



# Trustees' Annual Report for the period

|             |                   |       |      |           |                 |       |      |
|-------------|-------------------|-------|------|-----------|-----------------|-------|------|
| <b>From</b> | Period start date |       |      | <b>To</b> | Period end date |       |      |
|             | 6th               | April | 2021 |           | 31st            | March | 2022 |

## Section A Reference and administration details

**Charity name**

Bundles of Blessings

**Other names charity is known by**

N/A

**Registered charity number (if any)**

1194009

**Charity's principal address**

20 Riverdale

River

Dover

**Postcode**

CT17 0QX

### Names of the charity trustees who manage the charity

|    | Trustee name      | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Delcia Richter    | Chairperson     |                                   |                                                               |
| 2  | Angela Surendorff | Treasurer       |                                   |                                                               |
| 3  | Julie Hart        | Secretary       |                                   |                                                               |
| 4  |                   |                 |                                   |                                                               |
| 5  |                   |                 |                                   |                                                               |
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| 20 |                   |                 |                                   |                                                               |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name            | Dates acted if not for whole year |
|-----------------|-----------------------------------|
| Heather Hewgill |                                   |
| Suzanne Pearce  |                                   |

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### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

|                                                                     |                                                                                                                        |
|---------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution                                                                                                           |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation (CIO)                                                                             |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Founding trustees we agreed at commencement of constitution, and appointed positions during the first trustee meeting. |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

Trustees are familiar with policies and procedures related to charitable work, and in particular any that may be relevant to Bundles of Blessings (BOB). All trustees have received a copy of the constitution, and the guide for trustees from the Charity Commission. There actively communicate using email and whatsapp messages, which means most trustees are aware of the status of the charity and activities at any given time. Relationships with other parties has built slowly during this time; with more recent connections with health care professionals, support workers, and churches increasing. During this period, we gifted bags to Ukranian refugees through an agency during the early crisis. Should this become a regular occurrence, the trustees will agree to amend our constitutional document to reflect this wider reach.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To advance the Christian religion for the benefit of the public in Shepway, Dover and the surrounding areas, in accordance with the statements of belief appearing in the schedule. In furtherance of this object but not otherwise, the trustees shall have power: a. To engage with different agencies, schools, care homes and faith networks b. To donate gifts and activity packs to people who are feeling marginalised, ill, mentally ill or simply lonely or discouraged

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We are pleased to report that we feel we have, in our first year, achieved our objectives of advancing the Christian religion by being able to donate bags to a wide range of people in our community.

This has had a far reaching public benefit:

Bags were given to a very wide range of people (in age, and social standing) and the contents of the bag consider the suitability and safety of the recipients. E.g. Adult women's bags look different to children's bags.

During the early Ukrainian crisis, some of these were also distributed much wider from an agency we were involved with E.g. bags were given to a church minister and distributed to Ukrainian refugees, via a Dover contact. This is not something we especially set out to do as a charity, but we agreed was a correct response from a charity during this crisis. This was not political in nature, rather a way of bringing comfort. E.g. we included activity books for children and crafts for mothers.

The response from people receiving the bags is consistent, and humbling. People experience these bags as making them feel 'so loved', 'special', and 'cared for' (all words from various thank you notes/texts).

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

During this period all trustees have had an opportunity to suggest and co-ordinate the delivery of bags to recipients. For larger projects, trustees, and a few friends, have helped to pack the bags and purchase the contents of the bags.

The goods included in the bags have generally been included after mutual agreement. Two of the trustees have done more purchasing of goods and packaging, as other trustees are working full time, but all trustees have knowledge of the outreach and progress.

Income continues to come from charitable giving, and we have not tried to raise any further funding currently. Perhaps this will be explored much later, but this small and manageable charity seems to work well for now. It has a personal touch, with each bag sewn and chosen with care and attention. This still feels important to us as a charity.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

We are delighted to have received status as a charity, and to have finished our first year!

The trustees are supportive, and have had unanimous agreement on the objectives, and outcomes. This creates a harmonious, hard-working little charity, for which we are grateful.

Also, we have exceeded our expected goals, and have delivered almost 200 bags.

The response from the public who benefit is always overwhelming. The people feel they have benefitted so much from these gifts. One recipient felt it was the only 'joy' she'd had in a very dark period of several months; others report feeling 'loved', 'seen', 'cared for'. They have also said the contents of the bags have been useful, and stimulating, during difficult emotional periods.

There is an increase in connection with local care-givers of all types of organisations, all of whom feel the community (who experiences much deprivation and challenge) has truly benefitted from the work of Bundles of Blessings.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

We are a very small charity. We also have very low costs; and these are only related directly to the creation of each bag. We do not have a requirement to produce 'x' number of bags, as they are produced when the trustees are notified of a need. Therefore we do not yet need a policy on cash reserves. Nevertheless, there is a healthy cash reserve in the bank, should we want to make several hundred of bags very quickly.

**Details of any funds materially in deficit**

We have no deficits

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

We do not formally fundraise, but continue to receive regular donations from friends of the charity. However, we may like to explore increasing this gifting by registering for Gift Aid during the next year.  
All cash remains in our nominated bank, and we ensure 3 trustees can access those accounts and payments are counter-signed. This has now been fully set up online, which makes this process easier.

## Section F Other optional information

It would be by agreement of all trustees that we may at some point in the future, try to enlarge the reach of this charity. However, for now, we have agreed that it is manageable as it stands (given the work it takes to make and produce each bag), and that our reach of between 15/16 bags per month is making a real difference to those in our community who are vulnerable for many reasons.

## Section G Declaration

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

|                                            |                               |                   |
|--------------------------------------------|-------------------------------|-------------------|
| <b>Signature(s)</b>                        | Delcia Richter                | Angela Surendorff |
| <b>Full name(s)</b>                        | Delcia Richter                | Angela Surendorff |
| <b>Position (eg Secretary, Chair, etc)</b> | Chairperson                   | Treasurer         |
| <b>Date</b>                                | 2 <sup>nd</sup> December 2022 |                   |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

|                                             |             |
|---------------------------------------------|-------------|
| Charity Name<br><b>BUNDLES OF BLESSINGS</b> | No (if any) |
|---------------------------------------------|-------------|

## Receipts and payments accounts

|                        |                               |    |                              |
|------------------------|-------------------------------|----|------------------------------|
| For the period<br>from | Period start date<br>4/6/2021 | To | Period end date<br>3/31/2022 |
|------------------------|-------------------------------|----|------------------------------|

### Section A Receipts and payments

|                                                           | Unrestricted funds<br>to the nearest<br>£ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ |
|-----------------------------------------------------------|-------------------------------------------|--------------------------------------|-------------------------------------|---------------------------------|
| <b>A1 Receipts</b>                                        |                                           |                                      |                                     |                                 |
|                                                           | 6,774                                     | -                                    | -                                   | 6,774                           |
|                                                           | -                                         | -                                    | -                                   | -                               |
|                                                           | -                                         | -                                    | -                                   | -                               |
|                                                           | -                                         | -                                    | -                                   | -                               |
|                                                           | -                                         | -                                    | -                                   | -                               |
|                                                           | -                                         | -                                    | -                                   | -                               |
|                                                           | -                                         | -                                    | -                                   | -                               |
|                                                           | -                                         | -                                    | -                                   | -                               |
| <b>Sub total</b> (Gross income for AR)                    | 6,774                                     | -                                    | -                                   | 6,774                           |
| <b>A2 Asset and investment sales,<br/>(see table).</b>    |                                           |                                      |                                     |                                 |
|                                                           | -                                         | -                                    | -                                   | -                               |
|                                                           | -                                         | -                                    | -                                   | -                               |
| <b>Sub total</b>                                          | -                                         | -                                    | -                                   | -                               |
| <b>Total receipts</b>                                     | 6,774                                     | -                                    | -                                   | 6,774                           |
| <b>A3 Payments</b>                                        |                                           |                                      |                                     |                                 |
| Material/goodies for gift bags                            | 1,641                                     | -                                    | -                                   | 1,641                           |
| Sewing services                                           | 1,575                                     | -                                    | -                                   | 1,575                           |
|                                                           | -                                         | -                                    | -                                   | -                               |
|                                                           | -                                         | -                                    | -                                   | -                               |
|                                                           | -                                         | -                                    | -                                   | -                               |
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|                                                           | -                                         | -                                    | -                                   | -                               |
|                                                           | -                                         | -                                    | -                                   | -                               |
| <b>Sub total</b>                                          | 3,216                                     | -                                    | -                                   | 3,216                           |
| <b>A4 Asset and investment<br/>purchases, (see table)</b> |                                           |                                      |                                     |                                 |
|                                                           | -                                         | -                                    | -                                   | -                               |
|                                                           | -                                         | -                                    | -                                   | -                               |
| <b>Sub total</b>                                          | -                                         | -                                    | -                                   | -                               |
| <b>Total payments</b>                                     | 3,216                                     | -                                    | -                                   | 3,216                           |
| <b>Net of receipts/(payments)</b>                         | 3,558                                     | -                                    | -                                   | 3,558                           |
| <b>A5 Transfers between funds</b>                         | -                                         | -                                    | -                                   | -                               |
| <b>A6 Cash funds last year end</b>                        | -                                         | -                                    | -                                   | -                               |
| <b>Cash funds this year end</b>                           | 3,558                                     | -                                    | -                                   | 3,558                           |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ |
|----------------------|--------------------------------------------------------|------------------------------------|----------------------------------|
| <b>B1 Cash funds</b> |                                                        | -                                  | -                                |
|                      |                                                        | -                                  | -                                |
|                      |                                                        | -                                  | -                                |
|                      | <b>Total cash funds</b>                                | <b>3,558</b>                       | <b>-</b>                         |
|                      | (agree balances with receipts and payments account(s)) | OK                                 | OK                               |

|                                 | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|
| <b>B2 Other monetary assets</b> |         | -                                  | -                                |
|                                 |         | -                                  | -                                |
|                                 |         | -                                  | -                                |
|                                 |         | -                                  | -                                |
|                                 |         | -                                  | -                                |
|                                 |         | -                                  | -                                |

|                             | Details | Fund to which asset belongs | Cost (optional) |
|-----------------------------|---------|-----------------------------|-----------------|
| <b>B3 Investment assets</b> |         |                             | -               |
|                             |         |                             | -               |
|                             |         |                             | -               |
|                             |         |                             | -               |
|                             |         |                             | -               |

|                                                     | Details | Fund to which asset belongs | Cost (optional) |
|-----------------------------------------------------|---------|-----------------------------|-----------------|
| <b>B4 Assets retained for the charity's own use</b> |         |                             | -               |
|                                                     |         |                             | -               |
|                                                     |         |                             | -               |
|                                                     |         |                             | -               |
|                                                     |         |                             | -               |
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|                                                     |         |                             | -               |
|                                                     |         |                             | -               |
|                                                     |         |                             | -               |

|                       | Details | Fund to which liability relates | Amount due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|
| <b>B5 Liabilities</b> |         |                                 | -                     |
|                       |         |                                 | -                     |
|                       |         |                                 | -                     |
|                       |         |                                 | -                     |
|                       |         |                                 | -                     |

Signed by one or two trustees on behalf of all the trustees

| Signature  | Print Name |
|------------|------------|
| H, Hewgill | H.Hewgill  |
| D.Richter  | D.Richter  |

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CC16a

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**Endowment  
funds**

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**When due  
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Date of  
approval

10/13/2022

**10/13/2022**