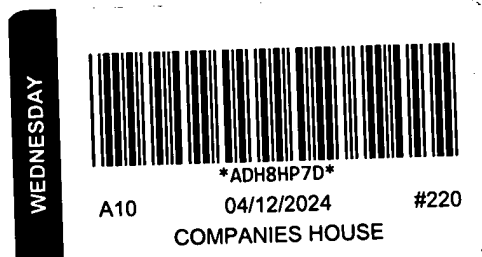


Sheffield Museums Trust
Annual Report and Financial Statements
Year Ended 31 March 2024



Charity registration number: 1194032
Company registration number: 13063156



Sheffield Museums Trust
Financial Statements
Year Ended 31 March 2024
Contents

Page

Charity Reference and Administrative Details	3
Chair's message	4
Chief Executive's Report	5
Trustees' Annual Report (Including Directors' Report and Strategic Report)	6
Independent Auditor's Report	32
Consolidated Statement of Financial Activities (Including Income and Expenditure Account)	36
Balance Sheets	37
Consolidated Statement of Cash Flows	38
Notes to the Financial Statements	39

Sheffield Museums Trust
Charity Reference and Administrative Details
Year Ended 31 March 2024

Charity registration number	1194032
Company registration number	13063156
Trustees	N MacDonald (Chair)
	P Abel
	D Chouings
	R Davison (appointed 13 July 2022, resigned 7 May 2024)
	M Greaves
	C McDonald
	R McGloin
	P Meleady (resigned 9 January 2024)
	J Robinson (resigned 18 July 2024)
	M Singer
	A Singh (resigned 31 October 2023)
	L Tyson-Green
	D Ladbury (appointed 31 October 2023)
	I Gamester (appointed 31 October 2023)
	S Hollingshead (appointed 31 October 2023)
	J Banham (appointed 31 October 2023)
	A Patterson (appointed 18 July 2024)
	L Moynahan (appointed 18 July 2024)
	R Shaw (Appointed 18 July 2024)
Chief Executive Officer	Kim Streets
Company Secretary	Kim Streets
Registered office	Leader House Surrey Street Sheffield S1 2LH
Auditor	BHP LLP, Statutory Auditor Chartered Accountants 2 Rutland Park Sheffield S10 2PD
Bankers	Natwest Bank 42 High Street Sheffield S1 2GE

Sheffield Museums Trust
Trustees' Annual Report (Including Directors' Report and Strategic Report)
Year Ended 31 March 2024

As you can see in the Trustees' Report, the team at Sheffield Museums have delivered another exceptional range of programmes and exhibitions across our sites during the year. I would particularly highlight Hair, Dutch Flowers and Bauhaus, together with Show your Metal which has recently finished.

The Museums sector across the UK faces very challenging times and Sheffield Museums is not immune from those challenges. The Trust is grateful for the support of its two major funders, Arts Council England and Sheffield City Council. I particularly want to thank SCC, with whom we have an exceptionally strong relationship. Despite their own financial challenges, they have approved a substantial uplift in our annual service charge.

Investment continues across our sites. In particular, the work at Abbeydale is progressing well towards a reimagined and sustainable visitor attraction. Working with our colleagues at SCC, a feasibility study will commence shortly to look into the vision and options for the Graves Gallery and Central Library building.

I would like to thank all my fellow Trustees for their support. Arnie Singh, Patrick Meleady, Roger Davison and James Robinson stepped down during the year, and we were pleased to welcome four new independent trustees, Dan Ladbury, Imogen Gamester, Stephan Hollingshead and Julie Banham, Angus Patterson from the V&A and Laura Moynahan and Richard Shaw from SCC. We also started our second Associate Trustee programme in the summer.

And finally, my thanks to the Executive team, Kim Streets, Kirstie Hamilton and Clair Taylor. Their enthusiasm, passion and commitment and their leadership of the whole team has been inspiring.

Neil MacDonald
Chair, Sheffield Museums Trust

Sheffield Museums Trust
Trustees' Annual Report (Including Directors' Report and Strategic Report)
Year Ended 31 March 2024

Sheffield Museums occupy a distinctive space in the life of the city and the region, connecting people and place, bridging the past and present, the state and the civic. We achieve this through a high-quality creative programme that develops collaboratively and offers people inspiration and space to think.

Our activity this year is testament to this, from the exhibition *Hair: the Untold Story* developed in partnership with the Horniman Museum and Tullie House, to the National Gallery's *Dutch Flower Paintings* which were exhibited in Sheffield for the first time thanks to the support of the National Gallery team, colleagues at the Jerwood Collection and The Box, Plymouth, and the artist Kedisha Coakley who created her own response to the work.

With support from the John Ellerman Foundation, who fund our Curator of Metalwork and Industry, we were able to work with Sheffield Assay Office to create new displays in the Sykes Gallery that celebrated their 250th anniversary and showcased a new generation of Sheffield-based silversmiths.

A grant from the DCMS/Wolfson Museums and Galleries Improvement Fund enabled us to purchase a suite of display cases for Kelham Island Museum which now host new displays that bring a wider global context to Sheffield-made products with images, objects and memories donated through a series of community drop-in events in 2023.

Our autumn exhibition, *Pioneers: John Ruskin, William Morris and the Bauhaus*, at the Millennium Gallery, invited visitors to consider the connections between the arts and crafts movement and the Bauhaus. Curated with the William Morris Gallery's Roisin Inglesby and independent curator Dr Ilaria Puri Purini and generously sponsored by Cirata, the exhibition welcomed over 40,000 appreciative visitors.

The fourth year of the *Looking Forward* project, generously supported by the Ampersand Foundation, enabled the team to display more of the city's collection in new and imaginative ways in collaboration with artists and young people. In the words of one visitor, 'the gallery has never looked better!'. This project demonstrates the Gallery's huge potential - we look forward to working with Council colleagues to develop the vision for a transformed gallery, library and archives offer during 2025-26.

Like all UK charities, we are navigating a challenging socio-economic environment, yet we are making good use of limited resources and pulling out all the stops to deliver the museums service that the city needs. Colleagues have worked tirelessly to strengthen our foundations; developing a culture of good health and safety, scrutinising income and expenditure, honing our commercial activity and introducing new approaches to visitor giving. This careful underpinning makes us fit for purpose; able to maintain a good service, ready to maximise opportunities on the horizon.

Our purpose is to enrich life in Sheffield, to be at the heart of the city's cultural landscape and an essential ingredient in the creative lives of our population. I would like to thank our principal funders, Sheffield City Council and Arts Council England for their unstinting support of our work this year, and the Ampersand Foundation, the J G Graves Charitable Trust, Sheffield Assay Office and Cirata for their generosity.

Finally, I would like to thank the entire team, our staff, volunteers and Trustees, for their commitment to the museums during 2023-24; specifically for their incredible creativity, their ability to make good use of limited resources, for being ready to try new things and for bringing such energy, enthusiasm, expertise and commitment to our work.

Kim Streets
Chief Executive

Sheffield Museums Trust
Trustees' Annual Report (Including Directors' Report and Strategic Report)
Year Ended 31 March 2024

The Trustees present their report and the audited financial statements of the charity for the year ending 31 March 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.



A participant in the *Toys* school workshop at Weston Park Museum © Andy Brown

Aims & Objectives

An ambitious, resilient, and united museums service that represents, celebrates, and inspires Sheffield.



Three outfits by Mary Katrantzou in front of a reproduction William Morris print and Gunta Stölzl's Wall hanging 'Jacquard' (Bauhaus Dessau) Creation date 1928 reweave 2019-2020. The works featured in the Millennium Gallery exhibition, *Pioneers: John Ruskin, William Morris and the Bauhaus*.

Sheffield Museums Trust Trustees' Annual Report (Including Directors' Report and Strategic Report) Year Ended 31 March 2024

Sheffield Museums is the independent charity that operates six of the city's leading museums and heritage sites: Abbeydale Industrial Hamlet, Graves Gallery, Kelham Island Museum, Millennium Gallery, Shepherd Wheel Workshop and Weston Park Museum.

Established in 2021 through the merger of Sheffield Industrial Museums Trust and Museums Sheffield (Sheffield Galleries and Museums Trust), the charity cares for the city's collections of art, human history and natural science, alongside the Guild of St George's John Ruskin collection, and is home to the Ken Hawley Collection Trust's Hawley Tool Collection.

Our ambition is that Sheffield's collections fire the imaginations of the audiences we serve, and that Sheffield's museums are celebrated for being culturally relevant and representative. Our ethical ambition underpins our charitable objectives in four key areas:

- **Ambition for Place**
Vibrant museums at the heart of our city and at the heart our communities
- **Ambition for People**
Be a great place to work with a culture of collaboration, creativity, and high performance
- **Ambition for Creativity**
Be recognised for dynamic museum experiences that inspire people to think, engage, be creative and connect with the city's past, present, and future
- **Ambition for Sustainability**
To be operationally, financially, and environmentally resilient and sustainable

We work collaboratively with communities to tell remarkable stories of Sheffield and its people, and celebrate its reputation for excellence in craft, making and innovation. Together with local, regional and national partners, we showcase home-grown creative talent and bring outstanding cultural experiences to the city.

Sheffield Museums believe that the museums and collections we care for belong to everyone and connecting with them can make people's lives better.

People encounter many barriers that make connecting with their museums difficult. Sheffield Museums is committed to working collaboratively to make long-lasting changes, so more people can use the museums to learn and reflect, and to find joy and inspiration. Equity, Diversity and Inclusion are at the heart of our commitment. We continue our journey to become an anti-racist organisation.

Vision, Mission and Purpose

Our vision, mission and purpose were redefined in the last year through a collaborative approach with colleagues from across the Trust.

Vision

Sheffield Museums: creating welcoming and inspiring experiences for everyone.

Mission

To work collaboratively in Sheffield to create enriching museum experiences through stories of art, human history and natural science.

Purpose

Enriching life in Sheffield.

Sheffield Museums Trust
Trustees' Annual Report (Including Directors' Report and Strategic Report)
Year Ended 31 March 2024

Charitable Objectives

As a charitable trust we have clearly defined charitable objectives that govern our purpose, underpin our mission and vision, and are translated into considered, actionable ambitions with defined outcomes.

The objects are to advance education by the establishment and maintenance of museums and art galleries for the benefit of the public in the fields of social and industrial history, science and engineering, design, technology, visual arts and crafts and natural sciences, in particular but not exclusively through:

a) the acquisition, ownership, preservation, protection, restoration, improvement, enhancement and maintenance of items and features of artistic, scientific, historical and industrial interest for the public benefit; and

b) the care, management, display and development of:

- i. the collections of the Sheffield City Council;
- ii. the art collection of the Mappin Trust;
- iii. the collection of the Guild of St George;
- iv. the collection of the Ken Hawley Collection Trust; and
- v. collections of any other person or body to an extent consistent with the objects of the Charity.

Structure, Governance & Management



Participants at family activities at Abbeydale Industrial Hamlet

Sheffield Museums Trust Trustees' Annual Report (Including Directors' Report and Strategic Report) Year Ended 31 March 2024

Sheffield Museums Trust started trading in 2021 following the merger of Sheffield Industrial Museums Trust and Museums Sheffield (Sheffield Galleries and Museums Trust). The company is a charity registered in England and Wales and is governed by memorandum and articles of association.

To enable income generation, the trust operates commercial trading through a 100% owned and controlled subsidiary, SGMT Enterprises Limited.

The directors of the charitable company are its trustees for the purposes of charity law. The trustees who have served during the year and since the year end were as follows:

	Appointed/Resigned
Neil MacDonald	
Patrick Abel	
Roger Davison	13 July 2022 / 7 May 2024
Cate McDonald	
Patrick Meleady	8 April 2021 / 9 January 2024
Darren Chouings	
Maxine Greaves	
Richard McGloin	
James Robinson *	8 April 2021 / 18 July 2024
Martin Singer	
Arun Singh	21 December 2020 / 31 October 2023
Lindsey Tyson-Green	
Dan Ladbury	31 October 2023
Imogen Gamester	31 October 2023
Stephan Hollingshead	31 October 2023
Julie Banham	31 October 2023
Angus Patterson *	18 July 2024
Laura Moynahan	18 July 2024
Richard Shaw	18 July 2024

* V & A appointed Trustee

Trustees serve an initial term of three years that can be extended up to a maximum of nine years.

Trustees meet as a Board for a minimum of four formal board meetings each year. Board meetings include a review of progress against Arts Council NPO investment principles and associated activity plan. Trustees provide scrutiny and advise and support the strategic leadership team and wider teams through focused committees that report back to the Board of Trustees.

Associate Trustees

The Associate Trustee programme is designed for people new to charity governance and interested in building their knowledge and experience. It aims to develop the next generation of Trustees for the cultural sector by equipping people to take on a Trustee role either with us or with another charity. Associates take part in training and induction, are supported by Trustee mentors, and joined Board and Committee meetings as participant observers. The first Associate Trustee programme ran for 16 months and came to an end in February 2023; feedback from the first cohort of Associates has helped to shape the design of the second programme which started in summer 2024.

Committees active during the year and the remit of their responsibilities were:

Risk, Assurance and Governance (RAG)

The RAG Committee is a committee of the Board of Trustees that has delegated powers to ensure that there is a framework for accountability for examining and reviewing the outcomes to all systems and methods of internal control both financial and otherwise.

Sheffield Museums Trust Trustees' Annual Report (Including Directors' Report and Strategic Report) Year Ended 31 March 2024

Finance

The Finance Committee is a committee of the Board of Trustees that has delegated powers to ensure that financial responsibilities and duties are effectively managed and for monitoring financial risk assessment, performance measures and reporting.

Challenge and Change

The Challenge and Change Committee is a committee of the Board of Trustees that has delegated powers to scrutinise and comment on the charity's plans for exhibitions, learning, events, research and partnerships activity, to evaluate and review the performance of past programmes and ensure that SMT's creative programmes are representative, relevant, accessible and useful to the communities it serves.

Collections Development

The Collections Development Committee is a committee of the Board of Trustees that has delegated powers to scrutinise and comment on the charity's collections development policies and plans and to ensure that its approach to the care, acquisition and development of Sheffield City Council's collections adheres to the standards and guidance provided by the Arts Council England Accreditation¹ scheme for UK museums and the Museums Association's Code of Ethics² to ensure that the collections are representative, relevant, accessible and useful to the diverse range of communities they belong to.

Remuneration and Employment

The Remuneration and Employment Committee is a committee of the Board of Trustees that has delegated powers to scrutinise the trust's employment policies and practices and ensure that the charity retains a motivated, skilled and experienced workforce through competitive and affordable pay and benefits packages.

Nominations

The Nominations Committee is a committee of the Board of Trustees with delegated powers to review the structure, size and composition required of the Board, to undertake succession planning and to lead the process for appointments and election to the Board of Trustees.

To ensure that Sheffield Museums Trust is managed efficiently and effectively, the Trustees have delegated a range of day-to-day decision-making powers to the Executive which reports directly to the Board.

The Executive is led by Kim Streets, Chief Executive supported by Kirstie Hamilton, Director of Programmes and Clair Taylor, Director of Finance and Resources. The Executive is in turn supported by Heads of Service that manage and provide expertise in each area of the trust's operations.

Fundraising Standards Information

Sheffield Museums Trust is committed to complying with the regulatory standards of fundraising, and to ensuring that our fundraising is delivered in a manner consistent with our values. We are registered with the Fundraising Regulator and take care to ensure that our fundraising complies with UK data protection legislation.

The trust undertakes its own fundraising activities and has not used the services of commercial fundraising suppliers. Fundraising activities include requesting donations both on our sites and through our website, fundraising events and encouraging legacy gifts.

We make every effort to ensure that fundraising communications are respectful and appropriate for the people they are aimed at and that we do not bombard people with asks that are heavy-handed, pressurised or too frequent. We have received no complaints about fundraising in 2023-2024.

Public benefit statement

The Trustees have given due regard to the Charity Commission guidance in respect of public benefit.

¹ <https://www.artscouncil.org.uk/supporting-arts-museums-and-libraries/uk-museum-accreditation-scheme>

² <https://www.museumsassociation.org/campaigns/ethics/code-of-ethics/>

Strategic Report: Activities and Impact



More to See displays at Kelham Island Museum, Supported by a grant from the DCMS /Wolfson Museums and Galleries Improvement Fund

Sheffield Museums Trust Trustees' Annual Report (Including Directors' Report and Strategic Report) Year Ended 31 March 2024

Vibrant museums

The total visitor number for all sites during the year was 757,596. This was a 3% increase on last year's 734,665 and in line with expectations. Although we are pleased to see this increase, figures have not returned to pre Covid levels; we have noticed changes in visitor behaviour particularly at Millennium Gallery and Weston Park Museum that we continue to learn from and adapt to in order to improve footfall further.

In 2023-24, PricewaterhouseCoopers launched the new ACE-funded audience research platform, Illuminate. A delayed release and several compatibility issues resulted in surveys not being ready until late in the year. This means we do not have a robust data set for 2023-24. However, all surveys are now operational at all 6 sites, and we are on track with our audience data targets for 2024-25.

We were able to continue to gather data through Impact & Insight within the exhibition spaces. We measured the quality and impact of our programme, evaluating four exhibitions. The four exhibitions scored highest on the Impact & Insight dimensions of concept, rigour, enthusiasm and captivation.

The *Pioneers* exhibition attracted a higher percentage of older visitors than the usual Millennium Gallery audience and the majority of attendees said it was the reason for their visit. The *Hair: Untold Stories* exhibition at Weston Park Museum attracted more visitors from outside Sheffield than the typical visitor with 20% of respondents stating they rarely visit museums and 16% stating they don't visit museums at all. *Donkey Nonsense: Prints by James Green* attracted more people from Sheffield than the typical Millennium Gallery audience and 75% of respondents said that the exhibition expanded their understanding of creativity in Sheffield. Visitors to the *Dutch Flowers* exhibition had a similar demographic to the usual Millennium Gallery audience yet 33% of respondents had never visited before.

Volunteering

In 2023-24, volunteering activity maintained its position well against a background of the cost-of-living crisis severely impacting volunteer engagement across the third sector. 247 volunteers contributed 6,746 hours of their time to support our charitable work, as captured by our Volunteering Manager and volunteering database. This is a 5% increase on time donated and an 8% increase on number of people engaged on last year. Opportunities for volunteers have covered a broad range of roles including collections management projects designed to build sector-relevant employability skills, support for our public programme and learning activities, historic engineering, visitor engagement and activities designed to foster wellbeing in participants such as gardening and social events.

Feedback from volunteers has been consistently positive and generally focuses on the wealth of opportunities offered, the accessibility and supportiveness of our programme, and the value they perceive in engaging in volunteering with Sheffield Museums. Benefits frequently mentioned are social networks built, the connection felt with the organisation and the wellbeing benefits these both engender, plus the opportunity to grow confidence and employability skills.



The enjoyment and wellbeing benefits of volunteering have visible positive impact.

**Sheffield Museums Trust
Trustees' Annual Report (Including Directors' Report and Strategic Report)
Year Ended 31 March 2024**

TAP placements

We participated in the final year of the University of Sheffield Transforming and Activating Places project, with student Freya Ingram. Freya worked closely with the Community Curator on the More to See project at Kelham Island Museum, developing a tour about Women in Industry as well as spending time working with other members of the Collections Team. Freya's confidence clearly grew throughout the placement, and she contributed valuable ideas to the development of the project. We also supported Creative Practitioner Susan Downer and her TAP placement student Derek Yiu who is created fresh interpretations of the artworks on display at the Graves Gallery for the Bloomberg Connect App.

Curator of Industry and Metalwork

Over the past year the John Ellerman Foundation continued to fund the Curator of Industry and Metalwork, ensuring we have the necessary expertise in the team to make valuable connections with local communities, makers and industry, resulting in a new display at the Millennium Gallery celebrating the 250 years of the Sheffield Assay Office and more stories being showcased at Kelham Island Museum in through the More to See project. This funding also supported research to decolonise the collections on the theme of metalwork and empire.

We made the decision in the year to continue this role through core funding. We thank the John Ellerman Foundation for their support.

Team development and anti-racism

Our Environmental Working Group, Access and Inclusion Working Group and our Anti-Racist Book Group continue to support Sheffield Museums organisational development and support individual team members' personal development. They provide valuable forums to challenge, question and adapt our activity.

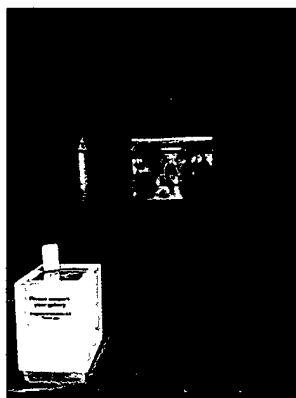
We have continued our staff innovation forums throughout the year with topics including partnership opportunities and visitor fundraising.

Our annual all team together day took place in November 2023 at the Millennium Gallery, again with support from consultant Rey Dosaj. Rey continues to work with us to support our development towards becoming a fully inclusive and anti-racist organisation.

Collaboration, Creativity and high performance

Highlights of our exhibition and display programme from the year are listed below. Engagement with the programme has remained strong. All the exhibitions listed were developed collaboratively with artists and creatives, communities and organisations and were free to visit.

Threshold to the Kingdom, A Film by Mark Wallinger, 19 March – 14 May 2023 (Millennium Gallery, Exhibition Gallery)



**Sheffield Museums Trust
Trustees' Annual Report (Including Directors' Report and Strategic Report)
Year Ended 31 March 2024**

Threshold to the Kingdom by Mark Wallinger shows slow motion footage of people arriving at London City Airport with a soundtrack of Miserere, a seventeenth-century composition of the Bible's fifty-first psalm by the Italian composer

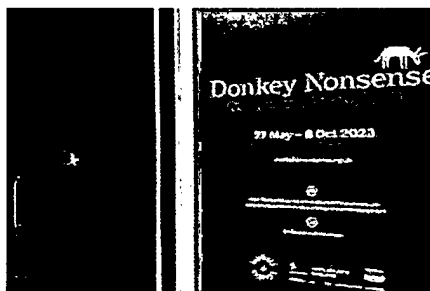
Gregorio Allegri (c.1582–1652). Shot in a single take from a fixed position, the video presents a frontal view of the airport's international arrivals doorway, revealing passengers and flight crew members as they move into the public arrivals lounge. *Threshold to the Kingdom* is a recent addition to Sheffield's visual art collection through Arts Council's Cultural Gifts Scheme. Total visitors 15,101.

Dutch Flower Paintings, 22 Jun – 17 September 2023 (Millennium Gallery, Special Exhibition Gallery)



This exhibition brought ten of the finest examples of 17th and 18th century Dutch flower painting from the National Gallery's collection to Sheffield for the first time including works by Ambrosius Bosschaert the Elder, Rachel Ruysch and Jan van Huysum. The exhibition also included a series of modern and contemporary still life floral works by artists such as Cedric Morris and Anne Redpath, on loan from the Jerwood Collection as well as other loans and paintings from Sheffield's visual art collection. In addition, *Dutch Flower Paintings* featured a new commission by Sheffield-based artist, Kedisha Coakley who responded to the works on display. Kedisha's work also accompanied the Dutch Flower paintings at the next venue, The Box in Plymouth. Being a summer exhibition, we developed a range of family-friendly activities. Total visitors 39,705.

Donkey Nonsense: prints by James Green, 27 May – 8 October 2023, (Millennium Gallery, Small Exhibition Gallery)



James Green is a Sheffield based printmaker. This exhibition focused on his donkey themed prints which depict these hoofed mammals in familiar surroundings, celebrating a creature that rarely gets its time in the limelight. Green's initial motivation to champion the donkey has led to fifteen years of donkey prints, all of which were on display in this exhibition. Related items were available in the shop including cards, badges and prints made exclusively for sale during the run of the exhibition. Total visitors 42,039.

**Sheffield Museums Trust
Trustees' Annual Report (Including Directors' Report and Strategic Report)
Year Ended 31 March 2024**

George Fullard: Living in a Sculpture, 14 January – 1 July 2023 (Graves Gallery)



George Fullard was born in Sheffield and studied at the Sheffield College of Arts and Crafts and the Royal College of Art. He won prizes for his work such as *Running Woman*, which can be seen in the grounds of the Upper Chapel in Sheffield city centre. This exhibition celebrated the centenary of his birth by revealing his achievements and processes. The exhibition included drawings, maquettes and complete sculptures from the city's collection and Sheffield Hallam University alongside loans from Pangolin Gallery in London who represent the Fullard estate. Total visitors 20,765.

Hair: The Untold Story, 10 Feb 2023 – 29 Oct 2023 (Weston Park Museum, Harold Cantor Gallery)



From jewellery and dresses to armour and environmental protection, this exhibition highlighted the qualities of hair as a material. It explored our complex relationship with hair both on, and off, our heads – how and why we care so much about our hair, and how hair influences society's expectations and our relationships to others. The exhibition included photographs of Sheffield hair salons and their clients and a film of local students demonstrating their haircutting skills. Curated by the Horniman Museum, London in collaboration with the tour partners, Sheffield Museums and Tullie House in Carlisle. Total visitors 96,619.

Colour and Light: Scottish Colourists from the Fleming Collection, 14 July – 9 December 2023 (Graves Gallery)



**Sheffield Museums Trust
Trustees' Annual Report (Including Directors' Report and Strategic Report)
Year Ended 31 March 2024**

The four artists known as the Scottish Colourists, S.J. Peploe, J.D. Fergusson, Leslie Hunter, and F.C.B. Cadell, are acknowledged as one of the most talented, experimental and distinctive groups in twentieth century British art. Drawing their inspiration from breakthrough artists in France, the young Scots explored the frontiers of contemporary art through their cutting edge use of pure colour and line. *Colour and Light* traced the Scottish Colourists' development as masters of dazzling interiors, landscapes, portraits and still lifes. Works from the Fleming Collection were shown alongside two works by Cadell and Hunter from Sheffield's collection. Total visitors 19,385.

Pioneers: John Ruskin, William Morris and the Bauhaus, 19 October 2023 – 21 January 2024 (Millennium Gallery, Special Exhibition Gallery)



The Bauhaus School was founded by architect Walter Gropius (1883–1969) in the German city of Weimar in 1919. Combining the School of Arts and Crafts with the Academy of Fine Art, the school was a radical attempt to reform arts education. They sought to redefine the relationship between art and society and fine art and craft. Behind them all lay the pioneering ideas of John Ruskin (1819-1900) and William Morris (1834–1896). This exhibition invited visitors to consider the links between the German based Bauhaus and the British arts and craft movement. It included international loans from the Gerhard Marcks archive and Gunta Stolz estate alongside national lenders such as the British Museum and V&A. *Pioneers* was generously sponsored by Cirata, an international company based in Sheffield that specialises in harnessing the power of data to support business growth on a global scale. Total visitors 40,853.

Land: Photographs by Matthew Conduit, 2 January – 15 June 2024 (Graves Gallery)



Matthew Conduit was Director at the Untitled Gallery in Sheffield in the mid-1980s and relocated the gallery to its current location (now Site Gallery). He then worked for over 20 years developing the Cultural Industries Quarter in Sheffield. More recently he curated *The Sheffield Project*, for Weston Park Museum which featured photographs taken by 14 artists of the city during the late 1980s and early 1990s. This exhibition is part of a strand of programming which shows the work of Sheffield based artists. The exhibition showed some of Conduit's more recent work including large scale landscapes of Derbyshire, Sheffield and the North Yorkshire. Total visitors 18,247.

**Sheffield Museums Trust
Trustees' Annual Report (Including Directors' Report and Strategic Report)
Year Ended 31 March 2024**

Displays

We collaborated with community groups and artists on displays in the Millennium Gallery and Weston Park Museum. In the Millennium Gallery new case display included *Out of the Archives* (12 June – 4 September 2023), *The 50th Anniversary of the Coup in Chile*, (4 September – 15 January 2024) and ceramics by Becca Brown, (15 January – 29 April 2024). At Weston Park Museum we showed, a celebration of the 75th anniversary of the Windrush, (19 June – 18 December 2023), photographs by young carers working with artist Pete McKee, (18 December -25 March 2024), and photographic self-portraits by Mencap service users, (25 March – 8 July 2024).

We continued our annual redisplay of the Ruskin Collection in Millennium Gallery with *Hand, Head and Heart* opening in December 2023 and installed a new display in the Sykes Metalwork Gallery with *Sheffield Assay Office: Marking 200 years of Lasting Impressions* opening in September 2023. At Weston Park Museum we opened two new displays in April 2023, *Sheffield Eagles* in Sheffield Life & Times, which celebrates the achievements of the city's rugby league club followed by, *Nature of the Past, Re-wilding the Future* in What On Earth which demonstrates how climate change is affecting our wildlife and what we can do to protect our environment. A further new display in *Beneath Your Feet, Women of Sheffield Castle*, opened later in May 2023, reveals the women associated with The Castle from the past right through to the present day.

More to See at Kelham Island Museum opened on 30 March 2024. Supported by a grant for new museum standard cases from the DCMS /Wolfson Museums and Galleries Improvement Fund, this new display enabled more research into aspects of the industrial collections. Open to all events were held inviting contributions of stories and objects which formed the basis of the new displays. Stories now told more fully include the links between Sheffield tool manufacturing and the trade in enslaved peoples, and women's continuing role in the development of the city's metal industry.

Looking Forward: Graves Gallery

This five-year, £455,000 Ampersand Foundation funded project rejuvenates the Graves Gallery through displaying more of Sheffield's collection and developing new programmes with artists, young people and communities to support thinking for the future of the building and grow ownership of the city's visual art collection. We thank the Ampersand Foundation for their support.

Year four of the project was completed in April 2024 and the gallery reopened with a very positive event on 17 April. New displays included *We are the Monument*, curated by artist Yuen Fong Ling, which included his newly commissioned work *Monumentalise* and a rehang of the Abstraction displays which facilitated the framing and mounting of more works on paper by artists such as Bridget Riley and Tess Jaray. Loans from Sheffield based artists including the work of artists Gary Simmonds, Emma Bolland, Eelyn Lee, alongside new acquisitions from Conor Rogers and Manish Harijan are included throughout the galleries.

Year four of the project saw us continue to work with Forge Valley School Year 12 students who selected seven artworks from the visual art collection to display in their school. The students curated a thoughtful and varied exhibition, which focused on the theme of 'conformity'.

Collaboration

The V&A

The city has had a strategic partnership with the Victoria & Albert Museum since 1999. It has enabled the people of Sheffield to enjoy high quality collections and exhibitions, and the trust has benefitted from curatorial advice and professional expertise through talks, secondments, trustee involvement and training. The Learning Team continue to work in partnership with the V&A's UPSTART programme, hosting events both in-person and online to showcase and promote careers in the creative industries to young people.

The Guild of St George

Sheffield Museums works closely with the Guild of St George through our stewardship of the Ruskin Collection. The Guild continue to support us to care for and display the Ruskin Collection and financially support the trust to undertake this work. The Board of Trustees and staff team would like to thank the Guild of St George for their ongoing commitment to the city of Sheffield and the work of Sheffield Museums during this and future years.

Sheffield Museums Trust Trustees' Annual Report (Including Directors' Report and Strategic Report) Year Ended 31 March 2024

The Ken Hawley Collection Trust

This year the school Learning Team have worked in partnership with the Hawley Collection to create a new workshop for schools 'Sheffield Designers: Tools for the 21st Century'. This workshop focuses on the work of designers and makers in Sheffield, with students creating a prototype of their own multi-tool. The feedback from schools on this new workshop has been positive.

Partnership and Projects

Sheffield Assay Office

Over the last twelve months we have worked closely with the Assay Office throughout our Creative Programme. In autumn 2023 we commemorated the 250th anniversary of the Sheffield Assay Office with a display and series of events and collaborated with the Sheffield Assay Office and The Company of Cutlers in Hallamshire on **Show Your Metal** an exhibition celebrating Metalwork in Sheffield opening 2024.

Sheffield Culture Consortium

Membership of the Sheffield Culture Consortium continues to be of strategic importance as we seek to position culture as a key component in the city's recovery and development. We work alongside colleagues at Sheffield Theatres Trust, Site Gallery, The Showroom, Doc/Fest, Yorkshire Artspace, Music in the Round, SADACCA, Sheffield African Heritage Forum, and the Universities, to develop the Consortium's role and deliver on its strategic objectives. The Trust continues to administer the Sheffield Culture Consortium Visual Art Newsletter.

Sheffield Culture Collective

The trust is a founding member of the Sheffield Culture Collective; both the Chief Executive and Chair are represented on the Board. The Collective includes public, private and voluntary sector membership and works together with Sheffield City Council to support the strategic role of culture in city centre development, the visitor economy, and the city region. In 2022, the Council adopted the Culture Collective's strategy, and this has led to the development of the *Sheffield Culture Strategy for 2030* which will launch early in 2025.

South Yorkshire Museums

We continue to meet regularly with our peers in Barnsley, Doncaster and Rotherham to consider opportunities to share learning and resources as well as connect planning.

Creative Health in South Yorkshire

Our partnership with Karen Harrison from the Director of Public Health's Office and Prof. Steve Haake from Sheffield Hallam University, flourished through 2023 with the formation of *Creative Health Sheffield* and the *South Yorkshire Creative Health Board*. These two new groups champion the role of creativity in improving health outcomes across our region and report to placed based Health & Well Being boards and the South Yorkshire Integrated Care Partnership. A 2022 paper demonstrating the power of creative health is available here, <https://www.sheffieldmuseums.org.uk/about-us/how-we-work/working-together/south-yorkshire-integrated-care-strategy>

Dynamic museum experiences

The museums offered a wide range of accessible and enriching experiences that connected and inspired people from all walks of life.

During 2023/24, 14,890 children and young people engaged with exhibitions, workshops and activities at our sites. The School Learning Team delivered 291 paid workshops across all six sites. We worked with schools from every Sheffield postcode, as well as schools across Yorkshire, Nottinghamshire and Derbyshire. The year saw us begin a significant review of our school workshop programme, with some workshops being removed, while others were re-written and new workshops were created. A new strategy for publicising and marketing these workshops is set to improve communications.

Funds raised at our first Fundraising Dinner in March enabled the School Learning Team to begin development of a suite of new object handling boxes which can be loaned to schools. These boxes will support our existing schools offer, providing a valuable resource to teachers and increasing engagement with the handling collection.

Sheffield Museums Trust
Trustees' Annual Report (Including Directors' Report and Strategic Report)
Year Ended 31 March 2024

We engaged with young people through our Work Experience programme, which has been developed this year to include 'taster' days in February half term and a further additional week planned for August. We also engaged with 137 young people across various projects, including UPSTART with the V&A, the 'Looking forward' project and Young Makers. Our ambition is to continue to develop our programme for and with young people, as we explore ways of engaging those who do not currently visit the museums and galleries.

The past year has seen the School Learning Team develop our service as a useful and practical resource for teachers across a range of educational settings. We delivered sessions for 170 Initial Teacher Training students from Sheffield Hallam University on how to get the most from a school visit, as well as partnering with Art UK and Historic England to deliver bespoke CPD (continuing professional development) opportunities for teachers using our sites and Sheffield's collections. In the next year, we will continue to explore opportunities for supporting Sheffield's teachers.

We offered a vibrant and well-established public programme of talks, tours, workshops, hands-on activities, and special events. We cater to different audiences, interests and age ranges through a varied programme, from baby friendly art classes to dementia cafés, artist talks to blacksmithing demonstrations, craft workshops for kids to gallery tours in British Sign Language.

In 2023/24, a total of 22,402 visitors took part in 459 events and activities across the six sites. 96% of attendees responded when surveyed that they either agreed or strongly agreed that they enjoyed the event. Visitors described the public programme as "well organised, interesting and engaging" and "a real bonus to life in Sheffield".

2,784 people came to 34 Friday Under 5's sessions, which offer sensory play and discover for early years children and their adults. Meanwhile, 3,806 people came to 41 activities designed for primary school aged children, with everything from making motors to exploring colour. These activities support skills development among children and foster an enthusiasm for learning, outside of a formal educational environment, planting the seeds of life-long engagement with arts, culture and heritage.

We also held large scale special events designed in collaboration with community groups including Lunar New Year with ReWater CIC, Diwali with Sunrit Culture Group and Open Iftar with The Ramadan Tent Project. These events widen our audiences, build relationships with community groups, and celebrate the city's wealth of culture and heritage.

The annual two-day Victorian Christmas Market on 2 and 3 December at Kelham Island Museum comprised over 80 stalls of gifts and local makers; food and drink; festive entertainment; traditional craft demonstrations; family activities, Santa's Grotto and a fairground. It welcomed 6,557 visitors and received positive feedback from both stallholders and visitors.

We continue to work with the Professors and the Burton Street Group at Weston Park Museum and ArtWorks at Kelham Island Museum providing space for them to meet and work, all via generous hosting agreements.

Sheffield's Collection

The past 12 months have seen a period of consolidation, training and development within Collections Management. Focus has been on preparing and updating policies, plans and procedures in preparation for the submission of Sheffield Museums first Accreditation Return in March 2024. Significant work has also been on preparing the TMS database, upgrading entries and creating new records for the Industrial collection to input into the new collection online database. This has included undertaking training in photographing objects and research into key objects to represent the Industrial collections as these were previously not online. Work has continued to improve access to Sheffield's collections through developing the TMS database with 882 records improved to SPECTRUM standard and the addition of 865 new records. In addition, there have been 3,940 enquiries answered with information, images and access to collections provided to interested individuals, academics, curators, creative practitioners as well as organisations such as the BBC, the Crick Institute, Sheffield Teaching Hospitals NHS Foundation Trust and South Yorkshire Police.

Sheffield Museums Trust Trustees' Annual Report (Including Directors' Report and Strategic Report) Year Ended 31 March 2024

During 2023/24 over 350 items were acquired for Sheffield collection including:

- 30 works on paper by Norah Rodgers illustrating the development of the Sheffield Canal Basin.
- An Anglo-Saxon gold setting, found in Wingerworth, Derbyshire, acquired through the Treasure process
- Donation of Old Sheffield Plate Basket, 1785, George III
- Lubna Chowdhary, *Certain Times LII*, ceramic sculptural installation, supported by the Art Fund and J G Graves Charitable Trust
- *Murmuration*, ceramic vessel made by Janet Barnes.
- Bolero and driving/ flying gloves belong to Monica Maurice who ran the Wolf Safety Company.
- Collection of 1930s Sheffield Transport posters by Val Morche.
- Britannia Metal Collection including a selection of boxes of unusual designs of vessels table wares, designed and made in Sheffield.
- Girl Guide Pocketknife, registered design patent, Sheffield designed and made 1907, by Maleham and Yeomans.
- Manish Harijan's *Shaman (Unseen Untouchable)* photograph donated by Yorkshire Visual Art Network.
- *Acanthus VII*, by Shinta Nakajima 2023. Acquired through the Contemporary Arts Society Omega Fund Acquisition
- *'Where's tha been?'*, by Conor Rogers' acquired through the National Portrait Gallery Creative Connections project supported by National Lottery Heritage Fund.
- *A Brief Window in Time* by Mandy Payne, donated by the artist
- Additions to the LGBTQ+ collection including membership card for Dempseys and a LGBTQ+ History Month 2024 badge
- Dominos used at Sheffield and District African Caribbean Community Association (SADACCA) acquired as part of the Many Voices /Caribbean Footsteps project.
- Two pairs of scissors and pair of tweezers donation from Gwen Hardy acquired as part of the Many Voices / Caribbean Footsteps project

We thank everyone who has generously supported these acquisitions.

Conservation

Over the past year Sheffield Museums conserved 64 objects and artworks from the collection including a group of river dwelling animals for the City of Rivers exhibition and 29 artworks funded by the Ampersand Foundation including *Chord* by Derek Greaves and *Elegiac Landscape* by Keith Vaughan. A successful application to the Woodmansterne Art Conservation Awards supported the conservation of *Judith with the Head of Holofernes* After Carlo Saraceni (1579-1620), which is now on display in the Portraiture and Figure display at Graves Gallery.

Loans

We facilitated 62 local, national and international loans from Sheffield's collection during 2023/4. These included local projects such as specimens from the Commonwealth Institute economic botany series on loan to Kedisha Coakley's exhibition *Mi waan go a country go look mango*: at Bloc Projects as well as significant national and international loans such as *Art History* by Marlene Smith loaned to Tate Britain, *A Corner of the Artist's Room in Paris* by Gwen John to the Holburne Museum, Bath and *The Harbour at St Jean de Luz, France: Early Morning* by John Lavery to National Gallery Ireland.

Site Development

In 2022 working with the Science Museum Group and the V&A we secured funding via the National Lottery Memorial Fund to explore the potential return of the Stephenson Blake collection to Sheffield. This nationally significant collection numbers over two million items from Stephenson Blake and Co, Sheffield based type founders established in 1818. The company grew to become one of the most successful type foundries in the country. Much of this initial exploration of the feasibility of such a project has taken place in the last 15 months and is due to complete in autumn 2024.

During the year we continued with plans for Abbeydale Industrial Hamlet that will see it become a dynamic destination for visitors of all ages and a resilient site with a sustainable future. Plans include a new welcome area and shop, refreshed interpretation, a bespoke themed play area, a new workshop to accommodate volunteers and an extended car park. Our vision is that the Hamlet inspires the next generation of wonder-smiths, engineers,

Sheffield Museums Trust
Trustees' Annual Report (Including Directors' Report and Strategic Report)
Year Ended 31 March 2024

entrepreneurs and makers and stimulates curiosity and creativity in all its visitors. It will become a resilient, sustainable hub for local communities, a base for makers, a working site and a great day out for visitors of all ages. In June 2023, we received the good news that our bid to National Lottery Heritage Fund for £230k towards investment at this site had been successful. Part of this funding was for a dedicated project manager, who started towards the end of the year and is now progressing the project.

Our collaboration with Council colleagues about the potential of the Graves Gallery and Central Library building continues. In summer 2024, the Council approved funding to support a new feasibility study that will develop the vision and consider high-level options for a transformed gallery, library and archives offer. This work will commence in autumn/winter 2024-25.

Environmental Impact

Every aspect of our work has consequences for the environment; we attract visitors to our sites; we use resources in exhibitions; we maintain climate control in our buildings. Our main environmental impacts are;

- Energy use, in particular through maintaining environmental conditions within our buildings and running gas-powered engines
- Audience, supplier and staff travel to and between our sites
- Exhibition resource use: paint and materials
- Catering waste - managed by our franchisees

We have an environmental sustainability working group made up of employees from across the Trust who meet twice a year to challenge and promote change. The environmental action is reviewed by the risk, audit and governance committee annually.

Key achievements this year are:

- Energy audit taken place at Kelham Island Museum following audits at Millennium Gallery and Weston Park Museum in the prior year
- Continued to reduce print runs for paper guides and move towards a more digital offering to reduce wastage
- Modifications to hot water storage and piping at Millennium Gallery
- Funding secured for variable speed drives to improve the efficiency of the air handling units at Millennium Gallery and Weston Park Museum

Funding secured from the Arts Council's Museums Estate & Development Fund Round 3 to replace the Millennium Gallery air handling units. Reduction in energy usage remains a priority for the sustainability plans for the Trust, with a focus on the larger sites. We will continue to seek out opportunities to reduce our energy usage.



Visitors in the *Portraiture and the Human Figure* displays at the Graves Gallery

Finance and Resources Review



Participants in family activities at Weston Park Museum

Sheffield Museums Trust Trustees' Annual Report (Including Directors' Report and Strategic Report) Year Ended 31 March 2024

The Trust is reporting a net consolidated unrestricted operating deficit of £125k for the period ending 31 March 2024 (2023 deficit £250k).

The consolidated statement of financial activities shows a total deficit for the year after other recognised gains and losses of £594k (2023 surplus £154k). As in previous years, this figure is heavily influenced by the depreciation costs of grant funded assets. Remeasurement gain on the defined benefit pension plan was (£76k) (2023: £1,011k), with the liability remaining at nil, and depreciation on grant funded assets is shown in restricted funds and totalled £731k (2023: £758k) for the period. This depreciation is funded from the restricted capital reserve fund.

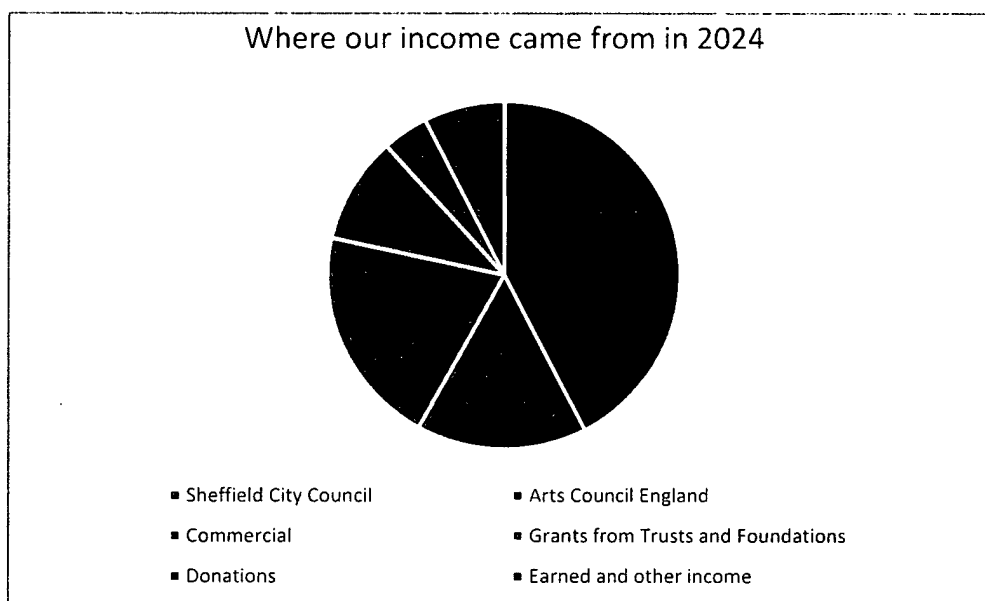
The unrestricted operating deficit result is in line with expectations. We recognise that operating at a deficit on unrestricted funds is not sustainable, and we are focussed, together with our funders, on ensuring a sustainable financial future. Given the challenges faced, the financial performance of the Trust for the year is acceptable.

We have continued to control our expenditure and work with a range of stakeholders to plan with ambition to ensure that we are able to optimise future opportunities for income generation.

At 31 March 2024 the group had net assets of £9,548k (2023: £10,142k). Free reserves were £976k (2023: £1,022k) supported by a cash balance of £1,946k (2023: £1,898k). This provides the trust with sufficient stability and resilience in the short term as we work towards a balanced budget in the longer term.

Income

Sheffield Museums Trust income for the period to 31 March 2024 was £5,235k. This is an increase of £897k compared to the combined total income of 2022-23 of £4,338k.



This year saw some modest growth in visitor numbers from the prior year and some growth in commercial and learning activity which is reflected in an increase in self-generated income.

Sheffield City Council continues to be the main supporter of the trust and following detailed discussions in the previous year around energy and wage inflation, they supported the Trust with an additional one off £360k service charge, providing a total charge of £2,101k in service charge income (2023: £1,741k). In recognition of the depleting reserves and the increased cost base as a result of inflationary pressures, Sheffield City Council have agreed an uplifted annual service charge of £2,336k from 2024-25, subject to annual review. The trust

Sheffield Museums Trust Trustees' Annual Report (Including Directors' Report and Strategic Report) Year Ended 31 March 2024

acknowledges the difficult financial challenges facing Sheffield City Council and are grateful for their continued financial and operational support.

Sheffield Museums Trust benefits from continued Arts Council England NPO support. The NPO grant of £814k per annum for the NPO programme for 2023-2026 has now been extended until 2027 subject to a non-competitive application process.

Visitor numbers increased slightly to 757k across our sites. Pre Covid however, in 2019-20 the combined Trusts welcomed 1,029k visitors, so we are still seeing a significant impact on footfall, particularly at our city centre venue Millennium Gallery which reflects increased home working and changing consumer habits.

Sheffield Museums Trust took the decision to make all sites free entry from re-opening in May 2021. Trustees believe that this is a significant step in making Sheffield's museums accessible to a wider audience. The introduction of a Visitor Fundraising team has seen an increased focus on visitor welcome and a donations ask. As a result, visitor donations excluding gift aid increased in the year to £146k (2023: £114k).

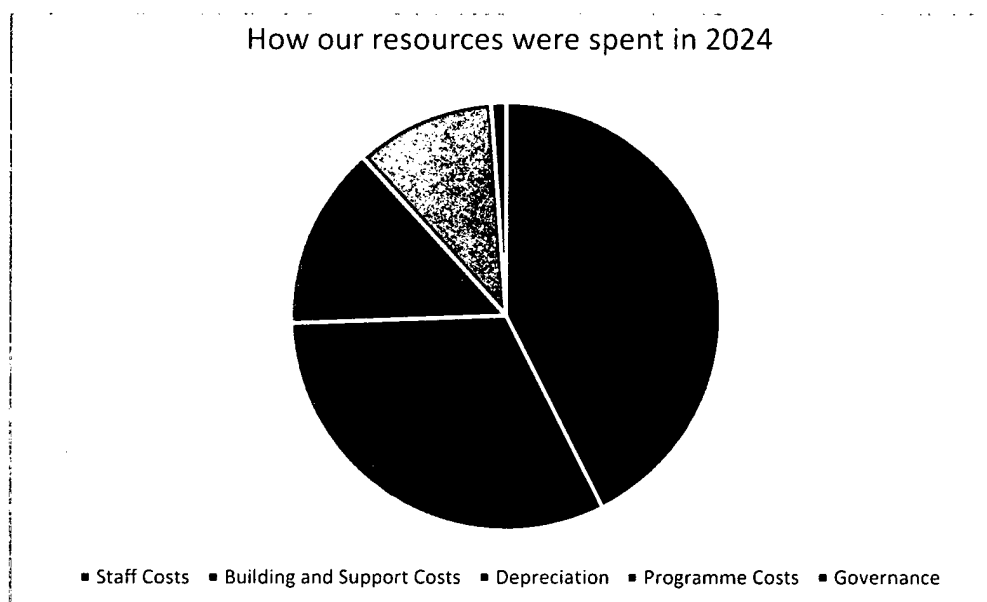
Commercial income is an increasingly important contributor to the income and financial resilience of the trust. The trust operates a wholly owned commercial trading subsidiary SGMT Enterprises Ltd. The trading subsidiary distributes its reserves to the trust by gift aid.

Commercial income is generated from retail sales through the museum shops, hospitality bookings and café operations. Commercial income grew significantly for the year to £1,069k (2023: £924k) with hospitality holding slightly fewer events and the retail offer at Millennium Gallery performing much better than prior year.

Against an increased cost base, SGMT Enterprises Ltd has reported a pre-tax profit of £265k in 2024 (2023: profit £244k) and a distribution of £257k was made to the Trust.

Expenditure

Expenditure for the year totalled £5,897k (2023: £5,239k). Of this £4,741k was unrestricted expenditure (2023: unrestricted £4,233k) and £1,156k was restricted expenditure (2023: restricted £1,006k). Of the restricted expenditure a significant £731k relates to depreciation costs.



Sheffield Museums Trust Trustees' Annual Report (Including Directors' Report and Strategic Report) Year Ended 31 March 2024

Expenditure continues to be well controlled and reflects a lean staffing structure and careful approach to spending.

Staffing costs are the largest part of expenditure at £2,506k (2023: £2,293k), and building and overhead costs £1,880k (2023: £1,682k). These two areas represent 74% of total expenditure.

The maintenance and running costs of the Trust's eight operational buildings continues to be a significant expense and a concern given limited operating budget for repairs.

Millennium Gallery and Weston Park Museum are leased from SCC on a full repairing basis, with the Trust receiving £100k restricted funding per annum for lifecycle repairs and maintenance at the Millennium Gallery. Even with this funding, which is often used as match funding for projects, both buildings are requiring increasing levels of maintenance and repair with some substantial items of plant nearing the end of life.

The need to sustain stable environmental conditions for the collection and the use of full fresh air ventilation to improve visitor conditions means that our energy usage is high and not easily reduced.

This year we saw an end to a very competitive fixed rate on electricity from 1 April 2024, and even with a competitively priced contract and the Energy and Trade Intensive Industry discount, energy costs still increased significantly. Energy costs have started to reduce slightly post year end, however not to levels previously seen. This has permanently increased the operating costs of the Trust for future years. We continue to look for ways to reduce our energy consumption across sites to reduce this cost, with various initiatives taking place in this area.

Charity Funds

Restricted Funds

Restricted funds are tied to particular purposes, as specified by the donor or funder. Restricted funds totalled £7,270k at 31 March 2024 (2023 £7,807k).

The largest source of restricted funds is the Capital Depreciation reserve. This fund is used to support the depreciation costs of grant funded assets.

Unrestricted Funds

Unrestricted funds comprise those funds that are not subject to specific donor restrictions. Total unrestricted funds at 31 March 2024 decreased to £2,278k (2023: £2,335k).

Unrestricted funds include a £nil balance (2023: nil) relating to Sheffield Museums Trust's Defined Benefit Pension Scheme. This is a closed pension scheme with liabilities transferred into the trust as part of the merger process. A surplus on the scheme has been reported in the actuary report, however this surplus has not been recognised as we are not expecting either a decrease in contributions or a refund from the scheme.

Balance sheet and cashflow

Overall net assets decreased by £594k during the year to close at £9,548k (2023: £10,142k). Cash and cash equivalents rose by £48k to £1,946k. This strong cash balance provides a solid base from which Sheffield Museums Trust can address and adapt to the challenging times ahead.

Employees and Volunteers

During the year Sheffield Museums Trust employed an average of 128 staff (2023: 123 staff), 30 (2023: 31) of whom are employed on a zero hours contract for support across our operations. We are also hugely grateful to the 247 (2023: 228) volunteers who dedicate their time to the Trust during the year.

All individuals considered for employment are assessed based on their relative experience, knowledge, skills and qualifications.

It is against Sheffield Museums' policy to discriminate either directly or indirectly against any person because of their protected characteristics. However, we recognise that more needs to be done to achieve our aim of a

Sheffield Museums Trust Trustees' Annual Report (Including Directors' Report and Strategic Report) Year Ended 31 March 2024

workforce that is as diverse as the city's population. A Race Inclusion Maturity Assessment was undertaken during the prior year which highlighted the need for change in numerous areas including recruitment procedures. This work is ongoing supported by the Race Inclusion Steering Group, with progress being made in the year demonstrated by the achievement of a level One Race in Heritage Award.

Sheffield Museums Trust recognise that training is an important way in which employees and potential employees develop the knowledge, skills, qualifications and experience necessary for the effective performance of their job. Training needs are identified through the performance management process and training opportunities are made available, subject to financial and operational constraints, to all staff. Examples of training which took place during the year are project management and a continuation of equity, diversity and inclusion training.

Volunteers continue to contribute enormously to the trust. Volunteers contributed 6,746 hours (2023: 6,400 hours) of their time and skills to support our service. We run the programme on a strictly practical basis, recruiting volunteers to fit roles and undertake tasks identified by museum staff. All our volunteering opportunities are advertised via the website and to registered volunteers.

Key management personnel remuneration policy and benefits

The trust bases its reward policies and strategies on the needs of the organisation. Salaries in general are determined by reference to similar museum and other charitable services both locally and across the UK, and consistency is ensured by regular evaluation of employees' performance. Senior executive's remuneration is decided by the Trustee remuneration and employment committee which has access to external data. A Personal Pension Plan is available to all staff that is auto-enrolment compliant.

Related parties

The trust has a subsidiary, SGMT Enterprises Limited, which undertakes the non-charitable activities based within the sites operated by the Trust. Any surpluses generated by the activities of the subsidiary are donated to the Trust to support its charitable activities.

Investment policy and returns

The trust has started to hold some reserves in a 30-day notice savings account in order to earn interest income. The remainder of cash is held primarily for working capital or specific projects and as a result, is held in liquid accounts at the bank that can be called upon at short notice.

Trustees will review the investment policy as funds grow in the future, although current cash flow projections do not show any significant increase in cash reserves.

Risk management

Trustees are committed to the identification and management of the major risks facing the Trust.

Identification and Governance of Risk

Strong communication throughout the organisation enables risks to be identified in a timely basis. Risks are recorded on a detailed register, the Board Assurance Framework. This register quantifies the impact and likelihood of the risk and identifies influencing factors, mitigations and controls for all major risks identified.

The Risk, Assurance and Governance Committee (RAG) meets at least quarterly, and a review of the Board Assurance Framework (BAF) is a standing agenda item on all meetings. The RAG committee regularly reports to the full Board of Trustees.

Principal Risks

The most significant risks and uncertainties facing the organisation at the time of this report are:

- **Funding and income generation**
The Trust is reliant on the financial support of two main funders, both of whom themselves face financial pressures. We continue to strengthen our self-generated income, however the current cost of living crisis and reduced city centre footfall continues to limit this growth.

Sheffield Museums Trust
Trustees' Annual Report (Including Directors' Report and Strategic Report)
Year Ended 31 March 2024

- Increased cost base
Energy inflation and the growing demands of the National Living Wage continue to impact adversely on the finances of the Trust.

As we operate from a lean cost base identifying cost reductions that do not adversely affect our impact is a challenging task.

- Buildings
The sites that we operate all present unique operating challenges, but a common theme is an historic under investment in maintenance. We are working closely with SCC who own the estate and have repair obligations over some of the sites and have now mapped out requirements of works over the short, medium and longer term which we continue to revisit.

Reserves Policy

Trustees adopt a risk-based approach to the management of reserves that seeks to balance long term financial sustainability and flexibility with current operational requirements. In assessing the level of free reserves required the Trustees have taken due note of the major risks facing the charity, considered the likelihood of the risks and the potential financial impact of those risks.

The major financial risks that have been considered in determining the level of free reserves required by the trust are the security of the funding that we receive from our major funders; our ability to supplement funding with self-generated income; and the level of expenditure that we need to maintain our buildings in the appropriate conditions to operate as publicly accessible accredited museum and galleries.

At 31 March 2024 Trustees determined that based on the assessment of principal risks the appropriate targeted free reserves level for the trust was £600k. At 31 March 2024 free reserves, calculated as unrestricted funds less fixed assets not included within the restricted capital reserve fund plus the long-term guaranteed defined benefit pension liability, were £976k (2023: £1,022k).

The level of free reserves at 31 March 2024 remains above the targeted free reserves level. However, Trustees consider this to be appropriate in light of the expected decline in free reserves that is anticipated as a result of standstill funding and increasing costs over the next few years.

Looking Ahead

The Trust continues to face substantial pressures from the impact of increases in the National Living Wage and other rising costs, particularly energy costs, with the real impact having been felt from 1 April 2024 and we are grateful to Sheffield City Council for their support which has helped us to maintain adequate reserves despite these cost pressures. Our financial plans recognise that we must continue to increase earned income through commercial activity, visitor giving and by finding income generating opportunities throughout our activities. This is an ongoing piece of work and management report to the Board regularly on initiatives taking place.

Visitor welcome and the link with visitor donations across our sites was recognised as an area for improvement and a restructure of the Visitor Experience team took place in spring 2023 to both improve our visitor welcome and financial resilience through increased visitor giving. This restructure resulted in the creation of a new Visitor Fundraising team who focus on giving visitors a warm inclusive welcome, introducing the sites and making an ask for a donation where appropriate. This has resulted in an increase in our visitor donations and we continue to work to optimise the way our Visitor Experience team operate across our sites.

We operate from a lean cost base and savings are not easily identified, but we will continue to maintain tight control over expenditure and seek best value.

Sheffield Museums Trust
Trustees' Annual Report (Including Directors' Report and Strategic Report)
Year Ended 31 March 2024

Going Concern

The Trustees believe it is appropriate to prepare these financial statements on a going concern basis.

In coming to this conclusion the Trustees have reviewed income and expenditure and cashflow forecasts to March 2026. These forecasts assume a trading deficit and have been subject to sensitivity analysis relating to unsecured income, commercial performance and cost pressures.

The increase in the Sheffield City Council annual service charge means that from the current cash and reserves position and the sensitised forecasts, the Trustees have a reasonable expectation that the Trust will be able to operate as a going concern for a period of at least 12 months following approval of these financial statements.

Sheffield Museums Trust
Trustees' Annual Report (Including Directors' Report and Strategic Report)
Year Ended 31 March 2024

Statement of trustees' responsibilities

The trustees (who are also directors of Sheffield Museums Trust for the purposes of company law) are responsible for preparing the trustees' report (including the Strategic Report) and the financial statements in accordance with applicable law and regulations United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the parent charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS102);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group and parent charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the parent charitable company and the group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom may differ from legislation in other jurisdictions.

Statement as to disclosure to our auditor

In so far as the trustees are aware

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

In approving the Trustees' Report, we also approve the Strategic Report included therein, in our capacity as company directors.

On behalf of the board



Signer ID: N3BQ2GGDWF...

Neil MacDonald, Chair of Board of Trustees

Date 02/12/2024 GMT

Sheffield Museums Trust
Independent Auditor's Report to the Members of Sheffield Museums Trust
Year Ended 31 March 2024

Opinion

We have audited the financial statements of Sheffield Museums Trust (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 March 2024 which comprise the consolidated statement of financial activities, consolidated and trust balance sheets, statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2024, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group and parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

Sheffield Museums Trust
Independent Auditor's Report to the Members of Sheffield Museums Trust
Year Ended 31 March 2024

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial period for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and sufficient accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the parent charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charitable company or to cease operations, or have no realistic alternative but to do so.

We have been appointed auditor under the Companies Act 2006 and report in accordance with this Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

Sheffield Museums Trust
Independent Auditor's Report to the Members of Sheffield Museums Trust
Year Ended 31 March 2024

- the Senior Statutory Auditor ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with management and trustees, and from our knowledge and experiences of the sector;
- we focussed on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including Charities Act 2011, Companies Act 2006, GDPR, employment and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management;
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by;

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risks of fraud through management bias and override controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in note 1p were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Sheffield Museums Trust
Independent Auditor's Report to the Members of Sheffield Museums Trust
Year Ended 31 March 2024

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than

the charitable company and the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Signer ID: WKOLTHN6RI...

Rachel Heath (Senior Statutory Auditor)
For and on behalf of BHP LLP, Statutory Auditor
2 Rutland Park
Sheffield
S10 2PD

02/12/2024 GMT

Sheffield Museums Trust
Consolidated Statement of Financial Activities (including income and expenditure account)
Year Ended 31 March 2024

		2024	2024	2024	2023
		Unrestricted	Restricted		
	Note	funds	funds	Total	Total
		£000	£000	£000	£000
Income and endowments from:					
Donations and legacies	2	1,028	519	1,547	1,342
Charitable activities	3				
Income from charitable activities		316	-	316	202
Management service charge		2,101	-	2,101	1,741
Other trading activities	4	1,069	-	1,069	924
Other	5	102	100	202	129
Total income and endowments		4,616	619	5,235	4,338
Expenditure on:	6				
Raising funds					
Trading activities		(757)	-	(757)	(635)
Fundraising costs		(120)	-	(120)	(21)
Charitable activities					
Exhibitions, collections and participation		(1,032)	(400)	(1,432)	(1,188)
Operational costs		(2,832)	(756)	(3,588)	(3,395)
Total expenditure		(4,741)	(1,156)	(5,897)	(5,239)
Net expenditure		(125)	(537)	(662)	(901)
Transfers between funds		-	-	-	-
Other recognised gains:					
Remeasurement (loss) gain on defined benefit pension plan	23	(76)	-	(76)	1,011
Corporation tax relief	25	144	-	144	44
Net movement in funds	20	(57)	(537)	(594)	154
Reconciliation of funds:					
Total funds brought forward	20	2,335	7,807	10,142	9,988
Total funds carried forward	20	2,278	7,270	9,548	10,142

All income and expenditure derive from continuing activities.

The consolidated statement of financial activities complies with the requirements of an income and expenditure account under the Companies Act 2006 and includes all recognised gains and losses in the year.

Sheffield Museums Trust
Consolidated & Trust Balance Sheets
As at 31 March 2024

	Note	Group 2024 £000	Trust 2024 £000	Group 2023 £000	Trust 2023 £000
Fixed assets					
Tangible assets	13	8,194	8,187	8,704	8,680
		8,194	8,187	8,704	8,680
Current assets					
Stocks	15	80	-	69	-
Debtors	16	426	597	358	459
Cash at bank and in hand		1,946	1,761	1,898	1,801
		2,452	2,358	2,325	2,260
Creditors: amounts falling due within one year	17	(607)	(528)	(373)	(300)
Net current assets		1,845	1,830	1,952	1,960
Total assets less current liabilities		10,039	10,017	10,656	10,640
Provisions for liabilities	19	(491)	(491)	(514)	(514)
Net assets excluding pension liability		9,548	9,526	10,142	10,126
Defined benefit pension liability	23	-	-	-	-
Net assets		9,548	9,526	10,142	10,126
Charity Funds					
Restricted funds	20	7,270	7,269	7,807	7,807
Unrestricted funds	20	2,278	2,257	2,335	2,319
Total charity funds	20	9,548	9,526	10,142	10,126

The Trust has taken advantage of the exemption allowed under section 408 of the Companies Act 2006 and has not presented its own statement of financial activities in these financial statements. The deficit of the Trust only was £600k.

The financial statements were approved and authorised for issue by the Board on

Signed on behalf of the board of trustees

Neil MacDonald

Signer ID: N3BQ2GGDWF...

Neil MacDonald,

Chair of Board of Trustees

Date 02/12/2024 GMT

The notes on pages 41 to 62 form part of these financial statements.

Company registration number: 13063156

Sheffield Museums Trust
Consolidated Statement of Cash Flows
Year Ended 31 March 2024

Consolidated Statement of Cash flow for the period ended 31 March 2024

	Note	2024 £000	2023 £000
Net cash flow from operating activities	22	345	230
Cash flow from investing activities			
Payments to acquire tangible fixed assets		(310)	(23)
Bank interest received		13	
Net cash flow from investing activities		<u>(297)</u>	<u>(23)</u>
Net increase in cash and cash equivalents		<u>48</u>	<u>207</u>
Cash and cash equivalents at beginning of the period		1,898	1,691
Cash and cash equivalents at end of the period		<u>1,946</u>	<u>1,898</u>
Cash and cash equivalents consists of:			
Cash at bank and in hand		1,946	1,898
Cash and cash equivalents at end of the period	22A	<u>1,946</u>	<u>1,898</u>

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

1 Summary of significant accounting policies

(a) General information and basis of preparation

Sheffield Museums Trust is a limited company and charity registered in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are education, the operation of museums and the care and development of Sheffield's collections.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £000.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The consolidated statement of financial activities (SOFA) and consolidated balance sheet consolidate the financial statements of the trust and its subsidiary undertakings. The result of the subsidiary are consolidated on a line by line basis.

The trust has taken advantage of the exemption allowed under section 408 of the Companies Act 2006 and has not presented its own statement of financial activities in these financial statements.

(b). Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP. Further detail is given in the Trustees' Annual Report.

Fixed asset gifts in kind are recognised when receivable and are included at fair value. They are not deferred over the life of the asset.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

The charity receives government grants in respect of funding from the Arts Council England National Portfolio Organisations grant programme. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds includes charitable fundraising activities and commercial trading operation expenditure;
- Expenditure on charitable activities includes expenditure incurred on exhibitions, collections and participation; and operational costs including building management, visitor services and overheads
- Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

(e) Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources. Premises overheads have been allocated to operational costs and other overheads have been allocated on a proportionate basis.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

The analysis of these costs is included in note 6.

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

(f) Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Expenditure of less than £10,000 is normally not capitalised unless it forms part of a larger project which has either a) an aggregate value in excess of £1,000 or b) has been specifically designated as a capital project by management. In all cases the decision to capitalise expenditure or otherwise will be made on an item by item basis with regard to the nature of the items and the economic benefits derived.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Leasehold Property improvements	4% or period of lease, where reasonable
Gallery improvements	4 - 12.5%
Plant and machinery	10%
Fixtures and fittings	10 – 33%
Motor Vehicles	33%

Large scale capital projects are accounted for as capital works in progress. As the project is completed, transfers are made between capital works in progress and the most appropriate fixed asset account.

(g) Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing stock to its present location and condition. Cost is calculated using the average cost formula. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

(h) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(i) Impairment

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

(j) Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

(k) Leases

Rentals payable and receivable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

(l) Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

The charity also participates in the Local Government Pension Scheme (LGPS). It is a defined benefit scheme and assets of the scheme are held in a separate trustee administered fund which is subject to actuarial valuation. The assets of the LGPS are measured at fair value and liabilities are measured on an actuarial basis using the roll forward method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date.

The amounts charged to the operating results are the current service costs and the cost of the scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the defined liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

(m) Termination

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

The charity also has a closed defined benefit plan for the benefit of employees who were in the scheme at the date of merger. Any liability for the charity's obligations under the plan is recognised net of plan assets. The net change in the net defined benefit liability is recognised as the cost of the defined benefit plan during the period. Pension plan assets are measured at fair value and the defined benefit obligation is measured on an actuarial basis using the projected unit method. Actuarial valuations are obtained at least triennially and are updated at each balance sheet date.

(n) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

(o) Going concern

The Trustees believe it is appropriate to prepare these financial statements on a going concern basis.

In coming to this conclusion the Trustees have reviewed income and expenditure and cashflow forecasts to December 2025. These forecasts include the agreed uplift in the annual service charge from Sheffield City Council. Forecasts still assume a trading deficit and have been subject to sensitivity analysis relating to unsecured income, commercial performance and cost pressures.

Taking account of the current cash and reserves position and the sensitised forecasts, the Trustees have a reasonable expectation that the Trust will be able to operate as a going concern for a period of at least 12 months following approval of these financial statements.

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

(p) Judgements and key sources of estimation uncertainty

The following judgements (apart from those involving estimates) have been made in the process of applying the above accounting policies that have had the most significant effect on amounts recognised in the financial statements:

- i. **Useful economic lives of tangible assets**
The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are re-assessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See note 13 for the carrying amount of the property plant and equipment.
- ii. **Dilapidations Provision**
The provision for dilapidations reflects anticipated future expenditure on the repair of leased premises based on current assessments of the condition and the necessary repairs requirement in the short term. The Trust has full repairing lease obligations for two properties, Weston Park Museum and Millennium Galleries and lesser obligations at other sites.
- iii. **Pensions**
The pension liability is calculated using assumptions on the discount rate, increases in inflation, salaries, pension and morality. The discount rate is determined by reference to market yields on high quality corporate bonds. The rates of inflation, salaries, pension and morality are detailed in the notes of the accounts.
- iv. **Support cost allocations**
Allocation of support costs is estimated based on resources used as detailed in the expenditure – operational costs noted above.

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

2 Income from donations and legacies

	2024 £000	2023 £000
Donations	197	272
Grants	1,350	1,070
	<u>1,547</u>	<u>1,342</u>

Income from donations and legacies was £1,547k (2023 - £1,342k) of which £519k (2023 - £255k) was attributable to restricted and £1,028k (2023 - £1,087k) was attributable to unrestricted funds.

Included in grants is £814k (2023- £814k) of government grants received from Arts Council England National Portfolio Organisations Programme.

3 Income from charitable activities

	2024 £000	2023 £000
Charitable activities	316	202
Management Service Charge	2,101	1,741
	<u>2,417</u>	<u>1,943</u>

Income from charitable activities was attributable to unrestricted funds.

4 Income from other trading activities

	2024 £000	2023 £000
Commercial trading income	1,069	924
	<u>1,069</u>	<u>924</u>

All income from other trading activities was attributable to unrestricted funds.

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

5 Other income

	2024 £000	2023 £000
SCC – asset maintenance support	100	100
Bank interest received	13	-
Other ancillary income	89	29
	<u>202</u>	<u>129</u>

Income from other sources was £202k (2023 - £129k) of which £100k (2023 - £100k) was attributable to restricted and £102k (2023 - £29k) was attributable to unrestricted funds. Interest received on cash reserves was £13k (2023: nil).

6 Analysis of expenditure

	2024 Staff Costs £000	2024 Programme Costs £000	2024 Building and overhead costs £000	2024 Governance £000	2024 Depreciation £000	2024 Total £000
Raising funds						
Trading activities	318	-	416	6	17	757
Fundraising costs	103	-	17	-	-	120
Charitable activities						
Exhibitions, collections and participation	806	623	-	3	-	1,432
Operational costs	1,279	-	1,448	58	803	3,588
Total Expenditure	<u>2,506</u>	<u>623</u>	<u>1,881</u>	<u>67</u>	<u>820</u>	<u>5,897</u>

	2023 Staff Costs £000	2023 Programme Costs £000	2023 Building and overhead costs £000	2023 Governance £000	2023 Depreciation £000	2023 Total £000
Raising funds						
Trading activities	284	-	324	8	19	635
Fundraising costs	11	-	10	-	-	21
Charitable activities						
Exhibitions, collections and participation	816	370	-	2	-	1,188
Operational costs	1,182	-	1,348	32	833	3,395
Total Expenditure	<u>2,293</u>	<u>370</u>	<u>1,682</u>	<u>42</u>	<u>852</u>	<u>5,239</u>

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

6 Analysis of expenditure (continued)

Staff costs includes wages and salaries, training and development and other staffing overheads.

Programme costs are the costs of the creative programme, learning programmes and the costs of the care and development of the collections.

Building and overhead costs are the operational costs of maintaining and opening sites and administrative overheads.

£1,156k (2023 - £1,006k) of the above costs were attributable to restricted funds. £4,741k (2023 - £4,233k) of the above costs were attributable to unrestricted funds.

7 Governance costs

	2024 £000	2023 £000
Auditor's fee	27	27
Auditor's remuneration – other	6	6
Professional fees	34	9
	<u>67</u>	<u>42</u>

8 Net expenditure for the period

Net expenditure is stated after charging:

	2024 £000	2023 £000
Depreciation of tangible fixed assets	820	852
Operating lease rentals	4	4
	<u></u>	<u></u>

9 Auditor's remuneration

	2024 £000	2023 £000
Fees payable to the charity's auditor and its associates for the audit of the charity's annual accounts	21	21
Fees payable to the charity's auditor and its associates for other services:		
Audit of the charity's subsidiaries	6	6
Taxation compliance	6	6
Other services – independent examination of grant funding	-	-
	<u>12</u>	<u>12</u>
	<u>33</u>	<u>33</u>

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

10 Trustees' and key management personnel remuneration and expenses

The trustees neither received nor waived any remuneration during the year (2023 - £Nil).

The total amount of employee benefits received by key management personnel is £267k (2023 -£255k). The trust considers its key management personnel in 2024 to comprise 3 employees – Chief Executive, Director of Programmes and Director of Finance & Resources.

The trustees did not have any expenses reimbursed during the year (2023 - £nil).

11 Staff costs and employee benefits

The average monthly number of employees and full time equivalent (FTE) during the period was as follows:

	2024 Number	2024 FTE	2023 Number	2023 FTE
Raising funds	34	17	27	11
Charitable Activities:				
Exhibitions, collections and Participation	48	28	50	33
Operations	46	31	46	29
	128	76	123	73

Staff numbers presented include 30 staff, equivalent to 4 FTE employed on Zero hour contracts (2023 - 31 staff, equivalent to 4 FTE).

The total staff costs and employee benefits were as follows:

	2024 £000	2023 £000
Wages and salaries	2,129	1,858
Social security	161	143
Pension costs	216	273
Termination Payments	-	19
	2,506	2,293

Total redundancy and termination payments amount to £nil (2023 - £19k) with 2023 costs relating to voluntary redundancy payments for 3 members of staff.

Recharged employees

Total payroll costs of £2,506k (2023- £2,293k) include £318k (2023 - £ 283k) of costs that are included in the subsidiary company, SGMT Enterprise Ltd. Of these costs, £247k (2023 - £176k) relates to staff directly employed by SGMT Enterprises Limited, and £71k (2023 - £107k) relates to staff recharged from the parent company to SGMT Enterprises Ltd.

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

11 Staff costs and employee benefits (continued)

The number of employees who received total employee benefits (excluding employer pension costs of more than £60,000 is as follows:

	2024 Number	2023 Number
£60,001 - £70,000	2	-
£70,001 - £80,000	-	-
£80,001 - £90,000	1	1
	<u>3</u>	<u>1</u>

12 Interest payable and similar expenses

	2024 £000	2023 £000
Interest on net defined benefit pension liability	(60)	25
	<u></u>	<u></u>

13 Tangible fixed assets - Group

	Leasehold Property Improvements £000	Plant & Machinery £000	Fixtures and fittings £000	Motor Vehicles £000	Total £000
Cost:					
At 1 April 2023 restated	22,924	1,000	939	30	24,893
Additions	310	-	-	-	310
Disposals	(3,344)	(700)	(748)	(10)	(4,802)
At 31 March 2024	<u>19,890</u>	<u>300</u>	<u>191</u>	<u>20</u>	<u>20,401</u>
Depreciation:					
At 1 April 2023 restated	14,410	889	867	23	16,189
Charge for the year	711	51	51	7	820
Eliminated on disposals	(3,344)	(700)	(748)	(10)	(4,802)
At 31 March 2024	<u>11,777</u>	<u>240</u>	<u>170</u>	<u>20</u>	<u>12,207</u>
Net book value:					
At 31 March 2024	<u>8,113</u>	<u>60</u>	<u>21</u>	<u>-</u>	<u>8,194</u>
At 31 March 2023 restated	<u>8,514</u>	<u>111</u>	<u>72</u>	<u>7</u>	<u>8,704</u>

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

13 Tangible fixed assets – Group (continued)

Tangible fixed assets - Trust

	Leasehold Property Improvements £000	Plant & Machinery £000	Fixtures and fittings £000	Motor Vehicles £000	Total £000
Cost:					
At 1 April 2023 restated	22,924	1,000	808	30	24,762
Additions	310	-	-	-	310
Disposals	(3,344)	(700)	(748)	(10)	(4,802)
At 31 March 2024	19,890	300	60	20	20,270
Depreciation:					
At 1 April 2023 restated	14,410	889	760	23	16,082
Charge for the year	711	51	34	7	803
Eliminated on disposals	(3,344)	(700)	(748)	(10)	(4,802)
At 31 March 2024	11,777	240	46	20	12,083
Net book value:					
At 31 March 2024	8,113	60	14	-	8,187
At 31 March 2023 restated	8,514	111	48	7	8,680

Fixed asset classifications have been reviewed in the year which has resulted in some assets being reclassified as at 1 April 2023. The total asset costs brought forward and depreciation brought forward remains unchanged.

Any fully depreciated assets identified as no longer in use have been disposed of in the year.

14 Subsidiaries

The consolidated financial statements of Sheffield Museums Trust include the results of SGMT Enterprises Limited, a wholly owned subsidiary.

SGMT Enterprises Limited, is a company registered in the UK with the company registration number 04077686. The registered office of SGMT Enterprises Limited is Leader House, Surrey Street, Sheffield, S1 2LH.

Sheffield Museums Trust owns the entire issued share capital of two ordinary shares of £1 each.

The principal activity of SGMT Enterprises Limited is the operation of shops, cafes, events and hospitality at sites owned by the Trust. A summary of its trading results is shown below.

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

14 Subsidiaries (continued)

Statement of income and retained earnings for the year ended 31 March 2024	2024 £'000	2023 £'000
Turnover	1,070	924
Cost of Sales	(415)	(326)
Staff costs	(317)	(283)
Other operating expenses	(62)	(63)
Other income, including grants	1	2
Operating profit	277	254
Interest payable and other expenses	(13)	(10)
Profit before taxation	264	244
Tax on profit	(2)	(2)
Profit for the financial year	262	242
Statement of changes in equity		
Profit and loss account at the beginning of the year	16	14
Profit for the financial year	262	242
Gift Aid distribution to charitable parent company	(257)	(240)
Profit and loss account at the end of the year	21	16
Summary of Financial position	2024 £'000	2023 £'000
Net assets	21	16

15 Stocks

	Group 2024 £000	Group 2023 £000	Trust 2024 £000	Trust 2023 £000
Goods for resale	80	69	-	-

All stock at the period end is held by SGMT Enterprises Ltd to support commercial trading activities

Impaired stock of £11k (2023 - £2k) has been recognised as an expense.

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

16 Debtors

	Group	Group	Trust	Trust
	2024	2023	2024	2023
	£000	£000	£000	£000
Trade debtors	89	80	20	26
Prepayments and accrued income	144	151	117	129
Amounts owed by group undertakings	-	-	261	173
Tax repayable	193	127	199	131
	426	358	597	459

17 Creditors: amounts falling due within one year

	Group	Group	Trust	Trust
	2024	2023	2024	2023
	£000	£000	£000	£000
Trade creditors	30	2	22	2
Other tax and social security	218	62	218	62
Accruals and deferred income	359	309	288	236
	607	373	528	300

Deferred income of £50k (2023: £76) relates to deposit payments for events which have not yet occurred, and project funding paid for in advance.

18 Operating Leases

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2024	2023
	£000	£000
Not later than one year	2	-
Later than one and not later than five years	7	-
	9	-

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

19 Provisions for liabilities

	Dilapidatio n Provision £000
At beginning of period	514
Released during the year	(35)
Additions during the year	12
At 31 March 2024	<u>491</u>

The provision for dilapidations relates to identified dilapidations at museum sites and is based on building surveyor reports undertaken by a consultant third party. The provision relates wholly to the assets of the Trust.

20 Fund reconciliation

Unrestricted funds

	Balance at 1 April 2023 £000	Income £000	Expenditure £000	Transfers £000	Gains / (losses)/ taxation £000	Balance at 31 March 2024 £000
Unrestricted	2,335	4,581	(4,817)	-	144	2,243
Pension reserve	-	-	76	-	(76)	-
Designated funds	-	35	-	-	-	35
	2,335	4,616	(4,741)	-	68	2,278

	Balance at 1 April 2022 £000	Income £000	Expenditure £000	Transfers £000	Gains / (losses)/ taxation £000	Balance at 31 March 2023 £000
Unrestricted	2,413	3,983	(4,105)	-	44	2,335
Pension reserve	(883)	-	(128)	-	1,011	-
Designated funds	-	-	-	-	-	-
	1,530	3,983	(4,233)	-	1,055	2,335

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

20 Fund reconciliation (continued)

Restricted funds

	Balance at 1 April 2023 £000	Income £000	Expenditure £000	Transfers £000	Balance at 31 March 2024 £000
Capital Depreciation Reserve	7,391	-	(733)	269	6,927
Social History Collection Recovery Fund	38	-	-	-	38
Acquisition Fund	51	4	(5)	(2)	48
Lifecycle Fund	178	100	(18)	(158)	102
Stephenson Blake	-	146	(146)	-	-
Sustain, Connect, Create	-	61	-	(51)	10
Many Voices	-	87	(68)	(14)	5
Embrace Abbeydale	-	25	(18)	-	7
Restricted Projects	149	196	(168)	(44)	133
	7,807	619	(1,156)	-	7,270

	Balance at 1 April 2022 £000	Income £000	Expenditure £000	Transfers £000	Balance at 31 March 2023 £000
Capital Depreciation Reserve	8,138	-	(756)	9	7,391
Social History Collection Recovery Fund	43	-	(5)	-	38
Acquisition Fund	52	2	(3)	-	51
Lifecycle Fund	89	100	(2)	(9)	178
Stephenson Blake	-	10	(10)	-	-
Restricted Projects	136	243	(230)	-	149
	8,458	355	(1,006)	-	7,807

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

20 Fund Reconciliation (continued)

Fund descriptions

Designated funds

This is made up of a £27k receipt from an insurance claim relating to damaged museum cases. These funds are designated at the year end for expenditure on museum interaction. The remaining £8k is funds received from the fundraising dinner held during the year, designated to the production of object handling boxes for use within schools.

Restricted funds

The capital depreciation reserve represents restricted grants received to finance capital expenditure. The grants have been recognised as restricted income in the Statement of Financial Activities, but the cost of the assets has been capitalised rather than recognised as expenditure. The reserve is reduced each year by an amount equivalent to the depreciation charged on these assets.

The Social History Collection Recovery fund was created following the receipt of insurance monies to refurbish items that were damaged whilst in a former store at Kelham Island. The aim is to spend the monies on conservation and new storage facilities to improve access to the collection.

The acquisition fund has been set up to allow the Trust to acquire further items for the collections. The source of this is income generated from the sale of surplus assets or donations made specifically for this purpose.

The Lifecycle fund represents income received from Sheffield City Council under the lifecycle provision of the Services Agreement. Lifecycle funding is a contribution towards the maintenance costs of Millennium Gallery and Leader House.

The Stephenson Blake fund is funding received from The Science Museum Group, working with Heritage Memorial Fund and it is funding for a feasibility study regarding the future of the Stephenson Blake collection.

Sustain, Create connect is funding via Sheffield City Council for a new Changing Places Toilet which was installed at Weston Park Museum.

Many Voices project funding is received from Fidelity UK Foundation and relates to collections and organisational change with a focus on building relationships within communities and developing our audience.

Embrace Abbeydale is a National Lottery Heritage Funded project to start the development of Abbeydale Industrial Hamlet.

Restricted projects funds are those smaller projects funded activities.

Transfers

Transfers between funds represent fixed asset depreciation.

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

21 Analysis of net assets between funds

	Unrestricted funds 2024 £000	Designated funds 2024 £000	Restricted funds 2024 £000	Total 2024 £000
Fixed assets	1,267	-	6,927	8,194
Cash and current investments	1,634	35	277	1,946
Other current assets / liabilities	(167)	-	66	(101)
Provisions / pensions	(491)	-	-	(491)
Total	2,243	35	7,270	9,548

	Unrestricted funds 2023 £000	Designated funds 2023 £000	Restricted funds 2023 £000	Total 2023 £000
Fixed assets	1,313	-	7,391	8,704
Cash and current investments	1,516	-	382	1,898
Other current assets / liabilities	20	-	34	54
Provisions / pensions	(514)	-	-	(514)
Total	2,335	-	7,807	10,142

22 Reconciliation of net expenditure to net cash flow from operating activities

	2024 £000	2023 £000
Net expenditure for period	(662)	(901)
Depreciation and impairment of tangible fixed assets	820	852
Loss on disposal of tangible fixed assets	-	-
Corporation tax receipt	78	-
FRS 102 Pension Adjustment	(76)	129
(Increase) in stock	(11)	(7)
(Increase) / decrease in debtors	(1)	(27)
Increase / (Decrease) in creditors	210	184
Interest received	(13)	-
Net cash flow from operating activities	345	230

22A Analysis of changes in net debt

	2023	2024
Cash and cash equivalents	1,898	1,946
Total net cash	1,898	1,946
	48	48
	£000	£000
	Cash flows	

23 Pensions and other post-retirement benefits

The trust currently provides post-retirement benefits to employees in three ways

- a) Defined contribution pension plan – Now pensions
The charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £35k (2023 - £30k).

This is the schemes current open retirement scheme and is auto-enrolment compliant. Employer contributions are currently 3% of basic pay and employee contributions are 5% of basic pay.

- b) Defined contribution pension plan – Scottish Widows

From 1 April 1999 until 31 December 2012 employees of Sheffield Galleries and Museums Trust were eligible to join Sheffield Galleries & Museums Trust Group Personal Pension Plan operated by Scottish Widows. Employer contributions to the plan are 7.5% of basic pay.

The amount recognised in the period was £35k (2023 - £31k).

- c) Defined benefit pension plans
Employees who transferred from Sheffield City Council to Sheffield Galleries & Museums Trust on 1 April 1998 and employees who transferred to Sheffield Museums Trust from Sheffield Industrial Museums Trust on 1 April 2021 are members of the South Yorkshire Pension Scheme. This is a defined benefit pension plan. The pension plan is funded by the payment of contributions and assets of the plan are held in a separately administered fund.

The most recent comprehensive actuarial valuation of pension plan assets and the present value of the defined benefit obligation were carried out at 31 March 2024.

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

23 Pensions and other post-retirement benefits (continued)

The total cost recognised in the period was as follows:

	2024 £000	2023 £000
Current service cost	74	132
Past service cost	-	-
Plan introductions, changes, curtailments and settlements	-	-
Administrative expenses	-	-
Net interest expense / income	(60)	25
Recognised in net expenditure	14	157
Recognised in other losses / (gains)	76	(1,011)
Total cost / (gain) recognised	90	(854)

Amounts recognised in the balance sheet were as follows:

	2024 £000	2023 £000
Present value of funded obligations	6,753	6,764
Fair value of plan assets	(8,435)	(8,012)
Surplus not recognised	1,682	1,248

The net pension surplus of £1,682k, in accordance with the requirements of FRS 102, is not recognised in the balance sheet as the charity is unable to recover this surplus from the pension scheme and is not due any refund related to the fund.

Changes in the present value of the defined benefit obligations were as follows:

	2024 £000
Opening defined benefit obligation	6,764
Current service cost	74
Past service cost	-
Interest expense	316
Actuarial (gains)	(115)
Contributions by scheme participants	24
Benefits paid	(310)
Closing defined benefit obligation	6,753

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

23 Pensions and other post-retirement benefits (continued)

Changes in the fair value of the pension plan assets were as follows:

	2024 £000
Opening plan assets	8,012
Interest income	376
Actual return on plan assets (excluding interest income)	243
Assets distributed on settlements	-
Contributions by charity	83
Contributions by scheme participants	24
Benefits paid	(303)
Closing plan assets	8,435

The amount that each major class of pension plan assets constitutes of the fair value of the total plan assets was as follows:

	2024 £000
Equity instruments	5,820
Debt instruments (bonds)	1,771
Property	759
Cash	85
	8,435

The return on plan assets was as follows:

	2024 £000	2023 £000
Interest income	376	225
Actual return on plan assets (excluding interest income)	243	(424)
Total return on plan assets	619	(199)

Balance sheet reconciliation:

	2024 £000	2023 £000
Deficit in scheme at 1 April	-	883
Net pension cost charge to income and expenditure account	14	157
Amount recognised in other gains and losses	76	(1,011)
Actual contributions made by employer	(90)	(29)
	-	-

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

23 Pensions and other post-retirement benefits (continued)

The principal actuarial assumptions used were as follows:

	2024	2023
Pension Increase rate (CPI)	2.8%	3 %
Salary increase rate	3.4%	3.6 %
Discount rate	4.8%	4.75%

The mortality assumptions used for longevity (in years) on retirement at age 65 are:

Retiring at the balance sheet date		
- Males	20.6	20.5
- Females	23.6	23.7
Retiring in 20 years		
- Males	21.4	21.5
- Females	25.0	25.2

24 Related party transactions

Information about related party transactions and outstanding balances is outlined below:

	Income £000	Expenditure £000	Outstanding balances due £000	Commitments £000
SGMT Enterprises Ltd – Trading Subsidiary				
At 31 March 2024	-	-	261	-
At 31 March 2023	-	-	173	-
Sheffield City Council – major funder				
At 31 March 2024	2,315	(135)	10	-
At 31 March 2023	1,880	(120)	5	-
Donations from Trustees				
At 31 March 2024	2	-	-	-
At 31 March 2023	-	-	-	-
Arun Singh – Trustee and Director of City Taxis Holdings Ltd **				
At 31 March 2024		(1)	-	-
At 31 March 2023		-	-	-

** All transactions have been independent of Trustee involvement and on usual commercial terms.

Sheffield Museums Trust
Notes to the Financial Statements
Year Ended 31 March 2024

25 Tax

	2024 £000	2023 £000
UK corporation tax	(144)	(44)
Current tax on income for the year	<u>(144)</u>	<u>(44)</u>
	2024 £000	2023 £000
Museums and Galleries Tax Relief	(146)	(46)
Corporation tax – subsidiary	2	2
Tax credit for the year (see above)	<u>(144)</u>	<u>(44)</u>

26 Capital Commitments

At 31 March 2024, the Trust had the following capital commitments:

	2024 £000	2023 £000
Contracts for future expenditure not provided in the financial statements - leasehold property improvements	60	99
	<u>60</u>	<u>99</u>