: Tim Quayle, Stephen Beadle, Niyi Kehinde, Ian Hedley

Administrative Details of the Charity

Timothy Quayle has been responsible for the day to day running of the Church as Elder with the support of the rest of the team of Trustees, Leaders and a comprehensive team of volunteers overseeing various areas of church life. Towards the end of 2023 Eric Bryant passed on the day-to-day bookkeeping tasks to Christine Martin, who now oversees the church finances, including the salary of Tim Quayle.

Three full Trustees Meetings were held during the course of the year with a focus on governance, finance, safeguarding, employment and organisational best practice with an additional meeting-involving Tim Quayle, focused on creating the budget for the present year. The Trustees continually reviewed the finances to ensure that the spending was in line with the aims of the Trust, namely, to promote the Christian faith in Carlisle and beyond, working with other churches and individuals as appropriate, as represented by our vision statement "Gather, Grow and Go". Monthly financial reports were circulated to all trustees by email.

Structure, Governance and Management

The responsibility of the Trustees has continued to account to the church and the Charity Commissioners that the Trust is being maintained in an appropriate manner in relation to its Aims, Objectives and Constitution. Responsibility for the decision-making of the Church is taken by Tim Quayle as the Elder and the other three Trustees, Stephen Beadle, Ian Hedley and Niyi Kehinde, in appropriate consultation with volunteer Leaders, teams and the Members, as well as individuals constituting an external support network to Revive City Church.

Ian Hedley and Timothy Quayle have now been part of the board of trustees for over two years and Tim has been designated chair of trustees for the present.

The Annual General Meeting took place on Sunday 24th March 2024.

The Trustees met three times during the year; on 14th January 2024, 28th April 2024 and 29th September 2024, as well as maintaining regular email and informal face-to-face communication to ensure good management of the charity.

The Staff Team during this year constituted of Timothy Quayle and support from various volunteers. For this period Rachael De La Mare also helped oversee the church website and social media structure and advertising.

Volunteers that will work with children have been checked with the Enhanced Disclosure service and given appropriate guidance and training to carry out this work. There are two members of the Safeguarding Team, Tim Quayle (deputy safeguarding lead) and Niyi Kehinde (Safeguarding lead).

Revive City Church continues to be part of the Newfrontiers international family of Churches; a network of churches sharing values and objectives. In the north of England this network operates as Christ Central Churches led by Jeremy Simpkins. As such we are supported by experienced leaders in the region who encourage and advise but do not negate or impinge on the decision-making responsibilities of the Eldership, as expressed in the Revive City church Constitution or the responsibilities and authority of the Trustees. Revive City Church is also a member of the Evangelical Alliance in the UK.

The current team of Trustees is sufficient for and capable of the task of running the charity, and within the legal requirements set out by the charity commission.

Risks and Reserves

The major risks to which the Charity is exposed are identified as property lease arrangements and employment. The office facility has been transferred from the YMCA to the Council/Cumbria Voluntary Services. The single current employment contract is maintained on a permanent contract agreement.

Timothy Quayle continues to be paid by the Church as the year ends- with an increase of one additional hour per week commencing January 2024, making a weekly total of 23 salaried hours.

The charity policy is to keep sufficient reserves to meet all expenditure due, all future expenditure to which there is a legal commitment, e.g., notice periods on rental and employment contracts, and to build up reserves to operate at full capacity for 3 to 6 months. This has been achieved. The reserves were adequate to meet the minimum requirements of this policy and will increase to meet our goals. The reserves will continue to be built up and then maintained to provide financial sustainability for operations in the event of unforeseen income anomalies and to cover 3 to 6 months of expenditure under normal operational requirements.

Objectives

The primary objective of the Charity as a Church is to promote the Christian Faith through witness, meetings, teaching and care for the disadvantaged, to strengthen the existing members and also those who may wish to become members.

The scope of our objectives is the city of Carlisle, the environs, the wider region and missionary activities overseas.

Activities and Achievements

Sunday meetings. Weekly Sunday meetings are held for worship, instruction and fellowship with separate groups for children of various ages.

Mid-week meetings. The Church currently runs two mid-week gatherings, for friendship, spiritual encouragement, and to support human flourishing. One group meets on Thursday mornings in West Carlisle. The second group runs on Wednesday evening towards the south of the city. The purpose of these groups is to build and develop relationships through sharing meals together, prayer, and studying the Bible. The Church has a Vision to create several more small groups in the coming years.

The on-going programme of the Church has continued to serve different groups within the Church and the wider community:

KidzKlub continues working with ages 3 to 10 on a weekly basis as part of our weekly Sunday meetings. This ministry is very important because of the age of the children not only being very formative but also meaning these children are least able to participate in, engage with and contribute to the main meeting in comparison to any other demographic. Therefore, they need particular specialised programmes suitable for them.

The church has continued to facilitate people donating food to the Food Bank run in the city by making regular announcements, including notices on our Church WhatsApp group, and in group texts and in church-wide emails, providing monthly food drop-offs at our Sunday meetings and arranging food to be taken to the Food Bank on people's behalf. In addition to this, the Church are supporting Carlisle Key with toiletry bags for young people moving into accommodation. And the Church also support Safe families, a Charity, focusing on empowering families experiencing difficulty and breakdown.

The Church gives regular financial support to a Nnete Foundation, based in Clarens, South Africa. Nnete Foundation's aim is to break the poverty Cycle by empowering the poor and addressing social structures that lead to inequality and unemployment in South Africa.

The Church also provides financial support to the local Christ Central oversight team, who administer support and partnership with us as a local Church in Carlisle.

Financial Review

The income of Revive City Church has increased on the previous year, with encouraging signs of the income exceeding the outgoings- finishing the year in the black. We continue to review our income and expenditure and will make cuts in the budget if there is any future need. 9 years of consistent income and responsible expenditure point towards the sustainable nature of the church's current operational strategy.

All income has come from voluntary contributions and Gift Aid.

Revive City Church and its Trustees are budgeting around 10% of income to be given away to external parties in acts of generosity to individuals within the church, in our community, and to overseas work. For the period of November 2023 to October 2024, we were able to give away 11% of income to external initiatives and charities, an increase on the 9% of income given away in the previous financial year November 2022 to October 2023.

The Trustees are continuing to pursue sustainable financial management from which to grow the charity's activities. This has been achieved by establishing feasible expenditure budgets and communicating with Members regularly and clearly about the income levels we have. Cash flow has remained healthy and sufficient to meet operating costs.

Future Plans

Objectives for the next twelve months are:

- We are now legally identified as a CIO-(Charitable Incorporated Organisation) which will make it easier for Revive City Church to own property or have a mortgage in the future, and to safeguard Trustees by limiting liability without diminishing accountability or responsibility.
- To continue and grow existing activities.
- To see new Elders appointed to join Timothy Quayle on the Eldership team.
- To maintain the board of Trustees until other Elders are appointed to join the Trustee team as part of that role.
- To continue to review and update as required all church policies, procedures and operating documents, and implement more robust policies and procedures where necessary.
- To build the membership of the Church, release more of the membership into ministry and implement volunteer oversight of various aspects of church activities with appropriate management procedures.
- To support and participate in regional church events: -Churches-together worship eve, Devoted bible week (August 2025), NewDay - events organised by Newfrontiers.
- To develop cohesive community outreach by Revive City Church.
- To continue to build & strengthen the children's and youth activities.

- To refresh the community groups by giving fresh vision, further training, releasing more people as group leaders, developing teams of leaders in each group, to increase the percentage of members regularly involved in community groups, and to encourage people outside of RCC to participate in these groups.
- To continue to deepen the community spirit amongst the church by spending time together in social and activity-based contexts, especially by sharing meals together.
- Increased support to outside ministries, regionally and overseas, in accordance with the charity's objectives.

No major capital requirements are anticipated during the next financial year, although we may need to seek new premises for our Sunday morning church gatherings.

The church office (3 year) lease comes to an end in May 2025. Careful consideration will be given to the way forwards office-wise.

With the possibility of requiring new premises, we expect this to be funded through regular giving and periodic Church Gift Days.

Signed on behalf of the Trustees who have approved this report.

Chair of Trustees

Date

A handwritten signature in blue ink, appearing to read 'T. D. Quayle', is shown on a light blue rectangular background.

Tim Quayle

31st October 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Revive City Church

No (if any)
1194063

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/11/2023

To

Period end date
31/10/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Gift Aid Giving	30,565	-	-	30,565	28,073
Income Tax recovered	8,370	-	-	8,370	6,994
non gift aid giving	6,087	-	-	6,087	5,670
GAYE (give as you earn)	3,816	-	-	3,816	-
GASDS	652	-	-	652	931
Interest Received	227	-	-	227	94
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	49,717	-	-	49,717	41,762
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	49,717	-	-	49,717	41,762
A3 Payments					
salaries, income tax, NI, mileage, pension	26,618	-	-	26,618	25,436
mobile phone allowance	300	-	-	300	250
hire of rooms and catering	10,796	-	-	10,796	9,792
insurance	800	-	-	800	767
office expenses	1,677	-	-	1,677	1,494
professional fees, bank charges, memberships	185	-	-	185	383
teaching and worship ministry materials	891	-	-	891	763
conferences and general training	1,992	-	-	1,992	884
giving to other churches etc	4,220	-	-	4,220	3,297
hospitality	725	-	-	725	794
pastoral ministry	857	-	-	857	229
	-	-	-	-	-
Sub total	49,061	-	-	49,061	44,089
A4 Asset and investment purchases, (see table)					
banners	372	-	-	372	-
pa equipment	116	-	-	116	340
Sub total	488	-	-	488	340
Total payments	49,549	-	-	49,549	44,429
Net of receipts/(payments)	168	-	-	168	- 2,667
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,392	-	-	11,392	14,059
Cash funds this year end	11,560	-	-	11,560	11,392

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Main Account 00029734	3,522	-	-
	Gold Deposit Account 00098913	1,343	-	-
	Gold Reserve Account 00100575	6,695	-	-
	Total cash funds	11,560	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	laptop x 3	General	-	-
	PA Equipment	General	-	-
	Keyboard	General	-	-
	Office Chair and Office fixtures	General	-	-
	Banners, notices, display boards	General	-	-
	Heaters	General	-	-
	Projector and Screen	General	-	-
	Tea Urn	General	-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Pension	Designated	-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Timothy David Quayle	05.06.2025



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Revive City Church Carlisle

On accounts for the year
ended

31st. October 2024

Charity no
(if any)

1194063

Set out on pages

One - two

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Alan A Clements

Date:

6 June 2025

Name:

Rev'd. A. A. Clements MA, ACIB, FCIE.

Relevant professional
qualification(s) or body (if
any):

Fellow of the Association of Charity Independent Examiners

Address:

15 Carleton Road, Great Knowley, Chorley PR6 8TQ