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(Published August 2025)



Annual Report of Friends Without Borders (Portsmouth) CIO for the Year 2024

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER- 1194005

Trustees 2024- 2025:

Coleen Le -Chair
Geoff Wilson - Treasurer
Charles Leddy-Owen - Access to Justice
Lia Deyal
Yenga Ikuse (Untill March 2025)
Jan Probert
Majid Dhana
Nadera Assim (co-opted)

Aims and Organisation

The relief of immigrants, asylum seekers and refugees who are suffering hardships or distress or in need, particularly, but not exclusively, in the city of Portsmouth, by the provision of financial and other assistance and raising the awareness of the general public.

The organisation is managed by an executive committee, consisting of the trustees, which meets every two months.

Client Services Manager Rachel McCormick and Administrative Assistant Sam Bell assist the trustees with operational management.

Public Benefit Statement

The trustees have paid due regard to the guidance issued by Charity Commission on public benefit.

a) Friends Without Borders relieves poverty through the provision of payments to meet particular needs, granting allowances to destitute clients for limited periods and assistance with travelling expenses.

b) Friends Without Borders provide free legal advice, regulated by the IAA, on immigration matters through Access To Justice.

c) Public Benefit is served by the education of the general public through the use of social media, and with collaboration with local press and liaison and network with relevant groups in the city.

Chair's Report

Dear Supporters and Friends,

Over the last 12 months at our drop in, we have welcomed between 70 - 90 clients a week - a rise compared to previous years. These are individuals / families fleeing war, conflict, persecution or insecurity, arriving in the UK with hope for the future.

As always our volunteers have stepped up admirably, providing: Weekly drop in sessions where clients receive warm meals and a very warm welcome and someone to listen to them. Our casework has become more complex and we are often coming across new situations.

Support and signposting with housing issues, and working with homeless shelters are one of the major issues our clients come with.

Also, there are huge problems for clients in obtaining immigration advice. We are so grateful to have Dr. Leddy - Owen and his team who run our other main service - Access to Justice. This provides the only free legal advice across a large area of the South. We also have the support of Citizens Advice Portsmouth (SAIAS) who we are delighted to say attend our drop in monthly. Marta Beltram from CAP is a huge help to so many clients.

Language assistance is vital, and we provide help with English to a large number of clients. The classes are very popular.

Community integration, helping clients with appointments or inviting them to social events is also very important. We work in collaboration with statutory and voluntary agencies across the city. This year has increased the number we have contact with. This is due to the hard work of our talented and passionate Client Services Manager, Rachel McCormick. You will find a list of these agencies at the end of this report.

Each client brings a story, and with gentle volunteer support, clients begin to share and become part of our life too. Clients become guests, friends and family. Such a privilege. We are part of celebrating good news and supporting the bad times too.

Without our volunteers there would be no FwB. Our volunteer team has grown in number and strength. Despite the challenges they have shown tremendous commitment and care of our clients. With kindness and empathy they give clients dignity, respect and a chance to begin healing.

This year, again, has been fraught with a climate growing yet more divisive and harsh. Hostile and damaging language about asylum seekers and " small boats " is daily news. Constantly referring to vulnerable people as threats. I want to thank all of you who support our asylum seekers, whether financially, practically or by speaking about this sidelined group of people in a positive way and challenging people who are misinformed or negative. We see clients who need a humanitarian response not this nasty rhetoric.

However, I truly believe FwB has gone from strength to strength this year, particularly in the area of services we offer our clients. Again I will say what a privilege it is to work with asylum seekers and refugees.

My very best wishes,

**Coleen
Chairperson FwB**

On behalf of FwB and our clients I would like to thank the following for their support throughout the year:

**CAP (SAIAS) Migrant Help Portsmouth Central Library
University of Portsmouth Dental School Splodge Designs Home Start
British Red Cross Hive Portsmouth Stop Domestic Abuse Community
Connectors Portsmouth Mental Health Hub Good Things Foundation
University of Southampton Public Engagement With Research Unit (PERU)
Speech and Language Therapists Nomads 432 Trash Arts Southsea Cinema
Portsmouth City of Sanctuary PCC University of Southampton Dept. of Music
The Rough Sleeping Hub Action Asylum Lloyds Bank Foundation
Hive Portsmouth Kidsclothesline The Parenting Network Babybank
Arms Around the Child Harbour Church Crowbait.**

Family Support Project

Friends Without Borders was awarded a grant from the Hampshire and Isle of Wight Community Fund to launch a Family Support Project that runs at our Thursday drop-ins. Many clients have no recourse to public funds, which reduces their access to services. Lone parents face additional barriers due to childcare and cannot access services like English at college without crèche facilities. This hampers them from integrating into the community or sourcing available support. Some parents rely on translation by older children, putting parenting pressure on those children and impacting relationships and mental health. We wanted to address this need at our drop-in.

The aim of our Family Support Project is to offer a safe, supervised, child-friendly area with additional support for lone parents to temporarily leave children while they access English classes or casework within the same space. It also provides us with an opportunity to collaborate with other agencies to offer more specialist advice or workshops like parenting skills, breastfeeding advice, guided play, child story and singing groups. We aim to train current clients to become family supporters, offering peer support and extending skills and knowledge. We are lucky enough to have partnered with Home Start and are delighted to have the support of one of their volunteers to guide us and offer children developmental play. We launched the project at the beginning of February 2025 and started with three to five children each week. Now, five months along we've had a top figure of thirty nine children in school holiday weeks and are regularly supporting twelve to twenty one families. This is a great success story and have feedback from families giving us satisfaction scores of 9 or 10/10!

Rachel



ACE Film Workshops for Refugee Week June 2025

As part of this year’s Refugee Week we put together an art project giving our clients the opportunity to not only learn more about film making but also have their life story performed by local actors and developing that story with them. The project was funded by Arts Council England and Portsmouth Creates. Outside of my work for friends without borders I run a film production company, for this project I asked my co- producer Jackson Batchelor to run workshops at the drop in. To my surprise we had 36 clients learning about film making (we expected 20) and in the end we filmed 12 stories (we were aiming to shoot 6 stories).

I just personally want to say a massive thank you to everyone who was involved in this project and the clients for allowing us to help them and to tell their narrative on film. I hope in the new year we can run more film workshops and give even more of a platform for our clients to tell their story.

Below you will find some quotes from those involved.

“It was a great experience because this workshop allowed me to learn about the process of filming a short video. It is incredible how little details like the lens or lights could affect the end result! I was a bit shy at the beginning of the session, but the people in charge were really friendly and knowledgeable. They made everyone feel included and welcomed. This experience also gave me confirmation that sharing our stories is valid and needed. We all have something to share about our journey to the UK and having this opportunity is priceless. Thank you”.

“The story of the ‘refugee’ is one quite close to me, had my father’s family not been in very real danger and had to flee from Austria just prior to World War 2 I would not have been born. As I grew up I became aware of just how traumatic their lives must have been and just what they all had to leave behind in order to once again feel safe. The scars ran deep.

When I was approached by Sam Bell the Project manager to be part of a project to make a film designed to tell the stories of some of the refugees in our city, written by the individual refugees and delivered to camera via the voices of actors. The first part of the process was to meet up with refugees in the weekly ‘drop-in’ held in St Luke’s Church, and facilitate & assist if needed, in committing the words to paper. I truly did not know what to expect. However I was pleasantly surprised to walk into a warm & welcoming environment, it was also far busier than I had expected and everyone seemed relaxed & engaged. I was offered a plate of a beautifully cooked rice dish and a cup of coffee. I took my coffee and sat at a table, surrounded by people who in the main were keen to tell their stories and by and large were very capable of completing the task at hand, which reinforced the feeling I had that a great deal of trust had been fostered within this group.

The following week we went to the Aspex Gallery in Gunwharf Quays where the project leaders had booked space to film the stories. So great a number & so varied were the stories that there was more than enough to make the film in time to be shown as part of the recent celebrations for Refugee Week. Due to sheer number of stories we have been able to book a further date so that more of these stories can be told and added to the existing film.
I feel privileged to have been one of the actors”

Suki - Actor.

“The project was such a wonderful experience. It was challenging, meaningful, and deeply fulfilling. I got to meet new people, exchange ideas, and work for a cause that we all care deeply about. It made me want to be even more active as a volunteer and inspired many ideas for future projects. I had such a great time working with camera crew and staff. It was such a rewarding experience that I will never forget and that will continue to inspire me for years to come.”

Cedrick - Volunteer

Friends Without Borders Documentary

As part of this year's celebration I wanted to use my main craft of filmmaking to make a documentary about 30 years of Friends Without Borders. Documentaries to me are a powerful tool in telling a person or organisation's narrative. In making a film that was set over 30 years, I found a lot of challenges; digging through the archives of Friends Without Borders there was a lot to process. I wanted to make sure I didn't miss any important milestones, but also not bloat the film with too many interviews. I was fortunate to be able to interview trustees from now and the past, this included Coleen, Geoff, Lia, Jan, Charles and Majid. Their insight helped me to see how Friends Without Borders has been shaped and how it's still helping people today. For trustees from the past, Mike Brown spoke. Mike was a trustee back in the early 2000's, he was there for the start of Haslar Visitors Group. His knowledge, information and archive material added so much to the documentary. I'd like to thank him and all the other trustees who took part in this documentary.

I wanted to make sure I could interview those who have gained from Friends Without Borders and anyone else who has supported the organisation. I'd like to thank Majid and Sintia for telling their personal story for this documentary, it's important to understand the shell-shock experience refugees and asylum seekers go through, but it has to be done in the most sensitive and ethical way possible. MP Stephen Morgan also gave up some of his busy time to be interviewed, spreading a positive and refreshing message of refugee/asylum seeker support from the current government.

You can watch the documentary on our Youtube channel at the link below

<https://www.youtube.com/watch?v=Zxb0jyGg-Q0&t=1s>

Sam



Friends Without Borders Fundraiser

On Friday November 1st 2024 we ran a fundraiser and raised £900. The event was a wonderful evening of cultural diversity that promoted awareness of refugees and asylum seekers while celebrating 30 years of Friends Without Borders. The event was masterminded and organised by trustee Jan and with the support of Majid, Rachel and Sam, the planning came together.

The event started with our trustee and compere, Lia, giving a welcome introduction and was followed by an evening of entertainment. We were very fortunate to have excellent music acts including bagpipers from the Rose and Thistle Pipes and Drums, violinist Charlie Cole, Do You Get It and DrumNation Tribe, alongside soul poetry from Zac and Majid and dance by Templar. We also had a raffle with some amazing prizes, we extend a huge thank you to everyone who supported the prizes and to the artists who performed and we would also like to say thank you to the staff from our venue at The Dockyard Club for hosting the event.

The event was a culmination of the excellent hard work our volunteers do and a celebration of our clients, who had an opportunity to enjoy themselves and engage with some local artists. We hope we can do more fundraisers in the future to showcase even more of the talent this city has to offer.

Jan



Why Do I Enjoy Working At The Allotment?

I have always enjoyed being in contact with nature so going to the allotment is a great activity for me. I was nervous the first time I went because I had no experience with plants, other than looking after the ones in my house, but I found that no experience is needed and everyone is welcome, the only thing needed is to be ready to learn.

It is amazing to see the whole growing process, from sowing the plant in little pots, to planting them in the soil, to seeing them grow and to be ready to be eaten! I have enjoyed many dishes with the produce from the allotment. It is good to know the plants were treated with love and without chemical products. There are tons of activities to do at the allotment: sowing seeds, taking weeds out, looking after plants and much more but one of my favourites is to have a cuppa and a chat with the rest of the group. We talk about our everyday lives, about our cultures, so it is a good opportunity to learn and enjoy being outside. Going to the allotment is one of the highlights of my week. It allows me to chat and hang out with people that I now consider my friends.

Alex



Footprints of Love: Celebrating Mother's Day with Clay, Culture, and Community

What do our feet say about the journeys we have taken—the care we give ourselves, and the care we offer to others along the way?

We marked Mother's Day 2025 in a unique way using clay, conversation and creativity. Our event, "Let Every Step You Take Be a Footprint of Love," was organized in collaboration with Nadera from the Public Engagement with Research Unit (PERu) at the University of Southampton. At the front table sat a large 3D foot model, designed and printed by James MacDonell at the University of Southampton. It drew people in, with one person smiling and saying they had never seen a foot that big before. The model gently opened up conversations not only about feet themselves but also about how people think about and care for their own. Participants were invited to decorate the 3D model using henna, writing messages, words or images in their language. One person shared, "Using henna made me think about my home. I love being able to do that again." For many, it was more than just art—it became a collective act of care and a sense of belonging. Some people made feet, while others created flowers, hearts, or figures that reminded them of family, motherhood, and love. One participant said, "I have never used clay before—it was different, I really enjoyed it. I hope there are more sessions like this."

Our kitchen team served up hot food—including pizza, garlic bread, and quiche—and made sure there were plenty of drinks, cakes, and pastries available for everyone to enjoy. Volunteers also gently encouraged mothers and children to come over and take part in the creative activities, helping to create a space that felt welcoming and inclusive. To end the afternoon, small bags of chocolates were handed out—a thoughtful gesture that brought smiles as people left the session.

This was not just about Mother's Day, or even just about feet. It showed that something as simple as sitting together around a table—making, talking, listening, and connecting—can open up space for care, creativity, and community. And that every step carries meaning, shaped by how we care for ourselves and for others, and the stories we are willing to hear and share. A reminder that care can be offered in many forms, and that every step tells a story.

By Nadera

Podiatrist and PhD Researcher at the University of Southampton

PERu: XTwitter: @UoS_engagement Instagram: @uos_engagement



English classes

No two weeks are the same for the English team. FWB is a drop in and those who come can choose to take part in English lessons. Some have very basic English speaking, reading and writing abilities, or none, while others are keen to improve their more advanced skills. There is a core group of learners, but also new comers, with a host of different first languages. Most lessons with our team of teachers and mentors take place in the main church where the air of concentration is tangible. Our aim is to help people to have good enough English to enhance their lives and to gain work - when the immigration system allows them to.

Lately we have set up an additional table in the main hall for mothers with small children, where children can play safely, away from potential obstacles in the main church. This table is, by definition, less concentrated with little people disruptions! We work on communication skills, vital to daily living. As well as talking about shopping, daily routines and, a favourite topic, cooking (I have learnt some delicious recipes), we role play situations such as going to the doctor and talking to your child's teacher. Repetition is important to consolidate vocabulary and phrases. And we have fun and laugh too, as their confidence increases. At times after a lesson, someone may need to talk about difficulties or a bereavement. Their lives are tough.

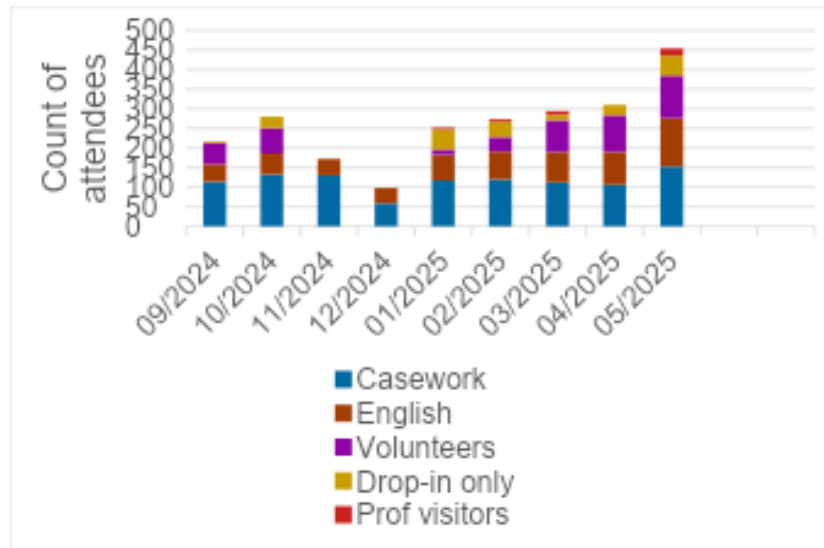
A group of our English teachers and mentors attended a six week course in teaching English, delivered by WEA, the tutor Liz Joiner taught the group theories and practical skills which proved enormously helpful and enhanced our ability to help the people who come to our lessons.

Mary

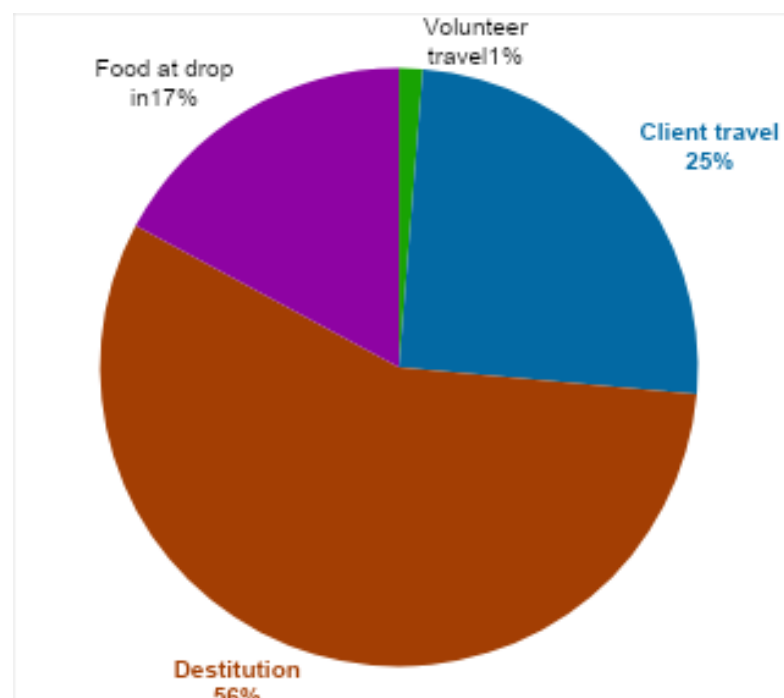


Our Data for 2024

The first chart traces the steady increase of people attending our drop-in from the end of 2024 into 2025. The increase demonstrates the need for our services, but also the success and popularity of our drop-in service, particularly with the introduction of our family support project. We have also grown our pool of volunteers and the number of professional visitors attending to work in partnership with us.



The second chart depicts how we spent our money at the drop-in service in 2024 by percentage distribution. The largest proportion is given as destitution support to clients in financial hardship. The second biggest expenditure is given as financial assistance with travel, for example to attend a solicitor's appointment, bus fare to hospital, or to travel to a Home Office reporting centre. We provide free food at our drop-in to ensure people get a meal as well as bringing a sense of welcome and community. A small 1% is used to enable volunteers to get to the drop-in, who might struggle otherwise.



Access To Justice

Access to Justice are the only completely free providers of high-level immigration law advice in Portsmouth. Most of our work involves clients experiencing homelessness and/or domestic abuse.

In 2024 Access to Justice saw over 50 clients, which is the most we have seen since 2016. This number should rise further in 2025, partly due to the recent qualification of two new advisers, and partly due to the assistance of placement students from the University of Portsmouth. These students have provided much-needed administrative and research support, have set up an Instagram account (@accesstojusticeportsmouth) and in the spring of 2025 they spoke about the service at an English class for migrants run at a nearby college.

The majority of our clients' applications rely on article 8 of the European Convention on Human Rights - that is, the right to a family or private life. Applications are highly demanding in terms of the quantity of information and documents provided, and a great deal of Access to Justice's work revolves around collating these documents and putting together legal arguments that must make reference to the UK's various rules and laws. The vast majority of our referrals come from the drop in, Citizens Advice Portsmouth and Portsmouth City of Sanctuary, though we have been working hard recently to promote the service to Portsmouth City Council and other organisations engaging with those experiencing homelessness.

As has been the case in each of the past 3-4 years, Access to Justice would not be able to provide the level of advice we do without regular support from Sam and Marta at Citizens Advice Portsmouth. A huge thank you to them for this and more broadly for the work they do locally.

Charles



Treasurer's Report

As described in the Chair's Report, 2024 was a year in which the challenges and demands we faced increased significantly. It says a great deal about the outstanding financial support that we continue to receive from our wonderful supporters that we were able to cope with these additional demands on us.

However it did require actions on our part in terms of employing support for our client services and general administration in addition to the outstanding contributions made by our volunteers. So in this sense the year was one of transition from a financial perspective and our expenditure significantly exceeded our income for the first time in several years.

Importantly though this extra capacity did give is the ability to apply for grants and financial support to various organisations and I am pleased to say that much of this effort has been successful thereby enhancing our income. We recognise that this will be an on-going challenge for us as we go forward and the Statement of Assets and Liabilities shows that our total finances decreased by over £25,000 this year.

We are again pleased to confirm that an independent examination of our accounts has been carried out by Trevor James and his report confirms that he has no concerns with these accounts. Again we should like to thank Trevor for his support and wise counsel this year. Finally I should like to thank Sharon Brooks for her help producing the accounts and Loveleen Kumari to whom she handed over this role.

Geoff Wilson Treasurer

Friends Without Borders CIO (Charity Number 1194005)

Receipts and Payments Account for the Year to 31 December 2024

	Unrestricted Funds £	Restricted Funds £	Total Funds £	2023 £
Income Receipts				
From Voluntary Sources				
Regular Donations	19,490	-	19,490	17,536
Unique Donations & Grants	27,540	4,838	32,378	24,990
Gift Aid Tax Recovered	3,959	-	3,959	1,866
	<u>50,989</u>	<u>4,838</u>	<u>55,827</u>	<u>44,392</u>
Interest	<u>1,032</u>	<u>-</u>	<u>1,032</u>	<u>603</u>
Transfer from Friends Without Borders	<u>1,223</u>	<u>-</u>	<u>1,223</u>	<u>14,574</u>
Total Receipts	<u>53,244</u>	<u>4,838</u>	<u>58,082</u>	<u>59,569</u>
Direct Charitable Expenditure				
Grants and Direct Support				
Destitute Asylum Seekers	24,372	-	24,372	16,814
Client Travel	5,906	-	5,906	3,509
Social Activities	3,864	-	3,864	4,972
Fees	680	-	680	3,127
	<u>34,822</u>	<u>-</u>	<u>34,822</u>	<u>28,422</u>
Other expenditure				
Salaries and freelance fees	34,327	-	34,327	7,129
Volunteer Travel and Expenses	1,514	-	1,514	1,922
Rent	8,095	-	8,095	7,233
Telephone and other administration costs	3,538	-	3,538	3,274
Independent Examiner's fee	1,100	-	1,100	900
Insurance	936	-	936	393
	<u>49,510</u>	<u>-</u>	<u>49,510</u>	<u>20,851</u>
Fund-raising costs				
Just Giving fees	216	-	216	216
	<u>216</u>	<u>-</u>	<u>216</u>	<u>216</u>
Other Payments	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total payments	<u>84,548</u>	<u>-</u>	<u>84,548</u>	<u>49,489</u>
Net receipts for the year	<u>(31,304)</u>	<u>4,838</u>	<u>(26,466)</u>	<u>10,080</u>

FWB Assets and Liabilities

As at 31st December 2024

	2024	2023
Bank and Cash in Hand		
Bank Deposit Account	72,238	90,608
Bank Current Account	5,952	14,254
Cash in Hand	329	121
	78,519	104,983
Debtors		
Gift Aid Recoverable	200	
1,588		
Liabilities		
All Saints Room Hire	605	960

Our Clients Thank You

Friends Without Borders has been a great support to us from the moment we arrived in Portsmouth as asylum seekers and had no idea where to start. It was the only place that opened doors for us at all times, when we barely spoke the language and couldn't even make an appointment with the GP on our own or whatever issues we had, they always helped us through it. Also to socialise, to get involved in society.

I am a person with mental health problems so I really appreciate all the effort and understanding they have had with me all this time. They offered us to be part of the allotment group which was a great experience because we met a lot of people, we spent our time doing something productive instead of being at home alone and thinking with uncertainty.

But something that marked us a lot and we will always be grateful to FWB is the moment we received our right to remain we had to vacate the accommodation we were in at the time and we were literally homeless. We couldn't find a place to stay so we went to them and they gave us a lot of emotional support and did everything in their power to help us find a place. Now we can say we have a home because of all their support. When we didn't know what to do, they were always willing to help.

Former Client

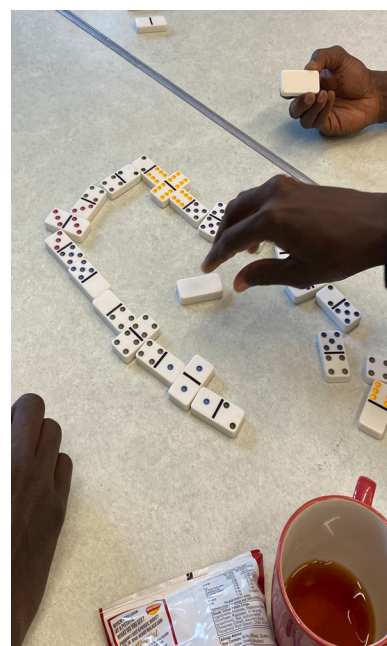
First when I arrived, my body was shaking, I was afraid when I went there. But when I got there, I felt that I was family. I did not feel afraid any more, I felt like someone was there for me. I volunteer with FWB because I like helping people and I learned much about how other volunteers give something, so I volunteered in the kitchen. When we have a party we can cook traditional food from our country and I appreciate this very much. For refugees and asylum seekers like me, it is very difficult when we are feeling very lonely, not trusting, abused, feeling frightened. A thing that makes us frightened, we are going through our documentation with the Home Office. We can be very isolated, so I can say that we can trust Friends Without Borders. Seek help from them, I trust them, they keep things confidential, seek help from them.

Former Client



FWB rose 'Believe in Yourself'

Pictures From The Year



Friends Without Borders
Registered Charity no 1194005
This is a multi-purpose form. Please fill in such parts as are relevant

Count Me In As A Supporter

Please add me to your support list to receive the Occasional Newsletter

Name: _____

Email Address: _____

Address: _____

Post Code: _____

I agree to be contacted by Friends Without Borders by post and email for fundraising purposes.

☐

I give consent to Friends Without Borders to keep my information (as above) for the purpose of administering our supporters mail list in accordance with our privacy policy.

☐

I give consent to Friends Without Borders contacting me by post and email with, for example, the occasional news and annual report.

☐

I understand that I can withdraw my consent at any time by contacting office@friendswithoutborders.org.uk

☐

Gift Aid Certificate

- **Donations from UK taxpayers are supplemented by a grant from the treasury.**
- **Our Treasurer will make the claim, the only thing needed for the donor is their address and signature below that they are paying income tax.**

I am a UK taxpayer paying tax at least equivalent to this claim and claim Gift Aid on this and future donations to Friends Without Borders. I have given my address above and understand this information will be kept by Friends Without Borders for six years, from the date of my last donation.

Signed _____

Dated: _____

FRIENDS WITHOUT BORDERS

We are a completely independent charity which has served asylum seekers and refugees in Portsmouth for the last 28 years.

**We have no Government contracts
and rely entirely for support on the contributions of local people.**

See our website for more information- friendswithoutborders.org.uk

WHAT CAN I DO TO HELP?

Become A Supporter

**email: office@friendswithoutborders.org.uk
and we'll send you an occasional newsletter.**

Give Money For Grants

**Asylum seekers still only get £49.18 a week enough to live
any small emergency becomes a crisis.**

Set Up A Standing Order

**One of our strengths is a network of local supporters who pay small
(whatever you like but £5 to £25 is typical) amounts each month.**

Giving us staying power.

**Friends Without Borders bank account is with Lloyds Bank.
Sort Code- 30-98-97. Account number: 59923463.**

Remember to add Gift Aid

**Gift Aid adds 25p to every £1 you give, so anybody
who pays income tax and donates should sign the form provided.**

Leave a Legacy

**Legacies enable us to plan for the future. They have helped us to run our drop in
at which we see typically around 20 refugees requiring casework each week
as well as many who come for a coffee and sandwich, destitution money, a chat
or English lessons to name but a few activities.**

Volunteer Yourself

**Volunteering can be extremely rewarding. So if you would like to join us, whatever your
availability please contact office@friendswithoutborders.org.uk
FWB always needs willing volunteers and we have a variety of jobs and tasks to suit most
people.**

**For those who have supported us in the past we want to thank you
for all your contributions!**

Standing Order

To the manager: Please pay Friends Without Borders the sum below by standing order untill further notice.

Friends Without Borders account is with Lloyds Bank, Sort Code 30-98-97, Account Number: 59923463.

Monthly amount in figures:

Monthly amount in words:

Date of First Payment:

My Bank:

My Account Number:

My Account Name:

Signed

Date:

Please send this form to your bank.

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